



**City of Salisbury**  
**ETHICS COMMISSION**  
**MEETING MINUTES**  
October 9, 2019

**Commission Members Present**

Dr. Francis Kane, *Chairperson*  
Dr. Neill Carey  
Anthony Sarbanes

**Commission Members Absent**

Rev. Thomas E. Tucker, *Vice Chairperson*  
Cindy Pilchard

**In Attendance**

Virginia Hussey, *Clerk's Office Temp*  
Laura Baasland, *Department of Water Works Program Specialist*

The Ethics Commission met at 10:00 a.m. in Conference Room #306 of the GOB

The Ethics Commission meeting was called to order at 10:05am by Dr. Kane.

**Committee Overview**

Dr. Kane explained the origins of the Ethics Commission and the work that the group does reviewing Financial Disclosure Forms. The Office of the City Clerk filters the forms and passes on the ones that need additional review to the Ethics Commission. Commissioners look for possible conflicts of interest and any other potentially problematic information on the forms. City Solicitor Mark Tilghman is familiar with the laws and typically reviews the forms also with the Commission. The forms themselves were adapted from Maryland State Forms and have at times been confusing, but the Commission has worked on streamlining the form to make it more clear and precise. There are two forms used—a short form and a long form, and elected officials typically have to complete the long form.

Commissioners had a question and discussion about what “attributable” meant on question 3 of page 2 and they would like Mr. Tilghman to provide clarification.

**Review of Financial Disclosure Forms**

The Ethics Commission reviewed the completed Financial Disclosure Forms of all of the individuals running for public office in the upcoming City of Salisbury municipal election.

The following is a synopsis of the review conducted by the Ethics Commission:

- The forms presented, reviewed, and approved were submitted by:
  - Mayor Jacob R. Day, running for mayoral re-election
  - Mayoral candidate Wayne King
  - Councilwoman April Jackson, running for re-election in District 1

- o District 1 candidate Timothy Sheppard
- o District 1 candidate Mable Marshall
- o Councilman Muir Boda, running for re-election in District 2
- o Councilman John "Jack" R. Heath, running for re-election in District 3
- o District 3 candidate Riley Smith
- o District 4 candidate Michele Gregory
- o District 4 candidate Jonathon Taylor
- o Former District 4 candidate Dorothy Carol Smith
- o Councilwoman Angela Blake, running for re-election in District 5
- o District 5 candidate Shawn Jester

The Commission spent time reviewing a particular candidate's form trying to determine the individual's residential address to ensure that they lived within municipal limits and are therefore eligible to hold public office in Salisbury. Commissioners eventually located the individual's address and determined that they were eligible. After discussion, Dr. Carey suggested that the design of the form be reviewed to potentially include the submitter's address on the first page.

**Next Commission Meeting**

The next Ethics Commission meeting has not been scheduled at this time but will be held on an as-needed basis.

**On a motion by Dr. Carey, seconded by Mr. Sarbanes, and approved by unanimous vote in favor, the Ethics Commission meeting was adjourned at 10:52am.**

**Minutes Recorded By:** Laura Baasland, *Department of Water Works Program Specialist*

