

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

SEPTEMBER 23, 2019

PUBLIC OFFICIALS PRESENT

*Council President John “Jack” R. Heath
Councilwoman Angela Blake*

*Council Vice-President Muir Boda
Councilwoman April Jackson*

PUBLIC OFFICIALS NOT PRESENT

*Mayor Jacob R. Day
Councilman James Ireton, Jr.*

IN ATTENDANCE

City Administrator Julia Glanz, Procurement Director Jennifer Miller, Finance Director Keith Cordrey, Fire Chief John Tull, City Clerk Kim Nichols, City Attorney Mark Tilghman, and interested citizens.

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President John R. Heath called the meeting to order and invited Pastor Rev. Adam Shields of Providence Presbyterian Church to the podium to provide the City Invocation, followed by the Pledge of Allegiance to the flag of the United States of America.

PRESENTATIONS

CPR Award Recognition

City Administrator Julia Glanz invited Fire Chief Tull to the podium. Chief Tull provided important information regarding Cardiopulmonary Resuscitation (CPR). Every year, more than 350,000 people experience sudden cardiac arrest, or when the heart stops beating without any warning. About 92% of sudden cardiac arrest victims die before reaching the hospital; statistics prove that if more people knew CPR, more lives could be saved. Immediate CPR and access to an AED can double, or even triple, a victim’s chance of survival.

Chief Tull invited Mr. Charlie Nordhoff to join him at the podium and reported on April 3rd 2019, the Fire Department was alerted for a non-breathing subject at 700 Marvel Road. David Carey and Brittany McKelvey witnessed co-worker Charlie Nordhoff collapse and not breathing. They immediately called for 911 assistance and with the help of Brian Salada and Cindy Townsend, CPR was performed until the arrival of Fire and EMS personnel. When the EMS crew arrived, they found Mr. Nordhoff laying on the floor with CPR being performed.

EMS personnel assumed patient care and continued high-performance CPR efforts and initiated the appropriate advanced life support measures. Mr. Nordhoff had a return of spontaneous circulation (ROSC), was transported to PRMC, and was discharged after a full recovery.

Chief Tull presented the American Heart Association's "Heartsaver" Hero Award in recognition of advancing the mission of the American Heart Association and Emergency Cardiovascular care through a courageous act in saving a life to the following citizens: David Carey, Brittany McKelvey, Brian Salada, and Cindy Townsend.

Chief Tull presented the award also to Fire Service Personnel: Captain Chris Truitt, Sergeant/PM Josh Engle, Sergeant/PM Donald Messick, FF/EMT Gerald Brinson, FF/EMT Daniel Hill, and FF/EMT Mathew Munday.

Fire Prevention Week

Ms. Glanz invited Chief Tull back to the podium. He announced that in a few weeks, the Fire Service would observe the longest running public health and safety observance on record – Fire Prevention Week, observed each year during the week of October 9th in commemoration of the Great Chicago Fire. The fire began on October 8, 1871, and caused devastating damage which killed over 250 people, left 100,000 people homeless, destroyed over 17,400 structures, burned more than 2000 acres and burned for two days. According to the National Fire Protection Association's 2017 Fire Loss report published in October 2018, the United States Fire Service responded to 1,319,500 fires with an estimated \$23 billion in property damage. 357,000 fires occurred in residential homes including one- & two-family homes with the loss of 2,630 civilian lives and 10,600 civilian injuries. In 2018, the Salisbury Fire Department attended over 150 community events, interacted with over 15,000 individuals, and had over 500 staff hours.

Ms. Glanz presented the proclamation to proclaim October 6-12, 2019 as Fire Prevention Week.

Josh Copeland Day

*Councilwoman April Jackson stated Josh Copeland was **Salisbury's Everyday Best**, and his gift of song was an inspiration to many who saw him perform on Sunday's Best. Ms. Glanz read the proclamation proclaiming Sunday, September 23, 2019 as Joshua Copeland Day.*

Mr. Copeland sang for the audience in Council Chambers the song, "I need Thee Every Hour."

Community Presentation- Walk to End Alzheimer's- presented by Leslie Zimmerman, Alzheimer's Association

Leslie Zimmerman provided information on Alzheimer's disease and announced the Walk to End Alzheimer's would be held on November 2, 2019.

Volunteers Kelsey Maddox and Josh Currants shared their stories about why they walk and volunteer for the Alzheimer's Association.

ADOPTION OF LEGISLATIVE AGENDA

Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous (4-0 vote) to approve the legislative agenda.

CONSENT AGENDA – presented by City Clerk Kim Nichols

The Consent Agenda, consisting of the following items, was unanimously approved (4-0 vote) on a motion and seconded by Mr. Boda and Ms. Blake, respectively:

- **August 26, 2019 Council Meeting Minutes**
- **September 3, 2019 Work Session Minutes**
- **Resolution No. 2973-** to authorize the City Administrator and the Director of Procurement to act on behalf of the City in executing a contract for the supply of electricity
- **Resolution No. 2976-** approving the appointment of Kala Farrare to the Youth Development Advisory Committee for term ending September 2022

AWARD OF BIDS – presented by Director of Procurement Jennifer Miller

The Award of Bids, consisting of the following item, was unanimously approved (4-0 vote) on a motion by Ms. Blake and seconded by Ms. Jackson:

- Award of Bid, ITB A-20-101 Automated Speed Enforcement System \$201,600.00

Public Hearing - Resolution No. 2967 and Resolution No. 2968

*Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous (4-0) to table **Resolution No. 2967-** proposing the annexation to the City of Salisbury of a certain area of land contiguous to and binding upon the southerly Corporate Limit of the City of Salisbury to be known as “Johnson Road-Dirk Widdowson Annexation” beginning for the same at a point being South from a corner of the existing Corporate Limit of the City of Salisbury and also being on the westerly line of and near the northwesterly corner of the lands of Dirk Widdowson located at 927 Johnson Road continuing around the perimeter of the affected property to the point of beginning and **Resolution No. 2968-** to adopt an annexation plan for a certain area of land contiguous to and binding upon the southerly Corporate Limit of the City of Salisbury to be known as “Johnson Road-Dirk Widdowson Annexation” beginning for the same at a point being South from a corner of the existing Corporate Limit of the City of Salisbury and also being on the westerly line of and near the northwesterly corner of the lands of Dirk Widdowson located at 927 Johnson Road continuing around the perimeter of the affected property to the point of beginning.*

RESOLUTIONS – presented by City Administrator Julia Glanz

- **Resolution No. 2974-** proposing the annexation to the City of Salisbury of certain area of land contiguous to and binding upon the southerly Corporate Limit of the City of Salisbury to be known as “Timber Crest SBY, LLC-Schumaker Lane Annexation”

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (4-0 vote) to approve Resolution No. 2974.

- **Resolution No. 2975**- approving the proposed annexation plan of land contiguous to and binding upon the southerly Corporate Limit of the City of Salisbury to be known as “Timber Crest SBY, LLC-Schumaker Lane Annexation”

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (4-0 vote) to approve Resolution No. 2975.

ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2559**- 2nd reading- approving a budget amendment of the grant fund to appropriate funds to operate the Salisbury-Wicomico Firstcare Team (SWIFT)

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2559 for second reading.

- **Ordinance No. 2560**- 2nd reading- approving a budget amendment of the City’s Capital Project Fund budget and to accept donations and appropriate funds for a Bark Park

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2560 for second reading.


- **Ordinance No. 2561**- 1st reading- to appropriate the funds received from the recovery and recycling of scrap metal and the recovery of funds associated with a broken employment contract

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2561 for first reading.

ADJOURNMENT

With no further business to discuss, the Legislative Session adjourned at 7:02 p.m.


Assistant City Clerk


Council President

CITY OF SALISBURY
WORK SESSION
SEPTEMBER 23, 2019

Public Officials Present

Council President John “Jack” R. Heath
Councilwoman Angela M. Blake

Council Vice-President Muir Boda
Councilwoman April Jackson

Public Officials Not Present

Mayor Jacob R. Day
Councilman James Ireton, Jr.

In Attendance

City Administrator Julia Glanz, Major Scott Kolb, Department of Infrastructure and Development Director (DID) Amanda Pollack, Finance Director Keith Cordrey, City Clerk Kim Nichols, City Attorney Mark Tilghman, and interested citizens.

On September 23, 2019 Salisbury City Council convened in Work Session at 5:00 p.m. in Room 301 Council Chambers of the Government Office Building. The following is a synopsis of the topics discussed in the Work Session.

Budget Ordinance to appropriate funds received from the recovery and recycling of scrap metal and the recovery of funds associated with a broken employment contract

Major Scott Kolb joined Council and reported the Salisbury Police Department has recovered funds associated with the recovery of recycled metals and brass from the Police Firing Range. The brass casings are transported to Delmarva Recycling, Inc. and the monies collected are deposited into the City’s General Fund account. The amount collected recently for the brass casings totaled \$3,118.60

The Police Department recently received reimbursement for a broken employment contract in the amount of \$4,958.91.

Major Kolb requested the \$8,077.51 recovered by both the recycling of the brass casings and the reimbursement funds be transferred from the General Fund to the Police Department Small Tools Account to be used for Police supplies and equipment.

Council reached unanimous consensus to advance the legislation to legislative agenda.

Motion to Convene in Closed Session

At 5:03 p.m., Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous (4-0) to convene in Closed Session.

Motion to End the Closed Session / Reconvene in Open Session

With nothing further to discuss in Closed Session, at 5:35 p.m. Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to close the Closed Session.

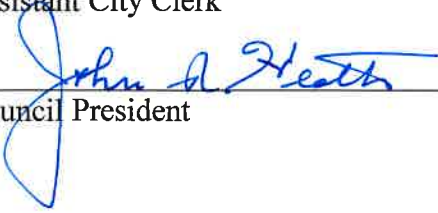
Statement to Public

Council immediately reconvened in Open Session whereby President Heath reported to the Public that while in Closed Session Council had discussed legal options available for consideration in an annexation petition with the City Attorney.

President Heath reported the Council would reconvene at 6:00 p.m. in the regularly scheduled Council Meeting, and the Open Session then adjourned.



Assistant City Clerk



Council President



City of
Salisbury
Jacob R. Day, Mayor

COUNCIL AGENDA – Award of Bids

September 23, 2019

- | | |
|---|--------------|
| 1. Award of Bid | \$201,600.00 |
| ITB A-20-101 Automated Speed Enforcement System | |



City of
Salisbury
Jacob R. Day, Mayor

To: Mayor and City Council
From: Jennifer Miller
Director of Procurement
Date: September 23, 2019
Subject: Award of Bid for ITB A-20-101
Automated Speed Enforcement System

The Department of Procurement received a request from the Salisbury Police Department to establish a contract for an Automated Speed Enforcement System upon expiration of the current contract with Rekor Recognition Systems, Inc (formerly Brekford Corporation). The contract, a result of the competitive bidding efforts of Calvert County, Maryland, has been in place since 2017 and expires in December 2019. This contract established an Automated System Lease Fee of \$3,100 per unit (6 units total), or \$223,200.00 annually.

Per Section SC 16-3 "General Policy of Competitive Bidding, Exceptions" of the City of Salisbury Charter, competitive bidding procedures performed by the City of Salisbury are not necessary or appropriate in the following circumstance:

"(9) Contracts in which the City receives a contract price negotiated by the State, County, or other governmental entity pursuant to a valid contract."

On August 26, 2019, Calvert County executed "Contract 2019-076 Automated Speed Enforcement System" with Rekor Recognition Systems, Inc (dba Brekford Traffic Safety, Inc.), establishing a lease fee of \$2,800 per unit. The Procurement Division has obtained a copy of the contract, which was competitively solicited in March 2019 through the Calvert County Department of Finance & Budget – Procurement Office (RFP 2019-076), and has confirmed that the price and terms contracted to Calvert County will be afforded to the City of Salisbury as well. Additional pertinent details regarding unit pricing and length of contract are noted in the attached letter from Major Scott Kolb of the Salisbury Police Department.

The Procurement Department requests Council's approval to award City of Salisbury Contract ITB A-20-101 to Rekor Recognition Systems, in the amount of \$201,600.00. The monthly payment amount of \$16,800 will be paid from the Speed Camera Administration account 90500-502044, of which there are sufficient funds.

TO: Jennifer Miller
Director of Internal Services Parking & Procurement Division

FROM: Major Scott Kolb

SUBJECT: Automated Speed Enforcement System

DATE: August 26, 2019

The Salisbury Police Department recommends awarding a contract for an automated Speed Enforcement Camera System to Rekor Recognition Systems, Inc. dba Brekford Traffic Safety Inc., piggybacking off of the Calvert County Government contract. The department is currently and has been utilizing this vendor since July 2011. I have evaluated this vendor in the following areas: Quality of Services/Work, Timeliness of Performance, Cost Control, Business Relations, and Customer Satisfaction. This vendor has been excellent in all categories. Whenever I asked for changes, training, reports, etc., they were carried out quickly and professionally. My direct point of contact Mr. Bradley Schaeffer has always been available to answer m questions or concerns. It has truly been a pleasure working with him.

Calvert County contract fee		
Per unit, per month	\$2,800 @ six units	\$16,800

The City of Salisbury will be saving \$300 per camera and a total of \$1,800 per month or \$21,600 per year compared to the existing contract. The total contract award is \$201,600 (\$2,800 per unit for 12 months). The term of the contract is for one (1) year commencing after approval and proper execution of the contract documents, with a renewal option for four (4) additional one (1) year periods, exercisable at the sole discretion of the City.

The contract will be automatically renewed unless notice of nonrenewal shall be made to the contractor by the City or to the City by the contractor at least ninety (90) calendar days prior to the contract anniversary date which is the date of the Notice to Proceed or otherwise indicated by the City. In the event the City exercises its option to renew the contract beyond the initial one-year period, the prices for each renewal term shall be the price of \$2,800 per unit. Therefore, the Salisbury Police Department recommends awarding the contract to the Rekor Recognition Systems, Inc. dba Brekford Traffic Safety Inc.,



Major Scott Kolb
Administrative Commander

