

ORDINANCE NO. 2555

AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION FOR THE PURPOSE OF ACCEPTING MARYLAND CRIMINAL INTELLIGENCE NETWORK (MCIN) GRANT FUNDS IN THE AMOUNT OF \$369,924 AND APPROVING AN AMENDMENT TO THE FY 2020 GRANT FUND BUDGET TO APPROPRIATE FUNDS FOR THE SALISBURY FY20 MCIN PROGRAM.

WHEREAS, the City of Salisbury applied for Maryland Criminal Intelligence Network (MCIN) program funds through the Governor's Office of Crime Control and Prevention (GOCCP); and

WHEREAS, the GOCCP has awarded the City MCIN funds in the amount of \$369,924; and

WHEREAS, the Federal share of the project cost is \$369,924, and the City's share of the project cost is \$30,000; and

WHEREAS, the City's share of the project cost (\$30,000) has been previously funded through the City's Grant Match Funds account; and

WHEREAS, the City of Salisbury must enter into a grant agreement with the GOCCP defining how these funds must be expended; and

WHEREAS, the City is sub-granting funds to the following law enforcement partner agencies in the amounts listed below under the category of Consulting Fees:

1) Wicomico County State's Attorney's Office	\$97,500
2) Wicomico County Sheriff's Department	\$53,457
3) Wicomico County Health Department	\$30,266
4) Maryland State Police Department	\$10,000
5) Fruitland Police Department	\$7,000
6) Delmar Police Department	\$4,000

for a total of \$202,223.00 to be sub-awarded; and

WHEREAS, the City is retaining \$156,002.00 for Salisbury Police Department overtime costs, salary and fringe costs for the MCIN Coordinator and the MCIN Data Scientist, as well as Travel (mileage) costs; and

WHEREAS, all funds shall be used to help reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders; and

WHEREAS, the program will take the form of a state-wide network of criminal justice agencies focused on identifying, disrupting, and dismantling criminal networks through collaboration and comprehensive data sharing, both locally and statewide, with the ultimate goal of prosecuting more crimes under the Racketeering Influenced and Corrupt Organizations (RICO) Act; and

WHEREAS, § 7-29 of the Salisbury City Charter forbids the Mayor from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT the Council of the City of Salisbury, Maryland, hereby authorizes Mayor Jacob R. Day to enter into a grant agreement with the Governor's Office of Crime Control and Prevention for acceptance of these funds.

BE IT FURTHER ORDAINED that the Council of the City of Salisbury, Maryland hereby authorizes Mayor Day to sub-award funds to the aforementioned law enforcement partner agencies for the purpose of expending these funds.

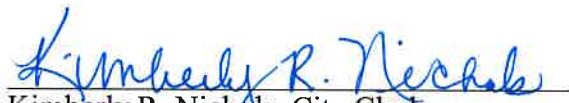
BE IT FURTHER ORDAINED that the City's Grant Fund Budget be and hereby is amended as follows:

- 1) Increase MCIN Grant Revenue by \$369,924
- 2) Increase City – Grant Match Funds Revenue by \$30,000
- 3) Increase MCIN Expenditure by \$399,924

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 12th day of August 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 26th day of August, 2019.

ATTEST:




Kimberly R. Nichols, City Clerk



John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS 27th day of AUGUST, 2019.



Jacob R. Day, Mayor

Finance Department / HCDD

MEMO

To: Keith Cordrey

From: Deborah Stam

**Subject: Ordinance – Budget Amendment – Acceptance of the
FY20 Maryland Criminal Intelligence Network (MCIN) Grant
Awarded to the Salisbury Police Department**

Date: August 1, 2019

The Salisbury Police Department (SPD) submitted a grant application to the Governor's Office of Crime Control and Prevention (GOCCP) for FY 2020 funding through the Maryland Criminal Intelligence Network (MCIN) program.

The SPD was recently awarded \$369,924 in FY20 MCIN grant funds. These funds will be utilized to help reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders. The program will take the form of a state-wide network of criminal justice agencies focused on identifying, disrupting, and dismantling criminal networks through collaboration and comprehensive data sharing, both locally and statewide, with the ultimate goal of prosecuting more crimes under the Racketeering Influenced and Corrupt Organizations (RICO) Act.

Attached is a copy of the grant award notice from the GOCCP for the FY20 MCIN funds. Also attached is an Ordinance approving a budget amendment of the grant fund to appropriate the FY20 MCIN grant funds.

Please forward this information to the City Council to be placed on the work session agenda for the August 5, 2019 meeting, and on the legislative agenda for first reading at the August 12, 2019 meeting, and second reading / final passage at the August 26, 2019 meeting. Thank you for your assistance.



Deborah J. Stam
Grants Manager
Finance Department / HCDD

Attachments

CC: Olga Butar

Julia Glanz

Andy Kitzrow

Kim Nichols

Diane Carter

Dave Meienschein

Dee Lehman

Mark Tilghman

Kristine Devine



GOVERNOR'S COORDINATING OFFICES

COMMUNITY INITIATIVES • SERVICE & VOLUNTEERISM • PERFORMANCE IMPROVEMENT
CRIME CONTROL & PREVENTION • SMALL, MINORITY & WOMEN BUSINESS AFFAIRS
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July 10, 2019

Colonel David T. Meienschein
Colonel
Salisbury Police Department
699 West Salisbury Parkway
Salisbury, MD 21801

RE: MCIN-2020-0019

Dear Colonel Meienschein:

I am pleased to inform you that your grant application entitled, "**FY20 Maryland Criminal Intelligence Network Program**," in the amount of \$369,924.00 has received approval under the Maryland Criminal Intelligence Network program. Barbara Duncan has received the grant award packet containing information and forms necessary to initiate the project.

Enclosed are the Notification of Project Commencement, Special Conditions, programmatic forms, and Budget Notice. The General Conditions for all of our awards are also located online, at www.goccp.maryland.gov. A copy of the grant award letter is also included.

It is essential, as the project director, that you submit the Notification of Project Commencement to indicate the starting date of your project within 30 calendar days after receiving your grant award packet. No financial forms can or will be processed unless the Notification of Project Commencement has been signed and uploaded to the Grants Management System.

Please be sure to review the grant award. As the project director you are responsible for the operation, administration, and the completion of the forms necessary to initiate and report project activities and comply with the special conditions. It is important that you understand all the Special Conditions attached to this award, as they are specific to your funding source. One General Condition that must be emphasized is that none of the principal activities of the project may be sub-awarded to another organization without written prior approval by the Governor's Office of Crime Control and Prevention.

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Sample copies of your programmatic reporting questions are included with this award package, but you are required to complete all reporting electronically, using our web-based Grants Management System (GMS, https://grants.goccp.maryland.gov/BLIS_GOCCP). Training videos and a downloadable GMS user's guide are available online at www.goccp.maryland.gov.

Electronic programmatic reports must be submitted within 15 calendar days after the end of each quarter. Electronic financial reports must be submitted within 30 calendar days after the end of each quarter. Submitted reports that have not yet been approved may be sent back to you electronically for edits if requested.

Approved electronic financial reports may only be revised manually, not electronically, by submitting a revised financial report as a paper hard copy or a scan of the paper document. Revisions are allowed to be submitted up to 60 days after the end date of each quarter. These revisions are only accepted if the initial quarterly report was submitted within the mandatory time frame noted above.

Any request for changes or modifications to the project as awarded must be made online using the Grants Management System.

If the purchase of furniture/equipment is part of this grant project and you are a governmental agency, it is required that such purchases are made by competitive bid or through your approved governmental procurement process and that inventory records be maintained.

Should you have any questions or need any clarification regarding this award, please have your award number when you call so that you can be referred to the appropriate program manager (Quentin Jones) or fiscal team member (Karlyssa Childers). This will enable us to provide you with technical assistance and information in a timely manner.

Sincerely,



Quentin Jones

Funding Manager

cc: Chief Barbara Duncan



Governor's Office of Crime Control and Prevention

Regional Monitor
Fiscal Specialist:

Jones, Quentin
Childers, Kartyssa

Budget Notice

Grant Award Number:	MCIN-2020-0019	
Sub-recipient:	Salisbury Police Department	
Project Title:	FY20 Maryland Criminal Intelligence Network Program	
Implementing Agency:	Salisbury Police Department	
Award Period:	07/01/2019 - 06/30/2020	CFDA: STATE

Funding Summary	Grant Funds	100.0 %	\$369,924.00
	Cash Match	0.0 %	\$0.00
	In-Kind Match	0.0 %	\$0.00
	Total Project Funds		\$369,924.00

Personnel

Description of Position	Salary Type	Funding	Total Budget
Law Enforcement	Overtime	Grant Funds	\$50,000.00
MCIN Coordinator	Fringe	Grant Funds	\$10,821.00
MCIN Coordinator	Salary	Grant Funds	\$36,071.00
MCIN Data Scientist	Fringe	Grant Funds	\$13,600.00
MCIN Data Scientist	Salary	Grant Funds	\$45,336.00

Personnel Total: \$155,828.00

Travel

Description	Funding	Quantity	Unit Cost	Total Budget
Mileage	Grant Funds	300	\$0.58	\$174.00

Travel Total: \$174.00

Contractual Services

Description	Funding	Quantity	Unit Cost	Total Budget
Delmar Police Department - Overtime	Grant Funds	80	\$50.00	\$4,000.00
Fruitland Police Department - Overtime	Grant Funds	140	\$50.00	\$7,000.00
Heroin Coordinator- Wicomico County	Grant Funds	1	\$38,457.00	\$38,457.00
Maryland State Police -Overtime	Grant Funds	1	\$10,000.00	\$10,000.00
Peer Recovery Support Specialist- Wicomico County Health Department	Grant Funds	1	\$30,266.00	\$30,266.00
Wicomico County Community Prosecutor	Grant Funds	1	\$97,500.00	\$97,500.00
Wicomico County Sheriff's Department - Overtime	Grant Funds	300	\$50.00	\$15,000.00

Contractual Services Total: \$202,223.00

Other

Description	Funding	Quantity	Unit Cost	Total Budget
Celebrite Software	Grant Funds	1	\$11,699.00	\$11,699.00

Other Total: \$11,699.00



Governor's Office of Crime Control and Prevention


Regional Monitor
Fiscal Specialist

Jones, Quentin
Childers, Kariyssa

Budget Notice

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Sub-recipient:	Salisbury Police Department	
Project Title:	FY20 Maryland Criminal Intelligence Network Program	
Implementing Agency:	Salisbury Police Department	
Award Period:	07/01/2019 - 06/30/2020	CFDA: STATE

Funding Summary	Grant Funds	100.0 %	\$369,924.00
	Cash Match	0.0 %	\$0.00
	In-Kind Match	0.0 %	\$0.00
	Total Project Funds		\$369,924.00

Approved: 

 Governor's Office of Crime Control and Prevention Authorized Representative

Effective Date: 7/1/2019