

RESOLUTION NO. 3020

BE IT RESOLVED, by the City of Salisbury, Maryland that the following individual is appointed to the Salisbury Historic District Commission, for the term ending as indicated.

Name
Jillian Burns

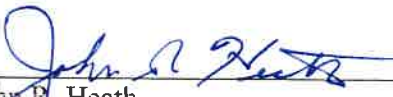
Term Ending
March 2023

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on March 23, 2020.

ATTEST:

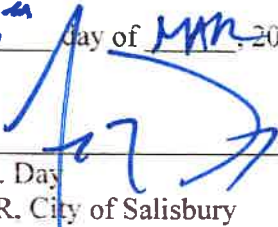


Kimberly R. Nichols
CITY CLERK



John R. Heath
PRESIDENT, City Council

APPROVED BY ME THIS

26th day of MAR, 2020


Jacob R. Day
MAYOR, City of Salisbury



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

To: Mayor Jacob Day
From: Julie English, Administrative Assistant
Subject: Appointment to the Salisbury Historic District Commission
Date: March 18, 2020

Mayor Day, the following person has applied for appointment to the Salisbury Historic District Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Jillian Burns	March 2023

Attached you will find information from Jillian Burns and the resolution necessary for appointment. If you approve of this appointment, I will forward this information to the City Council so it may be placed on their agenda at the next Council meeting. Please let me know if you have any questions.

Attachment

From: [Jillian Burns](#)
To: [Julie English](#)
Subject: Jillian Burns would like to join the Salisbury Historic District Commission.
Date: Tuesday, January 14, 2020 1:54:54 PM

Name

Jillian Burns

Phone

(301) 789-7799

Email

jillianburns@yahoo.com

Address

431 Somerset Ave
Salisbury, MD 21801-6120
[Map It](#)

Where would you like to serve?

Salisbury Historic District Commission

Why would you like to serve on this board/commission?

I have a keen interest in historical preservation, which dates back to work I did after college with the downtown development organization in my hometown, Dalton, GA, as well as working as office manager for an architectural firm that was doing historical renovations in Dalton. Since I retired a few years ago from the State Department, I work part-time and so have some free time on my hands. I would like to get involved again in historical preservation and working on this commission seemed an ideal way to do so.

Please upload a copy of your resume.

- [Jillian-Burns-resume-01-2020.pdf](#)

WARNING: This message was sent from an external source. Please verify the source before clicking any links or opening any attachments. NEVER provide account credentials or sensitive data unless the source has been 100% verified as legitimate.

Jillian L. Burns

jillianburns@yahoo.com

www.linkedin.com/in/jillianburns

301-789-7799

PROFESSIONAL EXPERIENCE:

Adjunct Instructor, U.S. Foreign Policy, George Washington University, Washington, DC, 2015-present. Teach an undergraduate course, as well a two-week graduate seminar, on U.S. foreign policy, which includes simulation exercises and policy decision memos. Teach a graduate capstone course for the Elliott School of International Affairs, advising students on final projects on transnational security.

Facilitator, U.S. government training course on security, 2015-present. Co-facilitator for a simulation exercise focused on skills required to conduct a mission in a high threat situation. The exercise is held at the end of a mandatory security course for U.S. government officials posted overseas. In the role of embassy deputy chief of mission, direct students' missions and debrief them on results; as instructor, provide feedback to students on performance in after action review. Employed by Valbin Corporation, contractor to the State Department, from April 2015 to August 2019; employed by Vertical Jobs, Inc. from August 2019 to present.

Diplomat, U.S. Department of State, 1993-2014. Political officer, Foreign Service. One of Department's top Iran experts; experience in broader Middle East and human rights policy. Five individual Superior Honors Awards, including for leadership during a terrorist attack against U.S. Consulate Herat, Afghanistan; two group Superior and two Meritorious Awards.

Key Accomplishments:

Director, Near East Affairs Office, Bureau of Democracy, Human Rights, and Labor Bureau (DRL), 2013-14. Managed nine-person office tasked to advance U.S. human rights and governance goals in the Middle East.

- **Co-authored strategy to advance human rights in Iran.**
- **Contributed to interagency deliberations on balancing security and human rights priorities,** particularly in Bahrain, Iraq, and Egypt.
- **Advocated for human rights priorities in campaign against ISIL in Iraq and Syria.**
- **Oversaw production of 20 Human Rights Country Reports.**
- **Ensured DRL grants advanced policy goals,** in collaboration with program office.

Consul/Senior Civilian Representative, U.S. Consulate Herat, Afghanistan, 2012-13. Leader of a high threat post, the only stand-alone diplomatic facility outside of Kabul. Coordinated with Embassy Kabul, Afghan authorities, and International Security Assistance Force (ISAF) military leadership to advance policy goals and plan for security contingencies.

- **Led diplomatic response to major terrorist attack** against the consulate in 2013, including evacuation of most staff. Negotiated with Afghan authorities to address consulate security needs and to mitigate impact on Herat; arranged memorial for guards killed in attack.
- **Supervised implementation of operating budget** for 44 American and 45 local staff in four provinces of \$30 million, plus \$80 million for security; oversaw programmatic activities of State, USAID, Dept. of Homeland Security, and Dept. of Agriculture.

- **Developed and carried out regional strategy** to preserve linkages with other provinces after withdrawal of ISAF and civilian presence.
- **Conducted public outreach**, including speeches and press interviews.

National Intelligence Officer (NIO) for Iran, National Intelligence Council (NIC), Office of the Director of National Intelligence (ODNI), Washington, DC. Six month detail, 2012. First Iran NIO in newly created, ambassador-equivalent position.

- **Directed joint analytical products** by all Intelligence Community agencies.
- **Organized simulation exercises** to prepare for Iran negotiations.

Staff Member, Office of Policy Planning, 2008-11.

- **Wrote policy recommendations on Iran and Iraq** for the Secretary of State and other senior officials; contributed to interagency policy reviews.
- **Reviewed U.S. military and civilian operations in Iraq**, as member of high profile team in 2008, led by former CENTCOM Commander General Zinni.
- **Led Iran Office**, Bureau of Near East Affairs, on detail for six months as Acting Director; devised strategies to seek freedom of imprisoned American citizens in Iran.
- **Helped formulate response to WikiLeaks**, as taskforce member.

Director, Iran Regional Presence Office (IRPO), U.S. Consulate Dubai, UAE, 2006-08. Opened first field office focused on Iran since 1979 occupation of U.S. Embassy Tehran.

- **Researched/wrote/edited analytic diplomatic reports**, based on interviews with contacts and other information on political, economic, and social developments in Iran.
- **Managed six person staff.**
- **Oversaw the reinstatement of U.S. government exchange programs with Iran.**
- **Led preparations for Iran-Iraq-U.S. trilateral diplomatic talks on Iraq**, while on temporary duty to Iraq 2007-08.
- **Led team in Baghdad to develop strategy to counter Iran's influence in Iraq** in 2008.
- **Briefed members of Congress, senior officials; coordinated visit of First Lady.**

Additional Foreign Service experience:

- **Acting Consul General; Chief Political/Economic Section**, U.S. Consulate Dubai, UAE.
- **Iran Desk Officer, Syria Desk Officer**, Bureau of Near East Affairs, Washington, DC.
- **Watch Officer and Senior Watch Officer**, Operations Center, Washington, DC.
- **Political and Consular Officer**, U.S. Embassy Amman, Jordan and Warsaw, Poland.

Instructor, Communications, Georgia Southern University, Statesboro, GA, 1990-93. Taught: Radio/TV Production, Broadcast Writing, Public Speaking, International Media.

EDUCATION

- MA, Communications, Grady College of Journalism, University of Georgia, 1990.
- BA, International Studies, Davidson College, NC, 1986.
- Professional training, Foreign Service Institute, Arlington, VA: Management of high threat posts; counter threat training; principal officer management; advanced leadership; Farsi.