

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

FEBRUARY 24, 2020

PUBLIC OFFICIALS PRESENT

*President John “Jack” R. Heath
Vice-President Muir Boda
Councilwoman April Jackson*

*Mayor Jacob R. Day (arrived 6:02 p.m.)
Councilwoman Michele Gregory*

PUBLIC OFFICIALS ABSENT

Councilwoman Angela M. Blake

IN ATTENDANCE

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Police Chief Barbara Duncan, Fire Chief John Tull, Department of Infrastructure and Development (DID) Director Amanda Pollack, Procurement Director Jennifer Miller, Supervisory Civil Engineer Rick Baldwin, Media and Event Specialist Becca Brown, Water Works Director Cori Cameron, City Planner Anne Roane, Assistant City Clerk Diane K. Carter, City Attorney Mark Tilghman, and interested citizens.

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President John R. Heath called the meeting to order and invited Associate Pastor Bill Reid of Parkway Church of God to the podium to provide the City Invocation, followed by the Pledge of Allegiance to the flag of the United States of America.

PRESENTATIONS

Mayor Jacob R. Day announced the City stood with and supported County Executive Bob Culver through his battle with liver cancer.

• **Proclamation- Black History Month**

Mayor Day said he was honored to announce the City of Salisbury was celebrating African American history, and read the proclamation proclaiming the month of February 2020 as National African American History Month in the City and encouraged all citizens to join as the City proudly honors the history and contributions of African Americans in our City, State Nation and global communities. Mayor Day then invited Wicomico County NAACP 2nd Vice President Kelsie Mattox forward to receive the proclamation.

Ms. Mattox said the City of Salisbury has been very supportive of the Wicomico County NAACP. Councilmembers attend their meetings, participate and make suggestions.

- **Youth Civics Council (YCC) Introduction**

Youth Develop Specialist Jermichael Mitchell was invited forward to the podium. He asked each member of the Youth Civics Council to introduce themselves. Present were: Zoey Dispasua (Chairwoman), Jadasia McCarter (Vice Chair), Almani Russell (Asst. Secretary, Hannah Kim (Treasuer), Alycia George (Member At Large), Lyric Campbell, Donesha George, and Ianyrah Jones.

Ms. Dispasua spoke about the YCC's two initiatives, the Blessings Boxes and the Bullying Campaign. The Blessing Boxes help fight poverty and hunger in the community, and the Bullying Campaign will help raise bullying awareness to help bring awareness to the two losses in the community from students who have committed suicide.

ADOPTION OF LEGISLATIVE AGENDA

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve the legislative agenda as presented.

CONSENT AGENDA – presented by Assistant City Clerk Diane K. Carter

The Consent Agenda consisting of the following items was unanimously approved (4-0 vote) on a motion and seconded by Mr. Boda and Ms. Jackson, respectively:

- **February 3, 2020** Work Session Minutes
- **February 10, 2020** Legislative Session Minutes
- **Resolution No. 3003-** approving the reappointment of Shawn Jester to the Board of Zoning Appeals for the term ending February 2023
- **Resolution No. 3004-** approving the reappointment of Michael Dyer to the Disability Advisory Committee for the term ending March 2022
- **Resolution No. 3005-** approving the reappointment of Susan Carey to the Elections Board for the term ending February 2026
- **Resolution No. 3006-** approving the appointment of Ron Pagano to the Human Rights Advisory Committee for the term ending February 2023
- **Resolution No. 3007-** approving the reappointment of Robert Lore to the Revolving Loan Advisory Committee for the term ending February 2024
- **Resolution No. 3008-** approving the appointment of Cassandra Duncan to the Sustainability Advisory Committee for the term ending February 2023
- Approving the Manufacturing Exemption Request for Clean Air Filters, LLC
- Approving the Manufacturing Exemption Request for Smith's Interconnect Microwave Components, Inc.

AWARD OF BIDS – presented by Procurement Director Jennifer Miller

The Award of Bids, consisting of the following items, was unanimously approved on a 4-0 vote on a motion by Ms. Jackson that was seconded by Mr. Boda:

- Award of Bid, ITB 20-102, Mt. Hermon Road Sewer Extension \$186,106

- *Award of Bid, RFP A-20-105, Stormwater Management Support Service* \$135,500 (FY20 Budget)
- *Award of Bid, RFP A-20-104, City-wide Generator Maintenance* \$120,000 (3 yr contract estimate)
- *Award of Bid, ITB 20-107, Fire Department EMS Uniforms* \$120,000 (3 yr contract estimate)
- *Award of Bid, ITB 19-117, Change Order #1, Phase 1 Manhole Rehabilitation* \$23,960.00

PUBLIC HEARING – Charter Amendment Resolution – presented by City Administrator Julia Glanz

- **Charter Amendment Resolution No. 2020-1**- to amend the Charter of the City of Salisbury, Maryland by adding exceptions to competitive bidding in Article XVI § SC16-3

There were no requests to be sworn in to speak in the Public Hearing.

Mr. Boda moved and Ms. Jackson seconded to approve Charter Amendment Resolution No. 2020-1.

Ms. Glanz presented Charter Amendment Resolution No. 2020-1.

President Heath opened the Public Hearing at 6:32 p.m., and as there were no requests to speak, immediately closed the Public Hearing at 6:33 p.m.

Charter Amendment Resolution No. 2020-1 was approved by unanimous vote in favor. (4-0 vote) President Heath announced the Charter Amendment would become effective on April 14, 2020.

RESOLUTION – presented by City Administrator Julia Glanz

- **Resolution No. 3009**- adopting a Capital Improvement Plan for the five-year period FY21 – FY25

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Resolution No. 3009.

PUBLIC HEARING – Text Amendment– City Attorney Mark Tilghman

- **Ordinance No. 2578** – 2nd reading - an ordinance of the City of Salisbury to amend Chapter 12.20 Chesapeake Bay Critical Area Natural Resources program, Sections .010.a., .010.b., .010.c., .020.a., .110.a., .110.b., .120.b., .102.b.50., .120.b.92., .140.a.2.d., .190.b., .260.c., .270.b., .280.a.1., .290.d., .300.a., .310.a., .320, .350.c.5., .410.b., .530 and .530.e. of the Salisbury Municipal Code by deleting the references to the Department of Planning, Zoning and Community Development and replacing with the Department of Infrastructure and Development, correcting references to COMAR and by adding Article XIX, section .540 to add a section for fees and costs; and an ordinance of

the City of Salisbury to amend the fee schedule for FY 2020 to establish fees for the Critical Area Program

One person was sworn in to speak in the Public Hearing.

Mr. Boda moved and Ms. Jackson seconded to approve Ordinance No. 2578 for second reading.

City Attorney Mark Tilghman presented Ordinance No. 2578 for second reading.

President Heath opened the Public Hearing at 6:42 p.m., and as there were no requests to speak, immediately closed the Public Hearing at 6:43 p.m.

Ordinance No. 2578 for second reading was approved by unanimous vote in favor on a 4-0 vote.

ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2577**- 2nd reading- approving a budget amendment of the FY20 General Fund Budget to appropriate the funds received from the Heron Agility Group for the purchase of K-9 bullet proof vests

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2577 for second reading.

- **Ordinance No. 2579**- 2nd reading- authorizing the Mayor to sign the grant agreement and accept a grant of \$100,000.00 from the Maryland Department of Transportation Maryland Bikeways Program for the design and construction of the West Side Bike Network and approving an amendment of the FY20 Budget to allocate said funds for purposes of implementation

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2579 for second reading.

- **Ordinance No. 2580**- 2nd reading- to amend the fee schedule for FY 2020

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2580 for second reading.

- **Ordinance No. 2581**- 2nd reading- requiring a permit for placement of facilities or utilities in the City rights-of-way and adopting specific regulations applicable to above ground facilities including communications facilities, small cell facilities, and wireless support structures in the rights-of-way

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2581 for second reading.

- **Ordinance No. 2583**- 1st reading- requiring that certain single-user restrooms in the City be made available to all individuals regardless of gender; requiring that certain single-user restrooms use gender neutral signage to identify the restroom; defining certain terms; establishing certain penalties; and providing for a special effective date

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2583 for first reading.

- **Ordinance No. 2584**- 1st reading- approving a budget amendment of the FY20 General Fund Budget to appropriate insurance proceeds received in FY20 towards the purchase of a new vehicle for the Police fleet

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2584 for first reading.

- **Ordinance No. 2585**- 1st reading- to amend Chapter 2.32 Purchases and Sales to amend the procedure for public notice and bids and to add contract change orders and to amend Chapter 2.36 Disposition of Surplus or Unused Real Property to amend the definitions of cost and inventory of surplus supplies and to amend the procedure for the selection and award of proposals and bids

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2585 for first reading.

PUBLIC COMMENTS

There were no requests for Public Comment.

COUNCIL COMMENTS

Ms. Jackson thanked Mayor Day, Police Chief Barbara Duncan, and the Salisbury City Police for answering to the call of duty. When a phone call was made, the response was overwhelming.

ADJOURNMENT

With no further business to discuss, the Legislative Session adjourned at 7:05 p.m.


Assistant City Clerk


City Clerk


Council President