

ORDINANCE NO. 2574

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2020 GENERAL FUND BUDGET TO APPROPRIATE FUNDS FOR THE FIRE DEPARTMENT'S VEHICLE REPAIR ACCOUNT.

WHEREAS, the Fire Department has the need to maintain its fleet by performing regular maintenance and repairs; and

WHEREAS, the Fire Department has experienced a substantial amount of unanticipated repair costs; and

WHEREAS, the Fire Department has reviewed the expense records from the last six (6) years; and

WHEREAS, the average annual expense for vehicle repairs and maintenance has been \$168,262.34; and

WHEREAS, to cover the current and expected cost for repairs, the Fire Department is projecting a shortfall of funds in the Vehicles' account for the remainder of FY2020; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.


NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's Fiscal Year 2020 budget be amended as follows:

- 1) Increase the Current Year Surplus (01000-469810) by \$75,000
- 2) Increase the Fire Department's Expense - Vehicles account (24035-534308) by \$75,000

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 9th day of December 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 16th day of December, 2019.

ATTEST:


Kimberly R. Nichols
CITY CLERK


John R. Heath
PRESIDENT, City Council

APPROVED BY ME THIS 18th day of DEC 2019


Jacob R. Day, Mayor



To: Julia Glanz,
From: John W. Tull, Fire Chief
Subject: Budget Amendment Request - Vehicles
Date: November 14, 2019

The Salisbury Fire Department respectfully requests approval of a budget amendment in the amount of \$75,000.00 to the FY2020 Fire Department budget, Vehicles' account 24035-534308 to cover the current and expected costs for repairs to FD apparatus for the remainder of FY2020.

As a Department, we strive to keep a well maintained and in-service fleet. Over the course of several years, the Department has experienced a significant shortfall of funds in our vehicle account. An evaluation of the vehicle repairs account expenditures over the last six (6) years indicates that the average yearly expense to repair our fleet has been \$168,262.34. The chart below illustrates what the adopted budget has been and the amount that is transferred into the vehicle account each year.

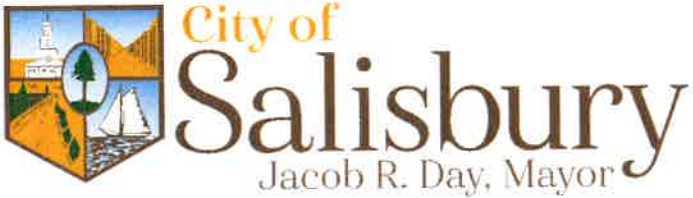
Year	Adopted Budget	Transfer	Revised Budget
2015	\$ 120,000.00	\$ 57,689.05	\$ 177,689.05
2016	\$ 100,000.00	\$ 99,832.67	\$ 199,832.67
2017	\$ 141,000.00	\$ 47,972.29	\$ 188,972.29
2018	\$ 141,000.00	\$ 15,000.00	\$ 156,000.00
2019	\$ 130,540.00	\$ 31,000.00	\$ 161,540.00
2020	\$ 125,540.00		\$ 125,540.00

As our fleet continues to age, the Department has experienced a substantial amount of unanticipated repairs to our fleet. During the first four (4) months of FY20, the Department has spent over 95% of the allocated funds established for vehicle repairs. The following is a list of unanticipated expenses so far this year that represent 65% of the total authorized budget:

- Truck 2 \$31,631.76
 - Truck 1 \$18,762.22
 - Engine 1 \$6,186.71
 - Ambulance B2 \$6,665.31
 - Ambulance B16 \$11,014.43
 - Brush 16 \$4003.33
 - EMS2 \$3606.87
- Total - \$81,870.63

In addition to the unexpected cost for repairs, our known annual service cost is based on the following:

- Pump Testing \$2,320.00
 - DOT Testing \$7,690.00
 - Annual Testing \$9,915.00
- Total - \$19,925.00



MEMORANDUM

It is very unfortunate that we have to make this budget amendment request to you at such an early stage in the fiscal year, but circumstances have made it necessary to do so. The unanticipated expenses for these repairs were impossible to foresee. Without the transfer of these funds, the Department will be forced to defer any future repairs and place major Fire/EMS units out of service (dependent on the severity of the repair need).

The requested funds from this budget amendment will be used to replenish the Fire Department's vehicles account and be used for future FY2020 vehicle repair needs.

Thank you in advance for your time and consideration on this request. Unless you or the Mayor have further questions, please forward a copy of this memo and ordinance to the City Council for their consideration.

Attachment: Budget Amendment Ordinance - Vehicles Account - FY16