

(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes

The Bicycle & Pedestrian Advisory Committee (BPAC) met on January 9, 2020 @ 5:30 p.m. at the Government Office Building, Room 202.

Attendance:

Members	Attendance
John Foley, Chairperson <i>Term expires: 7/31/2020</i>	X
Sandy Pope, Vice Chairperson <i>Term expires:10/31/2020</i>	X
Alex McRae, Committee Member <i>Term expires: 10/31/2021</i>	X
Mary Buffington, Committee Member <i>Term expires:10/31/2020</i>	X
Melissa Wilson, Committee Member <i>Term expires:3/31/2022</i>	A
Marion Keenan, Committee Member <i>Term expires: 12/21/2020</i>	A
City Council	
Jack Heath, Council Liaison	A
Staff Support	
William White, Secretary	X

Also, members of the general public in attendance were;

David Katz, Mike Pearry and Jennifer Parisean

1. Meeting was opened at 5:30 pm

AGENDA:

1. Opening

- **Mission:** "B-PAC serves as the community's connection to city and county government and planning agencies concerning bicycling and walking activities in Salisbury."
- **Review Meeting Minutes:** BPAC Minutes from the December 2019 were reviewed. Mr. McRae made the motion to approve the respective meeting minutes and Mrs. Buffington seconded.
- **Review Agenda:** Review & approve Agenda for December 12, 2019 BPAC Meeting.



City of Salisbury

Jacob R. Day, Mayor

- A Motion was made by Mrs. Buffington to approve the agenda, and Mr. McRae seconded.

2. Old Business

- Bicycle Master Plan Implementation; The City presented conceptual plans for the following three corridors;
 - **Fitzwater-Parsons Rd** – Concepts show a facility that is physically separated from automobile lanes with striping in some cases, but in most areas with a protective barrier such as a row of flexible delineators but in many areas by concrete curb. Speed tables are shown east of Delaware Avenue to control speeds along that residential area
 - **South Blvd** – Concepts show a buffered bike lane from Eastern Shore Drive to Waverly Drive at which point the lanes move transition to sharrows and speed control measures are introduced allowing the residential portion of South Blvd to function as a bicycle boulevard.
 - **West Side Bike Network** – Early Design visions depict lanes or bicycle boulevard facilities on each of the West Side’s principal streets, W. Main St, West Rd, Lake St, W. Isabella St and Delaware Ave with the goal of tying the network together with the Fitzwater-Parsons Facility.
- Speaker Series- Up Date- Staff is actively working with a GOTCH Representative to schedule speaker series event with the company. Staff will continue reaching out to Pocomoke State Forest.

New Business:

- **By-Laws** - The review of the By-Laws was again discussed, and it was determined that no member had any other contribution or suggestion. Further, all members agreed that they had no need or desire to change the by-laws at this time.
- **Naylor Mill Trail Complex Expansion** - Mr. McRae and Mr. Pearre presented an early conceptual plan for an expansion of the Naylor Mill Trail complex. This would involve a route running on City property, along the North Prong of the Wicomico River and adjacent to the proposed path of Phase 7b of the Rail Trail. The nature of the current Memorandum of Understanding (MoU) that the Eastern Shore Chapter of the International Mountain Biking Association(ESIMBA) holds with the City was discussed. Staff will research whether modification of that MoU will be necessary.
- **Potential Budget for BPAC** – BPAC currently does not have a budget item in the City’s yearly budget however, other committees do. It has been brought to BPAC’s attention that they may make a request for a budget commensurate with that of other committees. BPAC has decided to make the request and use the funds to purchase items to increase the effectiveness of their Bike Valet Program and giveaway items such as helmets and bike safety lights to expand safe cycling.



City of
Salisbury
Jacob R. Day, Mayor

Good of the Order:

- Ocean Velo Club will once again be hosting its annual race around the City Park using the same routes as the previous year; to be held on July 18, 2020
- A slow-ride is tentatively scheduled for May
- On Martin Luther King, Jr. Day there will be a cleanup at the City Park hosted by ESIMBA
- Mrs. Parisean announced that she would be teaching a Bicycle Repair class at Parkside High School as part of the Evening School Program. The goal is to expand not only knowledge of bike repair for students but to promote love of cycling in general. Mr. Pearre noted that ESIMBA has worked to donate over 50 bikes and multitudes of cycling equipment to the program to provide as much exposure and varying experiences to the students as possible.

Meeting Adjournment- Meeting adjourned at 6:40 pm. Motion was made by Mr. Foley and was seconded by Mr. Pope.

The next meeting is scheduled for **Thursday, February 13, 2020 @ 5:30 p.m.** at the EVO Public House Tasting Room (members will be meeting with EVO Staff to discuss coordination of the Slow Roll Event).

If there are any corrections to the Meeting Minutes, please notify William White within seven (7) days.