



**(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes**

The Bicycle & Pedestrian Advisory Committee (BPAC) met on June 11, 2020 @ 5:30 p.m. via a Zoom Teleconference Meeting.

**Attendance:**

<b>Members</b>	<b>Attendance</b>
John Foley, Chairperson <i>Term expires: 7/31/2022</i>	X
Sandy Pope, Vice Chairperson <i>Term expires: 11/30/2020</i>	X
Alex McRae, Committee Member <i>Term expires: 10/31/2021</i>	X
Mary Buffington, Committee Member <i>Term expires: 10/31/2020</i>	X
Melissa Wilson, Committee Member <i>Term expires: 3/31/2022</i>	X
Marion Keenan, Committee Member <i>Term expires: 12/31/2020</i>	X
Matt Drew, Committee Member <i>Term expires: 5/31/2023</i>	X
<b>City Council</b>	
Michele Gregory, Council Liaison	A
<b>Staff Support</b>	
William White, Secretary	X

Mrs. Jennifer Pariseau attended as a member of the public.

**AGENDA:**

**1. Opening**

- Mission: "B-PAC serves as the community's connection to city and county government and planning agencies concerning bicycling and walking activities in Salisbury."
- Review Meeting Minutes: Members of the Committee agreed to delay approval of May Meeting minutes to the July meeting to allow more time for review.
- Review Agenda: The Committee reviewed the Agenda June 11, 2020 BPAC Meeting. Mr. Drew moved to approve the agenda and Mrs. Buffington seconded.

**2. Old Business**

Mr. White provided an update for ongoing project based on the implementation of the City's Bicycle Masterplan or other related projects;

- Bicycle Master Plan Implementation



# City of Salisbury

Jacob R. Day, Mayor

- Updates on Northwest Bikeways, Phase 1 – All requirements to begin the grant project have been met and JMT, Inc. and on-call City consultant has begun final design of the bikeway
- Division St Bike Facility- Striping is complete, installation of barriers is pending
- Naylor Mill Trail Complex –The Memorandum of Understanding has been sent to the City Administration for review
- Slow-Roll Planning and Coordination –
  - BPAC intends to push many of the larger plans for the event to 2021. This year, in relation to the pandemic, the event will be downsized and RSVP will be required so that organizers can arrange for a small-group system where volunteer group leaders will lead a group of 20 or less people through an education tour of different bike facilities in the Downton-City Park area.
  - Recent relaxation of regulation of outside events means that the bike-swap event is again viable.
  - BPAC will use an online Bike Registration website to log RSVPs
- 2020 BPAC Budget submittal – a budget request of \$2,500 has been approved for BPAC to begin outreach over the FY 2021 budget year.
- FY2021-2025 Vision Zero Action Plan was approved by Council

### 3. New Business

- A Vision Zero website is in development by City Staff and is expected to be up and running by August at the latest
- National Bike-to-Work Day was pushed to September 2020. Mrs. Buffington made the suggestion of treating September as “Salisbury Bike Month,” this will; be taken up at the July meeting.

Next Meeting-The next BPAC meeting to be July 9, 2020, via Zoom conference call

Meeting adjourned at 6:25 PM. Mr. Foley made the motion and Mr. Pope seconded.