

To: Julia Glanz, City Administrator
From: Tom Stevenson, Director of Field Operations
Subject: Fund Reallocation (Zoo Administrative Office/Trailer)
Date: April 23, 2020

Attached please find an ordinance that will have the effect of amending the City's Capital Project Fund budget account to provide additional funding for the Zoo's administrative office/trailer project. The initial request was \$180,000.00 wherein, \$100,000.00 was included in the FY'20 budget. Following numerous reviews of the project, it is believed by using in-house resources the project can be completed for less. Therefore, please consider reallocating bond interest proceeds in the amount of \$40,000.00.

Unless you or Mayor Day have any questions, please advance this request to the City Council for further consideration.

C.c. Andy Kitzrow, Deputy City Administrator

ORDINANCE NO. 2596

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE CITY'S CAPITAL PROJECT FUND BUDGET FUND TO PROVIDE ADDITIONAL FUNDING FOR THE ZOO ADMINISTRATION OFFICE SPACE PROJECT.

WHEREAS, Ordinance No. 2539, FY20 Budget, authorized funding of \$100,000 from bond proceeds for the Zoo Administration Office Project; and

WHEREAS, the Department of Field Operations has estimated that an additional \$40,000 is needed to complete the project; and


WHEREAS, the Finance Department has determined that \$40,000 is available in unallocated interest earned on funds in the same pool of capital projects.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's Capital Projects Fund Budget be and hereby is amended as follows:

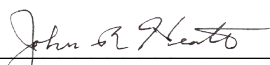
Increase Decrease	Account Type	Project Description	Account Description	Account	Amount
Increase	Revenue	Zoo Admin. Office Space	Interest	98019-456110 43032	40,000
Increase	Expense	Zoo Admin. Office Space	Construction	98119-513026-43022	40,000

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 26th day of May 2020 and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 8th day of June, 2020.

ATTEST:



Kimberly R. Nichols, City Clerk



John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS 10 day of June, 2020.



Julia Glanz, City Administrator