



CITY OF SALISBURY CITY COUNCIL AGENDA

September 9, 2019

Government Office Building

6:00 p.m.

Room 301

Times shown for agenda items are estimates only.

6:00 p.m. CALL TO ORDER

6:01 p.m. WELCOME/ANNOUNCEMENTS

6:02 p.m. CITY INVOCATION – Pastor Greg Morris, Parkway Church of God

6:04 p.m. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

6:05 p.m. ADOPTION OF LEGISLATIVE AGENDA

6:06 p.m. CONSENT AGENDA – City Clerk Kimberly Nichols

- **August 19, 2019 Work Session Minutes**
- **Resolution No. 2971**- accepting a donation of granite countertops and basins for the Salisbury Zoological Park from Royal Granite and Marble

6:10 p.m. AWARD OF BIDS – Procurement Director Jennifer Miller

- Award of Bid, ITB 20-107 Mini Excavator
- Award of Bid, ITB 20-109 Bucket Truck

6:20 p.m. RESOLUTIONS – presented by City Administrator Julia Glanz

- **Resolution No. 2972**- to authorize the issuance and sale of General Obligation Bonds

6:25 p.m. ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2557**- 2nd reading- authorizing the mayor to enter into a memorandum of understanding with the Wicomico County Health Department and approving a budget amendment of the FY2020 General Fund Budget to appropriate funds received from the Wicomico County Health Department in the amount of \$10,000
- **Ordinance No. 2558**- 2nd reading- to amend Chapter 12.20 Chesapeake Bay Critical Area Natural Resources Program, Sections .010.a., .010.b., .010.c., .020.a., .110.a., .110.b., .120.b., .102.b.50., .120.b.92., .140.a.2.d., .190.b., .260.c., .270.b., .280.a.1., .290.d., .300.a., .310.a., .320, .350.c.5., .410.b., .530 and .530.e. of the Salisbury Municipal Code by deleting the references to the Department of Planning, Zoning and Community Development and replacing with the Department of Infrastructure and Development, correcting references to COMAR and by adding Article XIX, Section .540 to add a section for Fees and Costs

- **Ordinance No. 2559**- 1st reading- approving a budget amendment of the grant fund to appropriate funds to operate the Salisbury-Wicomico Firstcare Team (SWIFT)
- **Ordinance No. 2560**- 1st reading- approving a budget amendment of the City's Capital Project Fund budget and to accept donations and appropriate funds for a Bark Park

6:40 p.m. PUBLIC COMMENTS

6:45 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305– City/County Government Office Building, 410-548-3140 or on the City's website www.salisbury.md. City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b), by vote of the City Council.

NEXT COUNCIL MEETING – SEPTEMBER 23, 2019

- Resolution No. ___ - Greystone Residential Community Annexation
- Resolution No. ___ - Greystone Residential Community Annexation Plan
- **PUBLIC HEARING**- Res No. 2967- 927 Johnson Road Annex & Res No. 2968- 927 Johnson Road Annex Plan
- Ordinance No. 2559- 2nd reading- approving a budget amendment of the grant fund to appropriate funds to operate the Salisbury-Wicomico Firstcare Team (SWIFT)
- Ordinance No. 2560- 2nd reading- approving a budget amendment of the City's Capital Project Fund budget and to accept donations and appropriate funds for a Bark Park

1 CITY OF SALISBURY
2 WORK SESSION
3 AUGUST 19, 2019
4

5 Public Officials Present
6

7 Council President John “Jack” R. Heath Mayor Jacob R. Day
8 Council Vice-President Muir Boda Councilman James Ireton, Jr.
9 Councilwoman Angela M. Blake (left at 5:07 p.m.) Councilwoman April Jackson (teleconferenced)

10 In Attendance
11

12 City Administrator Julia Glanz, Deputy Fire Chief James Gladwell, Building Official Bill Holland,
13 Department of Infrastructure & Development (DID) Director Amanda Pollack, Sustainability
14 Coordinator Alyssa Massey, City AmeriCorps Rep for Sustainability Lisa Howard, City Clerk Kim
15 Nichols, City Attorney Mark Tilghman, and interested citizens.

16 -----
17 On August 19, 2019 Salisbury City Council convened in Work Session at 4:30 p.m. in Council
18 Chambers, Room 301 of the Government Office Building (Ms. Jackson teleconferenced in for the
19 meeting). The following is a synopsis of the topics discussed:

20 **Approving a MOU and Budget Amendment to appropriate funds received from the Wicomico**
21 **County Health Department in the amount of \$10,000**

22 Deputy Fire Chief James Gladwell joined Council at the table to discuss the MOU between the
23 Salisbury Fire Department and Wicomico County Health Department regarding the Safe Stations
24 budget amendment. The Safe Stations Program provides 24-hour services to those seeking treatment
25 and recovery resources that helps remove barriers to treatment for those eager to recover from a
26 substance use disorder. Once a person seeks treatment from the Recovery Resource Center located
27 on Waverly Drive, the Health Department will call the non-emergent number and Central will
28 dispatch an EMS Unit in a non-emergent manner to determine whether the individual needs to visit
29 the Emergency Room (ER). If they need to go, they will be transported to the Emergency Room. If
30 they do not need to go to the ER, they will move forward with the treatment program. The Fire
31 Department will invoice the Health Department \$2,500 per quarter to offset funding for medical and
32 equipment used.

33
34 Council reached unanimous consensus to advance the legislation to the next legislative agenda.
35

36 **Sustainability Goals Presentation**
37

38 DID Director Amanda Pollack and Michael Dunmyer, DID’s Sustainability Intern for the summer,
39 joined Council at the table. The City hosted the MML Maryland School of Public Policy intern at
40 no cost to the City. Mr. Dunmyer’s internship was 300 hours, and his goals were to research and
41 develop sustainability and resilience goals for the City of Salisbury. He met with each department
42 head and has developed specific goals for each department.
43

44 Mr. Dunmyer presented the summary on his internship project for the City, which is attached and
45 included as part of the minutes. Comments from Council members included the following:

46 President Heath asked Mr. Dunmyer about his background. Mr. Dunmyer answered he was a
47 graduate student at University of MD College Park studying Environmental Policy, and had a short
48 background in Land Preservation at Eastern Shore Land Conservancy. President Heath said the
49 things Mr. Dunmyer identified were very important, and one of the challenges of Council was that it
50 was their responsibility to prioritize the dollars. The tax differential would help, but Council had to
51 consider the practical side. He asked if Mr. Dunmyer had time to work with the County Emergency
52 Services and Mr. Dunmyer said he had been provided a lot of the background information,
53 particularly with the Hazard Mitigation Planning, but did not have the opportunity to coordinate
54 with them. He recommended doing so if the City could obtain another intern, especially since the
55 basic fundamental work was already done.

56

57 Mr. Ireton asked if there was an algorithm Mr. Dunmyer could recommend using if a local company
58 was used. Mr. Dunmyer said there were many available, but unfortunately tailored to the case study
59 of whatever city. He suggested hiring an Economics intern to look at specializing it for the City. Mr.
60 Ireton said that until the State Senate Chair makes the City of Salisbury Mayor and Wicomico
61 County Executive agree to a tax differential, they would spin wheels on the matter.

62

63 Mr. Boda asked what would be considered local, and Mayor Day said in 2014 the local procurement
64 preference was created with legislation.

65

66 Ms. Pollack and Mayor Day thanked Mr. Dunmyer for his important hard work.

67

68 **Presentation of Certificate of Recognition**

69

70 Mayor Day presented Michael Dunmyer with a Certificate of Recognition for being the first MML
71 Maryland School of Public Policy Intern on the Eastern Shore of Maryland. On behalf of the City,
72 Mayor Day said he appreciated Mr. Dunmyer's extensive efforts in his research and development of
73 broad City of Salisbury sustainability goals.

74

75 **927 Johnson Road Annexation Agreement**

76

77 Permits & Inspections Manager Bill Holland, joined by Annexation Petitioner Dirk Widdowson and
78 Attorney Michael Sullivan discussed the petition to annex due to a failing cesspool and septic
79 system. The property was approximately 1.7 acres and contiguous to City corporate lines. There
80 were no plans to develop the property at this time, but Mr. Holland stated when and if they ever
81 wished to they would have to go before the Planning Commission for a comprehensive plan review
82 and approval to be rezoned to R8-A, multi-family. The property backed up to a multi-family City
83 neighborhood. In the annexation agreement, once development takes place prior to any issuance to
84 permits, the property owner would have to submit a check for about \$16,000 for reinvestment in
85 existing neighborhoods for beautification, street lights, code enforcement, etc.

86

87 Mr. Ireton asked if there was ever a plan to develop the 1.7 acre property, how much could go in
88 there. Mr. Holland did not have the answer, as it was a certain number of units per acre, but would
89 provide the information to Council. Mr. Ireton also asked Mr. Widdowson if he planned to
90 subdivide the property, as there were two dwellings and two addresses. Mr. Sullivan said there were
91 two mailboxes on one parcel, and if he did any type of planning or even to improve the two existing
92 dwellings, he would have to execute a Public Works agreement because he would have to

93 subdivide. Mr. Ireton asked if there was a plan for remediation. Mr. Widdowson reported he had an
94 environmental assessment done on the property done through Atlantic Environment and discovered
95 the larger of the two homes, located at 927 Johnson Road, had the failed system. The Health
96 Department approved a replacement system for this property. The smaller home, located at 929
97 Johnson Road, had a working cesspool, but the Health Department said they no longer allowed
98 cesspools and it would have to come out once the new system through the City was hooked up.
99
100 Council reached unanimous consensus to advance the annexation to the August 26, 2019 legislative
101 session.

102
103 **Atlantic Tractor Annexation Introduction**
104

105 Mr. Holland, Attorney Sandy McAllister, Atlantic Tractor CEO Mel Goldsmith, and Atlantic
106 Tractor CFO Craig Brock joined Council to discuss Atlantic Tractor’s annexation petition. The
107 parcel, approximately five acres, was used for the sales and repair of farm equipment. Next, Atlantic
108 Tractor would be before the Planning Commission to have the property rezoned.

109
110 ***Atlantic Tractor’s request for the City to waive “Inventory Tax” (Personal Property Tax)***

111 Mr. McAllister said that Atlantic Tractor weighed the options to annex into the City and considered
112 the amount of agricultural inventory that would be subject to the “Inventory Tax.” Due to their
113 concerns that Atlantic Tractor typically has an inventory worth millions of dollars, a letter was sent
114 to Mayor Day requesting a tax waiver. He said that Atlantic Tractor leased the building the business
115 was located in. This tax would be passed along to the local agricultural community, who would
116 instead make their purchases at Laurel, Seaford, Snow Hill, Pocomoke, or Cambridge. The
117 equipment would be subject to the property tax of .024% on 45% of the assessed value. The impact
118 on the company would be huge, the reason why they asked for a tax waiver or gradual waiver scale.

119
120 Mayor Day reported the City’s Personal Property tax revenue amounted to \$5 million including
121 combined manufacturing, equipment, and inventory of other personal assets. Giving that revenue up
122 would require retraining of the City’s entire services rendered and entire budget. He asked if the
123 City would be willing to let crime rise and cut police officers, or have fewer fire fighters, etc. He
124 said he would like to eliminate the tax, as Wicomico County and every other County in Maryland
125 had done, but could not without reducing services. The difference was the question of annexation
126 based on need – where a water and sewer issue or septic system failure was one of legitimate
127 urgency. The City would hear this many times over the next few years, and finding ways to address
128 those problems where principal is valued on a case-by-case basis will be key. The question would
129 be if they could not justify keeping their business there, or if they removed the inventory.

130
131 Mr. Ireton asked for the cost to fix the septic system, and Mr. McAllister had no specifics because it
132 was thought to not be worth the engineering given the expansion area of the Comprehensive Plan
133 suggested moving City services eastbound. Mr. Ireton said the tax credit requested was \$42,086;
134 Mr. Holland did not know how much real estate taxes would be. Mr. Ireton wondered what the
135 company’s profit margins were and could possibly support a one-time waiver if they could create a
136 formula. President Heath asked for the Mayor’s opinion.

137
138 Mr. Widdowson said one piece of equipment cost about \$500,000. Total inventory at any one time
139 would be approximately \$8,000,000 and Atlantic Tractor had to decide if they could continue to

140 compete. Atlantic Tractor does not pay taxes on their inventory now and if they could find a way to
141 avoid the tax, they would pursue it. President Heath discussed public safety and associated costs.

142
143 Mr. Tilghman did not know that the City was authorized to waive taxes, but Mr. McAllister said
144 that it could. Mr. Tilghman asked Mr. McAllister to share the information with him.

145
146 Mayor Day said it was not just about business recruitment, but about 37 jobs, a business in the
147 community, and an environmental issue. The City would face more of these issues in the future. He
148 suggested Administration and Council consider a policy to address the issue by giving staff time to
149 pull together alternatives or compromise to consider, and to schedule further discussion after that.

150
151 Council reached consensus for Administration to work with Finance and DID to reach a solution.

152
153 **Ordinance to modify Critical Area Commission code**

154
155 Ms. Pollack reported the State of Maryland had the Chesapeake Bay Critical Bay Area legislation,
156 adopted in 1984. CAC staff asked why the City did not administer CAC legislation themselves.
157 Now that the City has a dedicated Planner and planning staff, they have begun the process of
158 transitioning to take over the CAC responsibilities instead of Wicomico County Planning and
159 Zoning doing that function anymore.

160
161 CAC staff worked with Legal to draft the enabling ordinance which gives the City the right to
162 administer the regulations. The bulk of the changes was just changing the names of the department,
163 updating COMAR referencing, and giving the City the right to charge fees, which would have to be
164 set during the adoption of the budget. Since the City would be administering the program, we would
165 have control over how to use the fees. When someone can't meet all of the CAC requirements on
166 their property, they are allowed to pay a fee in lieu of. The City would be able to use the money for
167 environmental projects. In meeting with CAC staff, Ms. Pollack said she asked if the money could
168 be used for the Chesapeake Bay Trust Grant program, and they said it could.

169
170 Council reached unanimous consensus to advance the ordinance to legislative agenda.

171
172 **Council Comments**

173
174 Councilwoman Jackson reported that Josh Copeland was one of the two finalists on Sunday's Best!

175
176 **Adjournment**

177
178 With nothing further to discuss, the Work Session adjourned at 6:19 p.m.

179
180
181 _____
182 City Clerk

183
184 _____
185 Council President

SUSTAINABILITY AND RESILIENCE IN SALISBURY

Salisbury, MD City Council
19 August 2019 Work Session



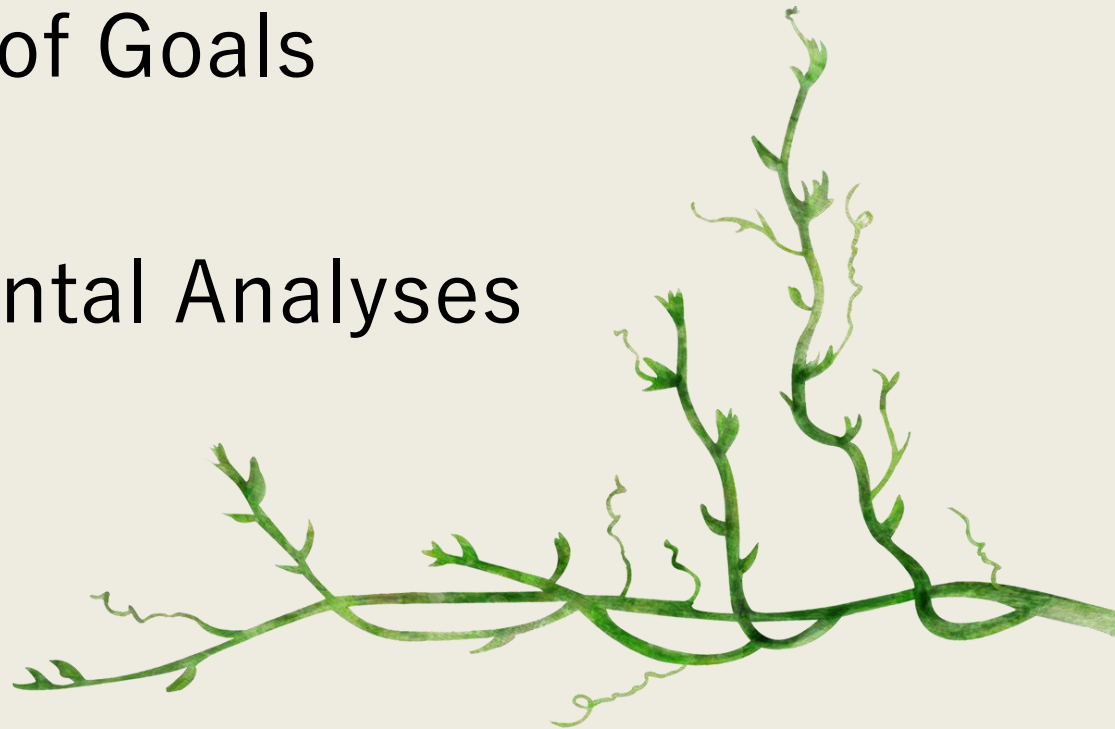
*Michael Dunmyer, MML Summer Fellow
UMD School of Public Policy*

RUNDOWN

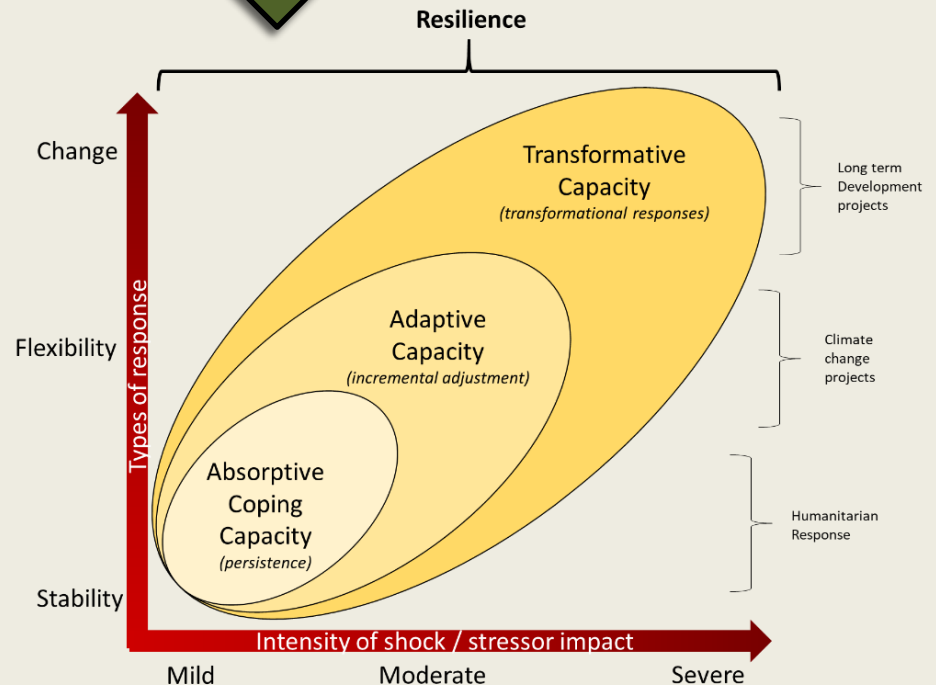
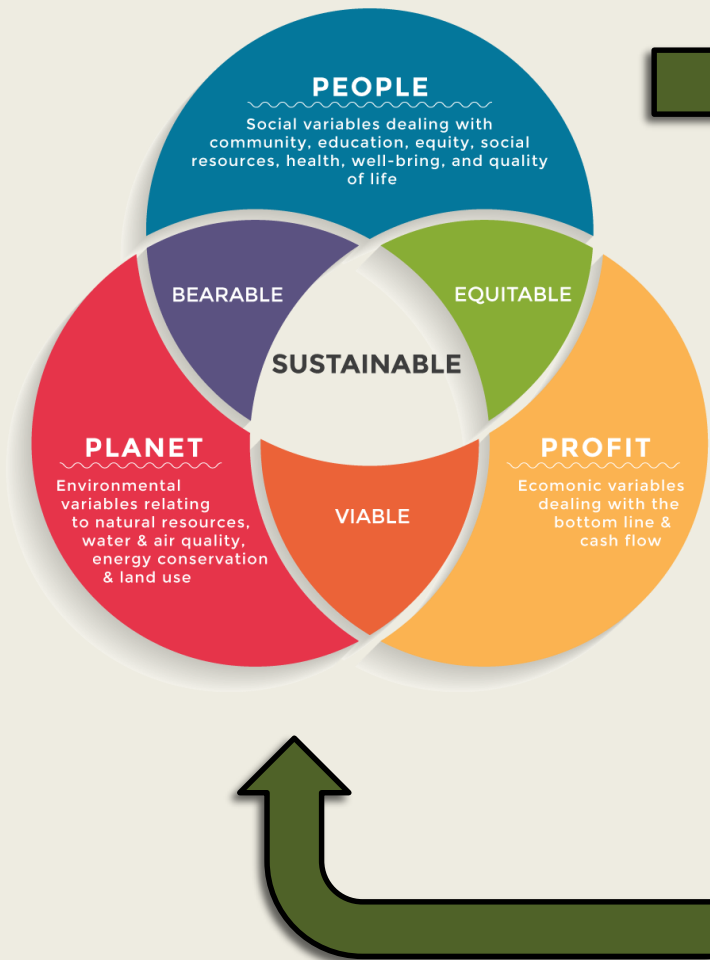
1 Is it Sustainability or Resilience?

2 Overview of Goals

3 Departmental Analyses



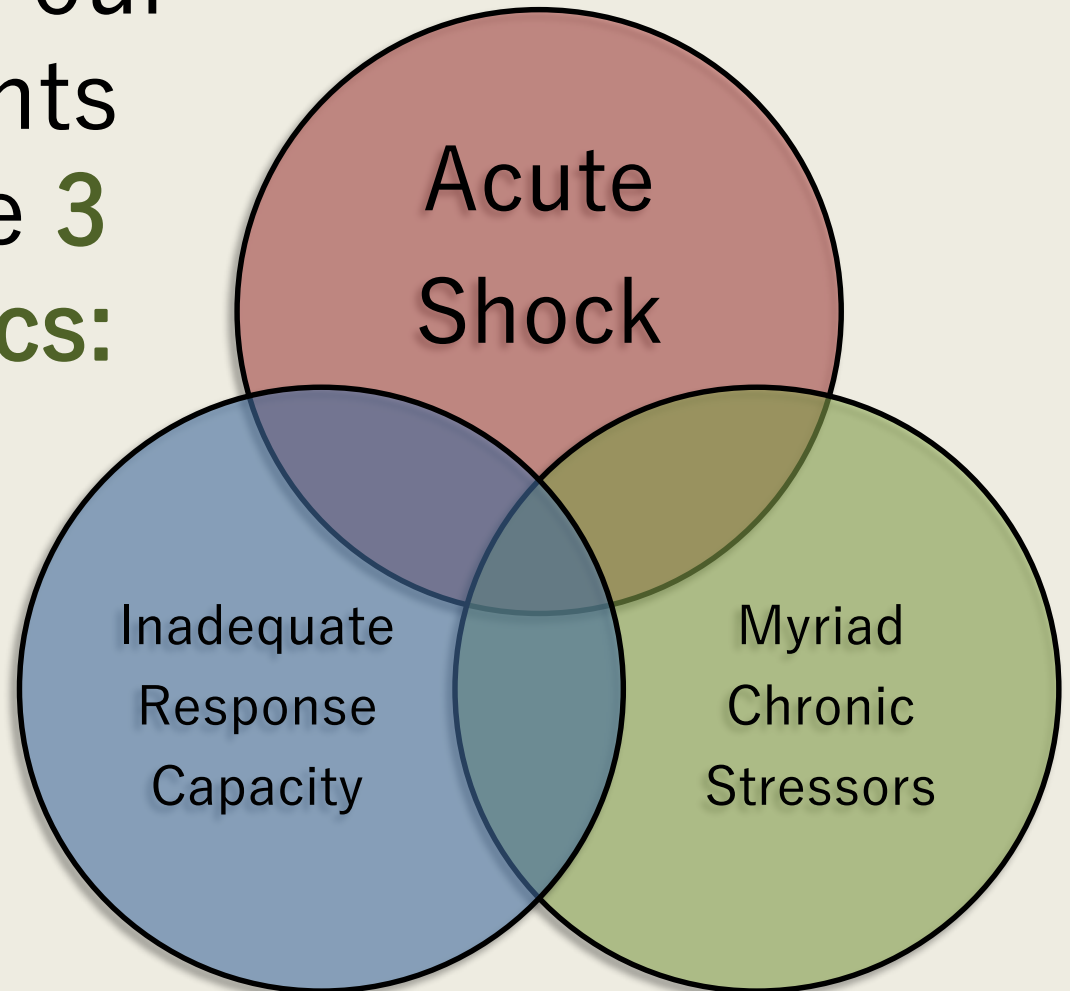
Sustainability or Resilience?



Misunderstandings: separate, interchangeable

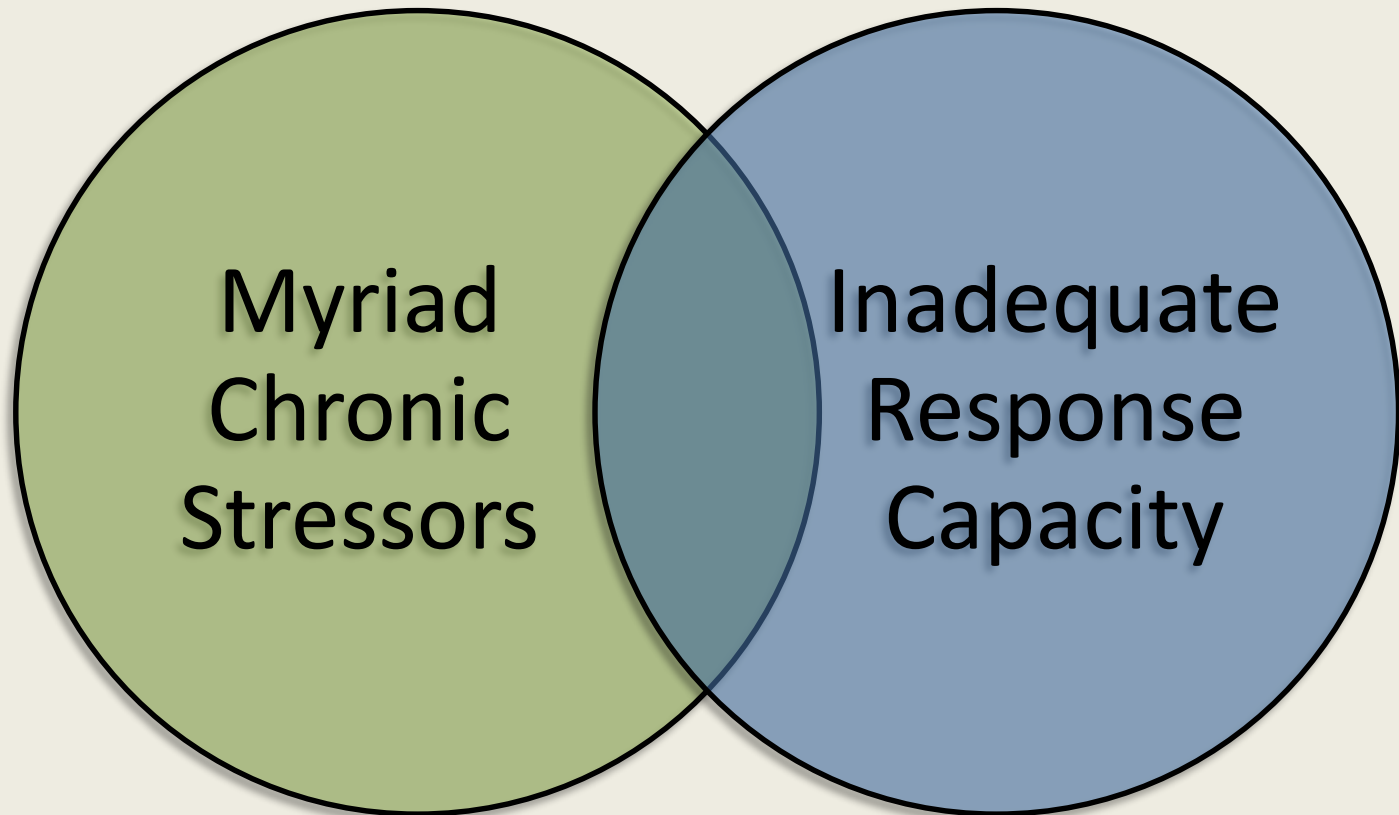
Sustainability or Resilience?

The worst of our disaster events involve these **3 characteristics**:



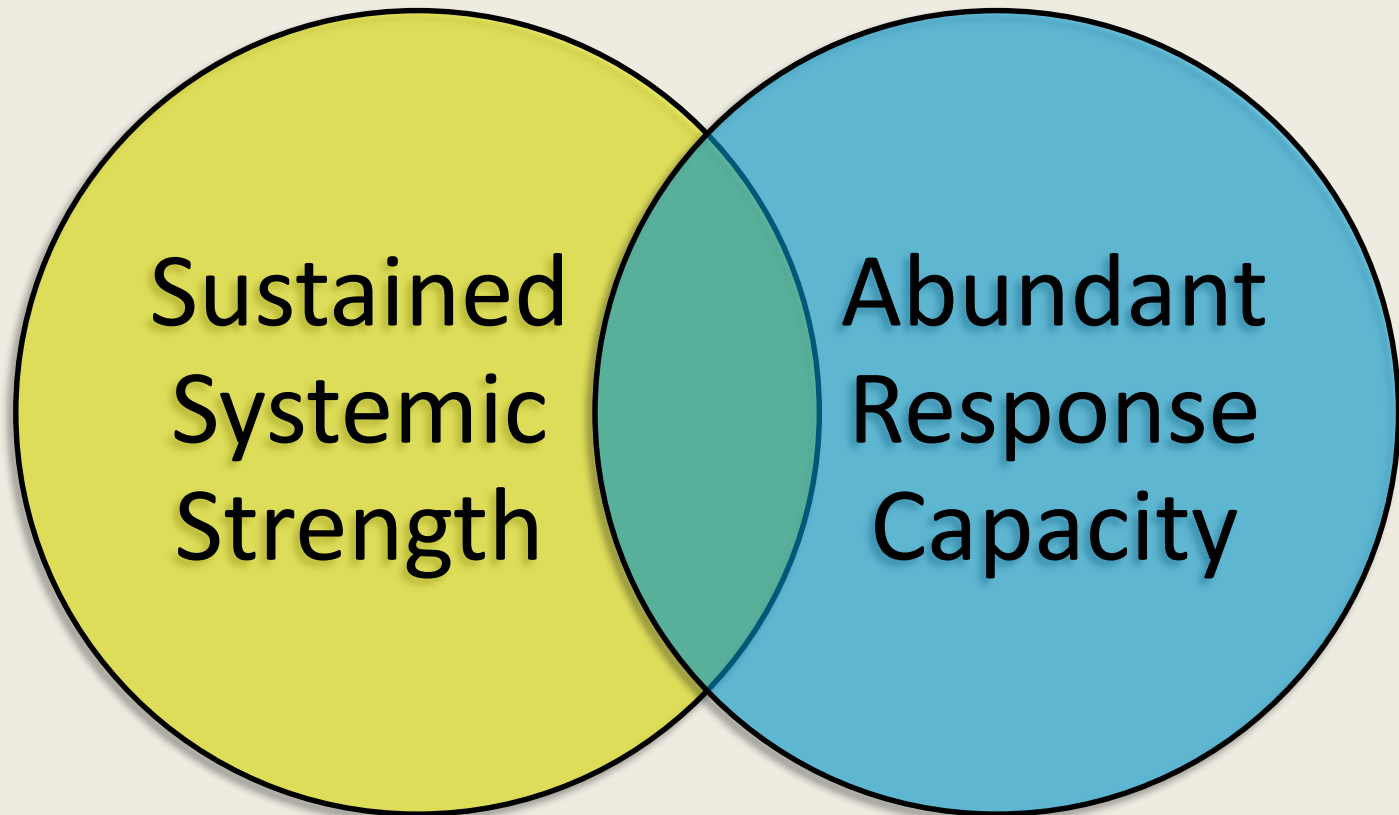
Sustainability or Resilience?

A Vulnerable City



Sustainability or Resilience?

A Resilient City






CITY RESILIENCE FRAMEWORK GOALS






Health and Wellbeing

A Resilient Salisbury...

-  Meets the Basic Needs of the Community
-  Supports Livelihoods and Employment
-  Ensures Public Health Services




Economy and Society

A Resilient Salisbury...

-  Promotes Cohesive and Engaged Communities
-  Ensures Social Stability, Security, and Justice
-  Fosters Economic Prosperity




Infrastructure and Environment

A Resilient Salisbury...

-  Enhances Natural and Constructed Assets
-  Ensures the Continuity of Critical Services
-  Provides Reliable Communication and Mobility

Leadership and Strategy

A Resilient Salisbury...

-  Promotes Leadership and Effective Management
-  Empowers a Broad Range of Stakeholders
-  Fosters Long-Term and Integrated Planning

DEPARTMENTAL ANALYSES



Fire Department

- 1 SFD services areas beyond the City, often with insufficient compensation
- 2 Multiple-call response capacity could be improved with more extensive staffing
- 3 Hiring should draw from volunteers already receiving benefits, equipment, training, etc.

Fire Department

- 4 Funding for scheduled maintenance saves money and prevents issues during calls
- 5 Improved access to non-emergency medical services reduces strain on SFD resources
- 6 Increased elevated water storage improves continuity of fire services
- 7 Region benefits from a modern, standardized communications system

Police Department

- 1 The Opioid Epidemic continues to erode communities and consume resources
- 2 Police-community trust underlies successful crisis response; the Community Affairs Unit and community policing recognition are invaluable parts of positive culture change
- 3 Talent acquisition and retention can be improved by competitive salaries and continued emphasis on officer wellbeing

Information Services

- ① Underscores core resilience with SFD and SPD by maintaining critical City functions
- ② Existing protections and response capacity are adequate, but could be improved with response staffing and detection software
- ③ GIS mapping can be utilized for risk exposure analyses and needs assessments

Infrastructure and Development

- 1 Aging infrastructure presents the greatest chronic stressor on financial flexibility
- 2 Must mitigate financial burdens through net revenue maximization; strategic planning and capital expenditures to raise property values while minimizing disruptions
- 3 Utilize GIS-integrated decision-making for infrastructure risks, community needs, etc.
- 4 Make creative use of high-risk properties

Water Works Department

- 1 Park Plant provides resilience benefits through redundancy, strategic location
- 2 Transmission infrastructure in great need of redundancy - particularly from Paleo Plant
- 3 Lack of dedicated maintenance staff results in reactive repairs at contractor rates
- 4 Water Works faces talent retention issues similar to those of SPD

Field Operations Department

- 1 Emergency response capacity is adequate for current conditions, could be revisited
- 2 Injuries and chronic understaffing have led to backlogs for routine maintenance of public spaces and sanitation activities
- 3 Consistent backlogs hinder staff morale; specialized roles obscure career ladders



Housing and Community Dev.

- ① Housing First significantly reduces human vulnerability while alleviating chronic stressors on emergency services; further expansions should be supported through a dedicated fund to protect clients
- ② Neighborhood Relations activities strengthen community networks, sustain public trust, and can help address the Opioid Epidemic
- ③ Modernized damage assessment tools can improve disaster responses and aid

Business Development

- 1 Successful downtown revitalization is critical for maximizing net revenues from property values and mitigating sprawl development
- 2 Expansion of loan programs provided by the City could support revitalization, paired with additional criteria for addressing community needs or resilience goals
- 3 Green Business Program leverages private sector action; criteria or incentives could be adjusted to emphasize resilience goals

Finance and Procurement

- 1  Preferential criteria for local vendors and vendors from disadvantaged communities generates stronger economic multipliers and encourages resilient business diversity
- 2  The greatest threat to sustained economic growth and financial stability is the lack of a tax differential from Wicomico County; status quo encourages sprawl development, straining revenues and the environment

Thank You.



Michael Dunmyer
madunmyer@gmail.com
Cell: (443) 262-5577



City of
Salisbury
Jacob R. Day, Mayor

To: Julia Glanz, City Administrator
From: Tom Stevenson, Director of Field Operations
Date: August 22, 2019
Re: Zoo Donation – Counter Tops

Royal Granite and Marble, a corporation doing business in Salisbury, has made a gift of new granite counter tops and basins to the Salisbury Zoological Park for the benefit of the Zoo's patrons and guests. This donation replaces all the counter tops and basins in the Zoo's public restrooms. Royal Granite and Marble provided both the materials and the labor to support the improvements.

Attached is a Resolution for consideration to accept the counter top donation from Royal Granite and Marble at a value of \$8,000.00. We request that the City of Salisbury accept the kind donation from Royal Granite and Marble.

Unless you or the Mayor have further questions, please forward a copy of this memo and attached letter from Ron Alessi with the Resolution to the City Council.

1 RESOLUTION NO. 2971

2 A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND ACCEPTING A
3 DONATION OF GRANITE COUNTERTOPS AND BASINS FOR THE SALISBURY
4 ZOOLOGICAL PARK.

5 WHEREAS, the Salisbury Zoological Park is in need of improvements to the public
6 restroom facilities; and

7 WHEREAS, Royal Granite and Marble, a corporation doing business in Salisbury, has
8 donated new restroom countertops and basins and the labor necessary to install them at the
9 Salisbury Zoological Park; and

10 WHEREAS, the granite countertops and basins have been or will be appropriately
11 installed and placed into service to accommodate zoo guests; and

12 WHEREAS, the City of Salisbury supports the acceptance of donations to the Salisbury
13 Zoo.

14 NOW, THEREFORE BE IT RESOLVED that the Council of the City of Salisbury,
15 Maryland does hereby accept the donation of the granite countertops and basins and the
16 necessary labor to install them valued at \$8,000.00.

17 THIS RESOLUTION was introduced and duly passed at a meeting of the Council of the
18 City of Salisbury, Maryland held on _____, 2019 and is to become effective immediately
19 upon adoption.

20 ATTEST:

21 _____
22 Kimberly R. Nichols
23 CITY CLERK

John R. Heath
PRESIDENT, City Council

24
25 APPROVED by me this _____ day of _____, 2019
26
27

28 _____
29 Jacob R. Day
MAYOR, City of Salisbury



City of
Salisbury
Jacob R. Day, Mayor

COUNCIL AGENDA – Award of Bids

September 9, 2019

- | | |
|--|---------------|
| 1. Award of Bid
ITB 20-107 Mini Excavator | \$ 169,943.00 |
| 2. Award of Bid
ITB 20-109 Bucket Truck | \$ 104,089.00 |



City of
Salisbury
Jacob R. Day, Mayor

To: Mayor and City Council
From: Jennifer Miller
Director of Procurement
Date: September 9, 2019
Subject: Award of Bid
ITB 20-107 Mni Excavator

The Department of Procurement received a request from the Department of Field Operations to purchase a Caterpillar mini excavator, Model 309 DCA16, through Alban CAT of Delmar, MD, utilizing a cooperative contract secured by Sourcewell, #032119-CAT.

Per Section SC 16-3 "General Policy of Competitive Bidding, Exceptions" of the City of Salisbury Charter, competitive bidding procedures performed by the City of Salisbury are not necessary or appropriate in the following circumstance:

"(9) Contracts in which the City receives a contract price negotiated by the State, County, or other governmental entity pursuant to a valid contract."

This Charter designation allows the City of Salisbury to participate in cooperative purchasing activities conducted by, or on behalf of, one or more Public Procurement Units as defined by the American Bar Association Model Procurement Code for State and Local Governments. Sourcewell was created by state law as a service cooperative and is authorized to establish competitively awarded cooperative purchasing contracts on behalf of itself and its member agencies in education and government. It is a local government unit, public corporation and public agency pursuant to the Minnesota Constitution and enabling law Minnesota Statute § 123A.21.

Sourcewell follows the competitive contracting law process to solicit, evaluate and award cooperative purchasing contracts for goods and services, and these contracts are then made available through the joint exercise of powers law Minnesota Statute § 471.59 to member agencies, of which the City of Salisbury has been a long-standing member.

The Department of Procurement has confirmed with Sourcewell the validity of the contract, including the terms, pricing and expiration date, and the prices quoted by Altec Industries, Inc. are in accordance with Sourcewell contract prices.

As an FY20 lease purchase, there are sufficient funds in account 31150-577030 (Streets - Equipment) to purchase this budgeted item.

The Department of Procurement requests Council's approval to award Contract ITB 20-107 to Alban CAT in the amount of \$169,943.00.



July 15, 2019

Quote 144313-03

CITY OF SALISBURY
125 N DIVISION ST STE 1
SALISBURY, MD 21801-4940

Dear Ben Baker,

We are pleased to quote the following for your purchase consideration.

CATERPILLAR INC. Model: 309 DCA16 Mini Excavators

STOCK NUMBER: L17202

SERIAL NUMBER: 0GG900197

YEAR: 2019

SMU: 4

STANDARD EQUIPMENT

POWERTRAIN, CAT C3.3B diesel engine, US EPA Tier 4 Final/EU Stage VI/, China NR III, ISO 9249/EEC 80/1270, Rated net power 55kW/72hp, Electronic engine, turbo, DPF, Automatic engine idle, Automatic engine shut-off, Automatic swing brake, Automatic two speed travel, Fuel water seperator with indicator, Radial seal air filter, double element, with warning indicator,

UNDERCARRIAGE, Greased and lubricated track, Hydraulic track adjusters, Tie down eyes on track frame,

HYDRAULICS, Smart tech electronic pump, Variable displacement piston pump, Load sensing/flow sharing hydraulics, Power on demand, Hydraulic temperature monitoring, Accumulator - certified, Hydro advanced hydraulic oil,

ELECTRICAL, 90 ampere alternator, 850 CCA maintenance free battery, Battery disconnect, Circuit breaker, Ignition key stop switch, Signaling/warning horn, Work lights:, - Cab, boom left, front right, - Courtesy safety light,

OPERATOR ENVIRONMENT, Sealed and pressurized cab, Ergonomic joysticks control levers, Adjustable wrist rests, Air conditioner/heater with defroster &, Automatic temp control, Coat hook, Color LCD monitor:, - Fuel level, coolant temp, & warning indicators, - Maintenance and machine monitoring, - Performance & machine adjustments, - Numeric security code, - Multiple languages, - Hour meter, - Ground level wakeup switch, - Jog dial control interface, Cup holder, Hydraulic lockout for all controls, LED interior light, Literature holder, Mirror rear view - Cab left, Molded footrests, Openable front windshield with assist &, integragted lower window, Rear window emergency exit, Removable washable floor mat, Retractable seat belt, Seat, fabric, high back, suspension, Travel control pedals with hand levers, Utility space for mobile phone, Front post mounted windshield wiper &, washer, Skylight, Mounting bosses for front & top guard

FLUIDS, Extended life coolant - 37C, Hydro advanced hydraulic oil

OTHER STANDARD EQUIPMENT, Accumulator, certification, Caterpillar corporate "one key" system, Door locks on cab door and external, enclosure doors, Lockable fuel cap, Beacon Socket, Ecology drain - engine, Radial seal engine air filter, double, element with restriction indicator, Side by side engine & hydraulic oil, cooler, Hydraulic fluid temperature monitoring, Joystick travel and steering mode, Travel cruise control, High definition hydraulics, - load sensing/flow sharing, Power on demand, Rear reflectors, Roll over protective structure (ROPS), (ISO 12117-2), Product link elite lite (regulations, apply), Auxiliary hydraulic lines:, - 1-way and 2-way (combined function), - Auxiliary line quick disconnects, - In cab adjustable auxiliary flow, - Continuous flow,

MACHINE SPECIFICATIONS

Description	Reference No
309 07A CR MHE DCA16A	577-8250
SERIALIZED TECHNICAL MEDIA KIT	421-8926
COUPLER, PG, HYDR.D.LOCK, 8T	485-5302
BUCKET-HD, 24" 0.30 YD3	295-5952
PACKING, LAST MILE PROGRAM	0P-4299
SHIPPING/STORAGE PROTECTION	0P-2266
THUMB, HYDRAULIC, 8T, PG	305-6741
BUCKET-HD, 36" 0.51 YD3	295-5954
BUCKET-DC, 60"	306-5660
LINES, CVP40, MHE 8T, QC	325-3832
COMPACTOR PLATE, CVP40	551-4957
BRACKET, MHE 8T 50MM, XL	394-2330
MULCHER, HM210	504-6013
KIT, SWITCH, MULCHER, 8T NG	557-5072
PINS, BUCKET, 50MM	308-0324
CAB GUARD GP-WINDOW	557-1966
512-1402 309 07A CR MINI EXCAVATOR	
511-6253 ELECTRICAL ARR, C3.3 HRC	
518-6184 ENGINE, EPA TIER 4 FINAL	
567-3575 STD BLADE, LONG U/C, TG W/PAD	
563-2091 STICK, LONG, HIGH FLOW, W/THUMB	
510-6070 SEAT, AIR SUSP, FABRIC, HEATED	
522-6460 CAT KEY, WITH PASSCODE OPTION	
522-6475 MONITOR, STD, CAMERA READY	
512-2573 BOOM, SWING	
514-8055 LINES, BOOM	
514-8067 LINES, STICK	
516-1613 LINES, AUX, QC, LONG STK	
520-0778 CONTROL, QUICK COUPLER	
525-6657 COUNTERWEIGHT, EXTRA	
382-8757 DRAIN, ECOLOGY	
510-6085 BELT, SEAT, 76MM RETRACTABLE	
511-6157 ALARM, TRAVEL	
511-6217 LIGHTS, LED	
511-6219 RADIO	
511-6229 PRODUCT LINK, CELLULAR, PLE642	
511-6235 CAMERA, REAR VIEW	
415-2556 HEATER, WATER JACKET	
568-1567 LINKAGE, BUCKET W/ LIFTING EYE	
557-1709 SOFTWARE, PROPORTIONAL CONTROL	
557-1710 SOFTWARE, STICK STEER CONTROL	
557-1711 KIT, 2 WAY CONTROL	
557-1713 SOFTWARE, CODED START	
523-3994 INSTRUCTIONS, ANSI	
552-5984 FILM, CANADA	
555-8731 FILM, COUPLER, ISO	
NOTE: LONG UNDERCARRIAGE	
INCLUDES 2ND AUX AND CASE DRAIN AS STANDARD	

MACHINE LIST PRICE	\$147,240.00
20% NJPA CONTRACT 032119-CAT DISCOUNT	-\$29,448.00
MACHINE SALE PRICE	\$117,792.00
KITS/WORK TOOL LIST PRICE	\$46,815.00
15% NJPA CONTRACT 032119-CAT WORK TOOL DISCOUNT	-\$7,022.25
WORK TOOL SALE PRICE	\$39,792.75
3 YEAR VISION LINK ESSENTIAL SUBSCRIPTION	\$720.00
TOWMASTER TC-24 20" DECK OVER TRAILER	\$15,631.00
TEMP TAG FOR TRAILER	\$20.00
CAB GUARD GP-WINDOW	\$3,159.00
INSTALL CAB GUARD	\$798.00
INSTALL THUMB	\$440.00
TRANS & PREP	\$1,600.00
WARRANTY	\$0.00
TOTAL SALE PRICE	\$179,952.75
ADDITIONAL ONE TIME DISCOUNT	-\$10,009.75
FINAL SELLING PRICE	\$169,943.00

WARRANTY

Extended Warranty: 3 YEAR/3,000 HR PREMIER WARRANTY; TRAVEL TIME & MILEAGE INCLUDED
WITHIN ALBAN TERRITORY

PAYMENT TERMS

Net 10 Days

CASH WITH ORDER	\$0.00
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We believe the equipment as quoted will exceed your expectations. On behalf of Alban CAT, thank you for your interest in our products for your business needs.

This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Bob Sellers
Machine Sales Representative,
Alban Cat
443-521-9098
BSellers@albancat.com

Accepted by _____ on _____

Signature



City of
Salisbury
Jacob R. Day, Mayor

To: Mayor and City Council
From: Jennifer Miller
Director of Procurement
Date: September 9, 2019
Subject: Award of Bid
ITB 20-109 Bucket Truck

The Department of Procurement received a request from the Department of Field Operations to purchase a 2019 bucket truck with a Ford F550 body through Altec Industries, Inc. utilizing a cooperative contract secured by Sourcewell, #012418-ALT.

Per Section SC 16-3 "General Policy of Competitive Bidding, Exceptions" of the City of Salisbury Charter, competitive bidding procedures performed by the City of Salisbury are not necessary or appropriate in the following circumstance:

"(9) Contracts in which the City receives a contract price negotiated by the State, County, or other governmental entity pursuant to a valid contract."

This Charter designation allows the City of Salisbury to participate in cooperative purchasing activities conducted by, or on behalf of, one or more Public Procurement Units as defined by the American Bar Association Model Procurement Code for State and Local Governments. Sourcewell was created by state law as a service cooperative and is authorized to establish competitively awarded cooperative purchasing contracts on behalf of itself and its member agencies in education and government. It is a local government unit, public corporation and public agency pursuant to the Minnesota Constitution and enabling law Minnesota Statute § 123A.21.

Sourcewell follows the competitive contracting law process to solicit, evaluate and award cooperative purchasing contracts for goods and services, and these contracts are then made available through the joint exercise of powers law Minnesota Statute § 471.59 to member agencies, of which the City of Salisbury has been a long-standing member.

The Department of Procurement has confirmed with Sourcewell the validity of the contract, including the terms, pricing and expiration date, and the prices quoted by Altec Industries, Inc. are in accordance with Sourcewell contract prices.

There are sufficient funds in account 22000-577025 (Traffic - Vehicles) to purchase this budgeted item.

The Department of Procurement requests Council's approval to award Contract ITB 20-109 to Altec Industries, Inc., in the amount of \$104,089.



Altec Industries, Inc.

Opportunity Number: 1124745

Quotation Number: 512079

Sourcwell Contract #: 012418-ALT

Date: 8/23/2019

Quoted for: City of Salisbury (MD)

Customer Contact:

Phone: / Email:

Quoted by: Alan Bailey

Phone: 270-982-8122 / Email: alan.bailey@altec.com

Altec Account Manager: Rich Held

REFERENCE ALTEC MODEL

AT37G	Articulating Telescopic Aerial Device (Insulated)	\$102,639
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(A.) SOURCEWELL OPTIONS ON CONTRACT (Unit)

1		
2		
3		
4		

(A1.) SOURCEWELL OPTIONS ON CONTRACT (General)

1		
2		
3		
4		
5		
6		
7		
8		

SOURCEWELL OPTIONS TOTAL: \$102,639

(B.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT	
2	UNIT & HYDRAULIC ACC	
3	BODY	
4	BODY & CHASSIS ACC	
5	ELECTRICAL	
6	FINISHING	
7	CHASSIS	
8	OTHER	

OPEN MARKET OPTIONS TOTAL: \$0

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$102,639

Delivery to Customer: \$1,450

TOTAL FOR UNIT/BODY/CHASSIS: \$104,089

(C.) ADDITIONAL ITEMS (items are not included in total above)

1		
2		
3		
4		

Pricing valid for 45 days

NOTES

PAINT COLOR: White to match chassis, unless otherwise specified

WARRANTY: Standard Altec Warranty for Aerials and Derricks - One (1) year parts warranty One (1) year labor warranty Ninety (90) days warranty for travel charges (Mobile Service) Limited Lifetime Structural Warranty. Chassis to include standard warranty, per the manufacturer.

TO ORDER: To order, please contact the Altec Account Manager listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: Based on stock availability

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

TRADE-IN: Equipment trades must be received in operational condition (as initial inspection) and DOT compliant at the time of pick-up. Failure to comply with these requirements, may result in customer bill-back repairs.

BUILD LOCATION: Elizabethtown, KY

INTER

OFFICE

MEMO

Finance Department

To: Julia Glanz, City Administrator
From: Keith Cordrey, Director of Finance *KAC*
Subject: Resolution to Authorize the Issuance and Sale of General Obligation Bonds
Date: September 4, 2019

Attached is a resolution to authorize the issuance and sale of General Obligation Bonds.

Below is an Overview and Bullet Points Summary from Bond Counsel, Lindsey Rader of Funk & Bolton.

Overview: Pursuant to Ordinance No. 2554 (the "Ordinance"), the Council approved the issuance by the City of general obligation bonds in one or more series from time to time in an original aggregate principal amount not exceeding \$12,482,977 in order to initially finance, reimburse or refinance costs of the projects identified therein. (The Ordinance also includes bond anticipation note authority for interim financing, and refunding authority to refund any bonds once issued.)

The City is ready to proceed with a long-term bond issue in order to finance or reimburse project costs. It has been determined that the amortization period for the bonds will be approximately 15 years. The Resolution to be considered for adoption on September 9, 2019 provides that the bonds will be issued in a maximum original aggregate principal amount of \$12,480,000 (because the bonds will be offered in denominations of \$5,000 and integral multiples of \$5,000).

Due to the size of the contemplated issue, Wye River Group, Incorporated, which was selected to serve as financial advisor to the City, recommends that the bonds be sold at public sale by solicitation of competitive bids. On the sale date, underwriting firms will submit bids electronically at a stated time to purchase the Bonds. The bids will be for an amount not less than the par amount of the Bonds (the stated principal amount) and with such reoffering premium as the bidders may offer, and the terms on which bids shall be submitted shall be communicated through a Notice of Sale, which will be included as an appendix to the Preliminary Official Statement referenced below. The only discretion that bidders have in making their bids is the interest rates they offer and any reoffering premium. The bonds, if awarded, will be awarded to the bidder offering the lowest total interest cost to the City.

In connection with the offering of the bonds, a Preliminary Official Statement outlining terms of the bonds and disclosing financial, economic, demographic and operating information regarding the City will be circulated to potential bidders and potential ultimate bond purchasers by being posted electronically. Following the sale date, a final Official Statement reflecting sale terms will be circulated to the successful bidder and made available to investors purchasing the bonds and generally to the public.

The Resolution delegates authority to approve terms of the sale or to reject all bids to the Mayor. Upon receipt of bids, the financial advisor to the City will confirm the bidder offering the lowest total interest cost and the Mayor will consult with the financial advisor and the Director of Finance to determine whether the lowest bid is satisfactory. Final award of the bonds, if made, will be made by the Mayor by order following receipt of the good faith deposit provided for in the Notice of Sale.

Flexibility to change the amortization schedule prior to the sale date and following receipt of bids is delegated to the Mayor, in consultation with the Director of Finance, the financial advisor to the City, and bond counsel to the City, (i) pre-sale, in order to address any of the considerations set forth in Section 4(c) of the Resolution, and (ii) post-sale, in order to ensure that the purchase price offered by the apparent successful bidder (the par amount plus any reoffering premium) does not result in the City receiving more bond proceeds than it needs for purposes of the financing. Accordingly, the stated par amount of the Bonds may be reduced from \$12,480,000 either before bids are submitted or following receipt of bids. The Mayor is also authorized to make certain other adjustments to the terms of sale of the bonds as outlined in the Resolution.

The anticipated timeline is as follows: (i) introduce/adopt Resolution on September 9; (ii) post Preliminary Official Statement on September 17; (iii) conduct pricing/sale on September 24; (iv) "pre-close" the bond issue on October 7; and (v) "close" the bond issue on October 8. The timeline could shift if the Resolution is not adopted on September 9, the Preliminary Official Statement is not posted by September 17, or market conditions are such that the financial advisor to the City and the Director of Finance advise that sale should not occur on September 24.

Summary of Bond Resolution:

- The Recitals trace the authority for and purposes of the contemplated bonds (referred to in the Resolution as the "Bonds").
- Section 1 - Contains rules of construction.
- Section 2 - (i) Allocates the maximum principal (par) amount of the Bonds among the two projects and costs of issuance (collectively, the "Projects"), (ii) provides that if the par amount is reduced from \$12,480,000 in accordance with Section 4, that the the Mayor, with the advice of the Director of Finance, may reduce and/or eliminate the maximum par amount of the Bonds to be applied to Costs of the Projects (as defined in subsection (b)), and (iii) provides Bonds proceeds are appropriated for the Costs of the Projects and may be reallocated in accordance with applicable budgetary procedures or applicable law.

- Section 3 - Designates the Bonds as the “City of Salisbury Public Improvement Bonds of 2019” and specifies they may be issued in a maximum par amount not to exceed \$12,480,000.
- Section 4 - (i) Provides the Bonds will be issued in book-entry only form with DTC; (ii) sets forth the preliminary amortization schedule (with a final maturity date of September 1, 2034) and authorizes the Mayor, with the advice of the Director of Finance, the financial advisor and bond counsel, to adjust the amortization schedule from time to time prior to the sale, including by adjusting the overall par amount, eliminating maturities and/or changing the serial structure in order to address tax considerations, stay within the City’s Charter-mandated debt limit, correct typo or calculation errors, reflect then-market conditions or address other considerations specified in such Section, as long as the final aggregate par amount does not exceed \$12,480,000; specifies interest payment dates of March 1 and September 1, commencing March 1, 2020, and principal payment dates of September 1, subject to further adjustment as described in Section 4(f) .
- Section 5 – Subject to the provisions of Section 4(f) (which allows for adjustments in the interest and principal payment dates and optional redemption features), the Bonds maturing on or after September 1, 2030 will be subject to redemption at the option of the City in whole or in part on any date on or after September 1, 2029 at a price of par plus accrued interest. The rest of Section 5 contains standard provisions for the mechanics of redemption of the Bonds at the City’s option.
- The Resolution contains standard provisions regarding registration of the Bonds in book-entry only form with DTC (this is typical for publicly offered bonds), the authorized denominations of the Bonds, the manner of payment of the Bonds and provisions relating to the transfer or exchange of Bonds (Sections 4(a) and 6 and 7).
- Section 8 - The substantially final form of the Bonds is attached as Exhibit A and the Mayor is authorized to approve the final form of the Bonds.
- Section 9 - The determination is made to sell the Bonds by public sale at competitive bid to the successful bidder determined in accordance with the official Notice of Sale, the substantially final form of which is Exhibit B to the Resolution. Provision for dissemination of the Notice of Sale is set forth in the Resolution. Sale is currently scheduled for September 24, 2019 and will be conducted through an online electronic platform known as BiDComp/Parity. As applicable, the Mayor, with the advice of the Director of Finance, the financial advisor and bond counsel, is authorized to make changes to the Notice of Sale pre- and post-release of the Preliminary Official Statement, including determining to postpone the sale date and reschedule if the market moves the wrong way. If sale is postponed, the dated date, maturity dates and redemption dates for the Bonds may be changed. The Mayor may reject all bids for the Bonds or make award of the Bonds, which will be done by order.
- Section 10 - The preparation and distribution of the Preliminary Official Statement in such form as may be approved by the Mayor and the Director of Finance is authorized. The Mayor and the Director of Finance are also authorized to approve the final Official Statement (that will reflect the terms of pricing of the Bonds) and any necessary supplements or amendments to either the Preliminary or final Official Statements.

- Section 11 - Selection of Manufacturers and Traders Trust Company as bond registrar and paying agent for the Bonds is provided for, and the Mayor is authorized to execute an agreements with such entity.
- Section 12 - The City agrees to deliver a continuing disclosure undertaking in connection with the Bonds as required by SEC Rule 15c2-12 and to comply with the provisions of such undertaking while the Bonds are outstanding (which include the electronic filing with a repository of certain annual financial information and operating data regarding the City and notification of certain specified events; the proposed form of such undertaking will be an exhibit to the Preliminary Official Statement). The Mayor is authorized to approve and execute such continuing disclosure undertaking.
- Sections 11, 13 and 14 provide for the mechanics of payment of debt service on the Bonds, undertaking the closing on the Bonds, and receipt and application of proceeds of the Bonds
- Section 15 - The City's full faith and credit and unlimited taxing power are pledged to payment of the Bonds and the City agrees to impose necessary property taxes to pay the Bonds; provided that, to the extent other moneys are lawfully available to pay debt service on the Bonds, the taxes otherwise required to be levied will be reduced proportionately.
- Section 16 – Any two of the Mayor, the City Administrator and the Director of Finance are authorized to execute and deliver at closing the tax certificate addressing certain covenants and representations regarding the tax-exempt status of the Bonds, and the City covenants to comply with applicable federal tax code requirements.
- Section 17 – In the event the Mayor is absent or disabled (including by being unavailable when a time-sensitive determination or action must be made or taken), the authority delegated to the Mayor by the Resolution may be exercised by the City Administrator.
- Section 18 - The provisions of the Resolution shall be liberally construed in order to effectuate the contemplated transactions.
- Section 19 – The Resolution will be effective immediately upon its adoption and is not subject to referendum.
- Exhibit A – The substantially final form of the Bonds.
- Exhibit B – The substantially final form of the Notice of Sale.

Resolution No. 2972

A RESOLUTION OF THE COUNCIL (THE "COUNCIL") OF CITY OF SALISBURY AUTHORIZING AND EMPOWERING CITY OF SALISBURY (THE "CITY") TO ISSUE A SELL A SERIES OF ITS GENERAL OBLIGATION BONDS IN THE MAXIMUM ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$12,480,000, SUBJECT TO ADJUSTMENT AS PROVIDED HEREIN, PURSUANT TO THE AUTHORITY OF SECTIONS 19-301 TO 19-309, INCLUSIVE, OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND (THE "ENABLING ACT"), SECTIONS SC7-45 AND SC7-46 OF THE CHARTER OF THE CITY, AND ORDINANCE NO. 2554, PASSED BY THE COUNCIL ON AUGUST 26, 2019, APPROVED BY THE MAYOR OF THE CITY (THE "MAYOR") ON AUGUST 27, 2019 AND EFFECTIVE ON AUGUST 27, 2019, SUCH BONDS TO BE DESIGNATED AS PROVIDED HEREIN, THE PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING OR REIMBURSING COSTS OF THE PROJECTS IDENTIFIED HEREIN AS ROOF REPLACEMENT FIRE STATION 1, WATER CHILLER & HEATING AND AIR CONDITIONING, MAIN STREET MASTER PLAN, BICYCLE MASTER PLAN IMPLEMENTATION, URBAN GREENWAY IMPLEMENTATION, WAYFINDING AND SIGNAGE, BRIDGE MAINTENANCE AND REPLACEMENT, STREET SCAPING, ZOO ADMIN OFFICE SPACE, FIELD OPERATIONS FACILITY PLAN – PHASE 2, FIELD OPERATIONS FACILITY PLAN - PHASE 3, MILL STREET BRIDGE REHABILITATION, NAYLOR MILL ROAD BRIDGE REPLACEMENT, BICYCLE MASTER PLAN IMPROVEMENTS, URBAN GREENWAY IMPROVEMENTS, STREET SCAPING, BUILDING LIGHTING AND CONTROLS (ECM 1), MECHANICAL (ECM 2), BUILDING MANAGEMENT SYSTEMS (ECM 3), BUILDING ENVELOPE IMPROVEMENT (ECM 4), GARAGE (BEARING PAD REPLACEMENT), PARKING GARAGE STRUCTURAL REPAIRS, AND PHONE SYSTEM FIRE DEPARTMENT; PRESCRIBING THE FORM AND TENOR OF THE BONDS AND THE TERMS AND CONDITIONS FOR THE ISSUANCE AND SALE THEREOF AT PUBLIC SALE BY SOLICITATION OF COMPETITIVE BIDS, INCLUDING THE FORM OF THE NOTICE OF SALE AND OTHER DETAILS INCIDENT TO THE ISSUANCE, SALE AND DELIVERY OF THE BONDS; AUTHORIZING THE MAYOR OR, IN THE ABSENCE, DISABILITY OR UNAVAILABILITY OF THE MAYOR, THE CITY ADMINISTRATOR, TO DETERMINE CERTAIN MATTERS PROVIDED FOR HEREIN IN CONNECTION WITH THE SALE OF THE BONDS; AUTHORIZING AND APPROVING THE PREPARATION AND DISTRIBUTION OF A PRELIMINARY AND A FINAL OFFICIAL STATEMENT IN CONNECTION WITH THE SALE OF THE BONDS; PROVIDING FOR A BOND REGISTRAR AND PAYING AGENT FOR THE BONDS; AUTHORIZING THE PREPARATION, EXECUTION AND DELIVERY OF A CONTINUING DISCLOSURE UNDERTAKING PURSUANT TO SEC RULE 15C2-12 AND COVENANTING TO PROVIDE CONTINUING DISCLOSURE RELATING TO THE BONDS; PROVIDING FOR THE DISBURSEMENT AND INVESTMENT OF THE PROCEEDS OF THE BONDS; PROVIDING FOR THE IMPOSITION OF ANY TAXES NECESSARY FOR THE PAYMENT OF DEBT SERVICE ON THE BONDS; PLEDGING THE FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER OF THE CITY TO THE PAYMENT OF SUCH DEBT SERVICE; PROVIDING THAT DEBT SERVICE ON THE BONDS ALSO MAY BE PAID FROM ANY OTHER SOURCES OF REVENUE LAWFULLY AVAILABLE TO THE CITY FOR SUCH PURPOSE; MAKING CERTAIN COVENANTS, DETERMINATIONS AND DESIGNATIONS RELATING

TO THE TAX-EXEMPT STATUS OF THE BONDS; PROVIDING THAT THE PROVISIONS OF THIS RESOLUTION SHALL BE LIBERALLY CONSTRUED; AND GENERALLY RELATING TO THE ISSUANCE, SALE, DELIVERY AND PAYMENT OF AND FOR THE BONDS AUTHORIZED HEREBY.

RECITALS

WHEREAS, City of Salisbury, a municipal corporation of the State of Maryland and a municipality within the meaning of the Enabling Act identified below (the “City”), is authorized and empowered by Sections 19-301 to 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland (previously codified as Sections 31 to 37, inclusive, of Article 23A of the Annotated Code of Maryland), as replaced, supplemented or amended (the “Enabling Act”), and Sections SC7-45 and SC7-46 of the Charter of the City, as replaced, supplemented or amended (the “Charter”), to borrow money for any proper public purpose and to evidence such borrowing by the issuance and sale of its general obligation bonds; and

WHEREAS, pursuant to Ordinance No. 2554, passed by the Council of the City (the “Council”) on August 26, 2019, approved by the Mayor of the City (the “Mayor”) on August 27, 2019 and effective on August 27, 2019 (the “Ordinance”), the City authorized the issuance and sale from time to time, upon its full faith and credit, of one or more series of its general obligation bonds in an original aggregate principal amount not to exceed Twelve Million Four Hundred Eighty-Two Thousand Nine Hundred Seventy-Seven Dollars (\$12,482,977) (the “Authorized Bonds”); and

WHEREAS, the Ordinance provides that proceeds of the Authorized Bonds may be applied to finance, reimburse or refinance any “costs” (as defined in Section 3(b) of the Ordinance) of any of the projects identified in Section 3(b) of the Ordinance (collectively, the “Authorized Projects”); and

WHEREAS, the Council has determined to sell a series of the Authorized Bonds in order to finance or reimburse costs of the Authorized Projects; and

WHEREAS, Section SC7-46.A of the Charter and the Ordinance provide that by resolution the Council may determine the method of sale for any series of the Authorized Bonds, which may be at public or private sale, and the financial advisor to the City has recommended that, based on the size of the contemplated series of the Authorized Bonds, such series be sold at public sale after solicitation of competitive bids; and

WHEREAS, the Council, based on recommendation of the financial advisor to the City and the Director of Finance of the City (the “Director of Finance”), has determined to sell such series of the Authorized Bonds at public sale after solicitation of competitive bids upon the terms and conditions set forth in this Resolution, the proceeds of which general obligation bonds are to be used and applied as herein set forth.

SECTION 1. NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that:

(a) The Recitals hereto constitute an integral part of this Resolution and are incorporated herein by reference. Capitalized terms used in the Recitals and defined therein that are not otherwise defined in the remaining Sections of this Resolution shall have the meanings given to such terms in the Recitals.

(b) References in this Resolution to any official by title shall be deemed to refer (i) to any official authorized under the Charter, the code of ordinances of the City (the “City Code”) or other applicable law or authority to act in such titled official’s stead during the absence or disability of such titled official, (ii) to any person who has been elected, appointed or designated to fill such position in an acting or interim capacity under the Charter, the City Code or other applicable law or authority, (iii) to any person who serves in a “deputy”, “associate” or “assistant” capacity as such an official, provided that the applicable responsibilities, rights or duties referred to herein have been delegated to such deputy, associate or assistant in accordance with the Charter, the City Code or other applicable law or authority, and/or (iv) to the extent an identified official commonly uses another title not provided for in the Charter or the City Code, the official, however known, who is charged under the Charter, the City Code or other applicable law or authority with the applicable responsibilities, rights or duties referred to herein.

(c) References in this Resolution to the “principal amount” of any of the Bonds (as defined herein) shall be construed to mean the par amount of such Bonds.

SECTION 2. AND BE IT FURTHER RESOLVED that:

(a) Pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, the Ordinance and any other applicable law, the City hereby determines to borrow money and incur indebtedness for the public purpose of financing or reimbursing costs (as defined in subsection (b) below) of the following public purpose projects in the maximum original principal amount set forth opposite each such project (exclusive of any premium realized upon sale or investment earnings that may be applied for such purposes):

[CONTINUED ON FOLLOWING PAGE]

	<u>Project Name</u>	<u>Maximum Principal Amount</u>
1.	Roof Replacement Fire Station 1 ¹	\$ 50,000
2.	Water Chiller & Heating and Air Conditioning ¹	300,000
3.	Main Street Master Plan ¹	6,737,023
4.	Bicycle Master Plan Implementation ¹	550,000
5.	Urban Greenway Implementation ¹	775,000
6.	Wayfinding and Signage ¹	50,000
7.	Bridge Maintenance and Replacement ¹	162,000
8.	Street Scaping ¹	206,000
9.	Zoo Admin Office Space ²	100,000
10.	Field Operations Facility Plan – Phase 2 ²	200,000
11.	Field Operations Facility Plan – Phase 3 ²	125,000
12.	Mill Street Bridge Rehabilitation ²	45,000
13.	Naylor Mill Road Bridge Replacement ²	70,000
14.	Bicycle Master Plan Improvements ²	300,000
15.	Urban Greenway Improvements ²	200,000
16.	Street Scaping ²	200,000
17.	Building Lighting and Controls (ECM 1) ³	711,426
18.	Mechanical (ECM 2) ³	387,403
19.	Building Management Systems (ECM 3) ³	183,237
20.	Building Envelope Improvement (ECM 4) ³	105,911
21.	Garage (Bearing Pad Replacement) ¹	400,000
22.	Parking Garage Structural Repairs ²	592,000
23.	Phone System Fire Department	30,000
	TOTAL	<u>\$12,480,000</u>

¹ Project was approved for bond funding in the fiscal year 2019 budget ordinance (Ordinance No. 2482).

² Project was approved for bond funding in the fiscal year 2020 budget ordinance (Ordinance No. 2539).

³ Projects were approved for bond funding by Ordinance No. 2521. Projects are further broken down by project components on Schedule B to Ordinance No. 2521.

The projects identified in items 1-23 above are collectively referred to herein as the “Projects”. The Projects described in items 1-23 above are identified by approximately the same names as such Projects are identified in City budget or other materials.

(b) With respect to the Projects identified in subsection (a) above, the word “costs” as used in subsection (a) above shall include, as applicable, costs of the following activities and expenses: land and right-of-way acquisition and development; acquisition of other property rights; site and utility improvements, including, without limitation, grading, landscaping, paving, sidewalk,

curb, gutter, storm water, water and sewer improvements, and related or similar activities and expenses; demolition, razing and removal; acquisition, construction, expansion, reconstruction, replacement, renovation, rehabilitation, improvement, installation, furnishing and equipping activities and expenses, and related or similar activities and expenses; planning, design, engineering, architectural, feasibility, surveying, document development, bidding, permitting, inspection, construction management, financial, administrative and legal expenses, and related or similar activities and expenses; contingencies; costs of issuance (which may include costs of bond insurance or other credit or liquidity enhancement); interest during construction and for a reasonable period thereafter (whether or not expressly so stated); and any such costs that may represent the City's share or contribution to the financing, reimbursement or refinancing of any such Project (collectively, "Costs of the Projects").

(c) Notwithstanding the provisions of subsection (a) above, in the event the original aggregate principal amount of the Bonds identified in Section 3 hereof as issued is less than \$12,480,000, as determined in accordance with Section 4 of this Resolution, the Mayor and the Director of Finance, with the advice of the City Administrator of the City (the "City Administrator"), are hereby authorized and empowered, on behalf of the City, to determine to reduce and/or eliminate the maximum original principal amount of proceeds of the Bonds to be applied to any of the Costs of the Projects identified in subsection (a) above (exclusive of any premium realized upon sale or investment earnings that may be applied for such purpose). Any such reduction or elimination in the maximum original principal amount of proceeds of the Bonds to be applied to any Costs of the Projects (exclusive of any premium realized upon sale or investment earnings that may be applied for such purpose), shall be evidenced conclusively by the applicable officials' execution and delivery of the Section 148 Certificate provided for in Section 16 hereof reflecting such reduction or elimination. The Mayor is also hereby authorized, but not required, to execute an order providing for such reduction or elimination.

(d) Proceeds of the Bonds are hereby appropriated and allocated to pay Costs of the Projects in the maximum original principal amount specified for each Project in subsection (a) above (exclusive of any premium realized upon sale or investment earnings that may be applied for such purposes), subject to adjustment as to such amounts as provided for in subsection (c) above; provided that, the City, without notice to or the consent of the registered owners of the Bonds, may reallocate the maximum original principal amount of the Bonds to be spent among the Projects identified in such subsection (a) (including, without limitation, the components of the Projects approved by Ordinance No. 2521), as adjusted as provided in such subsection (c), if applicable, in compliance with applicable City budgetary procedures or applicable law, including, to the extent applicable, by resolution. Further, it is the intention of the Council that proceeds of the Bonds provided for in Section 3 of this Resolution may be spent on any applicable Costs of the Projects, notwithstanding the descriptive names used for such Projects in the table in subsection (a) above, including, without limitation, changes in the scopes of and/or names of the Projects identified above effected through applicable budgetary procedures or applicable law.

SECTION 3. AND BE IT FURTHER RESOLVED that to evidence the borrowing and indebtedness authorized in Section 2 of this Resolution, the City, acting pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, the Ordinance and any other applicable law, hereby determines to issue and sell, upon its full faith and credit, a series of its general obligation bonds in the original aggregate principal amount of Twelve Million Four Hundred Eighty Thousand

Dollars (\$12,480,000), or such lesser original aggregate principal amount as provided for in Section 4 hereof, and to designate such series as the “City of Salisbury Public Improvement Bonds of 2019” (the “Bonds”).

SECTION 4. AND BE IT FURTHER RESOLVED that:

(a) Subject to the provisions of Section 9 hereof, the Bonds shall be dated the date of their delivery and shall be issued initially in book-entry only form as fully registered bonds, without coupons attached, by issuing a single bond for each maturity registered in the name of Cede & Co., as partnership nominee for The Depository Trust Company, or its successor (“DTC”); provided that, if DTC so requests, or a system of book-entry only registration is discontinued, replacement bonds shall be issued in denominations of \$5,000 and integral multiples thereof and shall be consecutively numbered in such manner as shall be determined by the Bond Registrar and Paying Agent (as defined in Section 11 of this Resolution).

(b) Subject to the further provisions of this Section 4 and the provisions of Section 9 hereof, the Bonds shall mature in annual serial maturities as designated by the successful bidder for the Bonds in accordance with the Official Notice of Sale (as defined in Section 9(f) hereof), on September 1, subject to prior redemption at the option of the City as provided for in this Resolution, as follows:

<u>Date</u> <u>(September 1)</u>	<u>Serial Maturity</u>	<u>Date</u> <u>(September 1)</u>	<u>Serial Maturity</u>
2020	\$645,000	2028	\$ 860,000
2021	625,000	2029	905,000
2022	650,000	2030	950,000
2023	675,000	2031	985,000
2024	705,000	2032	1,025,000
2025	745,000	2033	1,045,000
2026	780,000	2034	1,065,000
2027	820,000		

(c) The \$12,480,000 original aggregate principal amount of the Bonds provided for in the amortization schedule set forth in subsection (b) above is based on an assessment of market conditions in late August 2019. The Council hereby determines that it is in the best interest of the City to authorize and empower the Mayor, on behalf of the City, with the advice of the City Administrator, the Director of Finance, the financial advisor to the City and bond counsel to the City, to adjust the amortization schedule set forth in subsection (b) above from time to time prior to the sale of the Bonds in order to (i) increase or decrease the original aggregate principal amount of the Bonds, and to correspondingly adjust one or more of the principal amounts of the serial maturities provided for in the amortization schedule set forth in subsection (b) above upward or downward, in order to account for anticipated reoffering premium that may be applied to Costs of the Projects so as to avoid an over-issuance problem, to address other tax considerations, to account for the availability of other moneys for application to Costs of the Projects, to ensure that the City does not violate the Charter debt limitations, to account for any adjustment in the principal amount

of the Bonds to be applied to any of the Projects made by the Council prior to the sale date of the Bonds, or to account for any other legal or financial considerations, (ii) correct typographical or calculation errors, (iii) reflect then-current market conditions and/or (iv) address financial considerations impacting the City (including, without limitation, taking into account other debt service obligations of the City); provided that, the original aggregate principal amount of the Bonds, as so adjusted, shall not exceed Twelve Million Four Hundred Eighty Thousand Dollars (\$12,480,000). Any such adjustments contemplated by this subsection (c) (i) shall be reflected in the Notice of Sale included as an appendix to the Preliminary Official Statement (as defined in Section 10(a) hereof) if such determination is made prior to release of the Preliminary Official Statement, or (ii) shall be communicated in accordance with the provisions of the Notice of Sale included as an appendix to the Preliminary Official Statement if such determination is made after release of the Preliminary Official Statement. In addition, the original aggregate principal amount of the Bonds and the original aggregate principal amount of each maturity of the Bonds is subject to adjustment following receipt of bids for the Bonds in accordance with the Official Notice of Sale; provided that, in no event shall the maximum original aggregate principal amount of the Bonds exceed \$12,480,000.

(d) The Bonds shall bear interest at the rate or rates named by the successful bidder in accordance with the terms of the Official Notice of Sale and as approved by the Mayor's execution and delivery of an order or orders upon award of the Bonds. Subject to the further provisions of this Section 4 and Section 9 hereof, interest on the Bonds shall be payable on March 1, 2020 and semi-annually thereafter on each September 1 and March 1 until maturity or prior redemption. Interest payments due on the Bonds shall be made to the registered owners thereof who are the registered owners of record as of the 15th day of the calendar month immediately preceding the month in which such interest payment date occurs. The Bonds shall bear interest from the most recent date to which interest has been paid or, if no interest has been paid, from their dated date. Interest shall be computed on the basis of a 360-day year consisting of 12 30-day months.

(e) The principal or redemption price of the Bonds shall be payable at the office designated by the Bond Registrar and Paying Agent. Interest on the Bonds shall be payable by check or draft of the Bond Registrar and Paying Agent mailed to the owners thereof; provided that, so long as the Bonds are registered in book-entry form under a book-entry only system maintained by DTC, any successor thereto or any replacement securities depository (DTC or any replacement securities depository, the "Securities Depository"), payments of the principal or redemption price of and interest on the Bonds shall be made as required by the rules and regulations of such Securities Depository.

(f) Notwithstanding the foregoing provisions of this Section 4, the Mayor, with the advice of the Director of Finance and the City Administrator, may determine that interest payment dates on the Bonds will be other than March 1 and September 1, the first interest payment date will be other than March 1, 2020, and principal payment dates will be other than September 1, in order to accommodate cash flow, budgetary or other considerations. Any such adjustments to the interest and principal payment dates for the Bonds (i) shall be reflected in the Notice of Sale included as an appendix to the Preliminary Official Statement if such determination is made prior to release of the Preliminary Official Statement, or (ii) shall be communicated in accordance with the provisions of the Notice of Sale included as an appendix to the Preliminary Official Statement if such determination is made after release of the Preliminary Official Statement.

(g) The Bonds shall be rated by S&P Global Ratings and Moody's Investors Service, Inc., unless the Mayor, on behalf of the City, with the advice of the Director of Finance and the financial advisor to the City, determines otherwise.

SECTION 5. AND BE IT FURTHER RESOLVED that:

(a) Subject to the provisions of Section 9 hereof, the Bonds maturing on or after September 1, 2030 shall be subject to redemption prior to maturity at the option of the City, in whole or in part on any date on or after September 1, 2029, at a redemption price equal to 100% of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without penalty or premium. Notwithstanding the foregoing provisions of this subsection (a), in the event the interest and principal payment dates of the Bonds are adjusted in accordance with Section 4(f) of this Resolution, the optional redemption features of the Bonds shall be adjusted accordingly by the Mayor; and provided further that the Mayor, with the advice of the Director of Finance and the financial advisor to the City, is also authorized to adjust the date as of which the Bonds shall first be subject to redemption at the option of the City in a manner that does not adversely affect the interests of the City (taking into account market conditions). Any such adjustments contemplated by this subsection (a) (i) shall be reflected in the Notice of Sale included as an appendix to the Preliminary Official Statement if such determination is made prior to release of the Preliminary Official Statement, or (ii) shall be communicated in accordance with the provisions of the Notice of Sale included as an appendix to the Preliminary Official Statement if such determination is made after release of the Preliminary Official Statement.

(b) If fewer than all of the outstanding Bonds shall be called for redemption at the City's option, the City shall choose the maturities to be redeemed and the principal amount of each such maturity in its sole discretion. If fewer than all of the Bonds of any one maturity shall be called for redemption at the City's option, the particular Bonds or portions thereof to be redeemed from such maturity shall be selected by lot by the Bond Registrar and Paying Agent; provided that, so long as the Bonds are registered in the name of a Securities Depository or its nominee, such selection shall be made by such Securities Depository in accordance with its rules and regulations.

(c) When less than all of a Bond in a denomination in excess of \$5,000 is redeemed, then, upon surrender thereof, there shall be issued without charge to the registered owner thereof, for the unredeemed balance of the principal amount of such Bond, at the option of such owner, Bonds in any of the authorized denominations specified by the registered owner. The aggregate face amount of Bonds so issued shall be equal to the unredeemed balance of the principal amount of the Bond surrendered, and the Bonds issued shall bear interest at the same rate and shall mature on the same date as the unredeemed balance of the Bond surrendered.

(d) When any Bonds are to be redeemed at the City's option, the City shall cause a redemption notice to be given to the registered owners of the Bonds to be redeemed in whole or in part by first class mail, postage prepaid, at least thirty (30) days prior to the date fixed for redemption to the addresses of such registered owners appearing on the registration books kept by the Bond Registrar and Paying Agent; provided, however, that the failure to mail a redemption

notice or any defect in a notice so mailed, or in the mailing thereof, shall not affect the validity of the redemption proceedings. The redemption notice shall state (i) whether the Bonds are to be redeemed in whole or in part and, if in part, the maturities, numbers, principal amounts, interest rates and CUSIP numbers of the Bonds to be redeemed, (ii) that the interest on the Bonds (or portions thereof) to be redeemed shall cease to accrue on the date fixed for redemption, (iii) the date fixed for redemption, (iv) the address of the office of the Bond Registrar and Paying Agent with a contact person and phone number, (v) any conditions to such redemption, and (vi) that the Bonds to be redeemed in whole or in part shall be presented for redemption and payment on the date fixed for redemption at the designated office of the Bond Registrar and Paying Agent. Notwithstanding anything to the contrary contained in this subsection (d), so long as the Bonds to be redeemed in whole or in part are registered in book-entry only form with a Securities Depository, any redemption notice relating to such Bonds or portions thereof shall be given in the manner and at the time required by the rules and regulations of such Securities Depository.

(e) From and after the date fixed for redemption, if funds sufficient for the payment of the redemption price and accrued interest are available on such date, the Bonds or portions thereof designated for redemption shall cease to bear interest from and after such date. Upon presentation and surrender for redemption, the Bonds or portions thereof to be redeemed shall be paid by the Bond Registrar and Paying Agent at the redemption price, plus accrued interest to the date fixed for redemption. If they are not paid upon presentation, the Bonds or portions thereof designated for redemption shall continue to bear interest at the rate or rates stated therein until paid.

SECTION 6. AND BE IT FURTHER RESOLVED that the Bonds shall be executed in the name of the City and on its behalf by the Mayor, by manual or facsimile signature. The corporate seal of the City shall be affixed to the Bonds (manually or by facsimile) and attested by the signature of the City Clerk of the City (the "City Clerk"), by manual or facsimile signature. The Bonds shall be issued subject to registration as to principal and interest in the name of the owner or owners thereof on the books kept for registration and registration of transfer of the Bonds at the designated office of the Bond Registrar and Paying Agent. The Bonds shall be authenticated by the manual signature of an authorized officer of the Bond Registrar and Paying Agent. The Bonds shall not be valid for any purpose or constitute an obligation of the City unless so authenticated. In the event any official of the City whose signature appears on the Bonds shall cease to be such official prior to the delivery of the Bonds, or, in the event any such official whose signature appears on the Bonds shall have become such after the date of issue thereof, the Bonds shall nevertheless be valid and binding obligations of the City in accordance with their terms.

SECTION 7. AND BE IT FURTHER RESOLVED that:

(a) Any Bond shall be transferable only upon the registration books kept at the designated office of the Bond Registrar and Paying Agent by the registered owner in person, or by his duly authorized attorney in writing, upon surrender thereof, together with a written instrument of transfer in the form attached thereto and satisfactory to the Bond Registrar and Paying Agent and duly executed by the registered owner thereof in person, or by his attorney duly authorized in writing, but no Bond will be transferred unless the Security Depository then in place determines to discontinue providing its services as a securities depository or directs that the Bonds be re-registered in a different name or denomination, or unless the Securities Depository then in place is removed.

(b) Subject to the provisions of subsection (a) above, the Bonds may be transferred or exchanged at the designated office of the Bond Registrar and Paying Agent. Upon any such transfer or exchange, the City shall issue, and the Bond Registrar and Paying Agent shall authenticate and deliver, a new registered Bond or Bonds in authorized denomination or denominations equal to the aggregate principal amount of the Bond transferred or exchanged, with the same maturity date, and bearing interest at the same rate. Any such new Bond issued in transfer or exchange may be executed and sealed as provided in Section 6 hereof with respect to the original execution and delivery of the Bonds, or as otherwise required by then-applicable law, and appropriate changes may be made to the form of such Bond delivered in transfer to account for the dated date of such replacement Bond or the outstanding principal amount of such replacement Bond. In each case, the Bond Registrar and Paying Agent may require payment by the registered owner requesting such transfer or exchange of any tax, fee or other governmental charge, shipping charges or insurance that may be required to be paid with respect to such transfer or exchange, but otherwise no charge shall be made to the registered owner for such transfer or exchange.

(c) The Bond Registrar and Paying Agent shall not be required to transfer or exchange any Bond after the mailing or giving of notice of call of such Bond for redemption in whole or in part.

SECTION 8. AND BE IT FURTHER RESOLVED that except as provided hereinafter or in a resolution or resolutions of the Council adopted prior to the issuance of the Bonds, the Bonds shall be issued in substantially the form attached hereto as Exhibit A and incorporated by reference herein. Appropriate variations and insertions may be made by the Mayor to reflect determinations made in accordance with Sections 4, 5 and 9 of this Resolution, to provide names, dates, numbers, interest rates and amounts, to comply with recommendations of legal counsel, as required by any rating agency as a condition precedent to, or as otherwise related to, obtaining a rating of the Bonds from such rating agency, or to make other modifications not specifically provided for herein that do not materially alter the substance of the Bonds. All of the covenants contained in the form attached hereto as Exhibit A, as such form shall be finally completed and executed in accordance with this Section 8, are hereby adopted by the City as and for the form of obligations to be incurred by the City, and the covenants and conditions contained therein are hereby made binding upon the City, including the promise to pay therein contained. The execution and delivery of the Bonds by the Mayor in accordance with this Resolution shall be conclusive evidence of the approval by the Mayor of the form of the Bonds and any variations, insertions, omissions, notations, legends or endorsements authorized by this Resolution.

SECTION 9. AND BE IT FURTHER RESOLVED that:

(a) The Council hereby determines, based on the recommendation of the Director of Finance and the financial advisor of the City due to the maximum authorized original aggregate principal amount of the Bonds, that it shall be in the best interests of the City to sell the Bonds at public sale by solicitation of competitive bids. Electronic bids only shall be submitted through the BiDCOMP/Parity®/www.i-dealprospectus.com system. A good faith deposit in the amount of 1% of the original aggregate principal amount of the Bonds reflected in the Preliminary Official Statement shall be provided for in the Official Notice of Sale and shall be delivered by the successful bidder for the Bonds in accordance with the Official Notice of Sale.

(b) Electronic bids only shall be received until 11:00 a.m. prevailing Eastern time on the date fixed for sale (such time to be determined as provided by BiDCOMP/Parity®). Sale will be held on September 24, 2019 or such earlier or later date as may be designated by the Mayor. Any such earlier or later date of sale determined by the Mayor (i) shall be reflected in the Notice of Sale included as an appendix to the Preliminary Official Statement if such determination is made prior to release of the Preliminary Official Statement, or (ii) shall be communicated in accordance with the provisions of the Notice of Sale included as an appendix to the Preliminary Official Statement if such determination is made after release of the Preliminary Official Statement. The Mayor, with the advice of the Director of Finance and the financial advisor to the City, is hereby authorized from time to time to postpone and reschedule the date of sale either before or after the Preliminary Official Statement has been released.

(c) The Mayor, with the advice of the Director of Finance, the financial advisor to the City and bond counsel to the City, shall conduct the sale for the Bonds. Upon receipt of the bids for the Bonds, the Mayor is hereby authorized and empowered to reject all bids for the Bonds if the Mayor determines with the advice of the financial advisor to the City and the Director of Finance that such action is in the City's best interest. If all bids for the Bonds are not so rejected, the Mayor shall conduct the sale and shall sell the Bonds in the name of the City and on its behalf for cash at no less than par (and within any premium limitations provided for in the Official Notice of Sale) to the bidder whose bid is determined to be the best responsible bid received in compliance with the terms and conditions of the Official Notice of Sale. Subject to the limitations provided for in Section 4 hereof, the Mayor is hereby authorized and empowered to adjust the original aggregate principal amount of the Bonds and/or to adjust the amortization schedule therefor following receipt of bids in accordance with the provisions of the Official Notice of Sale if the Mayor determines with the advice of the financial advisor to the City and the Director of Finance that such action is in the City's best interest. The sale of the Bonds shall be made upon order or orders of award signed by the Mayor. The award of, or rejection of all bids for, the Bonds may also be reflected on BiDCOMP/Parity®/www.i-dealprospectus.com. Any award of the Bonds shall be made after receipt of the good faith deposit therefor in accordance with the provisions of the Official Notice of Sale.

(d) The Council hereby determines in accordance with Section SC7-46 of the Charter that it is in the best interest of the City to provide public notice of the sale of the Bonds (the "Notice of Sale") by including the Notice of Sale as an appendix to the Preliminary Official Statement, which Preliminary Official Statement shall be available electronically by being posted on www.i-dealprospectus.com. The Notice of Sale may also be disseminated or made available by such other means as the financial advisor to the City may recommend. The Notice of Sale shall be in substantially the form attached hereto as Exhibit B and incorporated by reference herein. Appropriate variations, modifications and insertions may be made to the Notice of Sale by the Mayor, on behalf of the City, with the advice of the Director of Finance, bond counsel to the City and/or the financial advisor to the City, prior to the release of the Preliminary Official Statement, to provide dates, numbers and amounts, to reflect determinations made in accordance with Sections 4 or 5 of this Resolution or this Section 9, to change the bid specification parameters or the times by when bids must be submitted, to modify the manner of adjusting the amortization schedule pre- or post-sale, to modify the amount or method of delivery for the good faith deposit, to modify the method of establishing the issue price of the Bonds in accordance with Section 1.148-1 of the

Treasury Regulations (as defined in Section 16 hereof), to change the date for delivery of the Bonds, to comply with recommendations of legal counsel or the financial advisor to the City, or to undertake other modifications not materially altering the substance of the Notice of Sale attached hereto as Exhibit B to carry into effect the purposes of this Resolution. The terms and conditions stated in the Notice of Sale as so included as an appendix to the Preliminary Official Statement, as the same may be further modified as provided in subsection (e) below, are made a part hereof and are hereby adopted and approved as the terms and conditions under which and the manner in which the Bonds shall be sold, issued and delivered at public sale.

(e) The Mayor, with the advice of the Director of Finance, the financial advisor to the City and bond counsel to the City, is hereby further authorized and empowered to make any determinations or to take any actions provided for in this Resolution or the Notice of Sale subsequent to the release of the Preliminary Official Statement, including (without limitation) making further modifications to the Notice of Sale of the nature contemplated by subsection (d) above. Any such additional modifications will be made prior to the sale through or on TM3 News Service or BiDCOMP/Parity®/www.i-dealprospectus.com; in addition, the Mayor may, but shall not be required, to execute and deliver an order or orders providing for such modifications.

(f) The form of Notice of Sale set forth as an appendix to the Preliminary Official Statement (as such Notice of Sale set forth as an appendix to the Preliminary Official Statement may be further modified in accordance with the provisions of this Section 9), shall control the terms on which the Bonds shall be offered for sale and shall constitute the official Notice of Sale for the Bonds (the “Official Notice of Sale”). The terms and conditions stated in the Official Notice of Sale are made a part hereof and are hereby adopted and approved as the terms and conditions under which and the manner in which the Bonds shall be sold at public sale.

(g) Notwithstanding anything to the contrary contained in this Resolution, in the event all bids for the Bonds are rejected at a sale actually conducted and a new alternative sale date is established in accordance with the Official Notice of Sale, the Mayor, on behalf of the City, is hereby authorized and empowered to change the dated date of the Bonds, the principal and interest payment dates for the Bonds, the optional redemption dates for the Bonds, the optional redemption features of the Bonds, the amortization schedule for the Bonds and the date of delivery of the Bonds accordingly, such changes to be disseminated or otherwise made available through or on TM3 News Service or BiDCOMP/Parity®/www.i-dealprospectus.com as provided in this Section 9 and to be evidenced conclusively by the Mayor’s execution and delivery of an order or orders pursuant to the provisions of and within any limitations specified in this Resolution and the Official Notice of Sale.

(h) References in this Resolution to the successful bidder for the Bonds are deemed to be to multiple successful bidders in the event the Bonds are allocated among bidders in accordance with the Official Notice of Sale.

SECTION 10. AND BE IT FURTHER RESOLVED that:

(a) The preparation and distribution of a Preliminary Official Statement of the City in connection with the issuance and sale of the Bonds (the “Preliminary Official Statement”), in such

final form as may be approved by the Mayor and the Director of Finance, is hereby approved. The Mayor and the Director of Finance, on behalf of the City, are hereby authorized and directed to approve the final form of the Preliminary Official Statement in accordance with this Section 10(a) and to make any appropriate variations, insertions or modifications to the version of the Preliminary Official Statement previously circulated not inconsistent with the provisions of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, the Ordinance or this Resolution, to reflect determinations made in accordance with the provisions of this Resolution, including, without limitation, Sections 4, 5 and 9 hereof, or to comply with the recommendations of other appropriate City officials, legal counsel or the financial advisor to the City, or as required by any rating agency as a condition precedent to, or as otherwise related to, obtaining a rating on the Bonds from any such rating agency, such approval to be evidenced conclusively by the execution and delivery by the Mayor and the Director of Finance, on behalf of the City, of a certificate deeming the Preliminary Official Statement to be final as of its date for purposes of Securities and Exchange Commission Rule 15c2-12(b)(1), subject to revision, completion and amendment in a final official statement. The Preliminary Official Statement shall be posted electronically on www.i-dealprospectus.com and may be posted on any other website and/or printed as the financial advisor to the City shall recommend or as the Mayor and the Director of Finance may specify.

(b) The preparation and distribution of a final Official Statement relating to the Bonds (the "Official Statement"), substantially in the form of the Preliminary Official Statement, with such changes, corrections, additions and deletions not inconsistent with the provisions of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, the Ordinance or this Resolution, to reflect matters determined in connection with the sale of the Bonds, or to comply with the recommendations of other appropriate City officials, legal counsel or the financial advisor to the City, or as required by any rating agency as a condition precedent to, or as otherwise related to, obtaining a rating on the Bonds from any such rating agency, as the Mayor and the Director of Finance shall approve on behalf of the City, is hereby authorized and approved. The Mayor and the Director of Finance are hereby authorized and directed to approve the final form of the Official Statement on behalf of the City, such approval to be evidenced conclusively by the Mayor's and the Director of Finance's execution and delivery of the Official Statement. The Official Statement shall be posted electronically and/or printed as the financial advisor to the City shall advise, as the Mayor and the Director of Finance may specify, and as may be required by the successful bidder for the Bonds.

(c) The Mayor and the Director of Finance are hereby authorized and directed to approve any supplements or amendments to the Preliminary Official Statement or the Official Statement deemed necessary or desirable after the printing or posting of the same, such approval to be evidenced conclusively by the Mayor's and the Director of Finance's execution and delivery of any such supplement or amendment. Any such supplement or amendment to the Preliminary Official Statement or the Official Statement may be posted electronically and/or printed as the financial advisor to the City shall advise, as the Mayor and the Director of Finance may specify, or as the successful bidder for the Bonds or the Mayor and the Director of Finance may require.

(d) Any signature of the Mayor or the Director of Finance contemplated by this Section 10 may be made in facsimile or indicated by other customary signature convention rather than by manual signature.

SECTION 11. AND BE IT FURTHER RESOLVED that:

(a) Manufacturers and Traders Trust Company, any affiliate thereof, of any successor thereto, by merger, consolidation or otherwise, is hereby designated as the bond registrar and the paying agent for the Bonds (the “Bond Registrar and Paying Agent”). The Mayor is hereby authorized to approve, execute and deliver such written agreement with the Bond Registrar and Paying Agent so selected as he shall deem to be necessary or appropriate, unless otherwise required by applicable law. The City may designate another entity as the Bond Registrar and Paying Agent for the Bonds upon 30 days prior written notice to the registered owners of the Bonds, and may make any such determination by resolution, motion or other appropriate action.

(b) Prior to each semi-annual interest payment date, the Director of Finance or other appropriate City official shall deposit with the Bond Registrar and Paying Agent, from the tax proceeds described in Section 15 below and from any other funds then legally available for such purpose, the amounts needed to pay the interest on and any principal of the Bonds coming due on each such interest payment date. All moneys so deposited with the Bond Registrar and Paying Agent shall be deemed and treated by the Bond Registrar and Paying Agent as trust funds for the use and benefit of the registered owners from time to time of the Bonds. Any such trust funds held by the Bond Registrar and Paying Agent for the payment of particular Bonds for periods of more than three years from their maturities or such other periods as may be required by applicable law, because of the failure of the registered owners of such Bonds to present them for payment or because checks issued by the Bond Registrar and Paying Agent in payment of interest shall not have been cashed and no registered owner of a Bond shall have established a right to payment of interest within such period, shall be returned by the Bond Registrar and Paying Agent to the City and, thereafter, the registered owners of any such Bonds shall have claims only against the City for payment of the obligations held by them, and the Bond Registrar and Paying Agent shall be relieved of the trust hereby imposed.

SECTION 12. AND BE IT FURTHER RESOLVED that the Mayor, with the advice of the City Administrator, the Director of Finance, and bond counsel to the City, shall approve, execute and deliver in the name and on behalf of the City a continuing disclosure undertaking for the benefit of the owners and beneficial owners of the Bonds in order to assist the bidders for the Bonds in complying with Securities and Exchange Commission Rule 15c2-12(b)(5). The City shall covenant in the continuing disclosure undertaking that the City will provide to the repository or repositories required by Securities and Exchange Commission Rule 15c2-12, annual financial information and operating data and annual audited financial statements. The City shall further covenant in the continuing disclosure undertaking to provide notice of the occurrence of certain specified events to the repository or repositories required by Securities and Exchange Commission Rule 15c2-12. The continuing disclosure undertaking may provide that the place or places of delivery of such information shall be subject to change in accordance with the rules and pronouncements of the Securities and Exchange Commission or other appropriate authority and shall otherwise meet the requirements of Rule 15c2-12. All appropriate City officials and employees are hereby authorized and empowered to take all action necessary to comply with the provisions of the continuing disclosure undertaking executed and delivered in connection with the issuance of the Bonds.

SECTION 13. AND BE IT FURTHER RESOLVED that the Bonds (unless all bids are rejected in accordance with Section 9 hereof) shall be suitably prepared in definitive form, executed and delivered to the successful bidder therefor upon receipt of the purchase price therefor, less the good faith deposit provided for in the Official Notice of Sale, on October 8, 2019 or on such earlier or later date as the Mayor shall determine with the advice of the Director of Finance, the financial advisor to the City and bond counsel to the City. The Mayor, the City Administrator, the Director of Finance, the City Clerk and all other appropriate officials and employees of the City are expressly authorized, empowered and directed to (i) take any and all action necessary to complete and close the award, sale and delivery of the Bonds to the successful bidder therefor, (ii) negotiate, approve, execute and deliver all documents, certificates and instruments necessary or appropriate in connection therewith, including, without limitation, executing and delivering any agreements required by any rating agency rating the Bonds or by DTC with respect to the book-entry system of registration of the Bonds, and (iii) carry out the transactions contemplated by the Ordinance, this Resolution, and any documents, certificates or instruments executed and delivered in connection with the Bonds. Any such action taken by the applicable officials or employees prior to adoption of this Resolution is hereby ratified, confirmed and approved by virtue of the adoption of this Resolution.

SECTION 14. AND BE IT FURTHER RESOLVED that the Director of Finance or other authorized City official or employee is each hereby designated and authorized to receive payment on behalf of the City of the proceeds of the sale of the Bonds. The proceeds of the Bonds shall be deposited in the proper account or accounts of the City, shall be invested within the limits prescribed by Maryland and federal law, and shall be used and applied exclusively for the purposes described herein. Within any applicable limitations of the Internal Revenue Code of 1986, as amended (the "Code"), or other applicable law, any premium received for the Bonds and any investment earnings on proceeds of the Bonds shall be applied to pay Costs of the Projects, including costs of issuance, and/or to pay debt service on the Bonds. Within any applicable limitations of the Code or other applicable law, if the proceeds received from the sale of the Bonds exceed the amount needed for the public purposes hereinabove described, the amount of such unexpended excess shall be set apart in a separate fund and applied to pay debt service on the Bonds, unless a supplemental resolution is adopted by the Council to provide for the expenditure of that excess for any purpose authorized by the Ordinance or unless a supplemental ordinance is enacted by the Council to provide for the expenditure of that excess for some other valid purpose authorized by the Enabling Act, the Charter or other applicable law, as applicable. Nothing in this Resolution shall be construed to authorize the expenditure of any moneys except for a proper public purpose.

SECTION 15. AND BE IT FURTHER RESOLVED that for the purpose of paying the principal of and interest on the Bonds when due, the City shall impose, for each and every fiscal year during which the Bonds may be outstanding, ad valorem taxes on all real and tangible personal property in the City that is subject to assessment for unlimited municipal taxation at a rate and in an amount sufficient to pay the principal of and interest on the Bonds in each such fiscal year. In the event the proceeds from the collection of the taxes so imposed may prove inadequate for such purposes in any fiscal year, additional taxes shall be imposed in the subsequent fiscal year to make up such deficiency. The full faith and credit and unlimited taxing power of the City are hereby pledged to the payment of the principal of and interest on the Bonds as and when the same become due and are payable and to the imposition of the taxes hereinabove prescribed as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of the Bonds. The City hereby covenants with the registered owners of the Bonds to take any further

action that may be lawfully appropriate from time to time during the period that the Bonds remain outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof and interest due thereon. The foregoing provisions shall not be construed so as to prohibit the City from paying the principal of and interest on the Bonds from the proceeds of the sale of any other obligations of the City or from any other funds legally available for that purpose. Subject to any limitation provided for in the Code or other applicable law, the City may apply to the payment of the principal of or interest on the Bonds any funds received by it from the State of Maryland or the United States of America, or any governmental agency or instrumentality, or from any other source, if such funds are granted or paid to the City for the purpose of assisting the City in accomplishing the type of project or projects which the Bonds are issued to finance or are otherwise available for such purpose, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be imposed may be reduced proportionately. To the extent available for such purpose, allocable portions of the debt service on the Bonds shall be payable in the first instance from the enterprise fund in which parking revenues are accounted for.

SECTION 16. AND BE IT FURTHER RESOLVED that:

(a) Any two of the Mayor, the City Administrator and the Director of Finance are the officials of the City responsible for the issuance of the Bonds within the meaning of Section 1.148-2(b)(2) of the Treasury Regulations (defined below). Any two of the Mayor, the City Administrator and the Director of Finance also shall be the officials of the City responsible for the execution and delivery (on the date of the issuance of the Bonds) of a certificate of the City (the "Section 148 Certificate") that complies with the requirements of Section 148 of the Code and the applicable income tax regulations (the "Treasury Regulations"), and such officials are hereby authorized and directed to execute and deliver the Section 148 Certificate to counsel rendering an opinion on the validity and tax-exempt status of the Bonds on the date of the issuance of the Bonds.

(b) The City shall set forth in the Section 148 Certificate its reasonable expectations as to relevant facts, estimates and circumstances relating to the use of the proceeds of the Bonds or of any monies, securities or other obligations to the credit of any account of the City that may be deemed to be proceeds of the Bonds pursuant to Section 148 of the Code or the Treasury Regulations (collectively, the "Bond Proceeds"). The City covenants with the registered owners of the Bonds that the facts, estimates and circumstances set forth in the Section 148 Certificate will be based on the City's reasonable expectations on the date of issuance of the Bonds and will be, to the best of the certifying officials' knowledge, true and correct as of that date.

(c) The City covenants with the registered owners of the Bonds that it will not make, or (to the extent that it exercises control or direction) permit to be made, any use of the Bond Proceeds that would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Treasury Regulations, to the extent applicable, and that it will comply with those provisions of Section 148 of the Code and the Treasury Regulations as may be applicable to the Bonds on the date of issuance and which may subsequently lawfully be made applicable to the Bonds as long as the Bonds remain outstanding and unpaid.

(d) The City specifically covenants that it will comply with the provisions of the Code applicable to the Bonds, including, without limitation, compliance with provisions regarding the

timing of the expenditure of the proceeds of the Bonds, the use of such proceeds and the Projects financed with such proceeds, the restriction of investment yields, the filing of information with the Internal Revenue Service, and the rebate of certain earnings resulting from the investment of the proceeds of the Bonds or payments in lieu thereof. The City further covenants that it shall make such use of the proceeds of the Bonds, regulate the investment of the proceeds thereof and take such other and further actions as may be required to maintain the exemption from federal income taxation of interest on the Bonds. All officials, officers, employees and agents of the City are hereby authorized and directed to provide such certifications of facts and estimates regarding the amount and use of the proceeds of the Bonds as may be necessary or appropriate.

(e) The officials identified in this Section 16 may make and set forth in, or provide for in, the Section 148 Certificate and/or the IRS Form 8038-G to be filed in connection with the issuance of the Bonds, any issue elections, designations, determinations or allocations or representations or certifications deemed necessary or desirable following consultation with bond counsel to the City. Only one of the Mayor, the City Administrator or the Director of Finance must approve and sign the IRS Form 8038-G on behalf of the City.

SECTION 17. AND BE IT FURTHER RESOLVED that references in the provisions of this Resolution to the Mayor making certain determinations or taking certain actions on behalf of the City shall be construed to refer to the City Administrator in the absence or disability of the Mayor (including the unavailability of the Mayor in the event a determination or action relating to the Bonds provided for in this Resolution is time-sensitive, as advised by the financial advisor to the City or bond counsel to the City), in which case the City Administrator shall have all the powers delegated to the Mayor in applicable provisions of this Resolution.

SECTION 18. AND BE IT FURTHER RESOLVED that the provisions of this Resolution shall be liberally construed in order to effectuate the transactions contemplated by this Resolution.

SECTION 19. AND BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption by the Council and approval by the Mayor. Pursuant to Charter Section SC7-46A, this Resolution may not be petitioned to referendum.

[CONTINUED ON FOLLOWING PAGE]

THIS RESOLUTION was introduced and duly adopted at a meeting of the Council of the City of Salisbury held on the _____ day of _____, 2019.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS _____ DAY OF _____, 2019:

Jacob R. Day, Mayor

#213504;58111.041

EXHIBIT A
FORM OF BONDS

No. R-__ \$ _____

UNITED STATES OF AMERICA
STATE OF MARYLAND
CITY OF SALISBURY

PUBLIC IMPROVEMENT BOND OF 2019

<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Dated Date</u>	<u>CUSIP</u>
September 1, 20__	%	_____, 2019	

Registered Owner:

Principal Sum: DOLLARS

City of Salisbury, a municipal corporation organized and existing under the Constitution and laws of the State of Maryland and a municipality within the meaning of the Enabling Act identified herein (the "City"), hereby acknowledges itself indebted for value received and promises to pay to the Registered Owner shown above, or registered assigns or legal representatives, on the Maturity Date specified above unless this bond shall be redeemable, shall have been called for prior redemption, and payment of the redemption price shall have been made or provided for), the Principal Sum shown above, and to pay interest on such Principal Sum from and including the interest payment date next preceding the date of registration and authentication of this bond, unless this bond is registered and authenticated as of an interest payment date, in which case it shall bear interest from such interest payment date, or unless this bond is registered and authenticated prior to the first interest payment date, in which event this bond shall bear interest from the Dated Date specified above, or unless, as shown on the records of the Bond Registrar and Paying Agent (as hereinafter defined), interest on this bond shall be in default, in which event this bond shall bear interest from the date on which interest was last paid on this bond, at the Interest Rate per annum shown above, payable on March 1, 2020 and on each September 1 and March 1 thereafter until the Principal Sum of this bond is paid in full. Interest shall be computed on the basis of a 360-day year comprised of 12 30-day months.

Both the principal of and interest on this bond shall be payable in lawful money of the United States of America. The principal or redemption price of this bond shall be payable by check or draft at the designated office of Manufacturers and Traders Trust Company, as bond

registrar and paying agent (the “Bond Registrar and Paying Agent”) in Wilmington, Delaware or at such other office as may be designated by the Bond Registrar and Paying Agent. Interest on this bond shall be payable by check or draft of the Bond Registrar and Paying Agent mailed to the Registered Owner in whose name this bond is registered on the registration books maintained by the Bond Registrar and Paying Agent for the issue of bonds of which this bond is a part as of the close of business on the 15th day of the calendar month immediately preceding the month in which each interest payment date occurs (the “Regular Record Date”). Any such interest not so punctually paid or duly provided for shall forthwith cease to be payable to the Registered Owner on such Regular Record Date, and may be paid to the person in whose name this bond is registered as of the close of business on a special record date to be fixed by the Bond Registrar and Paying Agent for the payment of such defaulted interest (the “Special Record Date”), notice whereof being given first class mail, postage prepaid, to the Registered Owner not less than ten (10) days prior to such Special Record Date, at the address of such Registered Owner appearing on the registration books maintained by the Bond Registrar and Paying Agent for the Bonds. If a principal payment date or interest payment date falls on a Saturday, Sunday or a day on which the City or the Bond Registrar and Paying Agent is not required to be open, payment may be made on the next succeeding day that is not a Saturday, Sunday or a day on which the City or the Bond Registrar and Paying Agent is authorized or obligated by law to remain closed, and no interest shall accrue on the scheduled amount due for the intervening period.

IT CANNOT BE DETERMINED FROM THE FACE OF THIS BOND WHETHER ALL OR A PORTION OF THE PRINCIPAL SUM OR REDEMPTION PRICE HAS BEEN PAID. EACH PAYMENT OF THE PRINCIPAL OR REDEMPTION PRICE OF THIS BOND SHALL BE NOTED HEREON, BUT THE FAILURE OF THE REGISTERED OWNER OF THIS BOND TO NOTE SUCH PAYMENT SHALL NOT AFFECT THE VALID PAYMENT AND DISCHARGE OF SUCH OBLIGATION EFFECTED BY SUCH PAYMENT.

This bond is the duly authorized bond of the City, aggregating \$ _____ in original principal amount, dated _____, 2019 and designated “City of Salisbury Public Improvement Bonds of 2019” (the “Bonds”). This bond is issued pursuant to and in full conformity with the provisions of Sections 19-301 to 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended, and Sections SC7-45 and SC7-46 of the Charter of the City, as replaced, supplemented or amended, and by virtue of due proceedings had and taken by the Council of the City (the “Council”), particularly Ordinance No. 2554, which was passed by the Council on August 26, 2019, approved by the Mayor of the City (the “Mayor”) on August 27, 2019 and became effective on August 27, 2019 (the “Ordinance”), and Resolution No. _____, which was adopted by the Council on _____, 2019, approved by the Mayor on _____, 2019 and became effective on _____, 2019 (the “Resolution”).

The Bonds mature and are payable on September 1 in the following years and amounts and bear interest at the following rates per annum *[to be completed following the sale]*:

<u>Year</u>	Principal <u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	Principal <u>Amount</u>	<u>Interest Rate</u>
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The Bonds that mature on and after September 1, 2030 shall be subject to redemption prior to maturity at the option of the City, in whole or in part on any date on or after September 1, 2029, at a redemption price of 100% of the principal amount of the Bonds (or portions thereof) to be redeemed, plus accrued interest on the principal amount being redeemed to the date fixed for redemption, without penalty or premium.

If fewer than all of the outstanding Bonds shall be called for optional redemption, the City shall choose the maturities to be redeemed and the principal amount of each such maturity in its sole discretion. If fewer than all of the Bonds of any one maturity shall be called for optional redemption, the particular Bonds or portions of Bonds to be redeemed from such maturity shall be selected by lot by the Bond Registrar and Paying Agent.

When less than all of a Bond in a denomination in excess of \$5,000 is redeemed, then, upon surrender thereof, there shall be issued without charge to the Registered Owner thereof, for the unredeemed balance of the principal amount of such Bond, at the option of such owner, Bonds of the same series in any of the authorized denominations specified by the Registered Owner. The aggregate face amount of Bonds so issued shall be equal to the unredeemed balance of the principal amount of the Bond surrendered, and the Bonds issued shall be of the same series, shall bear interest at the same rate and shall mature on the same date as the unredeemed balance of the Bond surrendered.

When any Bonds are to be redeemed, the City shall cause a redemption notice to be given to the registered owners of the Bonds to be redeemed in whole or in part by first class mail, postage prepaid, at least thirty (30) days prior to the date fixed for redemption to the addresses of such registered owners appearing on the registration books kept by the Bond Registrar and Paying Agent; provided, however, that the failure to mail a redemption notice or any defect in a notice so mailed, or in the mailing thereof, shall not affect the validity of the redemption proceedings. The redemption notice shall identify the series of the Bonds and shall state (i) whether the Bonds are to be redeemed in whole or in part and, if in part, the maturities, numbers, principal amounts, interest rates and CUSIP numbers of the Bonds to be redeemed, (ii) that the interest on the Bonds (or portions thereof) to be redeemed shall cease to accrue on the date fixed for redemption, (iii)

the date fixed for redemption, (iv) the address of the office of the Bond Registrar and Paying Agent with a contact person and phone number, (v) any conditions to such redemption, and (vi) that the Bonds to be redeemed in whole or in part shall be presented for redemption and payment on the date fixed for redemption at the designated office of the Bond Registrar and Paying Agent. From and after the date fixed for redemption, if funds sufficient for the payment of the redemption price and accrued interest are available on such date, the Bonds or portions thereof to be redeemed shall cease to bear interest. Upon presentation and surrender for redemption, the Bonds or portions thereof to be redeemed shall be paid by the Bond Registrar and Paying Agent at the redemption price plus accrued interest. If they are not paid upon presentation, the Bonds or portions thereof designated for redemption shall continue to bear interest at the rate stated therein until paid.

This bond is transferable only upon the registration books kept at the designated office of the Bond Registrar and Paying Agent, by the Registered Owner hereof in person, or by his attorney duly authorized in writing, upon surrender hereof, together with a written instrument of transfer in the form attached hereto and satisfactory to the Bond Registrar and Paying Agent and duly executed by the Registered Owner or his duly authorized attorney.

This bond may be transferred or exchanged at the designated office of the Bond Registrar and Paying Agent. Upon any such transfer or exchange, the City shall issue, and the Bond Registrar and Paying Agent shall authenticate and deliver, a new registered bond or bonds in authorized denominations equal to the aggregate principal amount of the bond so transferred or exchanged, of the same series, with the same maturity and bearing interest at the same rate. In each case, the Bond Registrar and Paying Agent may require payment by the Registered Owner of this bond requesting transfer or exchange hereof of any tax, fee or other governmental charge, shipping charges and insurance that may be required to be paid with respect to such transfer or exchange, but otherwise no charge shall be made to the Registered Owner for such transfer or exchange.

The Bond Registrar and Paying Agent shall not be required to transfer or exchange this bond after the mailing or giving of notice calling this bond or any portion hereof for redemption.

The City and the Bond Registrar and Paying Agent may deem and treat the party in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or redemption price hereof and interest due hereon and for all other purposes.

This bond is initially issued in book-entry only form and registered under a book-entry only system maintained by The Depository Trust Company (“DTC”). Notwithstanding anything to the contrary contained in this bond, for so long as this bond is registered in book-entry form under a book-entry only system maintained by DTC, any successor thereto, or any replacement securities depository, payments of the principal or redemption price of and interest on this bond, the selection of all or any portion of this bond to be redeemed, and any notice required herein shall be made or given as provided by the rules and regulations of such securities depository, and all references to the Registered Owner of this bond shall mean such securities depository or its partnership nominee. During such period, the City and the Bond Registrar and Paying Agent will recognize such securities depository or its partnership nominee as the owner of this bond for all purposes.

The full faith and credit and unlimited taxing power of City of Salisbury are hereby pledged to the payment of the principal of and interest on this bond according to its terms, and the City does hereby covenant and agree to pay punctually the principal of and the interest on this bond, at the dates and in the manner mentioned herein, according to the true intent and meaning hereof.

It is hereby certified and recited that each and every act, condition and thing required to exist, to be done, to have happened or to be performed precedent to and in the issuance of this bond, does exist, has been done, has happened and has been performed in full and strict compliance with the Constitution and laws of the State of Maryland, the Ordinance and the Resolution, and that this bond, together with all other indebtedness of the City, is within every debt and other limit prescribed by the Constitution and laws of the State of Maryland and that due provision has been made for the imposition of an annual ad valorem tax or taxes upon all the legally assessable property within the corporate limits of the City at a rate and in an amount sufficient to provide for the payment, when due, of the principal of and interest on this bond.

IN WITNESS WHEREOF, City of Salisbury has caused this bond to be executed in its name by the [manual][facsimile] signature of the Mayor and its corporate seal to be affixed hereto, attested by the [manual][facsimile] signature of the City Clerk, all as of the Dated Date set forth above.

(SEAL)

ATTEST:

CITY OF SALISBURY

City Clerk

By: _____
Mayor

CERTIFICATE OF AUTHENTICATION

This bond is one of the registered bonds of City of Salisbury designated “City of Salisbury Public Improvement Bonds of 2019”.

MANUFACTURERS AND TRADERS TRUST
COMPANY, as Bond Registrar and Paying Agent

By: _____
Authorized Officer

Date of Authentication: _____

(Form of Instrument of Transfer)

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

(PLEASE PRINT OR TYPEWRITE NAME AND ADDRESS,
INCLUDING ZIP CODE OF ASSIGNEE)

the within bond and all rights thereunder and does hereby constitute and appoint _____

attorney to transfer the within bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: Signatures must be guaranteed by a member or participant of a signature guaranty program.

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatsoever.

TO BE USED WHEN BONDS MAINTAINED UNDER BOOK-ENTRY ONLY SYSTEM]

PAYMENT GRID

<u>Date of Payment</u>	<u>Principal Amount Redeemed</u>	<u>Principal Amount Outstanding</u>	<u>Holder Signature</u>

EXHIBIT B

FORM OF NOTICE OF SALE

NOTICE OF SALE

\$ _____ (PRELIMINARY, SUBJECT TO CHANGE)
CITY OF SALISBURY
PUBLIC IMPROVEMENT BONDS OF 2019

Electronic bids via BiDCOMP/Parity®

will be received until 11:00 a.m., prevailing Eastern time (“Prevailing Eastern Time”),
on September 24, 2019

Overview. Electronic bids only via BiDCOMP/Parity® (“Parity”) will be received by the Mayor (the “Mayor”) of City of Salisbury (the “City”) for the purchase of all (but not less than all) of the City’s general obligation bonds identified above (the “Bonds”). Bids will be received up to the time and on the date specified above (unless postponed as described herein) (in either such case, the “Bid Date”) and in the manner described herein.

By submitting a bid, a prospective bidder represents and warrants to the City that such bidder’s bid for the purchase of the Bonds (if a bid is submitted in connection with the sale) is submitted for and on behalf of such prospective bidder by an officer or agent who is duly authorized to bind the prospective bidder to a legal, valid and enforceable contract for the purchase of the Bonds.

Bond Details; Bond Registrar and Paying Agent. The Bonds will be dated the date of delivery and will bear interest payable semi-annually beginning on March 1, 2020 and thereafter on September 1 and March 1 until maturity or prior redemption. Manufacturers and Traders Trust Company will serve as the Bond Registrar and Paying Agent for the Bonds. The Bonds will be issued in book-entry only form, initially registered in the name of Cede & Co., as partnership nominee of The Depository Trust Company, New York, New York (“DTC”). Purchasers will not receive certificates representing their interests in the Bonds. Individual purchases will be in the principal amount of \$5,000 and multiples thereof.

The Bonds are authorized by Sections 19-301 to 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the “Enabling Act”), Sections SC7-45 and SC7-46 of the Charter of the City, Ordinance No. _____, passed by the Council of the City (the “Council”) on August 26, 2019, approved by the Mayor on August 27, 2019 and effective on August 27, 2019, and Resolution No. _____, adopted by the Council on September 9, 2019, approved by the Mayor on September __, 2019 and effective on September __, 2019.

The proceeds of the Bonds, including any sale premium, will be expended (i) to finance, reimburse or refinance costs of certain capital projects, and (ii) to pay costs of issuance.

The full faith and credit and unlimited taxing power of the City is pledged to the payment of the Bonds.

Maturity Schedule. The Bonds will be subject to principal amortization either through serial maturities on September 1 in the years and in the amounts set forth below (the “Preliminary Amounts”):

<u>Maturity</u>	<u>Maturity Payment Amount</u>	<u>Maturity</u>	<u>Maturity Payment Amount</u>
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The Preliminary Amounts and the dates set forth in the table above are preliminary and subject to change.

Adjustments to Principal Amounts. Pre-sale, the City reserves the right to change the Preliminary Amounts from time to time up until 9:30 a.m. Prevailing Eastern Time on the Bid Date, by eliminating maturities and/or changing the aggregate principal amount of the Bonds and/or the principal amount of one or more of the maturities of the Bonds. Should a revision to the aggregate principal amount of the Bonds and/or the principal amortization schedule for the Bonds be made (the “Revised Amounts”), such revision will be published on Parity/www.i-dealprospectus.com or www.TM3.com (“TM3”) not later than 9:30 a.m. Prevailing Eastern Time on the Bid Date. In the event that no revisions are made or that such revisions are not published on Parity/www.i-dealprospectus.com or TM3 before 9:30 a.m. Prevailing Eastern Time on the Bid Date, the Preliminary Amounts will constitute the Revised Amounts. Bidders shall submit bids based on the Revised Amounts, and the Revised Amounts will be used to compare bids for the Bonds and to select a winning bidder.

After selecting the winning bid for the Bonds, the aggregate principal amount of the Bonds and the principal amortization schedule may be adjusted as determined by the City. **Any adjustments pursuant to this paragraph will not reduce the aggregate principal amount of the Bonds by more than the premium amount of the bid.** The dollar amount bid for the Bonds by the winning bidder will be adjusted proportionately to reflect any decrease in the aggregate principal amount of the Bonds finally determined to be issued. Any such adjustment will be communicated to the winning bidder by 5:00 p.m. Prevailing Eastern Time on the Bid Date. Interest rates specified by the successful bidder for all maturities will not change. The successful bidder may not withdraw its bid as a result of any changes made within these limits. Any such adjusted bid price will reflect changes in the dollar amount of the underwriter’s discount and original issue discount or premium, if any, but will not change the underwriter’s discount per \$1,000 of par amount of the Bonds from the underwriter’s discount that would have been received based on the purchase price in the winning bid, the coupon rates or initial offering prices specified by the successful bidder. **The successful bidder for the Bonds as so adjusted may not withdraw its bid or change the interest rates bid or initial offering prices as a result of any changes made to the principal amounts of the Bonds within these limits.** ALL BIDS SHALL REMAIN FIRM FOR 6 HOURS AFTER THE TIME SPECIFIED FOR OPENING OF BIDS.

Optional Redemption. The Bonds maturing on or after September 1, 2030 are subject to redemption at the option of the City, as a whole or in part on any date on or after September 1, 2029, in the order of maturity directed by the City, upon at least 30 days’ prior written notice, at a redemption price of the par amount to be redeemed, plus accrued interest on such par amount being redeemed to the date fixed for redemption, without premium or penalty.

Electronic Bids Only. Bids must be submitted by electronic bidding via Parity, in the manner described below, and must be received on the Bid Date by 11:00 a.m. Prevailing Eastern Time. No bid will be accepted after the time for receiving bids. To the extent any instructions or directions set forth in Parity conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about Parity, potential bidders may contact Parity at (212) 849-5021.

Disclaimer. Each prospective electronic bidder shall be solely responsible to submit its bid via Parity as described above. Each prospective electronic bidder shall be solely responsible to make necessary arrangements to access Parity for the purpose of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the City nor Parity shall have any duty or obligation to provide or assure access to Parity to any prospective bidder, and neither the City nor Parity shall be responsible for proper operation of, or have any liability for any delays or interruptions of, or any damages caused by Parity. The City is using Parity as a communication mechanism, and not as the City's agent, to conduct the electronic bidding for the Bonds. The City is not bound by any advice and determination of Parity to the effect that any particular bid complies with the terms of this Notice of Sale and in particular the bid parameters specified in this Notice of Sale. All costs and expenses incurred by prospective bidders in connection with their submission of bids via Parity are the sole responsibility of the bidders; and the City is not responsible, directly or indirectly, for any of such costs or expenses. If a prospective bidder encounters any difficulty in submitting, modifying, or withdrawing a bid for the Bonds, such bidder should telephone Parity at (212) 849-5021 and notify the City's financial advisor, Wye River Group, Incorporated, by facsimile at (410) 267-8235 and by telephone at (410) 267-8811.

Electronic Bidding Procedures. Electronic bids must be submitted for the purchase of the Bonds via Parity. Bids will be communicated electronically to the City on September 24, 2019 (or such later Bid Date as announced in accordance with this Notice of Sale) at 11:00 a.m. Prevailing Eastern Time. Prior to that time, a prospective bidder may (1) submit the proposed terms of its bid via Parity, (2) modify the proposed terms of its bid, in which event the proposed terms as last modified will (unless the bid is withdrawn as described herein) constitute its bid for the Bonds, or (3) withdraw its proposed bid. Once the bids are communicated electronically via Parity to the City, each bid will constitute an irrevocable offer to purchase the Bonds on the terms therein provided, subject to this Notice of Sale. The City shall not be responsible for any malfunction or mistake made by, or as a result of the use of the facilities of, Parity, the use of such facilities being the sole risk of the prospective bidder. For purposes of the electronic bidding process, the time as maintained on Parity shall constitute the Prevailing Eastern Time.

If any provision of this Notice of Sale shall conflict with the information provided by Parity as the approved provider of electronic bidding services, this Notice of Sale shall control.

Bid Specifications. Each bidder must submit a bid for the Bonds on an "all or none" basis. Bidders must specify a rate of interest for each maturity of the Bonds. The rates so specified must be in multiples of one-eighth ($1/8$) or one-twentieth ($1/20$) of one percent (1%). Bidders may specify more than one rate of interest to be borne by the Bonds, but all Bonds of a single maturity must bear interest at the same rate. A zero rate may not be named for any maturity.

Bids for the Bonds must not be for less than 100% of par and the highest interest rate specified for the Bonds may not exceed the lowest interest rate in such bid by more than 300 basis points. No Bonds may bear interest at a coupon rate in excess of 5.00%.

Basis of Award. The Bonds will be awarded on behalf of the City by the Mayor upon written order, to the bidder whose bid provides the lowest interest cost to the City within the guidelines of this Notice of Sale. The lowest interest cost of each bid for the Bonds shall be determined in accordance with the true interest cost (TIC) method by doubling the semi-annual interest rate (compounded semi-annually) necessary to discount the debt service payments from the payment dates to the date of the Bonds and to the price bid. If two or more responsible bidders offer to purchase the Bonds at the same lowest true interest cost, then such award will be made to the bidder offering the highest purchase price. If two or more responsible bidders offer to purchase the Bonds at the same lowest true interest cost, with the same purchase price, then the Bonds may be awarded, with their consent, in a ratable portion among such bidders, or the City shall have the right to award all the Bonds to one bidder. The Mayor will execute and deliver an order or orders of award promptly after the apparent successful bidder pays the Good Faith Deposit provided for herein by federal funds wire transfer (see "Good Faith Deposit" herein). The City, by the Mayor, reserves the right to reject any and all bids and to waive any informality or irregularity in any bid, and the judgment of the Mayor with respect to such matters shall be final and binding upon all bidders with respect to the form and adequacy of any bid received and as to its conformity to the terms of this Notice of Sale.

Establishment of Issue Price. The City expects and intends that the provisions of U.S. Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purpose of establishing the issue price of the Bonds) will apply to the

initial sale of the Bonds because (i) the City will disseminate this Notice of Sale to potential underwriters (as defined below) in a manner that is reasonably designed to reach potential underwriters, (ii) all bidders will have an equal opportunity to bid, (iii) the City may receive bids from at least three underwriters of municipal bonds that have established industry reputations for underwriting new issuances of municipal bonds, and (iv) the City anticipates awarding the sale of the Bonds to the bidder that submits a firm offer to purchase the Bonds at the lowest possible TIC, as set forth herein. If such competitive sale requirements are met, the successful bid for the Bonds will be treated as a “Qualified Competitive Bid”. If the competitive sale requirements are not met, the successful bid for the Bonds will be treated as a “Nonqualified Competitive Bid”. **It is noted that the procedures for a Nonqualified Competitive Bid may require the winning bidder and, if applicable, other underwriters of the Bonds, to hold the initial offering prices (defined below) of the Bonds for some or all maturities of the Bonds for up to five (5) business days after the sale date (as defined below), as further specified below.**

By submitting a bid, each bidder (i) confirms that its bid is a firm offer for the purchase of the Bonds, on the terms set forth in its bid and this Notice of Sale (as this Notice of Sale may be modified in accordance with its terms), except as permitted by this Notice of Sale, and (ii) represents that it has an established industry reputation for underwriting new issuances of municipal bonds.

The City will advise the apparent successful bidder as promptly as possible after bids are received whether its bid constitutes a Qualified Competitive Bid or a Nonqualified Competitive Bid.

If the apparent successful bid is a Qualified Competitive Bid, as promptly as possible after bids are received, the City will notify the apparent successful bidder and such bidder, upon such notice, shall advise the City of the reasonably expected initial offering price to the public (as defined below) of each maturity of the Bonds.

If the apparent successful bid is a Nonqualified Competitive Bid, the City shall treat (i) the first price at which 10% of a maturity of the Bonds (the “10% test”) is sold to the public as of the date and time of the award of the Bonds as the issue price of that maturity, if applicable, and/or (ii) the initial offering prices (as defined below) to the public as of the sale date of any maturity of the Bonds as the issue price of that maturity (the “hold-the-offering-price rule”), in each case applied on a maturity-by-maturity basis. The successful bidder shall advise the City if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds. Any maturity of the Bonds as to which the successful bidder has not so advised the City that the 10% test has been satisfied as of the date and time of the award of the Bonds shall be subject to the hold-the-offering price rule. Bids will not be subject to cancellation if the hold-the-offering price rule applies to any maturity of the Bonds. **Bidders should prepare their bids on the assumption that some or all of the maturities of the Bonds will be subject to the hold-the-offering-price rule in order to establish the issue price of the Bonds.**

By submitting a bid, the successful bidder shall (i) confirm that the underwriters have offered or will offer to sell the Bonds to the public on or before the sale date at the offering price or prices (the “initial offering prices”), or at the corresponding yield or yields, set forth in the bid submitted by the successful bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following: (1) the close of fifth (5th) business day after the sale date or (2) the date on which the underwriters have sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price for that maturity to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

For a Nonqualified Competitive Bid, the successful bidder shall promptly advise the City when the underwriters have sold to the public 10% of any maturity subject to the hold-the-offering-price rule at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

The City acknowledges that, in making the representations set forth above, the successful bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that any underwriter is a party to a retail distribution agreement that was employed in connection with the

initial sale of the Bonds to the public, the agreement of each broker-dealer that is party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and related pricing wires. The City further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer that is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the Bonds.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to (A) report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until it is notified by the successful bidder that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public and (B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the successful bidder and as set forth in the related pricing wires and (ii) any agreement among underwriters relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to (A) report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until is notified by the successful bidder or such underwriter that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public and (B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the successful bidder or such underwriter and as set forth in the related pricing wires.

Sale of any Bonds to any person that is a related party (as defined below) to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

(i) “public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an underwriter or related party to an underwriter;

(ii) “related party” generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly;

(iii) “sale date” means the date that the Bonds are awarded by the City to the successful bidder; and

(iv) “underwriter” means (A) any person that agrees pursuant to a written contract with the City (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public, and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) of this definition to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the public).

The successful bidder must deliver to the City at closing an “issue price” or similar certificate establishing the issue price of the Bonds in accordance with U.S. Treasury Regulation 1.148-1, together with the supporting pricing wires or equivalent communications, substantially in the respective forms attached to this Notice of Sale as Exhibit 1 (for a Qualified Competitive Bid) or Exhibit 2 (for a Nonqualified Competitive Bid), as applicable, with such modifications as may be appropriate or necessary, in the reasonable judgment of the successful bidder, the City and bond counsel to the City.

All actions to be taken on behalf of the City under this Notice of Sale to establish the issue price of the Bonds may be taken on behalf of the City by the City’s financial advisor, Wye River Group, Incorporated, and any notice or report to be provided to the City may be provided to the City’s financial advisor Wye River Group, Incorporated or bond counsel to the City.

CUSIP Numbers. CUSIP numbers for the Bonds will be applied for by the financial advisor, by the City will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and

neither the failure to print such numbers on any of the Bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the successful bidder to accept delivery of and make payment for the Bonds.

Good Faith Deposit. The successful bidder for the Bonds shall submit a good faith deposit in the amount of \$ _____ (the “Good Faith Deposit”) as provided below. The Good Faith Deposit will secure the City from any loss resulting from the failure of the successful bidder to comply with the terms of its bid. The Good Faith Deposit must be received by 3:00 p.m. Prevailing Eastern Time, on the Bid Date (the “Deposit Deadline”). The City’s financial advisor shall distribute wire instructions upon verification of the bids submitted, identification of the apparent successful bidder and prior to the Deposit Deadline.

The apparent successful bidder will provide as quickly as it is available evidence of the wire transfer to the City’s financial advisor by providing to the City’s financial advisor the federal funds reference number. Formal award of the Bonds will not be made until the City has confirmed receipt of the Good Faith Deposit. If the apparent successful bidder fails to so deliver the Good Faith Deposit by the Deposit Deadline, the City will have the option to not award for the Bonds without any liability to the apparent successful bidder. Formal award of the Bonds, if made, will be made by 5:00 p.m. Prevailing Eastern Time on the Bid Date and indicated on Parity.

At the time of the delivery of the Bonds, the Good Faith Deposit will be applied against the purchase price for the Bonds or will be retained as liquidated damages upon the failure of the successful bidder to take and pay for the Bonds in accordance with the terms of its bid. The successful bidder shall have no right in or to the Good Faith Deposit if it fails to complete the purchase of, and payment in full of, the Bonds for any reason whatsoever, unless such failure of performance shall be caused by an act or omission of the City. No interest will be paid upon the Good Faith Deposit to the successful bidder. Notwithstanding the foregoing, should the successful bidder fail to pay for the Bonds at the price and on the date agreed upon, the City retains the right to seek further compensation for damages sustained as a result of the successful bidder so doing.

If the aggregate principal amount of the Bonds is adjusted as described above under “Adjustments to Principal Amounts”, no adjustment will be made to the Good Faith Deposit.

Official Statement. Within seven business days after the award of the Bonds to the successful bidder therefor on the Bid Date, the City will authorize its Official Statement, which is expected to be substantially in the form of the Preliminary Official Statement for the Bonds (the “Preliminary Official Statement”). The Preliminary Official Statement has been deemed final by the City for the purpose of Rule 15c2-12 of the Securities and Exchange Commission, subject to revision, amendment and completion in a final Official Statement. The City will also issue any supplement or amendment to the Official Statement that may be necessary between the date of the Official Statement and the date of delivery of the Bonds. If requested and furnished to the City in writing by the successful bidder at or before the close of business on the Bid Date, the City will include in the Official Statement such pricing and other information relating to the reoffering of the Bonds, if any, as may be so furnished. If the successful bidder furnishes no such information, the Official Statement will include the interest rates on the Bonds resulting from the bid of the successful bidder therefor and the other statements with respect to reoffering contained in the Preliminary Official Statement. Whether or not any such information is included in the Official Statement, the successful bidder shall be responsible to the City and its officials in all respects for the accuracy, fairness and completeness of such information, and for all decisions made with respect to the use or omission of such information in any reoffering of the Bonds, including the presentation or exclusion of any such information in any documents, including the Official Statement. Within seven business days after the award of the Bonds, the successful bidder will also be furnished, without cost, with a reasonable number of copies of the Official Statement. The successful bidder will also be furnished with any amendment or supplement to the Official Statement, without cost, except to the extent any such amendment or supplement is required due to a change in the reoffering information or other information provided by or on behalf of a successful bidder.

Continuing Disclosure. In order to assist the successful bidder in complying with Securities and Exchange Commission Rule 15c2-12(b)(5), the City will undertake, pursuant to a continuing disclosure agreement, to provide certain information annually and notices of the occurrence of certain events. The substantially final form of Continuing Disclosure Certificate is included in the Preliminary Official Statement as Appendix D.

Delivery of the Bonds. Delivery of the Bonds will be made to the successful bidder through the facilities of DTC on or about October 8, 2019. Payment for the Bonds shall be made in immediately available funds.

The Bonds will be accompanied by the customary closing documents, including a no litigation certificate, effective as of the date of delivery, stating that there is no litigation pending affecting the validity of the Bonds. It shall be a condition to the obligation of the successful bidder to accept delivery of and pay for the Bonds that, simultaneously with or before delivery and payment for the Bonds, said successful bidder shall be furnished a certificate of the Mayor and the Director of Finance to the effect that, to the best of their knowledge and belief, the Official Statement (and any amendment or supplement thereto) (except for the reoffering information and except as to information regarding DTC and DTC's book-entry system provided by DTC, as to which no view will be expressed) as of the Bid Date and as of the date of delivery of the Bonds does not contain any untrue statement of a material fact and does not omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading and that between the Bid Date and the date of delivery of the Bonds there has been no material adverse change in the financial position or revenues of the City, except as reflected or contemplated in the Official Statement.

Right to Modify Notice of Sale; Right to Postpone Sale. The City reserves the right to modify this Notice of Sale prior to the Bid Date including, but not limited to, adjusting and changing the aggregate principal amount of the Bonds being offered, adjusting the amortization schedule for the Bonds, changing the method for determination of issue price, and/or changing the bid specifications for the Bonds; however, such modifications shall be made not later than 9:30 a.m. Prevailing Eastern Time on the Bid Date and communicated through Parity/www.i-dealprospectus.com or TM3.

The City reserves the right to postpone, from time to time, the date established for the receipt of bids. Any such postponement will be communicated through Parity/www.i-dealprospectus.com or TM3. If any date fixed for the receipt of bids and the sale of the Bonds is postponed, any alternative Bid Date will be announced via Parity/www.i-dealprospectus.com or TM3 at least 24 hours prior to such alternative Bid Date. In addition, the City reserves the right, on the date established for the receipt of bids, to reject all bids for the Bonds and thereafter to establish a subsequent date on which bids for the Bonds will again be received. If all bids for the Bonds are rejected and a subsequent date for receipt of bids for the Bonds established, notice of the subsequent Bid Date will be announced via Parity/www.i-dealprospectus.com or TM3 at least 24 hours prior to such subsequent Bid Date. On any such alternative or subsequent Bid Date, any bidder may submit a bid for the purchase of the Bonds in conformity in all respects with this official Notice of Sale except for the Bid Date and except for the changes announced by Parity/www.i-dealprospectus.com or TM3.

Any bid submitted shall be made in accordance with this Notice of Sale, including any modifications, amendments or changes communicated via Parity/www.i-dealprospectus.com or TM3 in accordance with the provisions of this Notice of Sale.

Additional Information. The Preliminary Official Statement, together with the official Notice of Sale, may be obtained by contacting Wye River Group, Incorporated, 522 Chesapeake Avenue, Second Floor, Annapolis, Maryland 21403, (410) 267-8811, financial advisor to the City. The Preliminary Official Statement and the official Notice of Sale also will be made available via www.i-dealprospectus.com; for information contact Parity or Wye River Group, Incorporated.

By order of

CITY OF SALISBURY

By: /s/ Jacob R. Day
Mayor

[Date: September 17, 2019]

FORM OF ISSUE PRICE CERTIFICATE FOR
QUALIFIED COMPETITIVE BID

\$ _____
CITY OF SALISBURY
PUBLIC IMPROVEMENT BONDS OF 2019

ISSUE PRICE CERTIFICATE (Qualified Competitive Bid)

The undersigned, on behalf of [WINNING BIDDER] (the “Purchaser”), hereby certifies as set forth below with respect to the sale and issuance of the above-captioned obligations (the “Bonds”) to be issued by City of Salisbury (the “Issuer”). Certain capitalized terms used in this certificate are defined in paragraph 2 below.

1. ***Reasonably Expected Initial Offering Price.***

(a) As of the Sale Date, the reasonably expected initial offering prices of the Bonds to the Public by the Purchaser are the prices listed in Schedule 1 hereto (the “Expected Offering Prices”). The Expected Offering Prices are the prices for the Maturities of the Bonds used by the Purchaser in formulating its bid to purchase the Bonds. Attached hereto as Schedule 2 is a true and correct copy of the bid provided by the Purchaser to purchase the Bonds.

(b) The Purchaser was not given the opportunity to review other bids prior to submitting its bid.

(c) The bid submitted by the Purchaser constituted a firm offer to purchase the Bonds.

2. ***Defined Terms.***

“Maturity” means Bonds with the same credit and payment terms. Bonds with different maturity dates are treated as separate Maturities.

“Public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

“Sale Date” means the first day on which there is a binding contract in writing for the sale of the Bonds. The Sale Date of the Bonds is September 24, 2019.

“Underwriter” means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this definition to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Tax and Section 148 Certificate of the Issuer and with respect to compliance with the federal income tax rules affecting the Bonds, and by Funk & Bolton, P.A., bond counsel to the Issuer, in rendering its opinion that the interest on the Bonds is excludable from gross income for federal income tax

purposes, the preparation of Internal Revenue Service Form 8038-G, and other federal income tax advice bond counsel may give to the Issuer from time to time relating to the Bonds.

_____, as Purchaser

By: _____

Name:

Title:

(Authorized Signatory)

Dated: _____, 2019

SCHEDULE 1

EXPECTED OFFERING PRICES

[To be Attached]

SCHEDULE 2

COPY OF PURCHASER'S BID

[To be Attached]

FORM OF ISSUE PRICE CERTIFICATE FOR
NONQUALIFIED COMPETITIVE BID

§ _____
CITY OF SALISBURY
PUBLIC IMPROVEMENT BONDS OF 2019

ISSUE PRICE CERTIFICATE (Nonqualified Competitive Bid)

The undersigned, on behalf of [NAME OF THE WINNING BIDDER] (the “[SHORT FORM NAME OF WINNING BIDDER]”), [on behalf of itself and [NAMES OF MEMBERS OF THE UNDERWRITING SYNDICATE] (together, the “Underwriting Syndicate”)], hereby certifies as set forth below with respect to the sale and issuance of the above-captioned obligations (the “Bonds”) to be issued by City of Salisbury (the “Issuer”). Certain capitalized terms used in this certificate are defined in paragraph 3 below.

1. ***Sale of the General Rule Maturities.*** As of the date of this certificate, for each Maturity of the General Rule Maturities, the first price at which at least 10% of such Maturity was sold by [SHORT FORM NAME OF WINNING BIDDER][the Underwriting Syndicate] to the Public is the respective price listed in Schedule 1.

2. ***Initial Offering Price of the Hold-the-Offering-Price Maturities.***

(a) The [SHORT FORM NAME OF WINNING BIDDER][Underwriting Syndicate] offered the Hold-the-Offering-Price Maturities to the Public for purchase at the respective initial offering prices listed in Schedule 1 (the “Initial Offering Prices”) on or before the Sale Date. A copy of the pricing wire or equivalent communication for the Bonds is attached to this certificate as Schedule 2.

(b) As set forth in the Notice of Sale and bid award, [the SHORT FORM NAME OF WINNING BIDDER][the members of the Underwriting Syndicate] [has][have] agreed in writing that (i) for each Maturity of the Hold-the-Offering-Price Maturities, [it][they] would neither offer nor sell any of the Bonds of such Maturity to any person at a price that is higher than the Initial Offering Price for such Maturity during the Holding Period for such Maturity (the “hold-the-offering-price rule”), and (ii) any selling group agreement shall contain the agreement of each dealer that is a member of the selling group, and any retail distribution agreement shall contain the agreement of each broker-dealer that is a party to the retail distribution agreement, to comply with the hold-the-offering-price rule. Pursuant to such agreement, no Underwriter (as defined below) has offered or sold any Maturity of the Hold-the-Offering-Price Maturities at a price that is higher than the Initial Offering Price for that Maturity of the Bonds during the Holding Period.

3. ***Defined Terms.***

“General Rule Maturities” means those Maturities of the Bonds listed on Schedule 1 hereto as the “General Rule Maturities”.

“Hold-the-Offering-Price Maturities” means those Maturities of the Bonds listed in Schedule 1 hereto as the “Hold-the-Offering-Price Maturities”.

“Holding Period” means, with respect to each Hold-the-Offering-Price Maturity, the period starting on the Sale Date and ending on the earlier of (i) the close of the fifth (5) business day after the Sale Date, or (ii) the date of which the [SHORT FORM NAME OF WINNING BIDDER][Underwriters] [has][have] sold at least 10% of such Hold-the-Offering-Price Maturity to the Public at prices that are no higher than the Initial Offering Price for such Hold-the-Offering Price Maturity.

“Maturity” means Bonds with the same credit and payment terms. Bonds with different maturity dates are treated as separate Maturities.

“Public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

“Sale Date” means the first day on which there is a binding contract in writing for the sale of the Bonds. The Sale Date of the Bonds is September 24, 2019.

“Underwriter” means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this definition to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Tax and Section 148 Certificate of the Issuer and with respect to compliance with the federal income tax rules affecting the Bonds, and by Funk & Bolton, P.A., bond counsel to the Issuer, in rendering its opinion that the interest on the Bonds is excludable from gross income for federal income tax purposes, the preparation of Internal Revenue Service Form 8038-G, and other federal income tax advice bond counsel may give to the Issuer from time to time relating to the Bonds.

[NAME OF WINNING BIDDER] [, as Representative of the Underwriting Syndicate]

By: _____
Name:
Title:
(Authorized Signatory)

Dated: _____, 2019

SCHEDULE 1

SALE PRICES OF THE GENERAL RULE MATURITIES

[To be Inserted or Attached]

INITIAL OFFERING PRICES OF THE HOLD-THE-OFFERING-PRICE MATURITIES

[To be Inserted or Attached]

SCHEDULE 2

PRICING WIRE OR EQUIVALENT COMMUNICATION

[To be Attached]

1 AS AMENDED ON SEPTEMBER 9, 2019

2
3 ORDINANCE NO. 2557
4

5 AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER
6 INTO A MEMORANDUM OF UNDERSTANDING WITH THE WICOMICO COUNTY HEALTH
7 DEPARTMENT AND APPROVING A BUDGET AMENDMENT OF THE FY2020 GENERAL FUND
8 BUDGET TO APPROPRIATE FUNDS RECEIVED FROM THE WICOMICO COUNTY HEALTH
9 DEPARTMENT IN THE AMOUNT OF \$10,000.

10
11 WHEREAS, the funds have been provided by the Wicomico County Health Department
12 (WiCHD), in conjunction with Mid-Shore Behavioral Health, Inc., for a Safe Station Program;
13 and
14

15 WHEREAS, Safe Station is an innovative program that helps remove barriers to
16 treatment for members of our community who are eager to recover from a substance use
17 disorder; and
18

19 WHEREAS, the goal of the Safe Station is to help people with linkage to treatment and
20 recovery services by allowing them to practice self-determination; and
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22 WHEREAS, the City of Salisbury Fire Department will provide non-emergent medical
23 checks to all individuals that enter the Safe Station; and
24

25 WHEREAS, the City of Salisbury must enter into a grant agreement with the Wicomico
26 County Health Department defining how these funds must be expended; and
27

28 WHEREAS, the accepted funds shall be used to purchase additional emergency medical
29 supplies and equipment; and
30

31 WHEREAS, both the Fire Chief and the Mayor have recommended that the City accept
32 the monetary donation and allocate the funds to the Fire Department's FY2020 Operating
33 Budget; and
34

35 WHEREAS, § 7-29 of the Salisbury City Charter forbids contracts requiring an
36 expenditure in excess of the amount appropriated for that general classification or expenditure,
37 and forbids any office, department, or agency from expending funds not appropriated; and
38

39 WHEREAS, appropriations necessary to execute the purpose of this grant must be made
40 upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City
41 of Salisbury.
42

43 NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
44 OF SALISBURY, MARYLAND, THAT ~~THE City's Fiscal Year 2020 General Fund Budget be~~
45 amended as follows: Mayor Jacob R. Day is hereby authorized to enter into a grant agreement
46 with the Wicomico County Health Department to accept grant funds in the amount of
47 \$10,000.00.

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BE IT FURTHER ORDAINED THAT THE City's Fiscal Year 2020 General Fund Budget be amended as follows:

- 1) Increase SFD Safe Station WiCHD Reimbursements (01000-427301) by \$10,000
- 2) Increase Fire Department Expenditure by \$10,000

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 26th day of August 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the ____ day of _____, 2019.

ATTEST:

Kimberly R. Nichols, City Clerk
Salisbury City Council

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS ____ day of _____, 2019.

Jacob R. Day, Mayor



Wicomico County Health Department

108 East Main Street • Salisbury, Maryland 21801

Lori Brewster, MS, APRN/BC, LCADC • Health Officer



**MEMORANDUM OF UNDERSTANDING
FISCAL YEAR 2020
WICOMICO COUNTY HEALTH DEPARTMENT and
CITY OF SALISBURY FIRE DEPARTMENT
325 Cypress St. Salisbury MD, 21801
410-548-3122
jtull@salisbury.md**

Background

The Wicomico County Health Department (WiCHD) received funding from Mid Shore Behavioral Health, Inc. for the Safe Station Program (F592) which will provide 24 hour services to those seeking treatment and recovery resources through utilization of the Wicomico County Safe Station, which will be located at the Recovery Resource Center.

Agreement

The following agreement entered into on this first day of August, 2019, by and between the Wicomico County Health Department (WiCHD) and the City of Salisbury Fire Department (Contractor) regarding the provision of non-emergent medical response and evaluation sets forth the following deliverables:

I. Contractor will complete the following:

1. Provide non-emergent medical well checks to all patients/clients who enter the Safe Station.
2. Provide monthly report on the number of individuals served at the Safe Station.
3. Invoice WiCHD for \$2500.00 quarterly, addressing invoice to "Wicomico County Health Department Accounts Payable, 108 E. Main St., Salisbury, MD". Final invoice must be received no later than 06/30/2020.

II. WiCHD will complete the following: (same note as in section I)

1. Will call the non-emergent Emergency Services line at 410-548-4920 when non-emergent medical response is needed unless an acute emergency has been identified in which case 911 will be called.
2. Pay Contractor \$2500.00 quarterly once deliverables are completed and invoice is received.



Public Health
Prevent. Promote. Protect.
Wicomico County
Health Department

Wicomico County Health Department

108 East Main Street • Salisbury, Maryland 21801

Lori Brewster, MS, APRN/BC, LCADC • Health Officer



Memorandum of Understanding

FY 2020

Wicomico County Health Department

City of Salisbury Fire Department

Safe Station/ F592N

Page #2 of #3

This memorandum is subject to the policies of the Maryland Department of Health as incorporated in the Human Services Agreement Manual.

This agreement will terminate on June 30, 2020, or by providing sixty (60) days written notification by either party.

III. Signatures

The parties acknowledge their agreement by their signatures below:

John Tull

Chief, Salisbury Fire Department

Date

Lori Brewster, M.S., APRN/BC, LCADC

Health Officer, Wicomico County Health Department

Date

ORDINANCE NO. 2558

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AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND CHAPTER 12.20 CHESAPEAKE BAY CRITICAL AREA NATURAL RESOURCES PROGRAM, SECTIONS .010.A., .010.B., .010.C., .020.A., .110.A., .110.B., .120.B., .102.B.50., .120.B.92., .140.A.2.d., .190.B., .260.C., .270.B., .280.A.1., .290.D., .300.A., .310.A., .320, .350.C.5., .410.B., .530 AND .530.E. OF THE SALISBURY MUNICIPAL CODE BY DELETING THE REFERENCES TO THE DEPARTMENT OF PLANNING, ZONING AND COMMUNITY DEVELOPMENT AND REPLACING WITH THE DEPARTMENT OF INFRASTRUCTURE AND DEVELOPMENT, CORRECTING REFERENCES TO COMAR AND BY ADDING ARTICLE XIX, SECTION .540 TO ADD A SECTION FOR FEES AND COSTS.

WHEREAS, the Mayor and Council of the City of Salisbury re-organized the departmental structure of the City of Salisbury in 2017; and

WHEREAS, the section of the Municipal Code dealing with the Chesapeake Bay Critical Area Natural Resources Program cannot be altered without the prior approval of the State; and

WHEREAS, the Department of Planning, Zoning and Community Development was eliminated as part of the reorganization structure for the City of Salisbury; and

WHEREAS, the responsibilities of this department for the planning and zoning are handled by the newly created Department of Infrastructure and Development; and

WHEREAS, the State of Maryland has reorganized the Code of Maryland Regulations (COMAR) thereby making references to COMAR incorrect; and

WHEREAS, the Mayor and Council of the City of Salisbury desire to correct the COMAR references within the City Code; and

WHEREAS, Wicomico County currently administers the Critical Areas Natural Resources Program for Wicomico County and the City of Salisbury; and

WHEREAS, the City of Salisbury desires that the Department of Infrastructure and Development administer the Critical Areas Natural Resources Program for areas located within the City corporate boundary.

NOW, THEREFORE, be it enacted and ordained by the City of Salisbury, that Chapter 12.20 of the City of Salisbury Municipal Code be amended as follows:

Chapter 12.20 - Chesapeake Bay Critical Area Natural Resources Program
Table of Contents

43 Chapter 12.20 Chesapeake Bay Critical Area Overlay District

44 Article I - Introduction

45 Section 12.20.010 - Critical Area Program background.

46 A. The State's adopted Chesapeake Bay Critical Area Criteria require that the City of
47 Salisbury Critical Area Program adhere to the general program criteria contained in COMAR
48 ~~[[14.15.10]]27.01.10~~, Directives for Local Program Development. These criteria set forth the
49 provisions for program preparation by the Critical Area Commission in determining that a local
50 critical area program is complete. COMAR ~~[[14.14.10.01.F.]]27.01.10.01.G~~. states that **["local**
51 **jurisdictions shall review and revise local plans, programs and regulations that are**
52 **inconsistent with the intent of the policies and criteria."]** *“(Jurisdictions shall review and*
53 *revise local plans, programs, and regulations that are inconsistent with the intent of the policies*
54 *and criteria in this subtitle.”* At a minimum, and if applicable, the local review and revisions
55 shall include zoning Ordinances, comprehensive zoning maps, subdivision regulations and
56 growth management Ordinances. In addition, the criteria require the local jurisdiction to
57 demonstrate that its local programs are adopted to meet the criteria and law and are enforceable.

58 B. Chapter 12.20 includes the special implementation provisions necessary to meet the
59 requirements of COMAR ~~[[14.15.10]]27.01.10~~. These regulations are required to ensure that the
60 City of Salisbury Critical Area Program is implemented.

61 C. Land use development standards and requirements established in this Chesapeake Bay
62 Critical Area Overlay District Chapter implement the City of Salisbury's Critical Area Program
63 consistent with the requirements of the Maryland Critical Area Law and the criteria, as adopted.
64 These special provisions are adopted pursuant to Natural Resources Article, Title 8, Subtitle 18
65 of the Maryland Annotated Code and COMAR ~~[[14.15]]27.01~~ the Critical Area Criteria. This
66 Chapter contains regulations which establish the critical area district, the land management
67 classifications required to be established for all lands within the critical area and special
68 regulatory provisions that apply to development of land for residential, commercial, industrial or
69 institutional uses and agricultural, fishery or forestry activities in the City of Salisbury's Critical
70 Area.

71

72 Article II - Purpose and Authority

73 Section 12.20.020 - Scope of regulations.

74 A. The purpose of this Chapter is to establish the critical area overlay district and to provide
75 special regulatory protection for the land and water resources located within the Chesapeake Bay
76 critical area in the City of Salisbury. Land use development standards and requirements
77 established herein are intended to foster more sensitive development activity for shoreline areas
78 and to minimize the adverse impacts of development activities on water quality and natural
79 habitats. This Chapter implements the City of Salisbury's Critical Area Program and the
80 requirements of the Maryland Critical Area Law and the Critical Area Criteria and is adopted

81 pursuant to Natural Resources Article, Title 8, Subtitle 18 and COMAR ~~[[14.15]]~~27.01, the
82 Critical Area Criteria.

83 Section 12.20.110 - Chesapeake Bay Critical Area Certificate of Compliance.

84 12.20.110 – Chesapeake Bay Critical Area Certificate of Compliance.

85

86 A. No land may be disturbed nor may any building or structure be constructed, extended,
87 altered, repaired, changed or converted to another use until the Department of ~~[[Planning,~~
88 **zoning and Community Development]]*Infrastructure and Development* has issued a final
89 Chesapeake Bay critical area certificate of compliance.**

90

91 B. No zoning authorization may be issued nor may any land be subdivided for the purpose of
92 sale or exchange until the Department of ~~[[Planning Zoning and Community~~
93 **Development]]*Infrastructure and Development* has issued a final Chesapeake Bay critical area
94 certificate of compliance.**

95

96 Article V - Definitions and Word Usage

97 Section 12.20.120 - Definitions and word usage.

98 B. Definitions applicable to terms used in the critical area district not already contained herein
99 shall be the same as those contained in the Chesapeake Bay Critical Area Criteria, COMAR
100 ~~[[4.15.01]]~~27.01.01.

101 50. "Habitat Protection Plan" means a plan that provides for the protection and
102 conservation of the species and habitats identified as Habitat Protection Areas in the Critical Area.
103 The plan shall be specific to the site or area where the species ~~[[o]]~~ or its habitat is located and
104 shall address all aspects of a proposed development activity that may affect the continued presence
105 of the species. These include, but are not limited to, cutting, clearing, alterations of natural
106 hydrology, and increases in lot coverage. In developing the Plan, an applicant shall coordinate with
107 the Department of Natural Resources to ensure that the Plan is adequate to provide for long-term
108 conservation and can be effectively implemented on the specific site.

109 92. "Program amendment" means any change or proposed change to an adopted
110 Ordinance that is not determined by the Chairman of the Critical Area Commission to be ~~[[a]]~~ an
111 Ordinance refinement.

112

113 Article VII - The 100-Foot Buffer

114 Section 12.20.140 - Applicability and delineation.

115 A. An applicant for a development activity or a change in land use shall apply all of the required
116 standards for a minimum 100-foot Buffer as described in this Article, The minimum 100-foot
117 Buffer shall be delineated in the field and shall be shown on all applications as follows:

118 2. The Buffer shall be expanded beyond the minimum 100-foot Buffer as described in
119 §12.20.140 above and the minimum 200-foot Buffer as described in subsection A.3.
120 below, to include the following contiguous land features:

- 121 d. For an area of hydric soils or highly erodible soils, the lesser of:
122 (1) The landward edge of the hydric or highly erodible soils; **[[o]]** *or*
123 (2) Three hundred feet where the expansion area includes the minimum 100-foot
124 Buffer.
125

126 Section 12.20.190 - Required submittal of Buffer Management Plans.

127 B. Any permit for development activity that requires Buffer establishment or Buffer
128 mitigation will not be issued until a Buffer Management Plan is approved by the City of
129 Salisbury Department of **[[Planning, Zoning and Community Development]]***Infrastructure*
130 *and Development*.

131 Section 12.20.260 - Approving authority.

132 A. Site plans accompanying individual building permit applications shall be approved by the
133 City of Salisbury Planning and Zoning Commission or its designee. The Department of
134 **[[Planning, Zoning and Community Development]]***Infrastructure and Development* may
135 waive some or all of the site plan information requirements of Section 12.20.260 and may permit
136 an applicant for an individual building permit to submit an abbreviated or minor site plan and
137 environmental assessment, except where said projects are located in or adjoining an
138 environmentally sensitive area.

139 Section 12.20.270 - Information required.

140 B. A boundary survey plat of the entire site at a scale of not smaller than one inch equals fifty
141 (50) feet unless otherwise specified or approved by the Department of **[[Planning, Zoning and**
142 **Community Development]]***Infrastructure and Development*, showing the following:

- 143 1. Existing topography at two- or five-foot contour intervals. Datum shall be stated
144 in all cases and a reference or bench mark described on the plat together with the
145 elevation. The source of contours shall be stated on the plat, such as field run or
146 aerial topography, etc. Interpolation of contours from United States Geological
147 Survey (USGS) quadrangle maps will not be accepted;
148 2. Slopes in excess of fifteen (15) percent and the specific identification of all soils
149 with a slope of fifteen (15) percent or greater;
150 3. Existing and proposed regraded surface of the land;
151 4. The location of natural features such as streams, major ravines and drainage
152 patterns on the parcel to be developed and the location of trees measuring greater
153 than twelve (12) inches in diameter to be retained along with existing natural
154 vegetation;
155 5. Floodplain boundaries (one-hundred-year);
156 6. An existing-conditions map, including natural and manmade features;
157 7. The location and areal extent of all soils with septic limitations, wet soils, hydric
158 soils and soils with hydric properties as shown on the Wicomico County soil
159 survey.

160 Section 12.20.280 - Special provisions for water-dependent facilities.

161 A. All applications for development of commercial marinas, maritime commercial or
162 industrial uses or other water-related uses, except private piers, in the critical area shall prepare a
163 site plan as above and shall also include the following information:

164 1. Water depth contours shown at two-foot intervals at mean low water taken by
165 sounding (unless otherwise specified by the Department of **[[Planning, Zoning and**
166 **Community Development]]***Infrastructure and Development*);

167 Section 12.20.290 - Procedure for preparation.

168 A. Every site plan shall show the name and address of the owner and developer, the election
169 district, north point, date, scale of the drawing and the number of sheets. Five clearly legible
170 copies of all site plans shall be submitted to the Department of **[[Planning, Zoning and**
171 **Community Development]]***Infrastructure and Development* (which may require that additional
172 copies be provided when necessary).

173 Section 12.20.300 - Procedure for processing.

174 A. Upon receipt of the site plan, the Department of **[[Planning, Zoning and Community**
175 **Development]]***Infrastructure and Development* shall conduct a review soliciting technical
176 comments from other departments, agencies and officials as the Department of **[[Planning,**
177 **Zoning and Community Development]]***Infrastructure and Development* may deem
178 appropriate.

179 Section 12.20.310 - Construction of required improvements.

180 A. Upon final approval of a site plan and issuance of a final Chesapeake Bay critical areas
181 certificate of compliance, the applicant shall then secure the necessary construction permits from
182 appropriate agencies before commencing work. The applicant may construct only such
183 improvements as have been approved by the Department of **[[Planning, Zoning and**
184 **Community Development]]***Infrastructure and Development*.

185 Section 12.20.320 – Expiration and extension.

186 Approval of site plans shall be for a one-year period and shall expire at the end of that period
187 unless building construction has begun. Upon written request by the applicant, within ninety (90)
188 days of the expiration of said approval, a one-year extension may be given by the Department of
189 **[[Planning, Zoning and Community Development]]***Infrastructure and Development*. Such
190 request shall be acknowledged, and a decision rendered thereupon, not more than thirty (30) days
191 after the filing of said request.

192 Section 12.20.350 – Standards.

193 C. Decisions.

194 The City of Salisbury Board of Zoning Appeals shall examine all facts of the case and render a
195 decision. Variance requests in the critical area shall not be granted unless the decision is based
196 on the following criteria:

197 5. That the granting of a variance will not adversely affect water quality or adversely impact
198 fish, wildlife or plant habitat within the critical area district and that the granting of the variance
199 will be consistent with the spirit and intent of the City of Salisbury’s critical area program and
200 associated Chapters as well as State law and regulations adopted under Subtitle 18 of the Natural
201 Resource Article and COMAR ~~[[14.15]]~~27.01;

202 Section 12.20.410 – Amendment procedures.

203 B. Map amendments involving specific properties requested by the property owner shall be
204 submitted to the Department of **[[Planning, Zoning and Community**
205 **Development]]***Infrastructure and Development*.
206

207 Article XVIII – Violations and Enforcement

208 Section 12.20.530 – Violations and Enforcement.

209 Whenever a violation of this Chapter occurs or is alleged to have occurred, any person may file a
210 written complaint. Such complaint, stating in full the causes and basis thereof, shall be filed with
211 the Department of **[[Planning, Zoning and Community Development]]***Infrastructure and*
212 *Development*. The planning director shall properly record the complaint, immediately investigate
213 and take action thereon as provided by this section.

214 A. Right to enter property.

215 Except as otherwise authorized and in accordance with the procedures specified herein,
216 the Mayor and Council or their designee may obtain access to and enter a property in order to
217 identify or verify a suspected violation, restrain a development activity, or issue a citation if The
218 City of Salisbury has probable cause to believe that a violation of this Ordinance has occurred, is
219 occurring, or will occur. The City of Salisbury **[[Planning, Zoning, and Community**
220 **Development]]***Infrastructure and Development* Department staff shall make a reasonable effort
221 to contact a property owner before obtaining access to or entering the property. If entry is denied,
222 the City of Salisbury municipal government may seek an injunction to enter the property to
223 pursue an enforcement action.
224

225 Article XIX – Fees And Costs

226 Section 12.20.540 – Fees and Costs

227 A. *All fees and costs charged by the City of Salisbury Infrastructure and Development*
228 *Department in administering the Critical Areas Programs as set forth herein shall be set forth in*
229 *the annual budget resolution.*

230 B. *All fees and costs collected by the City of Salisbury Infrastructure and Development*
231 *Department in administering the Critical Areas Programs as set forth herein shall be deposited*
232 *into a designated fund for the Critical Areas Programs.*

233

234 **EXPLANATION:**

235

236 * *ITALICIZED PRINT INDICATED MATERIAL ADDED TO EXISTING LAW.*
237 Deleted material from the existing Charter is indicated by bold double bracketed [[]]
238 language.

239

240 AND BE IT FURTHER ENACTED AND ORDAINED BY THE CITY OF
241 SALISBURY, MARYLAND, that the Ordinance shall take effect upon final passage.

242

243 THIS ORDINANCE was introduced and read at a meeting of the Council of the City of
244 Salisbury held on the 26th day of August 2019 and thereafter, a statement of the substance of the
245 ordinance having been published as required by law, in the meantime, was finally passed by the
246 Council on the ___ day of _____ 2019.

247

248 ATTEST:

249

250

251 _____
Kimberly R. Nichols, City Clerk

252

253

254 Approved by me, this _____ day of _____ 2019.

255

256

257

258 _____
Jacob R. Day, Mayor

John R. Heath, City Council
President

Finance Department / HCDD

MEMO

To: Keith Cordrey

From: Deborah Stam

Subject: Ordinance – Budget Amendment – Acceptance of Additional FY18 Maryland Community Health Resources Commission (CHRC) Grant Funds Awarded to the Salisbury Fire Department Through the Wicomico County Health Department

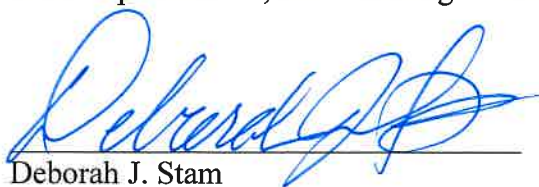
Date: August 23, 2019

In 2018 the Wicomico County Health Department (WiCHD), in conjunction with the City of Salisbury, applied for funds through the Maryland Community Health Resources Commission (CHRC) grant program. The CHRC awarded the WiCHD FY18 funds in the amount of \$90,000, and the WiCHD previously sub-granted \$50,000 of that award to the Salisbury Fire Department for the Salisbury-Wicomico Firstcare Team (SWIFT). Those funds were appropriated via Ordinance 2503.

Of the remaining \$40,000 in FY18 funding that was received by the WiCHD from the CHRC, the WiCHD is now sub-granting \$31,920 to the Salisbury Fire Dept. These funds are to be added to the existing SWIFT grant project account #21009, and these sub-granted funds shall also be used to operate the SWIFT program.

Attached is a copy of the MOU / Contract Approval Form for the additional \$31,920 in CHRC funds which will be signed by the Mayor. Also attached is an Ordinance approving a budget amendment of the grant fund to appropriate the additional monies.

Please forward this information to the City Council to be placed on the work session agenda for the September 3, 2019 meeting, then on the legislative agenda for first reading at the September 9, 2019 meeting, and second reading / final passage at the September 23, 2019 meeting. Thank you for your assistance.



Deborah J. Stam
Grants Manager
Finance Department / HCDD

Attachments

CC: Olga Butar
Julia Glanz
Andy Kitzrow
Kim Nichols
Diane Carter
John Tull
Mark Tilghman
Kristine Devine
Robert McClure



Wicomico County Health Department

108 East Main Street • Salisbury, Maryland 21801

Lori Brewster, MS, APRN/BC, LCADC • Health Officer



MOU/CONTRACT APPROVAL FORM

All Memoranda of Understanding/Agreement and contracts ("MOU") between this agency and another agency must go through the following approval process. Please place this form on top of the MOU/BAA and retain in the file.

Staff submitting MOU: Complete this section before submitting to Program Supervisor.

Date: 5/14/19 PCA: F151N 133 FY: 20 Amount: \$50,000 40,000

Start Date: 7/1/19 End Date: 6/30/20

Staff Initiating MOU/Contract: Lori Brewster

Provider/Contractor/Vendor Name: Salisbury Fire Department

Brief description of services: Administration of SWIFT program

Business Associate Agreement attached? Yes N/A (Not sure if you need one? [CLICK HERE.](#))

In budget or approved in writing by funder? Yes (attach documentation as needed) No

Submitted for a 2nd time? Yes (reason: _____) No

PO # or Credit Card Purchase ID # ([See updated purchasing guidelines](#)): _____

Managers approving MOU: sign (in order) and send to next approver.

Must be signed by all* for final approval; Final approver will return to submitting staff.

Program Supervisor: _____ Date: _____

Program Director: _____ Date: _____

Fiscal Administrator: Bandy Wick Date: 5/14/19

Health Officer: Lori Brewster Date: 5/15/19

Manager denying MOU: sign, state reason(s)/needed changes, and return to Program Supervisor.

Denied by: _____

Reason(s) denied (changes to be made before resubmitted/approval): _____

Date returned: _____

* Unless Health Officer indicates otherwise

Updated April 12, 2018



Public Health
Prevent Promote Protect
Wicomico County
Health Department

Wicomico County Health Department

108 East Main Street • Salisbury, Maryland 21801

Lori Brewster, MS, APRN/BC, LCADC • Health Officer



MEMORANDUM OF UNDERSTANDING - FISCAL YEAR 2020 WICOMICO COUNTY HEALTH DEPARTMENT and SALISBURY FIRE DEPARTMENT

I. BACKGROUND

The Wicomico County Health Department (WiCHD) received funding from the Maryland Community Health Resource Commission (MHCRC) in the amount of \$40,000 for the Salisbury Wicomico Firstcare Team (SWIFT). The program is comprised of a team that includes a Salisbury Fire Department emergency medical technician (EMT), a nurse practitioner, and a Peninsula Regional Medical Center registered nurse to conduct welfare checks, case management, safety planning, prescription reviews, and referrals for frequent utilizers of 911 EMS for non-emergency reasons.

II. AGREEMENT

The following agreement is entered into on this ____ day of _____ 2019, by and between the Wicomico County Health Department (WiCHD) and Salisbury Fire Department (Contractor) regarding payment of personnel and equipment as needed by the SWIFT EMT and sets for the following deliverables:

Contractor agrees to:

1. Provide a city owned vehicle equipped with basic life support equipment. The assigned EMT and RN/NP shall meet at a pre-arranged SFD location.
2. Notify WiCHD of regularly scheduled Quality Assurance/Quality Improvement Committee meetings.
3. Provide data on program participants and program outcomes when requested.
4. Provide notification to WiCHD prior to the purchase of any equipment.
5. Invoice WiCHD for three quarters for no more than \$10,640/quarter for personnel and equipment. Invoices should be addressed to:

Wicomico County Health Department
ATTN: Lori Brewster or Cathey Insley
108 East Main Street
Salisbury MD 21801

*Total funding sub-awarded
to City of Salisbury = \$31,920

All invoices must include:

1. Invoice date;
2. Vendor name, mailing address and tax ID number;
3. Itemized list of services provided;
4. Total amount due.

The Wicomico County Health Department agrees to:

1. Provide a part time nurse practitioner if PRMC is unable.
2. Participate in Quality Assurance/Quality Improvement Committee meetings.
3. Provide data analysis and referrals to additional programs and services when requested.
4. Review all equipment purchase requests within 24 hours.
5. Pay Contractor up to \$10,640/quarter for personnel and equipment once invoices are received.

Neither party to the Memorandum of Understanding shall be deemed the agent, servant, or employee of the other, nor shall this agreement be construed as a contract to procure goods or services under the laws of the State of Maryland.

This agreement will terminate on June 30, 2020 or by providing ten (10) days written notification by either party.

III. SIGNATURES ACKNOWLEDGING AGREEMENT

For the Wicomico County Health Department:



Signature

Printed Name: Lori Brewster, M.S., APRN/BC, LCADC
Title: Health Officer



Date

For the Contractor:

Signature

Printed Name: Jacob R. Day
Title: Mayor, City of Salisbury

Date

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ORDINANCE NO. 2559

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE GRANT FUND TO APPROPRIATE FUNDS TO OPERATE THE SALISBURY-WICOMICO FIRSTCARE TEAM (SWIFT).

WHEREAS, the Wicomico County Health Department (WiCHD), in conjunction with the City of Salisbury, applied for funds through the Maryland Community Health Resources Commission (CHRC) grant program; and

WHEREAS, the CHRC awarded the WiCHD funds in FY2018 in the amount of \$90,000; and

WHEREAS, the WiCHD has previously sub-granted \$50,000 to the City of Salisbury, those funds being appropriated via Ordinance 2503; and

WHEREAS, of the remaining \$40,000 in FY18 funding that was received by the WiCHD from the CHRC, the WiCHD is now sub-granting \$31,920 of that funding to the City of Salisbury; and

WHEREAS, these funds are to be added to existing SWIFT grant project account #21009; and

WHEREAS, the sub-granted funds shall be used to operate the Salisbury-Wicomico Firstcare Team (SWIFT); and

WHEREAS, the City of Salisbury must enter into a new sub-grant agreement with the WiCHD defining how these funds must be expended; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT THE City of Salisbury accepts the sub-granted funds of \$31,920 and authorizes the Mayor to enter into a sub-grant agreement with the Wicomico County Health Department for the expenditure of these funds.

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF SALISBURY, MARYLAND, that the City's Grant Fund Budget be amended as follows:

- 1) Increase SWIFT Grant Revenue by \$31,920
- 2) Increase SWIFT Grant Expense by \$31,920

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of

1 Salisbury held on this 9th day of September, 2019, and thereafter, a statement of the substance of
2 the Ordinance having been published as required by law, was finally passed by the Council on
3 the 23rd day of September, 2019.
4
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6
7

8 **ATTEST:**
9

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11
12
13 _____
14 Kimberly R. Nichols, City Clerk

15 _____
16 John R. Heath, President
17 Salisbury City Council

18 APPROVED BY ME THIS _____ day of _____, 2019.
19
20

21 _____
22 Jacob R. Day, Mayor
23



City of
Salisbury
Jacob R. Day, Mayor

To: City Council

From: Julia Glanz, City Administrator

Subject: Accepting funds for the Downtown Salisbury Bark Park

Date: August 28, 2019

In the beginning of July 2019 the City of Salisbury partnered with Patronicity, Sperry Van Ness, and SVN Miller Commercial to raise funds for the Downtown Salisbury Bark Park. If the Salisbury community could raise \$5,000 with the help of the crowd funding site Patronicity, SVN and SVN Miller Commercial would each match with \$5,000. The community met that goal! I recommend accepting the total funds of \$15,125 for the future Downtown Salisbury Bark Park to be located on the grass lot next to parking lot 33 across from Ugly Pie, Chesapeake East, and the Mad Hatter. A special thank you to Fetch Dog Co., Michelle's Pretty Paws, Muddy Paws, and Cathy's Pet Salon & Spa that offered incentives for donating to the cause.

I'd also like to recognize Avery Hall Insurance for their sizable contribution of \$1,000. Finally this couldn't be possible without the contributions from SVN and SVN Miller Commercial.

We look forward to serving our four legged citizens with this new park.

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ORDINANCE NO. 2560

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE CITY'S CAPITAL PROJECT FUND BUDGET AND TO ACCEPT DONATIONS AND APPROPRIATE FUNDS FOR A BARK PARK.

WHEREAS, the City of Salisbury partnered with Sperry Van Ness and SVN Miller Commercial Real Estate to raise funds for a Bark Park in Downtown Salisbury; and

WHEREAS, the City of Salisbury worked with Patronicity to crowd fund and raise at least \$5,000 for the park; and

WHEREAS, once the City met its goal, SVN National and SVN Miller would each donate \$5,000 towards the Bark Park; and

WHEREAS, the City of Salisbury Community raised \$5,125; and

WHEREAS, both the City Administrator and the Mayor have recommended that the City accept the monetary donations and allocate all \$15,125 towards materials for the Bark Park.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City accepts the monetary donations and that the City's Capital Projects Fund Budget be and hereby is amended as follows:

- 1) Increase Contribution Revenue by \$15,125
- 2) Increase Construction Expense by \$15,125

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this ____ day of _____ 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the ____ day of _____, 2019.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS ____ day of _____, 2019.

Jacob R. Day, Mayor