

*CITY OF SALISBURY, MARYLAND*

*REGULAR MEETING*

*NOVEMBER 12, 2019*

*PUBLIC OFFICIALS PRESENT*

*President John “Jack” R. Heath  
Vice-President Muir Boda  
Councilman James Ireton, Jr.*

*Mayor Jacob R. Day  
Councilwoman Angela M. Blake  
Councilwoman April Jackson*

*IN ATTENDANCE*

*Deputy City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, Infrastructure and Development Director Amanda Pollack, Fire Chief John Tull, City Clerk Kim Nichols, City Attorney Mark Tilghman, and interested citizens.*

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*CITY INVOCATION – PLEDGE OF ALLEGIANCE*

*The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President John R. Heath called the meeting to order and invited Elder Tyrone Cooper of New Dimensions Family Ministries, Salisbury Fire Department Volunteer Firefighter & Chaplain to the podium to provide the City Invocation, followed by the Pledge of Allegiance to the flag of the United States of America.*

*PROCLAMATION*

*Mayor Day presented the “Wicomico Public Libraries Day” proclamation to Wicomico County Public Library Director Ashley Teagle to celebrate the 150<sup>th</sup> anniversary of the Wicomico County Public Library and its mission to serve the people of Wicomico County by supporting education, enriching lives, and building community. Many citizens depend on the free services provided by the library at its multiple locations.*

*Ms. Teagle provided a PowerPoint presentation (attached as part of the minutes) and included the following goals: expanding services and technologies, building partnerships throughout the community, better serving underserved and diverse populations, increasing early childhood development, and making libraries The Hub of the community.*

*ADOPTION OF LEGISLATIVE AGENDA*

*Ms. Jackson moved, Mr. Ireton seconded, and the vote was unanimous to approve the legislative agenda as presented.*

*CONSENT AGENDA* – presented by City Clerk Kim Nichols

*The Consent Agenda consisting of the following items was unanimously approved on a motion and second by Mr. Boda and Ms. Jackson respectively:*

- October 7, 2019 Special Meeting Minutes
- October 7, 2019 Work Session Minutes
- October 14, 2019 Council Meeting Minutes
- October 21, 2019 Work Session Minutes
- October 28, 2019 Council Meeting Minutes
- Resolution No. 2983- approving the appointment of Meredith Stimis to the Revolving Loan Advisory Committee for term ending November 2023
- Approving the Manufacturing Exemption request for Bay Steel, Inc.
- Approving the Manufacturing Exemption request for Delmar Brewing Company, LLC
- Approving the Manufacturing Exemption request for DiCarlo Precision Instrument, Inc.
- Approving the Manufacturing Exemption request for Jubilant Cadista Pharmaceuticals, Inc.
- Approving the Manufacturing Exemption request for K & L Microwave, Inc.
- Approving the Manufacturing Exemption request for Mason Dixon Machining, Inc.
- Approving the Manufacturing Exemption request for Pepsi Bottling Ventures, LLC
- Approving the Manufacturing Exemption request for Perdue Foods, LLC

**AWARD OF BIDS** – presented by Director of Procurement Jennifer Miller

The Award of Bids, consisting of the following items, was unanimously approved on a motion by Mr. Ireton that was seconded by Ms. Jackson:

- |  |              |
|--|--------------|
| • ITB A-20-101, City-wide Pavement Surface Treatment           | \$366,750.00 |
| • RFP A-20-103, Fire Apparatus Maintenance and Repair Services | \$131,000.00 |
| • ITB A-20-103, Janitorial Services                            | \$ 30,487.50 |

**RESOLUTIONS** – presented by Deputy City Administrator Andy Kitzrow

- Resolution No. 2967- proposing the annexation to the City of Salisbury of a certain area of land contiguous to and binding upon the southerly Corporate Limit of the City of Salisbury to be known as “Johnson Road-Dirk Widdowson Annexation” beginning for the same at a point being South from a corner of the existing Corporate Limit of the City of Salisbury and also being on the westerly line of and near the northwesterly corner of the lands of Dirk Widdowson located at 927 Johnson Road continuing around the perimeter of the affected property to the point of beginning

Ms. Jackson moved, Mr. Ireton seconded, and the vote was unanimous to approve Resolution No. 2967. The Public Hearing was scheduled for December 9, 2019.

- Resolution No. 2968- to adopt an annexation plan for a certain area of land contiguous to and binding upon the southerly Corporate Limit of the City of Salisbury to be known as “Johnson Road-Dirk Widdowson Annexation” beginning for the same at a point being South from a corner of the existing Corporate Limit of the City of Salisbury and also being on the westerly line of and near the northwesterly corner of

*the lands of Dirk Widdowson located at 927 Johnson Road continuing around the perimeter of the affected property to the point of beginning*

*Mr. Boda moved, Mr. Ireton seconded, and the vote was unanimous to approve Resolution No. 2968.*

**ORDINANCES** – presented by City Attorney Mark Tilghman

- **Ordinance No. 2566**- 2<sup>nd</sup> reading - approving an amendment of the FY2020 Fire Department Budget to transfer insurance funds received by the City to the Fire Department Operating Budget from the General Fund for revenue received for repairs to Ambulance A-2

*Ms. Jackson moved, Mr. Ireton seconded, and the vote was unanimous to approve Ordinance No. 2566 for second reading.*

- **Ordinance No. 2567**- 2nd reading - approving a Budget Amendment of the FY2020 Fire Department Budget to transfer funds from the City General Fund to the Fire Department Operating Budget to cover expenses for vehicle maintenance

*Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2567 for second reading.*

- **Ordinance No. 2569**- 2nd reading - approving a Budget Amendment of the Grant Fund to appropriate funds from a Community Needs Grant, from the Community Foundation of the Eastern Shore, Inc., awarded for the City of Salisbury Youth Civics Council

*Ms. Blake moved and Mr. Ireton seconded to approve Ordinance No. 2569 for second reading. Mr. Boda moved to amend Ordinance No. 2569 by striking FY19 and inserting FY20 on Lines 35 and 38. Ms. Jackson seconded, and the motion was approved by unanimous vote in favor.*

*Mr. Tilghman then presented Ordinance No. 2569 for second reading, which was unanimously approved.*

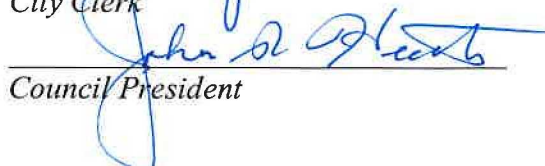
**COUNCIL COMMENTS**

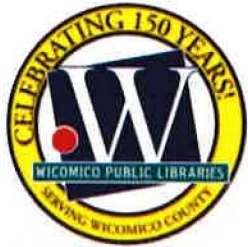
*Mr. Boda said he appreciated Mr. Ireton's service to the City and his friendship over the years.*

**ADJOURNMENT**

*With no further business to discuss, the Legislative Session adjourned at 6:42 p.m.*

  
City Clerk

  
Council President



# WICOMICO PUBLIC LIBRARIES

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Downtown Branch • Centre Branch • Pittsville Branch  
Bookmobile • Reader Van

*MORE than just BOOKS!*







# *Wicomico Public Libraries* *150<sup>th</sup> Anniversary* *Celebration*

*Celebrate the Chapters of our History*  
Light jazz, hors d'oeuvres, cash bar & silent auction.

*SAVE THE DATE*  
*Thursday, Nov. 21*  
*6-8 p.m.*  
*Downtown Branch*

*GET YOUR TICKETS ONLINE!*

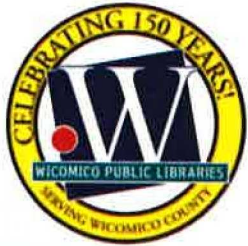
*Ticket \$35, \$20(w/ Friends Member)*



*MORE than just BOOKS!*







**FRIENDS-ONLY  
PREVIEW SALE!**

**THURSDAY,  
NOV. 21  
5-7 PM FOR  
CURRENT  
FRIENDS  
ONLY.**

**Must bring Friends  
membership card!**



**Friends of Wicomico Public Libraries**

# **BIANNUAL BOOK SALE**

**Downtown Library Nov. 22, 23, 24**

**FRIDAY 10am - 4:30pm • SATURDAY 10am - 4:30pm • SUNDAY 1pm - 4:30pm**



**of Wicomico Public Libraries**

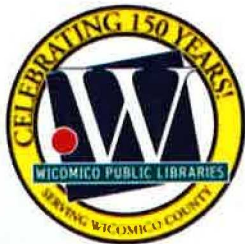
*Not a Friends member? Join today!*



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This project was made possible in part by the Institute of Museum  
and Library Services and Maryland State Library



## Do You Need **INTERNET** at home or on the go... Check out a **Kajeet Smart Spot!**

### Now Available for check out at Downtown & Pittsville Branches

- Check out for 4 weeks
- 5gb/month and 500mb/day
- Usage fee: FREE
- Works within Verizon coverage area
- Homework, Job Searching
- Internet access anytime & anywhere

### About the Devices

A WiFi Hotspot is a small portable device that enables users to connect their laptops, smartphones, tablets, and other Internet-enabled devices to the Internet through local cellular networks. The library's WiFi Hotspots, also known as Kajeet SmartSpots, operate on the Verizon cellular network.

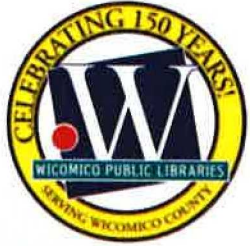


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# Looking to the Future...

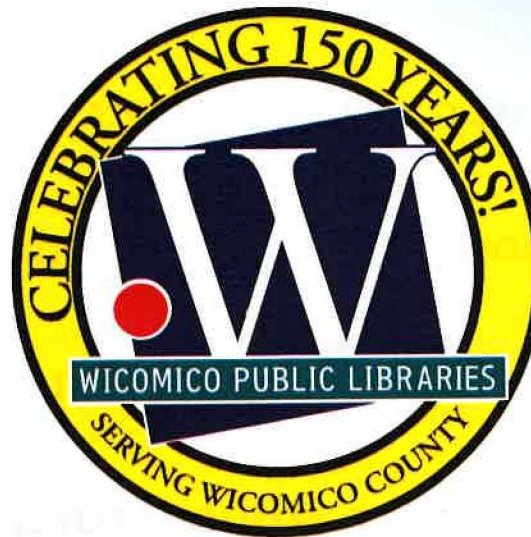
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- Expanding Services & Technologies
- Building Partnerships Throughout the Community
- Better Serving Underserved & Diverse Populations
- Increasing Early Childhood Development
- Making the Libraries The Hub of the Community

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SUPPORTING LEARNING, ENRICHING LIVES, & BUILDING COMMUNITY

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