

City of Salisbury



Consolidated Annual Performance and Evaluation Report (CAPER)

CDBG PY 2018
(7/1/2018 – 6/30/2019)

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**CITY OF SALISBURY
CAPER – PY 2018**

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Attachments:

- **CDBG Financial Summary Report (PR26)**
- **IDIS Reports**
 - **CDBG Summary of Activities (C04PR03)**
 - **Consolidated Annual Performance and Evaluation (C04PR06)**
 - **Summary of Accomplishments (C0PR23)**
 - **CDBG Performance Measures Report (C04PR83)**
 - **Housing Performance Report (C04PR85)**
 - **Annual Affordable Housing Completion Goals (Section 215)**
 - **Affordable Housing – Income Level Breakdown of Clients Served**
- **Maps**
- **Point-in-Time Homeless Subpopulations Summary – MD-513**
- **Public Notice / CAPER Comment Period**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Status of CDBG projects funded in PY 2018:

Salisbury Neighborhood Housing Services (SNHS) – Homebuyer Assistance Grants. In 2018 the City provided funding to SNHS to serve an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. SNHS is still working on utilizing the funds that were awarded to them in 2017 for this program, so they have not yet expended any of the 2018 funds. Home sales in the City have been very slow, and it appears that the extreme shortage of available units inside the City limits is the main issue. There are plenty of houses for sale in the County, but very few in the City. In order to increase the incentive for people to buy a house inside the City limits we are planning to increase the maximum amount of the grant from \$5,000 to \$10,000 per client.

City of Salisbury – Homeless Services Case Managers (2 positions). In 2018 the City set aside funding to increase the Homeless Services Case Manager from one position to two positions. These two individuals would provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. Approximately 16% of the funding allocated has been expended on the current Case Manager position. Recently we have determined that given the amount of funding we currently have available for housing vouchers, we do not require the services of a second Case Manager at this time. The remaining funding for this project will be shifted to an alternate project.

City of Salisbury – Low-Mod Neighborhood Sidewalk Construction. In 2018 the City set aside funds to continue the construction of sidewalks in low- to moderate-income neighborhoods. The work was completed in the Church Street / Doverdale CDBG target neighborhood. Work began in March 2019 and was completed in April 2019. The funding remaining in this grant account will be rolled forward into the PY 2019 Low-Mod Neighborhood Sidewalk Construction project.

Status of Open CDBG project funded in PY 2017:

Salisbury Neighborhood Housing Services (SNHS) – Homebuyer Assistance Grants. In 2017 the City provided funding to SNHS to serve an estimated eighteen (18) low- to moderate-income households. A total of thirteen (13) households have been assisted to date. The expenditure

rate for these funds has slowed down quite a bit during this last year, as home sales in the City have been very slow. It appears that the extreme shortage of available units inside the City limits is the main issue. There are plenty of houses for sale in the County, but very few in the City.

Status of Open CDBG project funded in PY 2016:

Habitat for Humanity of Wicomico County – Housing Construction. In 2016 the City awarded funding to Habitat for a housing unit to be constructed at 707 East Church Street. After being awarded the 2016 funding Habitat experienced delays with a previously funded construction project. They also had had one foreclosure and two 'deed in lieu of foreclosures' on properties secured by mortgages that they held. Habitat felt that securing and rehabbing those properties took precedence in order to more quickly serve a low-income family with affordable housing. Habitat began construction on the Church Street unit in March 2018. The house has experienced numerous complications and delays along the way. The latest one involved the City lateral sewer line associated with the project, and a new sewer line had to be installed. That task is now complete, and hopefully the final steps necessary to get that unit finished and occupied will occur soon. The CDBG funds for this project have been drawn down. The project will be completed and closed in IDIS as soon as the unit is occupied.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AM-1	Administration and Management	CDBG: \$	Other	Other	5	5	100.00%	1	1	100.00%
AM-2		CDBG: \$	Other	Other	0	0				

CD-1	Non-Housing Community Development	CDBG: \$	Other	Other	0	0						
CD-2	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	4310	680	4310	633.82%			
CD-2	Non-Housing Community Development	CDBG: \$	Other	Other	0	0						
CD-3	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	3500	4454	127.26%					
CD-4	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	5	5	100.00%					
ED-1	Non-Housing Community Development	CDBG: \$	Other	Other	0	0						
ED-2	Non-Housing Community Development	CDBG: \$	Other	Other	0	0						
ED-3	Non-Housing Community Development	CDBG: \$	Other	Other	0	0						
HO-1	Homeless	CDBG: \$	Other	Other	0	0						

HO-2	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	185	185.00%	300	32	10.67%
HO-2	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
HO-2	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
HO-2	Homeless	CDBG: \$	Other	Other	0	0		0	0	
HS-1	Affordable Housing Public Housing	CDBG: \$	Other	Other	0	0				
HS-2	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	5	3	60.00%			
HS-3	Affordable Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	50	37	74.00%			
HS-3	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	0		18	0	0.00%
HS-4	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Other	Other	0	0				
SN-1	Non-Homeless Special Needs	CDBG: \$	Other	Other	0	0				

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SN-2	Non-Homeless Special Needs	CDBG: \$	Other	Other	0	0		
SN-3	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20	148	740.00%	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Affordable Housing has long been one of the main goals that the City of Salisbury has pursued with its CDBG funds. The City has worked with local non-profit groups such as Salisbury Neighborhood Housing Services (SNHS) and Habitat for Humanity of Wicomico County to address this goal.

In PY 2016 the City provided CDBG funding to SNHS for the Homebuyer Assistance Grants program. A total of nineteen (19) households were assisted with those funds. In 2017 the City provided additional CDBG funding to SNHS for this program. A total of thirteen (13) households have been assisted to date. The City continued to provide funding for this program in 2018.

In PY 2015 the City awarded CDBG funding to Habitat for a housing unit to be constructed at 425 Coles Circle. Habitat completed construction on that unit in December 2016. In PY 2016 the City awarded funding to Habitat for a house to be constructed at 707 East Church St. This construction project has experienced numerous complications and delays along the way, however it appears that the unit will be completed and occupied soon. The CDBG funds for this project have been drawn down.

In PY 2017 the City set aside funding to increase the Homeless Services Case Manager position from part-time to full-time. This individual provides intensive support services to consumers in the City’s Permanent Supportive Housing (PSH) program. They conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for those clients.

The City has also focused much of its CDBG resources on projects that improve the livability and connectivity of our low- to moderate-income

neighborhoods, such as Low-Mod Neighborhood Sidewalk Creation, Demolition of Blighted Properties, and funding for the Nuisance Code Enforcement Officer position.

In PY 2015 CDBG funding was set aside for Low-Mod Neighborhood Sidewalk Construction in the Church Street–Doverdale neighborhood in the area of Naylor Street near the new Salisbury Fire Station #2. Construction of the sidewalks began in October 2016 and was completed in November 2016.

In PY 2016 and PY 2017 the City set aside additional funds to continue sidewalk construction in low-mod income neighborhoods within the city. New sidewalks were constructed in both the Presidents–Princeton and the Church Street–Doverdale CDBG target neighborhoods. For bidding purposes the 2016 and 2017 funds were combined together. Construction began in March 2018 and was completed in August 2018.

In PY 2018 the City continued to fund sidewalk construction in low-mod income neighborhoods within the city. New sidewalks were constructed in the Church Street–Doverdale neighborhood. Construction began in March 2018 and was completed in August 2018. Construction began in March 2019 and was completed in April 2019.

In PY 2014 CDBG funding was allocated to the demolition of abandoned single-family houses that pose a public health and/or safety risk. Two dilapidated houses were demolished with those funds.

In 2014 the Mayor and Council set aside \$245,000 in City funds to establish the Community Development Initiative Fund. Those monies were utilized to purchase abandoned, blighted properties that had become an eyesore, a public nuisance and/or a public safety hazard.

In PY 2014 the City awarded CDBG funds to Holly Community, Inc. for a Public Service project – Job Training Program for Low/Mod Income Elderly & Developmentally Disabled. A total of 44 clients were served.

In PY 2016 the City awarded CDBG funds to Telamon Corp. to support a Public Service project – Financial Education & Housing Counseling program. A total of 104 clients were served.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	14
Black or African American	36
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	50
Hispanic	6
Not Hispanic	44

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Of the 50 beneficiaries served in PY 2018, 28% were White and 72% were Black or African American. Six of the beneficiaries identified their ethnicity as Hispanic

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	343,878	374,730

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CHURCH STREET/DOVERDALE NEIGHBORHOOD	0	35	Sidewalk Construction
Citywide Low-Mod	100	65	Homebuyer Assistance Grants, Homeless Services, Program Administration

Table 4 – Identify the geographic distribution and location of investments

Narrative

During PY 2018, CDBG funds were expended for one activity that took place specifically in two of our CDBG target neighborhoods: City of Salisbury / Low-Mod Neighborhood Sidewalk Construction. This project utilized 2017 CDBG funds in the Presidents–Princeton Neighborhood, and 2018 funds in the Church Street–Doverdale neighborhood.

During PY 2018, CDBG funds were expended for two activities that benefitted low-mod income residents city-wide; the Salisbury Neighborhood Housing Services (SNHS) / Homebuyer Assistance Grants Program and the City of Salisbury / Homeless Services Case Manager.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

For the SNHS Homebuyer Assistance Grants program, SNHS provided \$1,980,000 in other funding, which is 95.2% of the total program cost. For the Homeless Services Case Manager position, City and other funding sources provided \$33,158, which is 53.8% of the total cost.

No publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	18	8
Number of Special-Needs households to be provided affordable housing units	0	0
Total	18	8

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	18	8
Total	18	8

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In PY 2016 the City awarded CDBG funding to Habitat for Humanity of Wicomico County for the construction of a new affordable housing unit at 707 E. Church Street. After being awarded the 2016 funding Habitat experienced delays with a previously funded construction project. They also had had one foreclosure and two 'deed in lieu of foreclosures' on properties secured by mortgages that they held. Habitat felt that securing and rehabbing those properties took precedence in order to more quickly serve a low-income family with affordable housing. Habitat began construction on the Church

Street unit in March 2018. The house has experienced numerous complications and delays along the way. The latest one involved the City lateral sewer line associated with the project, and a new sewer line had to be installed. That task is now complete, and hopefully the final steps necessary to get that unit finished and occupied will occur soon. The CDBG funds for this project have been drawn down.

In PY 2017, the City provided CDBG funding to Salisbury Neighborhood Housing Services (SNHS) for the Homebuyer Assistance Grants program. Five (5) households were assisted in PY 2017, and an additional eight (8) households were assisted in PY 2018. This gives us a total of thirteen (13) households that have been assisted to date with the 2017 CDBG funds. The expenditure rate for these funds has slowed down quite a bit during this last year, as home sales in the City have been very slow. It appears that the extreme shortage of available housing units inside the City limits is the main issue. There are plenty of houses for sale in the County, but very few in the City.

In PY 2018 the City provided additional funding to SNHS for the Homebuyer Assistance Grants program. However, due to the slow rate of home sales in the City, SNHS has not yet expended any of the 2018 funds. In order to increase the incentive for people to buy a house inside the City limits we are planning to increase the maximum amount of the grant from \$5,000 to \$10,000 per client.

This gives us a total of eight (8) households that were assisted under the category of affordable housing in PY 2018.

Discuss how these outcomes will impact future annual action plans.

Over the years the City has been very successful in partnering with Salisbury Neighborhood Housing Services and Habitat for Humanity of Wicomico County to address the affordable housing needs of our citizens. We expect to continue these beneficial partnerships moving forward.

For additional details on the projects completed and the beneficiaries served in PY 2018 please see the PR-23 – Summary of Accomplishments report included in the appendices. Also included in the appendices is the Annual Affordable Housing Completion Goals (Section 215) chart for PY 2018, and a chart showing the breakdown by income level of the Affordable Housing clients served.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	2	0
Moderate-income	6	0
Total	8	0

Table 7 – Number of Households Served

Narrative Information

The numbers in the chart above show the income breakdown of the clients served in PY 2018 under the 'Affordable Housing' category through CDBG funding provided to Salisbury Neighborhood Housing Services.

Efforts to Address Worst Case Needs

Worst case housing needs arise when households pay more than 50% of their income for rent, reside in seriously substandard and/or overcrowded rental units, or are involuntarily displaced. It is difficult to determine the number of low income renter households who spend more than half of their income on rent unless those households offer that information. The City is able gather data on households being involuntary displaced when HUD–assisted projects opt out of their Section 8 project contracts. This did not occur in the City's Section 8 projects in PY 2018.

In PY 2016 the City created the Housing & Community Development Dept. (HCDD). HCDD uses a team of code enforcement officers to enforce the City property maintenance codes and ordinances, and enforces the landlord licensing ordinance. This department also operates the City's Homeless Services program. Beginning in PY 2018 two new City positions were created in the Finance Dept. – the Grants Manager and the Grants Coordinator. The Grants Manager will apply for and administer the City's CDBG entitlement funds, and will oversee the State and Federal grants that are administered by the other City departments. The Grants Coordinator will apply for and administer a variety of State and Federal community development grants, and will coordinate the set-up of grant accounts in MUNIS for grants under other City departments.

The City's Landlord Licensing and Property Registration program requires that all landlords be licensed, and each of their rental units be registered with the City. This program is helping to address the problem that Salisbury has experienced with dilapidated rental units and landlords who refuse to comply with repair orders.

Efforts to Address Needs of Persons with Disabilities

The house that Habitat for Humanity of Wicomico County is currently constructing at 707 E. Church St. does not include any disability-related modifications. However, the first floor of the home could be modified to accommodate a disabled person if the homeowner needed to make changes down the road.

The City's Homeless Services program assists chronically homeless individuals who have a mental health diagnosis. Participants are housed in private, scattered-site rentals, with the majority of the cost of housing (rent and utilities) covered by the city. Participants are required to contribute 30% of their income to their landlord and meet with a case manager from the Wicomico County Health Department once a week. Individuals who have been on the street or in a shelter for over a year, have a mental health diagnosis, and are in Wicomico County are eligible for the program.

Actions Taken to Foster and Maintain Affordable Housing

In PY 2016 the City awarded CDBG funding to Habitat for Humanity of Wicomico County for the construction of a new affordable housing unit at 707 E. Church St. Habitat ran into delays on some of their other construction projects, and since they have a limited work crew this resulted in a delay in the start of construction on 707 E. Church St. Habitat finally began construction on this unit in March 2018. The house has experienced numerous complications and delays along the way, but it appears that the final steps necessary to get that unit finished and occupied will occur soon. The CDBG funds for this project have been drawn down.

In PY 2018 Salisbury Neighborhood Housing Services (SNHS) provided assistance to eight (8) low- to moderate-income households with affordable housing services through the 2017 Homebuyer Assistance Grants funds.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In FY 2019 CoC NOFA, the Homeless Alliance for the Lower Shore (HALS) Continuum of Care applied for \$1,279,634 in renewal grants as well as \$63,967 for a Bonus Project for a total of \$1,334,100. For the NOFA, \$1,202,587 were allocated to Tier 1 Projects and \$76,759 allocated to Tier 2 Projects. Somerset County Health Department (SCHD) and the Maryland Department of Health (MDH) provide permanent supportive housing in the tri-county area. Currently, SCHD receives funding in the amount of \$979,276 for six HUD Supportive Housing Program grants, which serve a total of 90 households (77 are chronically homeless). MDH receives funding for three Shelter Plus Care program grants in the amount of \$304,102 covering the three counties on the Lower Eastern Shore of Maryland, which serve a total of 41 households (28 are chronically homeless). In addition, the City of Salisbury provides 11 units of PSH for unsheltered, chronically homeless clients at a cost of \$97,300. The U.S. Department of Veterans Affairs provides 75 units of HUD VASH for veterans. In 2018, 214 people were housed in 131 slots. Of the total people housed, 105 were chronically homeless.

On January 23, 2019 the HALS CoC conducted its annual Point-in-Time (PIT) survey. This survey identified 48 chronically homeless individuals - 41 sheltered and 7 unsheltered. It identified 3 chronically homeless veterans - 1 sheltered and 2 unsheltered. The 2019 PIT also identified the following counts under the 'Other Homeless Subpopulations' category: Adults with a Serious Mental Illness – 53 (44 sheltered / 9 unsheltered); Adults with a Substance Use Disorder – 22 (16 sheltered / 6 unsheltered); Adults with HIV/AIDS – 1 sheltered; Victims of Domestic Violence – 3 (all sheltered).

Since 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE), has been running a permanent supportive housing (PSH) program for chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In PY 2018, The City of Salisbury placed 4 additional households into the PSH program, consisting of 4 adults and 1 youth (Under 24). Three households were exited from the program; one voluntarily left the program, the other two as a result of death. As of September 1, 2019, the City's PSH program has 11 active households, consisting of 13 adults and 7 children.

Participants are housed in private, scattered-site rentals, with the majority of the cost (rent and utilities) covered by the City. Participants must contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants, reimbursable through Medicaid. Case managers meet with the program participants approximately once a week. As needed, the HALS CoC provides ongoing support and advice to the City on operating the program.

In PY 2018, the total budget for the City's Homeless Services program was \$198,161. This consisted of \$97,300 from the City of Salisbury, \$36,861 from the MD DHCD Emergency Solutions Grant (ESG) program, \$20,000 in Projects for Assistance in Transition from Homelessness (PATH) funds from the Substance Abuse and Mental Health Services Administration (SAMHSA), and \$44,000 from CDBG.

In the 2018 Action Plan the City included \$44,000 in CDBG funds to expand the Homeless Services Case Manager from one position to two positions. Thus far a total of \$7,106.13 has been expended. It has now been determined that given the amount of funding we currently have available for housing vouchers we don't require a second case manager at this time. Therefore, the remainder of the 2018 CDBG funding for this project will be shifted to an alternate project.

Addressing the emergency shelter and transitional housing needs of homeless persons

According to 2019 HIC data, the HALS CoC had 207 emergency shelter beds of which 17 were for DV victims and families and 38 transitional housing beds. Both operated at 100% coverage rate.

There are two large emergency shelters in the City of Salisbury that are faith-based and do not accept any government funds. One of those shelters also provides transitional housing to individuals and families that have succeeded in the emergency shelter, but need more resources, services and support before they can secure permanent housing. Four other emergency shelters, including a Domestic Violence Shelter, receive State ESG funding from funds provided to the HALS CoC. There is a Cold Weather shelter that uses churches on a rotating basis to house unsheltered men in the winter months, and another shelter also adds beds/cots during severe weather. There are three faith-based shelters who provide transitional shelter to individuals – two to women and their children and one to men. One of the transitional shelters that serves women and their children had been funded by ESG in the past, however it was de-funded when the shelter Board stated that they could not also serve men with families, and therefore they were determined to be in violation of the Equal Access rule.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The CoC has created a network of increased outreach programs, intake and assessment options, housing opportunities, and service referrals to help low-income individuals and families avoid becoming homeless. This process is linked to the coordinated entry system and the 'housing first' model. Additionally, the Maryland Department of Health (MDH) provides referral services and case

management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) to ensure that those individuals receive the supportive services that match their needs.

While all of the publicly funded institutions and systems of care in the area have adopted discharge policies and procedures that are designed to not discharge clients into homelessness, CoC members have observed that the implementation of these plans is not flawless. The CoC has identified a lack of adequate staffing levels to properly access post-discharge housing and services. In FY 19, the CoC received increased funding from the Maryland Department of Housing and Community Development (DHCD) to provide increased support for homeless and prevention programs through the Homelessness Solutions Program (HSP). HSP is allocated through the CoC rather than through the individual Counties as in the past. This funding included much needed case management funds for rapid rehousing and prevention programs, an item which the CoC has long identified as a gap in service. In the last year, the CoC made changes to the Coordinated Entry system to better assist people seeking housing and services. The CoC will continue its efforts, in collaboration with the City and tri-county members, to improve knowledge and communication between publicly funded institutions and systems of care that could potentially discharge a client into homelessness and the housing/service providers.

The City of Salisbury's Housing and Community Development Department has staff available to refer low-income individuals and families to available affordable housing options and supportive service programs in the City to help them avoid becoming homeless. Additionally, the Housing Authority has prioritized waiting list status for seniors and persons with disabilities.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The HALS CoC works with its partners to resolve, reduce and remove barriers homeless persons experience during their transition to permanent housing and independent living by:

- Establishing coordinated assessment process to reduce barriers to program entry
- Implementing the 'Housing First' model
- Connecting program participants to resources such as income (SS Benefits / Workforce Agencies), utilities, rent, increased case management, etc., to sustain permanent housing
- Utilizing available housing resource lists to assist program participants to identify housing options
- Using HMIS data to analyze results on a quarterly basis for all programs
- Incorporating diversion into Coordinated Assessment process to try to prevent first time homelessness

HALS has implemented the HUD CPD 16-11 Notice to meet the goal of ensuring that homeless individuals and families who have spent the longest time in places not meant for human habitation or in emergency shelters, and who have the most severe needs within the CoC, are prioritized for permanent supportive housing (PSH). In the last year's NOFA, HALS dedicated 79 beds to chronically homeless clients. To meet the needs of homeless veterans and their families, HALS has 3 very active SSVF programs that provide rapid rehousing and prevention services. HALS established a Veterans Community Planning Workgroup that updates a by-name list of homeless veterans in real time and conducts case conferencing of individuals on this list at its monthly meetings. HALS has also received additional HUD VASH vouchers from the VA to house veterans, prioritizing chronically homeless veterans with the most severe needs. If no PSH slots are available to house homeless families with children, preference is given for shelters and rapid rehousing funded through ESG. HALS has focused on identifying unaccompanied youth in the last three years, participating in the State Youth REACH MD initiative to conduct annual counts of unaccompanied youth under 25. In FY19, 60 youth were served in shelters, 21 were assisted by rapid rehousing, 8 were in prevention programs and 5 were housed in PSH programs.

The HALS CoC provides supportive services to homeless persons to enable them to make the transition from homelessness to rapid rehousing and PSH with a dedicated case manager. This process requires assistance every step of the way, and continued monitoring and assistance after the client has found permanent housing. HALS has found that during the first year after homelessness it is critical that supportive services be continued in order for their clients to achieve the highest possible levels of success.

HALS is also working to help low-income individuals and families avoid becoming homeless. They are particularly focused on the extremely low-income clients, and those who are: (a) being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care / other youth facilities, and corrections programs / institutions); or, (b) receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs. The additional funding provided by DHCD this year enabled the CoC to provide both increased financial support for homeless prevention and a dedicated case manager to provide assistance with client's needs after they are helped to stay in their home.

The City of Salisbury's Homeless Services Street Outreach program provides critically needed resource navigation and case management to the homelessness. By serving clients outside of traditional service settings, the City is able to meet with numerous clients that either choose not to or cannot access service settings. This work occurs with the strong cooperation and support of all partnering agencies.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

It is the mission of the Wicomico County Housing Authority (WCHA) to address the needs of the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury. The WCHA provides affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development, the State of Maryland, Wicomico County, the City of Salisbury, and any other entity providing funding for affordable housing programs. This is achieved by the WCHA assisting individuals and families through its public housing communities, Section 8 Housing Choice Vouchers, and Tax Credit developments such as Phase I of the Booth Street RAD project which was completed in January 2017.

Phase II of the Booth Street RAD project, which will be located on Merritt Mill Boulevard, is due to be completed in the late fall of 2019. It will involve building a total of 75 new units, of which 50 units will be the replacement units for the last section of the Booth Street federal housing. Those 50 units will be project based voucher assisted. The remaining 25 units are to be tax credit units available to the public earning 60% or less of area median income. Applications for those units are available at the Stone Grove Crossing office located at 911 Booth Street, Salisbury, Maryland 21801. With this second phase of development the total investment into the Booth Street revitalization project will be approximately \$37.5 million.

The Wicomico County Housing Authority allocated the following FY 2019 funds for its public housing units:

- Physical Improvements: \$249,034
- Management Improvements: \$7,500
- Administration: \$43,577
- Operations: \$29,487
- Other: \$106,173

While 15 of the boarded up Scattered Site housing units in the City of Salisbury and the City of Fruitland have had major rehabilitation work done to them, another 24 units still need to be renovated. The Housing Authority has received approval from HUD under the RAD program to secure private /public financing to complete this task. The WCHA looked into the option of tearing down the remaining 24 units and replacing them with new construction modular units, but they found the cost to be prohibitive. WCHA will continue to do substantial rehab to those 24 units. They expect to begin the renovations in late 2019. The Scattered Site units consist of a total of ninety (90) single-family houses located in the City of Salisbury and the City of Fruitland.

The City of Salisbury has identified that there is a need for housing to address the households affected by housing problems, severe housing problems, and housing cost burdens. The Wicomico County Housing Authority (WCHA) is an important part of the City of Salisbury's housing strategy. The WCHA is

the primary provider of assisted housing for the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Wicomico County Housing Authority encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed and assist in ensuring the safety of residents is maintained. Additionally, the WCHA schedules regular meetings at public housing sites to discuss needs and concerns. Voucher holders are also encouraged to participate in regular WCHA meetings.

The Housing Authority offers residents the opportunity to participate in the Family Self-Sufficiency Program. The Housing Authority's Family Self-Sufficiency Program provides program participants an opportunity to develop plans with specific goals and objectives for self-sufficiency. The Program connects participants with case managers to assist participants to achieve their goals.

Actions taken to provide assistance to troubled PHAs

The Wicomico County Housing Authority was designated as "troubled" by HUD in 2014, but is currently performing satisfactorily according to HUD guidelines and standards. The WCHA underwent management changes in 2015, and the new administration is moving forward with many modifications to the operation. As of 12/31/2018 the Wicomico County Housing Authority is no longer "troubled. New leases and HUD directed policy changes were implemented in 2018 with more to come. Policy changes in 2018 consisted of a revised Admissions & Continued Occupancy Policy (ACOP) and a revised Administrative Policy for its Housing Choice Voucher Program. The WCHA looks forward to working on creating a 5 year development plan utilizing tax credits and private source finance.

Proposed Name Change: The Wicomico County Housing Authority is proposing a name change in 2019. The new name proposed is the "Housing Opportunities Commission of Wicomico".

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Barriers to affordable housing may include bureaucratic procedures, codes and standards, zoning or land use controls, lack of land and financial resources, lack of coordination, and scattered growth that drives up infrastructure and housing costs.

Zoning practices may have the intended or unintended effect of increasing housing costs, and effectively excluding prospective households from locating affordable housing for purchase or rent. Zoning can be used as a positive tool in support of cost effective and efficient design, if housing affordability is considered as a part of the jurisdiction's policy. The Salisbury City Council held two public forums during PY 2005 to review the work of the Salisbury-Wicomico Department of Planning, Zoning & Community Development on the development of an inclusionary zoning policy in support of moderately priced dwelling units. The Council then decided to further consider "inclusionary zoning" in conjunction with the development of refined annexation policies and procedures.

In PY 2006, the Salisbury Mayor and City Council adopted refined annexation policies and procedures requiring affordable housing to be addressed with new major annexations. This involves the provision of affordable units on-site, or the payment of a fee to a City-administered affordable housing fund. The development of affordable housing will be supported through this fund in the coming years.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In PY 2018 the City of Salisbury took the following actions to meet the underserved needs in our community:

- Leveraged our financial resources by applying for additional public and private funds for various community development projects.
- Continued to provide Homebuyer Assistance Grants through Salisbury Neighborhood Housing Services (SNHS).
- Continued to work with Habitat for Humanity of Wicomico County to complete the construction of another affordable housing unit.
- Continued to provide funding for the construction of sidewalks in low- to moderate-income neighborhoods where none currently exist.
- Provided funding to increase the City's Homeless Services Case Manager position one position to two positions in order to serve additional clients.

- Continued its support and cooperation with the Homeless Alliance of the Lower Shore (HALS) Continuum of Care.
- Continued to promote economic development through the activities of the City's Business Development Department.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Salisbury continues to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule) utilizing the following procedures:

Rehabilitation Programs

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

Homeownership Programs:

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.

- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Approximately 27.5% of the City of Salisbury's residents live in poverty, which is much greater than the State of Maryland where 9.7% of residents live in poverty. Female-headed households with children are particularly affected by poverty at 36.2%, and 29.6% of all youth under the age of 18 were living in poverty. This information is taken from the U.S. Census '2013-2017 ACS Five-Year Estimates.' The City's goal is to reduce the extent of poverty by actions the City can control and through work with other agencies and organizations.

In PY 2016 the City awarded CDBG funding to Habitat for Humanity of Wicomico County for the construction of a new affordable housing unit at 707 E. Church Street. After being awarded the 2016 funding Habitat experienced delays with a previously funded construction project. They also had had one foreclosure and two 'deed in lieu of foreclosures' on properties secured by mortgages that they held. Habitat felt that securing and rehabbing those properties took precedence in order to more quickly serve a low-income family with affordable housing. Habitat began construction on the Church Street unit in March 2018. The house has experienced numerous complications and delays along the way. The latest one involved the City lateral sewer line associated with the project, and a new sewer line had to be installed. That task is now complete, and hopefully the final steps necessary to get that unit finished and occupied will occur soon. The CDBG funds for this project have been drawn down.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Salisbury Housing and Community Development Department (HCDD) assists in coordinating activities among the public and private agencies and organizations in the City. This coordination ensures that the goals and objectives outlined in the FY 2014-2018 Five Year Consolidated Plan are effectively addressed by more than one agency. The staff of HCDD facilitates and coordinates the linkage between these public and private partnerships and strives to develop new partnership opportunities in the City.

This coordination and collaboration between agencies is important to ensure that the needs of the residents of Salisbury are being addressed. The main agencies that are involved in the implementation of the Plan, as well as additional financial resources that are available, are the following:

Public Agencies:

- City of Salisbury Housing and Community Development Department (HCDD) – is responsible for administration of the CDBG program.

- Wicomico Housing Authority – is responsible for administering the Section 8 Housing Choice Vouchers and the public housing units.

Non-Profit Agencies:

There are several non-profit agencies that serve low-income households in the City. The City continues to collaborate with these agencies. The two main agencies that the City works with on a regular basis are the following:

- Salisbury Neighborhood Housing Services (SNHS)
- Habitat for Humanity of Wicomico County

Private Sector:

The private sector is a key collaborator in the services and programs associated with the Five Year Consolidated Plan. The private sector brings additional financial resources and expertise that can be used to supplement existing services in the City. Examples of these private sector entities are: local lenders, affordable housing developers, business owners, community and economic development organizations, healthcare organizations, and others. The City continues to collaborate with local financial institutions, private housing developers, local realtors, etc.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, County, State, and Federal agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury. In those years when the City elects to hold an open funding round, the City solicits funding requests for the CDBG program from local 501(c)(3) non-profit agencies. The City's Housing & Community Development Department staff provides guidance and technical assistance as needed to support these public agencies that receive CDBG funding. Alternatively, the City may also choose to utilize the annual CDBG funding award to execute projects internally that meet the CDBG national objective and eligibility requirements.

During PY 2018 the City funded CDBG Program Administration in the amount of \$64,435 to accomplish these efforts.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In the City's 2014 Analysis of Impediments to Fair Housing Choice (AI) some minor changes were suggested to the language in the City's Zoning Ordinance / Zoning Code - additional language that could be added to the "Definitions" section of the Zoning Code in order to clarify the City's commitment to Fair Housing.

May 2015 the City began reviewing the City's Zoning Ordinance / Zoning Code to determine what changes should be made in order to clarify our commitment to fair housing. These changes involved adding additional language to the "Definitions" section of the Zoning Code. The proposed changes were reviewed by the Director of Planning, Zoning & Community Development, and the City Attorney. The City Attorney created the two ordinances necessary to amend Chapter 15.24.1620 and Chapter 17.04.120 of the Salisbury City Code to amend the definition and requirements of 'Functional Family'.

As the ordinances represented a change to the City's Zoning Code, they were required to be approved by the Salisbury - Wicomico County Planning and Zoning Commission. At the Planning and Zoning Commission meeting conducted on November 19, 2015, the ordinances were discussed and a Public Hearing for the text amendment was held. No objections were received during the public hearing, and the text amendment was approved by the Commission.

The Fair Housing Ordinances were then discussed by the City Council at a work session on February 1, 2016. They were approved at first reading February 22, 2016, and second reading / final approval took place on March 14, 2016.

An additional suggestion had to do with adding some language to the Fair Housing Proclamation that the City issues to the Shore Housing Resource Board (SHRB) each year, to further clarify the City's commitment to Fair Housing. That information was forwarded to the City Clerk, and the suggested additional language was included in the proclamation that was issued to SHRB in March 2017.

In 2018 Salisbury awarded \$100,000 to Salisbury Neighborhood Housing Services (SNHS) to continue the Homebuyer Assistance Grants program. This serves to address the continuing need for affordable housing in the City by both lowering the cost of purchasing a home for new home buyers, and providing them with homebuyer education programs.

In 2018 Salisbury updated the Affordable Housing Resources List which is posted on the City website under the Housing & Community Development Department section - Helpful Information. This list includes detailed information on affordable housing complexes as well as other housing resources / programs available in the Salisbury area.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Salisbury CDBG staff monitors all funded projects to ensure compliance with all federal and State regulations and to insure project goals are met during implementation. Staff also reviews projects upon completion for proper documentation and compliance with federal and State regulations. HUD requires that the City have an annual audit of all federal dollars according to OMB circular A-133. This annual audit reviews all financial expenditures and assesses whether or not the City complied with all laws and regulations governing the CDBG program.

The City CDBG staff monitors all public service activities on an ongoing basis throughout the program year. They review documents and financial records for compliance with subrecipient agreements, laws and regulations, and fulfillment of goals and objectives. City staff also reviews capital projects before construction at pre-bid and pre-construction meetings, and during construction. Monitoring for such projects will include compliance with Davis-Bacon and Section 3 requirements, certified payroll requirements and verification of requests for payment.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Salisbury follows an adopted Citizen Participation Plan. The primary goals of the plan are to: provide for and encourage citizens to participate in the development of the Action Plan (and/or Consolidated Plan), particularly low and moderate-income residents; give citizens timely and reasonable access to meetings and information; provide citizens information on the amount of CDBG funds, type of activities, and anticipated benefits to be achieved; offer technical assistance to groups seeking CDBG funding; and hold public hearings to obtain citizens' comments on proposed CDBG Program actions and activities.

The City conducts at least two public hearings annually to identify and prioritize housing and community development needs, to review the status of activities undertaken during the program year, to invite comments on the proposed Action Plan, and to provide the public access to staff persons most knowledgeable about the CDBG program. The citizen participation process is designed to solicit maximum participation from neighborhood advocates, public agencies, non-profit organizations, local ministry, and the public to ensure that those most affected by the City's community planning and

development programs will be involved in the planning process. The Annual Action Plan is subject to a public hearing and a thirty (30) day public comment period.

Notice of the availability of the draft PY 2017 Consolidated Annual Performance and Evaluation Report (CAPER) was published in the Daily Times on September 5, 2019. The draft CAPER was posted on the City's website, a copy was sent to the Wicomico Public Library, and a copy was available for review and public comment at the City of Salisbury Housing & Community Development Department. A 15-day public comment period was provided from September 5, 2019 through September 20, 2019 as indicated in the attached Public Notice. A copy of the Certificate of Publication for the notice is also attached.

No comments on the PY 2018 CAPER were received from the public, and no comments were rejected and/or not accepted by the City of Salisbury.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City did not make any changes to its program objectives during the program year. At this point the City does not see a need to change its current program.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Financial Report (PR26)



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2018
SALISBURY, MD

DATE: 11-19-19
TIME: 15:13
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	176,670.03
02 ENTITLEMENT GRANT	343,878.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	520,548.03

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	310,294.77
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	310,294.77
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	64,435.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	374,729.77
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	145,818.26

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	310,294.77
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	310,294.77
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017 PY: 2018 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	629,365.68
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	629,365.68
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	26,930.28
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	26,930.28
32 ENTITLEMENT GRANT	343,878.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	343,878.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	7.83%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	64,435.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	64,435.00
42 ENTITLEMENT GRANT	343,878.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	343,878.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.74%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	4	94	6169455	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction	03L	LMA	\$40,682.08
2017	4	94	6186993	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction	03L	LMA	\$67,926.69
2018	4	98	6274834	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction	03L	LMA	\$129,883.00
					03L	Matrix Code	\$238,491.77
2017	3	93	6179086	Homeless Services Case Manager	03T	LMC	\$9,422.08
2017	3	93	6229769	Homeless Services Case Manager	03T	LMC	\$10,402.07
2018	3	97	6229780	Homeless Services Case Managers	03T	LMC	\$7,106.13
					03T	Matrix Code	\$26,930.28
2017	2	92	6206326	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants	13B	LMH	\$17,610.30
2017	2	92	6268685	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants	13B	LMH	\$27,262.42
					13B	Matrix Code	\$44,872.72
Total							\$310,294.77

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	3	93	6179086	Homeless Services Case Manager	03T	LMC	\$9,422.08
2017	3	93	6229769	Homeless Services Case Manager	03T	LMC	\$10,402.07
2018	3	97	6229780	Homeless Services Case Managers	03T	LMC	\$7,106.13
					03T	Matrix Code	\$26,930.28
Total							\$26,930.28

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	1	95	6266608	General Program Administration	21A		\$64,435.00
Total					21A	Matrix Code	\$64,435.00

IDIS Reports

Annual Affordable Housing Completion Goals (Section 215)

Affordable Housing – Income Level Breakdown of Clients Served



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
SALISBURY

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PGM Year: 2016

Project: 0009 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

IDIS Activity: 87 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

Status: Completed 8/24/2018 12:00:00 AM
Location: Address Suppressed

Objective: Provide decent affordable housing
Outcome: Affordability

Matrix Code: Homeownership Assistance-excluding
Housing Counseling under 24 CFR
5.100 (13B)
National Objective: LMH

Initial Funding Date: 08/18/2016

Description:

This project will provide financial assistance to SNHS to enable them to offer homeownership opportunities to an estimate 18 low-to moderate-income households by awarding them Homebuyer Assistance Grants.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$1,255.07	\$0.00	\$0.00
		2014	B14MC240015		\$0.00	\$1,255.07
		2016	B16MC240015	\$97,746.59	\$0.00	\$97,746.59
Total	Total			\$99,001.66	\$0.00	\$99,001.66

Proposed Accomplishments

Households (General) : 18

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	8	0	0	0	8	0	0	0
Black/African American:	12	0	0	0	12	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	21	0	0	0	21	0	0	0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2018
SALISBURY

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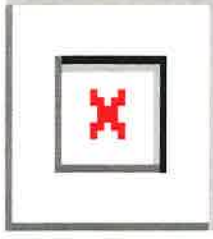
Female-headed Households: 15 0 15

Income Category:

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	5	0	5	0
Moderate	15	0	15	0
Non Low Moderate	0	0	0	0
Total	21	0	21	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2016	1. SNHS has closed five (5) CDBG grants and have received reimbursement for three (3). SNHS had reserved half of their funding for the Mayor's Build a Business Buy a Home program. Since no one applied for funding through that program, the reserved \$50,000 was released from that restriction and opened to the general public on March 1, 2017. 2. SNHS requested and received one reimbursement during this quarter. One (1) additional grant was closed. 3. 9/30/2017 - SNHS has now issued a total of thirteen (13) grants. 4. 12/31/2017 - Two more clients closed on their properties this quarter. No reimbursement request submitted this quarter, so those 2 clients will be counted in the next quarter. 5. 3/31/2018 - Eight more clients assisted this quarter, for a total of 21 clients served. 6. 6/5/2018 - The remaining funding in this project has been transferred to the 2017 SNHS Homebuyer Assistance Grants project. This project is ready to be closed out.	



U.S. Department of Housing and Urban Development
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CDBG Activity Summary Report (GPR) for Program Year 2018
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PGM Year: 2016

Project: 0010 - Habitat for Humanity of Wicomico County - New Housing Construction

IDIS Activity: 88 - Habitat for Humanity - New Housing Construction

Status: Open

Location: Address Suppressed

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Construction of Housing (12) **National Objective:** LMH

Initial Funding Date: 08/18/2016

Description:

Provide financial assistance to Habitat for Humanity of Wicomico County to enable them to provide the opportunity for homeownership to one low-to moderate-income family by funding the materials and site preparation costs for one housing unit to be constructed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MCMC240015	\$37,650.00	\$0.00	\$37,650.00
Total	Total			\$37,650.00	\$0.00	\$37,650.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			



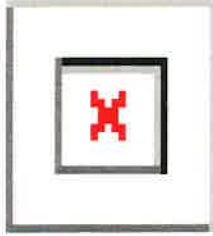
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments



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Years	Accomplishment Narrative	# Benefiting
2016	1. This project is scheduled to start either in May or June of 2017. 2. Habitat has not started construction. The survey of the lot did not exactly match up with the GPS coordinates. The last survey was done prior to computer technology. A meeting will take place in May 2017 with the property owners on either side of the property so that a new survey can be recorded in land records, with all parties agreeing to the property lines. Habitat has another new construction project that needs to be completed before they can start this one. That project should be complete by July 1. 3. Habitat has not started construction yet. They have another new construction project that needs to be completed before they can start this one, which should be complete by Aug. 18th. Habitat plans to begin this project in September 2017. 4. 9/30/2017 - Habitat is pulling building permits for this project now. Delays were due to a previous construction project at 423 Coles Circle, which is now complete. Habitat also had one (1) foreclosure and two (2) 'deed in lieu of foreclosures' on properties secured by mortgages that they held. Habitat felt that securing and rehabbing those properties took precedence in order to more quickly serve a low-income family with affordable housing. Habitat now expects to begin construction on the unit at 707 East Church Street in December 2017. 5. 12/31/2017 - Habitat has not yet started construction on the unit. They applied for the building permit in November 2017. 6. 3/31/2018 - Final approval on the building permit was received on January 3, 2018. Surveyor staked out boundary and setbacks. Installed temporary pole and completed foundation. Put down deposits on contracts for Mason, HVAC, Plumber, Sprinklers, Electrical, and Roofing. 7. 6/30/2018 - The house is now framed with a roof. All rough-in is complete. Inspections have been approved for framing, plumbing, electrical and sprinklers. Installation of the insulation and drywall has begun. All CDBG funds have been expended, reimbursements have been processed, and the grant funds have been drawn down. 8. 9/30/2018 - Habitat has now finished the drywall on the inside of the unit and the vinyl siding on the outside. They will begin working on the painting and trim next. They hope to have the unit completed and ready for occupancy by the end of December 2018. 9. 1/17/2019 - Habitat has finished installing the trim and painting inside the home. The kitchen cabinets, bathroom cabinets, final electrical and plumbing trim out is scheduled for January and February 2019. The original family that was approved for the house has backed out due to a divorce. The next family in line has agreed to buy the home, and they picked out the flooring on January 14th. Habitat expects settlement to take place on the home in March 2019. 10. 3/31/2019 - The home is now nearly complete. Flooring and final plumbing trim out will take place in mid-April, followed by appliances and the fence. Habitat expects the house to be occupied by late April / early May 2019. 11. 6/30/2019 - Completion of the Habitat house has now been delayed due to a city infrastructure issue related to sewer lateral lines on Church Street. Habitat's plumber connected to what he thought was an existing sewer line, only to find out after a city 'dye test' that the line was so old it was connected to a storm water drainage pipe. Therefore, the city would need to install a lateral sewer line on Church Street to connect to the Habitat house. The City anticipates that the new sewer line will be installed in early July 2019. Once that is completed Habitat's plumber will be able to connect the house to the new sewer line.	



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PGM Year: 2016

Project: 0012 - City of Salisbury - Low-Mod Neighborhood Sidewalk Construction

IDIS Activity: 90 - City of Salisbury - Low-Mod Neighborhood Sidewalk Construction

Status: Completed 9/26/2018 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Sidewalks (03L)

National Objective: LMA

Initial Funding Date: 08/18/2016

Description:

Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Presidents-Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 60.8%. An estimated 2,730 persons will benefit from this activity (LMISD figures - LowMod Universe total for Census Tract 5).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC240015	\$29,846.20	\$0.00	\$29,846.20
		2016	B16MC240015	\$51,208.00	\$0.00	\$51,208.00
Total	Total			\$81,054.20	\$0.00	\$81,054.20

Proposed Accomplishments

People (General) : 2,730
Total Population in Service Area: 59,905
Census Tract Percent Low / Mod: 53.14

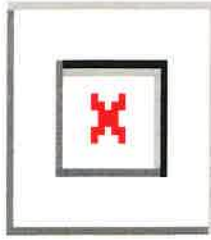
Annual Accomplishments



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Years	Accomplishment Narrative	# Benefiting
2016	1. The remaining funds from the completed 2015 Low-Mod Neighborhood Sidewalk Creation project were rolled forward to the 2016 sidewalk creation project. The 2016 funds were originally intended to be used in the Church Street/Doverdale CDBG target neighborhood, but the City has now decided to utilize them in the Presidents/Princeton CDBG target neighborhood instead. An amendment to the 2016 Action Plan has been completed. The new Environmental Review Record for the new construction location has been completed and the Certification and Request for Release of Funds has been submitted to HUD. The City is currently waiting to receive the Authority to Use Grant Funds letter for this project from HUD. 2. 11/17/2017 - The City received the Authority to Use Grant Funds letter from HUD on September 6, 2017. The Procurement Department is currently working with the Infrastructure & Development Department on the bid package for this project. Procurement says they should be able to get the bid package issued by the end of November 2017. However, when the selected vendor will actually be able to begin construction will depend on the weather. If the weather turns really cold they will not be able to pour concrete until Spring 2018. 3. 2/7/2018 - The project was put out to bid on 12/19/2017. Bids were opened on 1/23/2018. The winning bid for the project was very favorable, so the City anticipates being able to construct even more new sidewalk than was originally anticipated. 4. 6/29/2018 - Sidewalk construction in the Presidents-Princeton neighborhood began on 3/12/2018. Construction is progressing well, and all of the 2016 funds have now been expended and drawn down. This project is ready to close out.	



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PGM Year: 2017

Project: 0002 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

IDIS Activity: 92 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

Status: Open

Location: 540 Riverside Dr Ste 18 Salisbury, MD 21801-5352

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Homeownership Assistance-excluding
Housing Counseling under 24 CFR

National Objective: LMH

Initial Funding Date: 11/07/2017

Description:

Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants.

These grant funds may be utilized for closing costs, down payment and/or principal write down assistance.

Ten (10) of the Homebuyer Assistance grant slots (10 x \$5,000 = \$50,000) will be reserved until February 28, 2018 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU.

Beginning on March 1, 2018, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC240015	\$2,253.41	\$0.00	\$2,253.41
		2017	B17MC240015	\$100,000.00	\$44,872.72	\$67,629.31
Total	Total			\$102,253.41	\$44,872.72	\$69,882.72

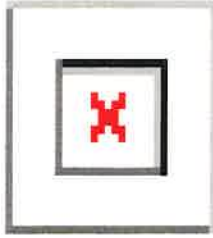
Proposed Accomplishments

Households (General) : 18

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	6	0	0	0	6	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	5	2	0	0	5	2	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	2	0	0	0	2	0	0	0



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Asian/Pacific Islander:

Hispanic:

Total:

0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
13	2	0	0	13	2	0	0

Female-headed Households:

0	0	0	0	0	0	0	0
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	3	0	3	0
Moderate	10	0	10	0
Non Low Moderate	0	0	0	0
Total	13	0	13	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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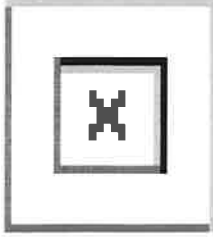
2017	6/30/2018 - Five households were assisted with Homebuyer Assistance Grant funds this quarter.	
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9/30/2018 - No new households closed this quarter.

12/31/2018 - This quarter three additional clients settled on their homes, for a total of 8 households served to date.

3-31-2019 - This quarter two additional clients closed on their homes. SNHS has not yet submitted a reimbursement request for those clients, so their demographic data is not available and they have not been added into the total count.

6-30-2019 - This quarter 5 more households were served, for a total of 13 households served to date.



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PGM Year: 2017

Project: 0003 - Homeless Services Case Manager

IDIS Activity: 93 - Homeless Services Case Manager

Status: Completed 4/2/2019 12:00:00 AM

Location: 207 W Main St Ste 102 Salisbury, MD 21801-4989

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Operating Costs of Homeless/AIDS Patients Programs (03T)
National Objective: LMC

Initial Funding Date: 11/07/2017

Description:

Provide funding to increase the Homeless Services Case Manager position from part-time (32 hrs. wk.) to full-time (40 hrs. wk.).

This individual will provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. The position will conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC240015	\$28,500.00	\$19,824.15	\$28,500.00
Total	Total			\$28,500.00	\$19,824.15	\$28,500.00

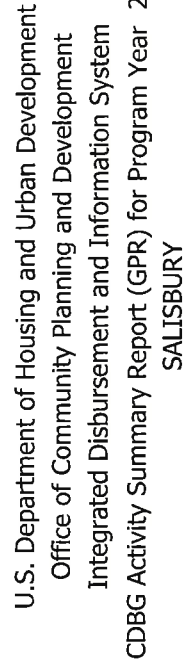
Proposed Accomplishments

People (General) : 100

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	153	1
Black/African American:	0	0	0	0	0	0	228	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	4	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	1	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Total:

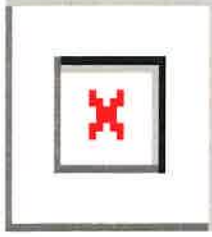
Income Category:

Income Category	Owner	Renter	Total	Person
Extremely Low	0	0	0	393
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	393
Percent Low/Mod				100.0%

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2017	1. 3/22/2018 - The Homeless Services Case Manager provides intensive support services to consumers in the City's Permanent Supportive
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4/2/2019 - We have continued to be successful in reaching a high volume of clients that are suffering from homelessness, both sheltered & unsheltered. With approximately 800-1,000 homeless persons on the Lower Shore annually, we have been able to reach nearly 40% of that population in 2018. As we continue providing street outreach, resource navigation and case management throughout Wicomico County, we are still limited in the amount of time we can spend per client. An additional 240 clients were seen in the 2018 calendar year, for a total of 393 clients served for the project as a whole.



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PGM Year: 2017

Project: 0004 - City of Salisbury - Low-Mod Neighborhood Sidewalk Construction

IDIS Activity: 94 - City of Salisbury - Low-Mod Neighborhood Sidewalk Construction

Status: Completed 10/10/2018 12:00:00 AM

Location: Presidents-Princeton Neighborhood Salisbury, MD 21804

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Sidewalks (03L)

National Objective: LMA

Initial Funding Date: 11/07/2017

Description:

Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Presidents-Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 60.8%. An estimated 2,730 persons will benefit from this activity (LMISD figures - LowMod Universe total for Census Tract 5).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$4,661.94	\$0.00	\$0.00
		2014	B14MC240015		\$0.00	\$4,661.94
		2015	B15MC240015	\$4,062.61	\$0.00	\$4,062.61
		2017	B17MC240015	\$129,243.28	\$108,608.77	\$129,243.28
Total	Total			\$137,967.83	\$108,608.77	\$137,967.83

Proposed Accomplishments

People (General) : 2,730

Total Population in Service Area: 2,730

Census Tract Percent Low / Mod: 60.81

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2017	1. This project is being put out to bid in combination with the 2016 CDBG sidewalk construction funding, in order to expand the amount of sidewalk that can be constructed.	
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	2. 2/7/2018 - The project was put out to bid on 12/19/2017. Bids were opened on 1/23/2018. The winning bid for the project was very favorable, so the City anticipates being able to construct even more new sidewalk than was originally anticipated.	
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	3. 6/29/2018 - Sidewalk construction in the Presidents-Princeton neighborhood began on 3/12/2018. Construction is progressing well.	
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	4. 9/26/2018 - Construction of the new sidewalks in the Presidents-Princeton neighborhood was completed on 8/14/2018. The funds from the final draw down were received on 9/7/2018. There is a remaining balance of .72 in the grant account. HUD has instructed us to roll that .72 forward into the PY 2018 Low-Mod Neighborhood Sidewalk Construction project. That will be accomplished once the 2018 CDBG funding is available in our line of credit, and the 2018 projects can be funded in IDIS.	
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PGM Year: 2018
Project: 0001 - General Program Administration
IDIS Activity: 95 - General Program Administration

Status: Completed 6/13/2019 12:00:00 AM
Location:

Objective:
Outcome:

Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 10/09/2018

Description:

General administration of the CDBG program, all aspects.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240015	\$64,435.00	\$64,435.00	\$64,435.00
Total	Total			\$64,435.00	\$64,435.00	\$64,435.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

Income Category:

Owner **Renter** **Total** **Person**



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Extremely Low	0		
Low Mod	0		
Moderate	0		
Non Low Moderate	0		
Total	0	0	0
Percent Low/Mod			

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2018

Project: 0002 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

IDIS Activity: 96 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

Status: Open

Location: 540 Riverside Dr Ste 18 Salisbury, MD 21801-5352

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Homeownership Assistance-excluding
Housing Counseling under 24 CFR

National Objective: LMH

Initial Funding Date: 10/09/2018

Description:

Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants.

These grant funds may be utilized for closing costs, down payment and/or principal write down assistance.

Ten (10) of the Homebuyer Assistance grant slots (10 x \$5,000 = \$50,000) will be reserved until February 28, 2019 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU.

Beginning on March 1, 2019, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240015	\$100,000.00	\$0.00	\$0.00
Total	Total			\$100,000.00	\$0.00	\$0.00

Proposed Accomplishments

Households (General) : 18

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:

Total:

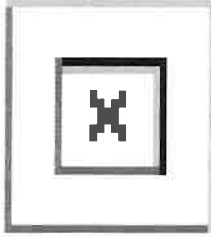
Female-headed Households:

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	8-27-2019 - SNHS is still working on expending their PY 2017 funds for this same project, so they have not yet drawn down any of the 2018 money. Unfortunately home sales in the City have been very slow over the last year. It appears that the extreme shortage of available units inside the City limits is the main issue. There are plenty of houses for sale in the County, but very few in the City. SNHS is planning to increase the maximum amount of the Homebuyer Assistance grant from \$5,000 to \$10,000 per client in order to increase the incentive to purchase inside the City limits.	0



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PGM Year: 2018

Project: 0003 - Homeless Services Case Managers

IDIS Activity: 97 - Homeless Services Case Managers

Status: Open

Location: 207 W Main St Ste 102 Salisbury, MD 21801-4989

Objective: Provide decent affordable housing
Outcome: Affordability

Matrix Code: Operating Costs of Homeless/AIDS Patients Programs (03T)
National Objective: LMC

Initial Funding Date: 10/09/2018

Description:

Provide funding to increase the Homeless Services Case Manager from one position to two positions.

These two individuals will provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program.

The Case Managers will conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240015	\$44,000.00	\$7,106.13	\$7,106.13
Total	Total			\$44,000.00	\$7,106.13	\$7,106.13

Proposed Accomplishments

People (General) : 300

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	10	0
Black/African American:	0	0	0	0	0	0	22	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	32	0



U.S. Department of Housing and Urban Development
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Female-headed Households:

0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	32
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	32
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	8/22/2019 - In the 2018 Action Plan the City included \$44,000 in CDBG funds to expand the Homeless Services Case Manager from one position to two positions. Thus far a total of \$7,106.13 has been expended. It has now been determined that given the amount of funding we currently have available for housing vouchers we do not require a second case manager at this time. Therefore, the remainder of the 2018 CDBG funding for this project will be shifted to an alternate project.	



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PGM Year: 2018

Project: 0004 - City of Salisbury - Low-Mod Neighborhood Sidewalk Construction

IDIS Activity: 98 - City of Salisbury - Low-Mod Neighborhood Sidewalk Construction

Status: Open

Location: Church Street-Doverdale Neighborhood
21804

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Sidewalks (03L) **National Objective:** LMA

Initial Funding Date: 10/10/2018

Description:

Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Church Street-Doverdale CDBG target neighborhood. The Church Street-Doverdale neighborhood encompasses Census Tract 1, Block Groups 2, 3 and 5. That area has an average low-mod percentage of 77.6%. An estimated 4,310 persons will benefit from this activity (LMISD figures - LowMod Universe total for Census Tract 1).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC240015	\$0.72	\$0.72	\$0.72
		2018	B18MC240015	\$135,443.00	\$129,882.28	\$129,882.28
Total	Total			\$135,443.72	\$129,883.00	\$129,883.00

Proposed Accomplishments

People (General) : 4,310
Total Population in Service Area: 4,310
Census Tract Percent Low / Mod: 77.61

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
-------	--------------------------	---------------

2018 This project was put out to bid in December 2018. Three construction companies submitted bids, and the winning bidder was ECM Corporation. The work was completed in the Church Street / Doverdale CDBG target neighborhood. Work began in March 2019 and was completed in April 2019. Approx. 12,000 linear feet of new sidewalk was constructed through this contract.

The funding remaining in this grant account (\$5,560.72) will be rolled forward into the PY 2019 City of Salisbury - Low-Mod Neighborhood Sidewalk Construction project, once that project has been created in IDIS.



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Total Funded Amount:	\$830,305.82
Total Drawn Thru Program Year:	\$655,480.54
Total Drawn In Program Year:	\$374,729.77

U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND
DEVELOPMENT

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PR06 - Summary of Consolidated Plan
Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program
2018 1	General Program Administration	Overall administration of the CDBG program, all aspects. CDBG
2	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grant slots (10 x \$5,000 = \$50,000) will be reserved until February 28, 2019 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU. Beginning on March 1, 2019, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant. CDBG
3	Homeless Services Case Managers	Provide funding to increase the Homeless Services Case Manager from one position to two positions. These two individuals will provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. The Case Managers will conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients. CDBG
4	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction	Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Presidents-Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 63.54%. An estimated 680 persons will benefit from this activity (LMISD figures - approx. 25% of Low/Mod Universe total for Census Tract 5). CDBG
5	General Program Administration	Overall administration of the CDBG program, all aspects. CDBG
6	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. CDBG

U.S. DEPARTMENT OF HOUSING AND
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 DEVELOPMENT
 PR06 - Summary of Consolidated Plan
 Projects for Report Year

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IDIS

Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
\$64,435.00	\$64,435.00	\$64,435.00	\$0.00	\$64,435.00
\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00
\$44,000.00	\$44,000.00	\$7,106.13	\$36,893.87	\$7,106.13
\$135,443.00	\$135,443.72	\$129,883.00	\$5,560.72	\$129,883.00
\$64,435.00	\$0.00	\$0.00	\$0.00	\$0.00
\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00



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CDBG Summary of Accomplishments

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SALISBURY

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Construction of Housing (12)	1	\$0.00	0	\$0.00	1	\$0.00
	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)	2	\$44,872.72	1	\$0.00	3	\$44,872.72
	Total Housing	3	\$44,872.72	1	\$0.00	4	\$44,872.72
Public Facilities and Improvements	Sidewalks (03L)	1	\$129,883.00	2	\$108,608.77	3	\$238,491.77
	Total Public Facilities and Improvements	1	\$129,883.00	2	\$108,608.77	3	\$238,491.77
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	1	\$7,106.13	1	\$19,824.15	2	\$26,930.28
	Total Public Services	1	\$7,106.13	1	\$19,824.15	2	\$26,930.28
General Administration and Planning	General Program Administration (21A)	0	\$0.00	1	\$64,435.00	1	\$64,435.00
	Total General Administration and Planning	0	\$0.00	1	\$64,435.00	1	\$64,435.00
Grand Total		5	\$181,861.85	5	\$192,867.92	10	\$374,729.77



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SALISBURY

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Construction of Housing (12)	Housing Units	0	0	0
	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)	Households	13	21	34
	Total Housing		13	21	34
Public Facilities and Improvements	Sidewalks (03L)	Persons	4,310	62,635	66,945
	Total Public Facilities and Improvements		4,310	62,635	66,945
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	Persons	32	393	425
	Total Public Services		32	393	425
Grand Total			4,355	63,049	67,404



SALISBURY

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	14	0
	Black/African American	0	0	12	0
	Asian	0	0	1	0
	Black/African American & White	0	0	5	2
	Other multi-racial	0	0	2	0
Non Housing	Total Housing	0	0	34	2
	White	163	1	0	0
	Black/African American	250	0	0	0
	American Indian/Alaskan Native & White	4	0	0	0
	Black/African American & White	7	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	1	0	0	0
	Total Non Housing	425	1	0	0
Grand Total	White	163	1	14	0
	Black/African American	250	0	12	0
	Asian	0	0	1	0
	American Indian/Alaskan Native & White	4	0	0	0
	Black/African American & White	7	0	5	2
	Amer. Indian/Alaskan Native & Black/African Amer.	1	0	0	0
	Other multi-racial	0	0	2	0
Total Grand Total		425	1	34	2



SALISBURY

CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing			
Extremely Low ($\leq 30\%$)	0	0	32
Low ($> 30\%$ and $\leq 50\%$)	0	0	0
Mod ($> 50\%$ and $\leq 80\%$)	0	0	0
Total Low-Mod	0	0	32
Non Low-Mod ($> 80\%$)	0	0	0
Total Beneficiaries	0	0	32

Section 1

Public Facilities and Infrastructure

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Number of Persons Assisted										
with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0	0	0	0

Number of Households Assisted										
with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0	0	0	0

Public Services

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Number of Persons Assisted										
with new (or continuing) access to a service	0	0	0	0	32	0	0	0	0	32
with improved (or continuing) access to a service	0	0	0	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0	0	0	0
Totals :	0	0	0	0	32	0	0	0	0	32

[illegible][illegible]

Economic Development (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Sustain	
Professional	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0
Of jobs created, number with employer sponsored health care benefits	0	0	0	0	0	0	0
Number unemployed prior to taking jobs	0	0	0	0	0	0	0
Total Number of Jobs Retained	0	0	0	0	0	0	0
Types of Jobs Retained							
Officials and Managers	0	0	0	0	0	0	0
Professional	0	0	0	0	0	0	0

[illegible]

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Total LMH* units										

[illegible]

[illegible][illegible]

Construction of Rental Housing (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Sustain	
Number subsidized with project based rental assistance by another federal, state, or local program	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0
Number of permanent housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0

Section 3

[illegible][illegible]

Development of Homeowner Housing

[illegible]

[illegible][illegible][illegible]

PR 85

Objectives	Availability / Accessibility		Outcomes		Sustainability		Total by Objective		# of Total Units Brought to Property Standard		Of the Total Units, the # occupied by Households <= 80% AMI	
	Units	\$	Units	\$	Units	\$	Units	\$	Units	\$	Units	\$
Suitable Living	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
Decent Housing	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
Economic Opportunity	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
Total by Outcome	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00

ANNUAL AFFORDABLE HOUSING COMPLETION GOALS – SECTION 215

Grantee Name: City of Salisbury, MD Program Year: 2017	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	0	0	☐	☐	☐	☐
Non-homeless households	19	8	☒	☐	☐	☐
Special needs households	0	0	☐	☐	☐	☐
Total Sec. 215 Beneficiaries*	19	8	☒	☐	☐	☐
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0	0	☐	☐		☐
Production of new units	0	0	☐	☐		☐
Rehabilitation of existing units	0	0	☐	☐	☐	☐
Rental Assistance	0	0	☐	☐		☐
Total Sec. 215 Affordable Rental	0	0	☐	☐	☐	☐
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0	0	☐	☐		
Production of new units	1	0	☒	☐		
Rehabilitation of existing units	0	0	☐	☐		
Homebuyer Assistance	18	8	☒	☐		☐
Total Sec. 215 Affordable Owner	19	8	☒	☐	☐	☐
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0	0	☐	☐		☐
Production of new units	1	0	☒	☐		☐
Rehabilitation of existing units	0	0	☐	☐	☐	☐
Rental Assistance	0	0	☐	☐		☐
Homebuyer Assistance	18	8	☒	☐		☐
Combined Total Sec. 215 Goals*	19	8	☒	☐	☐	☐
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	0	0	☐	☐	☐	☐
Annual Owner Housing Goal	19	8	☒	☐	☐	☐
Total Overall Housing Goal	19	8	☒	☐	☐	☐

* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

Affordable Housing - PY 2018
Income Level Breakdown of Clients Served

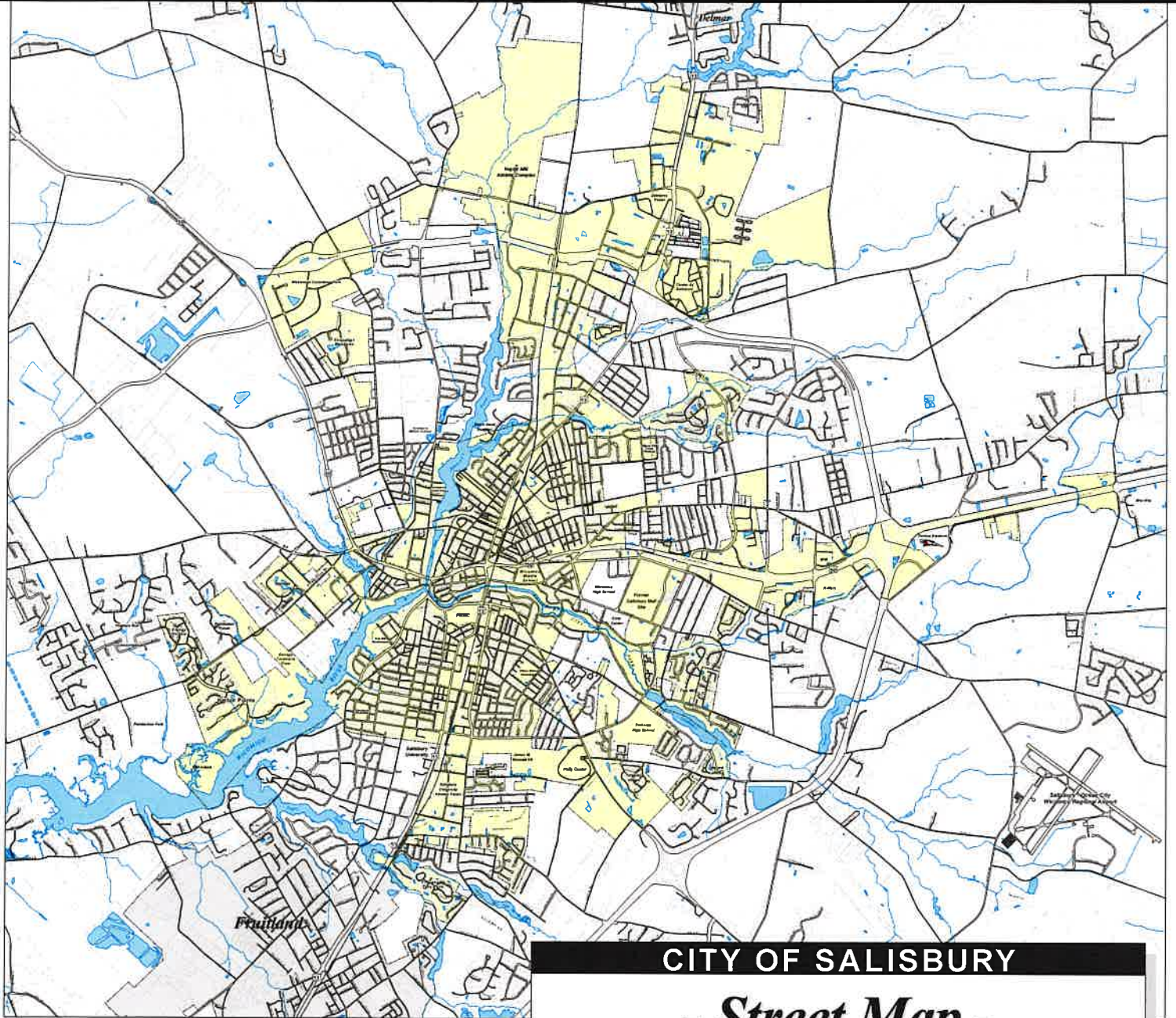
	Extremely Low Income	Low Income	Moderate Income	Total
Owner Households	0	2	6	8
Renter Households	0	0	0	0

Middle Income (at or below 120% of AMI) Persons Served: 0

Homeless Persons Served: 0

Maps

CITY OF SALISBURY



CITY OF SALISBURY

- Street Map -

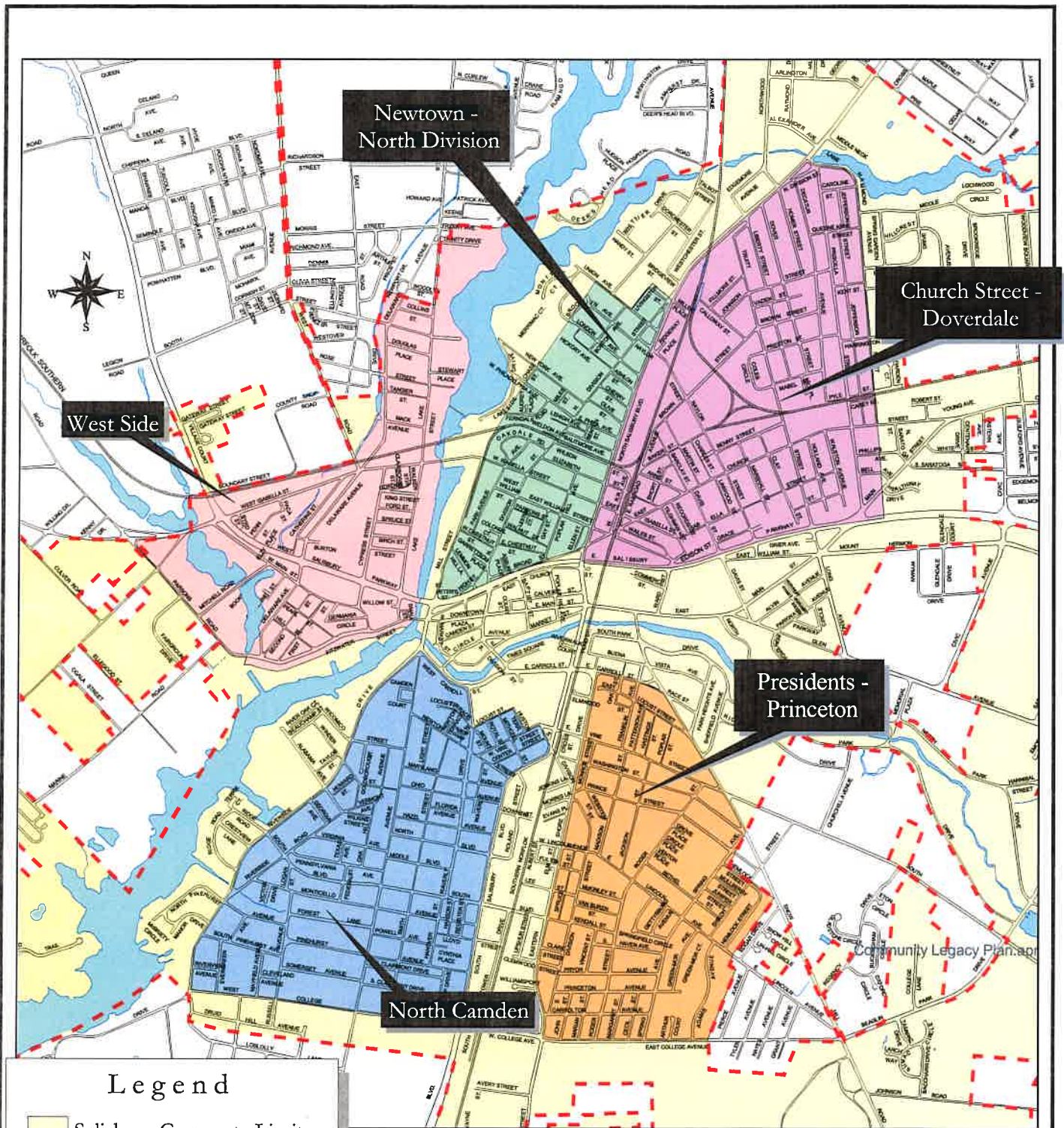


0 500 1,000 2,000 3,000 4,000 5,000 6,000 7,000 8,000 Feet

Scale in Feet



Salisbury-Worcester Housing Office
7/30/14



CDBG Target Areas



**Point-in-Time Homeless
Subpopulations Summary for MD-513 –
Wicomico / Somerset / Worcester County
Continuum of Care (CoC)**

Additional Homeless Populations Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

Date of PIT Count: 1/23/2019

Population: Sheltered and Unsheltered Count

Other Homeless Subpopulations

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Adults with a Serious Mental Illness	43	1	0	9	53
Adults with a Substance Use Disorder	14	2	0	6	22
Adults with HIV/AIDS	1	0	0	0	1
Adult Survivors of Domestic Violence	2	1	0	0	3

**Public Notice –
CAPER Comment Period**

PUBLIC NOTICE

The City of Salisbury Finance Department / HCDD has completed the (draft) Consolidated Annual Performance and Evaluation Report (CAPER) for the 2018 program year of the Community Development Block Grant (CDBG) program. The 2018 CAPER is currently available for public review on the City website (www.salisbury.md) under the Housing & Community Development Department – Community Development section, and at the Wicomico County Library (Downtown Branch). A printed copy of the CAPER may be requested from HCDD. If you would like a printed copy please contact HCDD in advance at (410) 341-9550. The City will be accepting written comments on the 2018 CAPER through 4:30 p.m. on Friday, September 20, 2019. All written comments should be mailed to Deborah Stam, City of Salisbury-HCDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801.

Deborah J. Stam
Grants Manager
Finance / HCDD
09/05'19

CITY OF SALISBURY
CITY OF SALISBURY
125 N DIVISION ST
SALISBURY, MD 21801
ATTN: debbie

Certificate of Publication

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09/05/19,



Legals Representative

Ad Number: 0003772878

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Ocean Pines Independent
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
25 Market St.

Delaware Wave
33000 Coastal Highway,
Bethany Beach, Delaware 19930

Somerset Herald
115 S. Division Street
Salisbury, MD 21801

Wicomico Weekly
115 S. Division Street

Eastern Shore News
25 Market St.
Onancock, VA 23417

Delaware Coast Press
33000 Coastal Highway,
Bethany Beach, Delaware 19930

The Daily Times
115 S. Division Street