

(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes

The Bicycle & Pedestrian Advisory Committee (BPAC) met on November 14, 2019 @ 5:30 p.m. at the Government Office Building, room 202.

Attendance:

Members	Attendance
John Foley, Chairperson <i>Term expires: 7/31/2020</i>	X
Sandy Pope, Vice Chairperson <i>Term expires: 10/31/2020</i>	A
Alex McRae, Committee Member <i>Term expires: 10/31/2021</i>	X
Mary Buffington, Committee Member <i>Term expires: 10/31/2020</i>	X
Melissa Wilson, Committee Member <i>Term expires: 3/31/2022</i>	X
Marion Keenan, Committee Member <i>Term expires: 12/21/2020</i>	A
City Council	
Jack Heath, Council Liaison	A
Staff Support	
William White, Secretary	X

Two members of the general public was present, David Katz and Frank Shipley

1. Meeting was opened at 5:30 pm

AGENDA:

1. Opening

- Mission: "B-PAC serves as the community's connection to city and county government and planning agencies concerning bicycling and walking activities in Salisbury."
- Review Meeting Minutes: No BPAC meeting was held in October due to a power outage at the GOB. Additionally, the September meeting had consisted of a Speaker Session hosted by BPAC at Salisbury University. As such, Meeting Minutes for both July and August were reviewed by the Committee. Mr. Foley made the motion to approve the respective meeting minutes and Mrs. Buffington seconded.
- Review Agenda: Review & approve Agenda for November 14, 2019 BPAC Meeting.



- A Motion was made by Mr. McRae to approve the agenda, and Mr. Foley seconded.

2. Old Business

- Bicycle Master Plan Implementation
 - **Rail Trail**– The City is at various points in the RoW acquisition/planning portion for different segments of the Rail Trail. Phase 7b has been funded by a Federal TAP Grant administered by MDOT. Applications for grant funding have been submitted for Phases 1,2 & 3 (built in conjunction with and using Salisbury University Property). Portion of Phases 4 & 5 can be built using City on-call contractors including Tower Drive, West Railroad and a portion along Route 13 should an easement be granted by the property owner.
 - **Cycle Track Update** – Waverly Cycle Track is complete. Lessons learned from the Waverly Cycle Track implementation and comments from cyclists have informed an update to the Carroll Street Cycle Track plan. It is presumed the additions and minor changes to the plan will increase safety and acceptability to the public.
 - **Signage** – Signage installs around the Park are complete.
 - **Northwood Drive** – Northwood Drive buffered Bike Lanes are complete
- National Folk Festival Up Date- The Bike Valet service at the NFF was a huge success. Over 200 bikes were stored and watched over by BPAC during the 3-day event. However, there were lessons learned; there was poor signage present, making it hard for those unfamiliar with Downtown to find the Valet area. In that same regard, the location was off the beaten path for most participants in the event. It may be more beneficial to be more centrally and prominently located during the 2020 NFF.
- Speaker Series- Up Date- It was noted by the committee that a Gotcha Representative would be their next choice for a speaker series. City staff will attempt to make the connection.
- Vision Zero - The development of the Vision Zero Action Plan is underway. Staff has been conducting meeting with individual Departments to find out what their capabilities and what they can do to reduce traffic injuries and fatalities in the City; their comments shall be integrated into the Action Plan.
- Traffic Gardens – Currently on hold as a City project, however, a private venture appears to be creating a similar concept in the Downtown area. More details will follow as they become known.



New Business:

- Review By-Laws- Postponed due to a lack of time and will be placed on the Agenda for the December Meeting. Motion to delay the review was made by Mr. Foley and was Seconded by Mrs. Wilson.

Good of the Order:

- Ocean Velo Club will once again be hosting its annual race around the City Park using the same routes as the previous year. Dates to be determined.
- A member of the City's sustainability committee suggested BPAC consider doing giveaways of small items such as bike safety lights. The Committee was enthusiastic about the idea and is considering seeking out businesses to donate items for giveaways.
- Additionally, the Committee is considering asking the City for a budget this upcoming budget cycle to allow them to purchase necessary items.

Meeting Adjournment- Meeting adjourned at 6:40 pm. Motion was made by Mr. Foley and was seconded by Mrs. Wilson.

The next meeting is scheduled for **Thursday December 12, 2019 @ 5:30 p.m.** at the Government Office Building, room 306.

If there are any corrections to the Meeting Minutes, please notify William White within seven (7) days.