

AS AMENDED ON SEPTEMBER 9, 2019

ORDINANCE NO. 2557

AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE WICOMICO COUNTY HEALTH DEPARTMENT AND APPROVING A BUDGET AMENDMENT OF THE FY2020 GENERAL FUND BUDGET TO APPROPRIATE FUNDS RECEIVED FROM THE WICOMICO COUNTY HEALTH DEPARTMENT IN THE AMOUNT OF \$10,000.

WHEREAS, the funds have been provided by the Wicomico County Health Department (WiCHD), in conjunction with Mid-Shore Behavioral Health, Inc., for a Safe Station Program; and

WHEREAS, Safe Station is an innovative program that helps remove barriers to treatment for members of our community who are eager to recover from a substance use disorder; and

WHEREAS, the goal of the Safe Station is to help people with linkage to treatment and recovery services by allowing them to practice self-determination; and

WHEREAS, the City of Salisbury Fire Department will provide non-emergent medical checks to all individuals that enter the Safe Station; and

WHEREAS, the City of Salisbury must enter into a grant agreement with the Wicomico County Health Department defining how these funds must be expended; and

WHEREAS, the accepted funds shall be used to purchase additional emergency medical supplies and equipment; and

WHEREAS, both the Fire Chief and the Mayor have recommended that the City accept the monetary donation and allocate the funds to the Fire Department's FY2020 Operating Budget; and

WHEREAS, § 7-29 of the Salisbury City Charter forbids contracts requiring an expenditure in excess of the amount appropriated for that general classification or expenditure, and forbids any office, department, or agency from expending funds not appropriated; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT ~~THE City's Fiscal Year 2020 General Fund Budget be amended as follows:~~ Mayor Jacob R. Day is hereby authorized to enter into a grant agreement with the Wicomico County Health Department to accept grant funds in the amount of \$10,000.00.

BE IT FURTHER ORDAINED THAT THE City's Fiscal Year 2020 General Fund Budget be amended as follows:

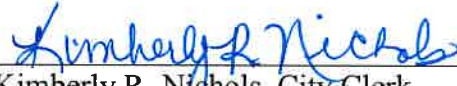
- 1) Increase SFD Safe Station WiCHD Reimbursements (01000-427301) by \$10,000
- 2) Increase Fire Department Expenditure by \$10,000

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 26<sup>th</sup> day of August 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 9<sup>th</sup> day of ~~August~~, 2019.

*September (KRN)*

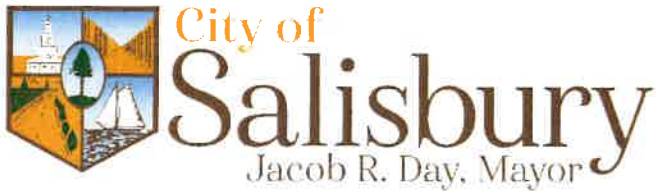
ATTEST:

  
\_\_\_\_\_  
Kimberly R. Nichols, City Clerk  
Salisbury City Council

  
\_\_\_\_\_  
John R. Heath, President  
Salisbury City Council

APPROVED BY ME THIS 10<sup>th</sup> day of SEP, 2019.

  
\_\_\_\_\_  
Jacob R. Day, Mayor



## MEMORANDUM

**To:** Julia Glanz,  
**From:** John W. Tull, Fire Chief  
**Subject:** FY20 Budget Amendment – Safe Station  
**Date:** August 4, 2019

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Attached you will find a FY20 Budget Amendment Ordinance and a Memorandum of Understanding (MOU) between the Wicomico County Health Department and the City of Salisbury Fire Department. The Wicomico County Health Department has received funding from Mid-Shore Behavioral Health for a Safe Station Program that provides 24 hour services to those seeking treatment and recovery resources. Safe Stations is an innovative program that helps remove barriers to treatment for members of our community who are eager to recover from a substance use disorder. Persons seeking treatment for addiction can visit the Recovery Resource Center, day or night, to find assistance gaining access to care. Once they arrive at the Safe Station a peer from the COAT team will be contacted, as well as an EMS response. The goal of the Safe Station is to help people with linkage to treatment and recovery services by allowing them to practice self-determination.

The Fire Department has partnered with the Health Department and agreed to provide non-emergent medical checks to all individuals that enter the Safe Station and in return, the Department will invoice the Health Department quarterly for \$2500.00. This is a new program and the funds will be used to purchase additional medical supplies and equipment.

If you should have any questions or comments, please do not hesitate to contact me.



# Wicomico County Health Department

108 East Main Street • Salisbury, Maryland 21801

Lori Brewster, MS, APRN/BC, LCADC • Health Officer



## MEMORANDUM OF UNDERSTANDING

FISCAL YEAR 2020

### WICOMICO COUNTY HEALTH DEPARTMENT and CITY OF SALISBURY FIRE DEPARTMENT

325 Cypress St. Salisbury MD, 21801

410-548-3122

[jtull@salisbury.md](mailto:jtull@salisbury.md)

#### Background

The Wicomico County Health Department (WiCHD) received funding from Mid Shore Behavioral Health, Inc. for the Safe Station Program (F592) which will provide 24 hour services to those seeking treatment and recovery resources through utilization of the Wicomico County Safe Station, which will be located at the Recovery Resource Center.

#### Agreement

The following agreement entered into on this first day of August, 2019, by and between the Wicomico County Health Department (WiCHD) and the City of Salisbury Fire Department (Contractor) regarding the provision of non-emergent medical response and evaluation sets forth the following deliverables:

#### I. Contractor will complete the following:

1. Provide non-emergent medical well checks to all patients/clients who enter the Safe Station.
2. Provide monthly report on the number of individuals served at the Safe Station.
3. Invoice WiCHD for \$2500.00 quarterly, addressing invoice to "Wicomico County Health Department Accounts Payable, 108 E. Main St., Salisbury, MD". Final invoice must be received no later than 06/30/2020.

#### II. WiCHD will complete the following: (same note as in section I)

1. Will call the non-emergent Emergency Services line at 410-548-4920 when non-emergent medical response is needed unless an acute emergency has been identified in which case 911 will be called.
2. Pay Contractor \$2500.00 quarterly once deliverables are completed and invoice is received.



**Public Health**  
 Present. Promote. Protect.  
 Wicomico County  
 Health Department

# Wicomico County Health Department

108 East Main Street • Salisbury, Maryland 21801

Lori Brewster, MS, APRN/BC, LCADC • Health Officer



*Memorandum of Understanding*

*FY 2020*

*Wicomico County Health Department*

*City of Salisbury Fire Department*

*Safe Station/ F592N*

*Page #2 of #3*

This memorandum is subject to the policies of the Maryland Department of Health as incorporated in the Human Services Agreement Manual.

This agreement will terminate on June 30, 2020, or by providing sixty (60) days written notification by either party.

### III. Signatures

The parties acknowledge their agreement by their signatures below:

\_\_\_\_\_  
*John Tull*  
*Chief, Salisbury Fire Department*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Lori Brewster, M.S., APRN/BC, LCADC*  
*Health Officer, Wicomico County Health Department*

\_\_\_\_\_  
*Date*