

RESOLUTION NO. 2993


BE IT RESOLVED, by the City of Salisbury, Maryland that the following individual is reappointed to the Friends of Poplar Hill Mansion, for the term ending as indicated.

Name
Carol Smith


Term Ending
February 2023

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on January 27, 2020.

ATTEST:



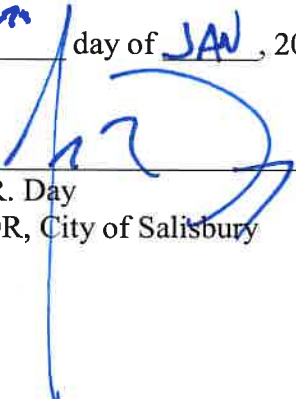
Kimberly R. Nichols
CITY CLERK



John R. Heath
PRESIDENT, City Council

APPROVED BY ME THIS

28th day of JAN, 2020



Jacob R. Day
MAYOR, City of Salisbury



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

To: Mayor Jacob Day
From: Julie English, Administrative Assistant
Subject: Re-appointment to the Friends of Poplar Hill Mansion
Date: January 23, 2020

Mayor Day, the following person has applied for re-appointment to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Carol Smith	February 2023

Attached you will find a letter of intent from Carol Smith. If you approve of this re-appointment, I will forward this information to the City Council so it may be placed on their agenda at the next Council meeting. Please let me know if you have any questions.

Attachment

September 11, 2019

Jacob R. Day, Mayor
City of Salisbury, MD
125 N. Division Street, Room 304
Salisbury, MD 21801

Subject: Appointment to 2nd term on the Board, Friends of Poplar Hill Mansion, Inc.

Dear Mayor Day,

Please approve my participation as a Board Member of the Friends of Poplar Hill Mansion, for a second term, beginning November 1, 2019.

Board Chair, Ginny Hussey, appointed me to several committees, but none as important as the Audit Committee. This was a thorny problem for the Board as the previous Board Chair had failed to provide an orderly transition or turnover of paperwork and records. In addition, she had been freezing the few remaining Board members and the Curator out of discussions and decisions. Discovery and reconstruction became necessary to move on. So was damage control, as these annual audit statements are public information.

The Audit Committee recommended the audit be conducted in full accordance with the ByLaws. The Board agreed. Both the 2017 and 2018 Audit Recommendations were made. The Committee had successfully taken steps to repair all damages, with much credit going to Sharon Murphy as Treasurer and Sarah Meyers for having the foresight to update the inventory process to a new online museum inventory program.

Subsequent to the Audit Report, a Board discussion focused on GuideStar Transparency ratings and a need to improve ours. This led to a discussion on transparency and ethics. Ginny asked if I would take up this matter, I agreed, and the Board approved. My work is incomplete due to health problems of two of the four board members who agreed to work on this. Two of these Board members have current experience with ethics policies related to museums and to nonprofits.

Thank you for appointing me and considering me again for a 2nd term,

/signed/

Carol Smith
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Salisbury, MD 21801
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