



**SALISBURY CITY COUNCIL
WORK SESSION AGENDA**

**SEPTEMBER 16, 2019
COUNCIL CHAMBERS
GOVERNMENT OFFICE BUILDING**

- 4:30 p.m. Budget Ordinance to appropriate funds received from the recovery and recycling of scrap metal and the recovery of funds associated with a broken employment contract – Colonel Dave Meienschein
- 4:40 p.m. Motion to Convene in Closed Session to consult with counsel to obtain legal advice on a legal matter in accordance with the Annotated Code of Maryland §3-305(b)(7)
- __ p.m. Convene in Open Session/Council discussion
- __ p.m. Adjournment

*Times shown are approximate. Council reserves the right to adjust the agenda as circumstances warrant.
The Council reserves the right to convene in Closed Session as permitted under the Annotated Code of Maryland 3-305(b).*



City of
Salisbury
Jacob R. Day, Mayor

September 6, 2019

TO: Julia Glanz
FROM: Colonel David Meienschein
SUBJECT: Ordinance – Budget Amendment

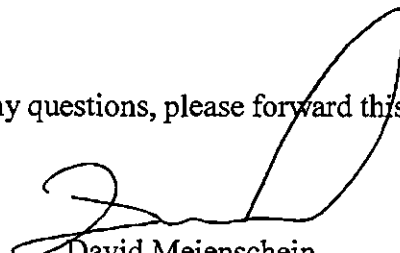
The Salisbury Police Department has recovered funds associated with the recovery of recycled metals & brass from the police firing range in the amount of \$3,118.60. The ammunition utilized during the training has brass casings which are collected and stored. When the storage bins are full the officers transport the brass casings to Delmarva Recycling Inc., and they pay us the fair market value for the brass. The monies collected for the brass casings are forwarded to the City and deposited in the General Fund.

The members of the Salisbury Police Department are required to enter into a 5-year contract prior to being hired as a police officer. When officer's leave service on their own accord they are required to reimburse the City of Salisbury a prorated amount based of the time remaining on their contract. The purpose is for the city to recoup some of the police academy training and tailored uniform cost for items that cannot be reissued.

In a recent case the police department received reimbursement for a broken contract in the amount of \$4,958.91.00. The monies collected for the brass casings are forwarded to the City and deposited in the General Fund.

I am requesting that all funds recovered be transferred from General Revenue to the SPD Small Tools Account. Furthermore, I am requesting the attached Budget Amendment recognize that this revenue has been received by the City and will be transferred to SPD and increase the Police Department budget (Small tools Acct: 21021-546009) in the total amount of \$8,077.51 to be utilized for police equipment and supplies.

Unless you or the Mayor have further any questions, please forward this Ordinance to the City Council.



David Meienschein
Assistant Chief of Police

Salisbury Police Department
699 W. Salisbury Blvd. Salisbury, MD 21801
410-548-3165
www.salisburypd.com

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY20 GENERAL FUND BUDGET TO APPROPRIATE THE FUNDS RECEIVED FROM THE RECOVERY AND RECYCLING OF SCRAPE METAL AND THE RECOVERY OF FUNDS ASSOCIATED WITH A BROKEN EMPLOYMENT CONTRACT.

WHEREAS, the Salisbury Police Department (SPD) has recycled metal and brass shell casings recovered as a result of firearms qualifications; and

WHEREAS, as a result of recycling through Delmarva Recycling, Inc. these shell casing have resulted in a payment to SPD in the amount of \$3,118.60; and

WHEREAS, the Salisbury Police Department has recovered \$4,958.91 as a result of an SPD Police Recruit broken Employment Contract; and

WHEREAS, funds recovered from Delmarva Recycling, Inc. and the broken contract repayment total a combined amount of \$8,077.51, which has been paid to the City of Salisbury and placed in the General Fund; and

WHEREAS, the Salisbury Police Department has use for the funds received and requests that these funds in the total amount of \$8,077.51 be placed in the SPD Small Tools Account (21021-546009) which is used, in part, to purchase service police officer equipment as well as firearms supplies for SPD Police Officers; and

WHEREAS, § 7-29 of the Salisbury City Charter forbids any office, department, or agency from expending funds not appropriated; and

WHEREAS, appropriations must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that the City's Fiscal Year 2020 General Fund Budget be and is hereby amended as follows:

- 1) Increase General Fund Revenue by \$8,077.51
- 2) Increase the Police Department budget by \$8,077.51

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this _____ day of _____, 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the _____ day of _____, 2019.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

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Approved by me this _____ day of _____, 2019

Jacob R. Day, Mayor