

Salisbury Historic District Commission

Hearing Notification

Hearing Date: December 18, 2019

Time: 7:00 pm

Location: Government Office Building
125 N. Division Street
Salisbury, MD. 21804
Room 301

Case Number: #19-11

Commission Considering: Placement of Vinyl Lettering
On Front Window

Owner's Name: Christine Alfonsi

Applicant Name: Signs by Tomorrow

Agent/Contractor: Signs by Tomorrow

Subject Property Address: 221 E Main St

Historic District: Downtown Historic District

Use Category: Commercial

Chairman: Mr. Scott Saxman

HDC Staff contact: Jimmy Sharp
Planner I
(410) 548-3170

Salisbury Historic District Commission

207 W. Main St., Suite 102
Salisbury, MD 21801
(410) 341-9550 / fax (410) 341-3682

Permit Application
\$25 Fee Received _____ (date)

Date Submitted to NSCC: _____

Date Accepted as Complete by NSCC: _____

Subject Location: 221 East Main Street Salisbury, MD

Application by: Signs By Tomorrow

Applicant Address: 1607 Northwood Drive Unit 102, Salisbury

Applicant Phone: 410.860.0033

Case #: 19-11

Action Required By (45 days): _____

Owner Name: Christine Alfonsi

Owner Address: 221 East Main Street

Owner Phone: 410.742.7850

Work Involves: Alterations New Construction Addition Other _____
 Demolition Sign Awning Estimated Cost _____

DESCRIPTION OF WORK PROPOSED (Please be specific. Attach sheet if space is inadequate) Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.
gold vinyl lettering on windows of office.

Are there any easements or deed restrictions for the exterior of this property? If yes, submit a letter from the easement holder stating their approval of the proposed work. Yes No

Do you intend to apply for Federal or State Rehabilitation Tax Credits? If yes, have you contacted Maryland Historical Trust staff? Yes No

If you have checked "Yes" to either of the above questions, please provide a copy of your approval letter from the Maryland Historic Trust along with this application.

See Reverse Side for DOCUMENTS REQUIRED TO BE FILED WITH APPLICATION

All required documents must be submitted to the Director, Dept. of Neighborhood Services & Code Compliance at least 30 days prior to the next public meeting. Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regular scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action. Please be advised that members of the Salisbury Historic District Commission or staff, may visit the subject property prior to the scheduled meeting date to familiarize themselves with the project.

The Salisbury Historic District Commission Rules and Regulations and Design Guidelines are available for review in the office of the Department of Neighborhood Services & Code Compliance for the City of Salisbury as well as on the city's website: www.ci.salisbury.md.us.

I, or my authorized representative, will appear at the meeting of the Salisbury Historic District Commission on 12.18.19 (date).

I hereby certify that the owner of the subject premises has been fully informed of the alterations herein proposed and that said owner is in full agreement with this proposal.

Applicant's Signature Jerry McClymont

Date 11.14.19

Remarks: _____

Application Processor (Date)

Secretary, S.H.D.C. (Date)

SBT
SIGNS & GRAPHICS NATIONWIDE
410-860-0033 SALISBURY, MD

PROOF
REVIEW CAREFULLY

**IT IS YOUR RESPONSIBILITY TO CHECK SPELLING
AND CONFIRM PHONE NUMBERS ARE CORRECT.**

SBT will NOT be responsible for any errors that go to print once a proof is approved.
There will be additional charges for corrections and reprinting. FINAL COLORS MAY VARY



DATE: 10.28.19

CUSTOMER: McLean Mortgage

PRODUCT: 1/2" Komacel

SIZE: approx 20"h x 96"w

QTY: 1 set

YOU MAY RECEIVE 2 PROOFS. FURTHER CHANGES TO PROOFS MAY INCUR EXTRA DESIGN CHARGES.



PROOF

CAREFULLY REVIEW for accuracy of spelling, content and layout. SBT will NOT be responsible for any errors that go to print once a proof is approved. There will be additional charges for corrections and reprinting. Color may appear differently on your screen or printer.

PLEASE NOTE: YOU MAY RECEIVE 2 PROOFS. FURTHER PROOFS MAY INCUR EXTRA DESIGN CHARGES.

PRODUCT: **Window Graphics**



Christina M. Alfonsi



ATTORNEY AT LAW

Nancy B. Isdell, Paralegal

410.742.7850

www.ChristinaAlfonsi.com



Candy L. Thompson

ATTORNEY AT LAW

410.385.2626





Salisbury Historic District Commission

STAFF FINDINGS

Meeting Date: December 18, 2019

Case Number: 19-11

Commission Considering: Placement of gold vinyl lettering on front windows of office

Owner's Name: Christine Alfosi

Applicant Name: Sign by Tomorrow

Agent/Contractor: Signs by Tomorrow

Subject Property Address: 221 E. Main Street

Historic District: Downtown Historic District

Use Category: Commercial

Zoning Classification: Central Business District

Structure / Site Description:

Built Date: 2007

Enclosed Area: 610 sq. ft.

Lot Size: N/A

Number of Stories: Not indicated on SDAT

Contributing Structure: Not Determined

Wicomico County Historic Survey on file: No

Nearby Properties on County Survey: Yes

Including but not limited to:

- 130 E. Main Street Richardson Building
- 132-134 E. Main Street I.O.O.F. Building; E. Main St. Professional Blvd.

Relevant Historic, Archeological and Architectural Significant Features of the Surrounding Area:

The property in question is located within the Downtown Historic District. The majority of buildings located in this District on East Main St., West Main St., North Division St., South Division St. and Camden St. are constructed of brick and mortar. The Salisbury Historic District Commission approved signage at 220 East main St., 235 East Main St., 124 North Division St., 150 West Market St. and 327 East Main St. Various alterations were also approved by the Commission at 117-119 West Main St. , 104 North Division St., 233 west Main St., 212 West Main St., awnings at 216 East Main St. , fiberglass clad wooden windows at Chesapeake East at 501 West Main Street and aluminum commercial grade windows at 213 – 235 East Main Street. The majority of structures in this District are typically two and three story brick and stone buildings purposed for commercial use and range in age from 50 years to 130 years old. Most of the buildings were built in the 1920's with and a hand full were built in the late 1880's. There's a mix of architectural styles including Renaissance Revival and Victorian but no prevalence to any specific style.

Neighboring Properties which have been deemed Contributing/Non-Contributing:

House #	Street Name	Hearing Date	Contributing	Non-Contributing
201	E. Main Street	5/25/11		X
309	E. Main Street	3/27/13		X
318	E. Main Street	3/27/13	X	
327	E. Main Street	7/27/11	X	

Explanation of Request: The applicant is requesting the Salisbury Historic District Commission approve their request to place dimensional letters about the unit.

Areas of Historic Guidelines to be considered:

Guideline 44: Preserve Historic Signs

- a) Historic signs, such as those constructed directly into an architecture detail of the structure should be maintained, and may be restored if necessary.
- b) Wording changes on existing historic signs should be in keeping with the overall character of the sign and the structure on which it is placed.
- c) Restore or recreate historic signs where sufficient documentation exists, if the restored or recreated sign would be in compliance with Salisbury's zoning ordinance.

Guideline 45: Sign Placement On most downtown buildings, a continuous brick ledge or corbelling is used to separate the second floor and above from the entry-level storefront below. This space is ideal for sign placement, as it was often created for this purpose. In some instances, newer buildings contain areas above the highest windows for signage.

- a) Signs must not obscure or hide significant historic features or details. This includes windows, cornices, and architectural trim.
- b) Projecting signs must be located no less than eight feet above the sidewalk.
- c) . Signs should be mounted to historic masonry buildings through the mortar joint, rather than through masonry units wherever possible.
- d) Non-permanent painted or adhesive signs (for example, vinyl cling signs) may be installed on the interior of storefront windows or on the upper story windows of multi-story commercial buildings.
- e) Signs shall not be placed above the roof-line of any building in the Downtown Historic District, as per the zoning ordinance.
- f) Awning signs are permitted.

Evaluation Criteria:

Pursuant to Section 17.52.040 A & B of the Salisbury Zoning Code, it is the duty of the Historic District Commission to review all applications to construct, alter, reconstruct, move or demolish any structure within a Historic District whenever the exterior appearance of such structure is affected, and to approve or reject said application. In reviewing an application and plans, the Commission should give consideration to review criteria, and may make a determination as to which of said Criteria are applicable.

Staff Findings Prepared By: Jimmy Sharp
Infrastructure and Development
125 N Division Street, Suite 202
Salisbury, MD 21801
(410) 548-3170
Date: December 18, 2019

Salisbury Historic District Commission

AGENDA

Wednesday, December 18, 2019

Room 301

Government Office Building
Salisbury, Maryland

1. **7:00 P.M. - CALL TO ORDER – Scott Saxman, Chairman**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES – November 20, 2019**
4. **CONSENT DOCKET**
 - **#19 -10 – 220 E Main St – Sign Installation**
 - **#19 -11 – 221 E Main St – Sign Installation**
5. **OLD BUSINESS - NONE**
6. **NEW BUSINESS**
 - **#19 -08 – 144 E Main St – Demolition of Parking Lot & Building – New Construction**
 - **#19 -09 – 200 E Church St – Installation of ADA Compliant Ramp**

***this indicates that the structure has been deemed a contributing structure by the SHDC**

*Times shown are approximate. The SHDC reserves the right to adjust the agenda as circumstances warrant.
The SHDC reserves the right to convene in Closed Session as permitted under the Annotated Code of Maryland 10-508(a).*