

AS AMENDED ON JUNE 22, 2020
CITY OF SALISBURY, MARYLAND

REGULAR MEETING via Zoom

JUNE 8, 2020

PUBLIC OFFICIALS PRESENT

*President John “Jack” R. Heath
Council Vice-President Muir Boda
Councilwoman Michele Gregory*

*Mayor ~~Jacob R. Day~~
Councilwoman Angela M. Blake*

PUBLIC OFFICIALS ABSENT

*Mayor Jacob R. Day
Councilwoman April Jackson*

IN ATTENDANCE

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Business Development Director Laura Soper, Procurement Director Jennifer Miller, Field Operations Director Tom Stevenson, City Attorney Mark Tilghman, City Clerk Kimberly Nichols, other City staff and interested citizens.

MEDITATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. via a Zoom Meeting. Council President John R. Heath called the meeting to order followed by a moment of silent meditation.

PROCLAMATION – LGBTQ PRIDE MONTH

City Administrator Julia Glanz presented the LGBTQ Pride Month proclamation, as June has become a symbolic month in which lesbian, gay, bisexual, and transgender persons and their supporters come together to celebrate pride. Salisbury was scheduled to host its first Pride Parade and Festival this month but it has been rescheduled due to COVID-19 restrictions.

Ms. Glanz proclaimed June 2020 LGBTQ Pride Month in the City and asked everyone to reflect on ways to live and work together with a commitment to mutual respect and understanding as the City recognized Pride Month by flying the Rainbow Flag on the Downtown Plaza during the month of June.

ADOPTION OF LEGISLATIVE AGENDA

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous (4-0) to approve the legislative agenda as presented.

CONSENT AGENDA – presented by City Clerk Kimberly Nichols

The Consent Agenda consisting of the following items was unanimously approved on a motion and seconded by Ms. Blake and Ms. Gregory, respectively:

- May 18, 2020 Work Session Minutes
- May 22, 2020 Special Meeting Minutes
- May 26, 2020 Council Meeting Minutes
- May 26, 2020 Work Session Minutes
- Resolution No. 3039- approving the appointment of Stephen Feliciano to the Human Rights Advisory Committee for the term ending May 2024

AWARD OF BIDS – presented by Procurement Director Jennifer Miller

The Award of Bids, consisting of the following items, was unanimously approved on a 4-0 vote on a motion by Mr. Boda that was seconded by Ms. Gregory:

- Declaration of Surplus, Aquatic Harvester 0.00
- Declaration of Surplus, Various SPD items 0.00
- Declaration of Surplus, SFD Turnout Gear 0.00

President Heath asked if the City could ask the distributor of the Aquatic Harvester to take the vessel back to re-sell it since it had only been in the water one time. Ms. Miller would look into the matter; however, the City had owned it for two years. President Heath said for this to happen with such a specialty piece of equipment, he hoped the City had learned to research any new equipment thoroughly before purchasing.

SOUTH DIVISION STREET - S. DIV. St. CONDO ANNEXATION RESOLUTIONS – presented by City Administrator Julia Glanz

- Resolution No. 3033- proposing the annexation to the City of Salisbury of a certain area of land contiguous to and binding upon the southeasterly corporate limit of the City of Salisbury to be known as the “South Division Street-S. Div. St. Condo Annexation” beginning for the same at a point on the existing corporate limit, said point lying on the easterly right of way line of South Division Street and also being the northwesterly corner of the lands of South Division Street Condominium continuing around the perimeter of the affected property to the point of beginning, containing all of Map 048-Parcel 0217 and consisting of approximately 3.03 acres of land

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Resolution No. 3033.

- Resolution No. 3034- to adopt an annexation plan for a certain area of land contiguous to and binding upon the southeasterly corporate limit of the City of Salisbury to be known as the “South Division Street-S. Div. St. Condo Annexation” beginning for the same at a point on the existing corporate limit, said point lying on the easterly right of way line of South Division Street and also being the northwesterly corner of the lands of South Division Street Condominium continuing around the perimeter of the affected property to the point of beginning, containing all of Map 048-Parcel 0217 and consisting of approximately 3.03 acres of land

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous (4-0) to approve Resolution No. 3034.

RESOLUTION – presented by City Administrator Julia Glanz

- **Resolution No. 3040**- *transitioning sixty- nine thousand eight hundred eighty eight dollars (\$69,888.00) from the Revolving Loan Fund to a micro-grant program to aid small businesses in the wake of the COVID-19 pandemic*

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Resolution No. 3040.

FY21 BUDGET ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2593**- *2nd reading- appropriating the necessary funds for the operation of the Government and Administration of the City of Salisbury, Maryland for the period July 1, 2020 to June 30, 2021, establishing the levy for the General Fund for the same fiscal period and establishing the appropriation for the Water and Sewer, Parking Authority, City Marina, and Storm Water Funds*

Mr. Boda moved and Ms. Blake seconded to approve Ordinance No. 2593.

Mr. Boda moved, Ms. Blake seconded and the vote was unanimous to amend Ordinance No. 2593 for second reading as read by Mr. Tilghman.

Ordinance No. 2593, as amended for second reading, was approved by unanimous vote in favor, on a 4-0 vote.

- **Ordinance No. 2594**- *2nd reading- to establish that there is no rate change for Water and Sewer rates. It is effective for all bills dated October 1, 2020 and thereafter unless and until subsequently revised or changed*

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2594 for second reading.

- **Ordinance No. 2595**- *2nd reading- to set fees for FY2021 and thereafter unless and until subsequently revised or changed*

Mr. Boda moved and Ms. Blake seconded to approve Ordinance No. 2595.

Mr. Boda moved, Ms. Gregory seconded and the vote was unanimous to amend Ordinance No. 2595 for second reading as read by Mr. Tilghman.

Ordinance No. 2595, as amended for second reading, was approved by unanimous vote in favor, on a 4-0 vote.

ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2596**- 2nd reading- approving an amendment of the City’s Capital Project Fund budget fund to provide additional funding for the Zoo Administration office space project

Mr. Boda moved, Ms. Blake seconded, and the vote was 4-0 to approve Ordinance No. 2596 for second reading.

- **Ordinance No. 2597**- 2nd reading- approving a budget amendment of the FY2020 General Fund to appropriate funds for building improvements for the Government Office Building

Ms. Blake moved, Ms. Gregory seconded, and the vote was 4-0 to approve Ordinance No. 2597 for second reading.

- **Ordinance No. 2598**- 2nd reading- to amend the Salisbury Municipal Code by adding Chapter 3.24 concerning a public safety officer real property tax credit

Mr. Boda moved, Ms. Gregory seconded, and the vote was 4-0 to approve Ordinance No. 2598 for second reading.

- **Ordinance No. 2600**- 2nd reading- approving a Budget Amendment of the FY2020 General Fund to appropriate funds for Frontline Worker Stipend

Ms. Blake moved, Ms. Gregory seconded, and the vote was 4-0 to approve Ordinance No. 2600 for second reading.

Council expressed their appreciation for all of those employees who have selflessly served every day on the front lines.

- **Ordinance No. 2601**- 1st reading - approving a budget amendment of the FY2020 General Fund to appropriate funds for Attorney Fees

Ms. Blake moved, Mr. Boda seconded, and the vote was 4-0 to approve Ordinance No. 2601 for first reading.

- **Ordinance No. 2602**- 1st reading- approving an amendment of the City’s Water Sewer Capital Project Fund Budget to reallocate funding for the Gordy Road Water Main Extension Project

Mr. Boda moved, Ms. Blake seconded, and the vote was 4-0 to approve Ordinance No. 2602 for first reading.

PUBLIC COMMENTS

There were no requests for Public Comment.

MOTION TO CONVENE IN CLOSED SESSION

At 6:58 p.m. President Heath called for a motion to convene in Closed Session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom the public body has jurisdiction; or any other personnel matter that affects one or more specific individuals as permitted under the authority of State Government Article S 3-305 (b)(1)).

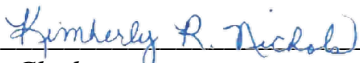
Mr. Boda moved, Ms. Gregory seconded and vote was 4-0 to go into Closed Session via a Zoom meeting.

CLOSED SESSION ADJOURNMENT

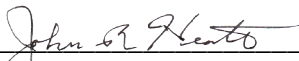
At 7:26 p.m., upon a motion and seconded by Ms. Blake and Mr. Boda, and approved on a 4-0 vote, the Closed Session ended and Council immediately convened in Open Session.

President Heath reported that Council had met in Closed Session to discuss a candidate for a City leadership position.

With no further business to discuss, the Legislative Session adjourned at 7:34 p.m.



City Clerk



Council President