



**SALISBURY CITY COUNCIL
WORK SESSION AGENDA**

AUGUST 5, 2019

**COUNCIL CHAMBERS
GOVERNMENT OFFICE BUILDING**

- 4:30 p.m. Updating the Fire Code- Business Licenses – Fire Chief John Tull, Fire Marshal Eric Cramer

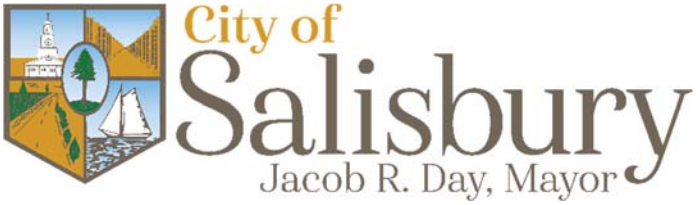
- 4:45 p.m. Aldi Budget Amendment for lights – DID Director Amanda Pollack

- *5:10 p.m. Acceptance of FY20 MCIN Grant Funds Awarded to the Salisbury Police Department – Grants Manager Deborah Stam, Colonel Dave Meienschein

- 5:25 p.m. Council discussion

- 5:30 p.m. Adjournment

*Times shown are approximate. Council reserves the right to adjust the agenda as circumstances warrant.
The Council reserves the right to convene in Closed Session as permitted under the Annotated Code of Maryland 3-305(b).*



MEMORANDUM

To: Julia Glanz, City Administrator
From: Eric Cramer, Fire Marshal
Date: July 10, 2019
Re: **Updating Fire Inspection Requirements**

Please see the attached ordinance to require a favorable fire inspection prior to the issuance of certain City licenses.

Should you require any additional information, please do not hesitate to contact me.

ORDINANCE No. _____

AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND THE MUNICIPAL CODE, TITLE 5-BUSINESS LICENSES AND REGULATIONS, CHAPTER 5.04-COMMERCIAL DISTRICT MANAGEMENT AUTHORITY; CHAPTER 5.32-TRANSIENT MERCHANTS AND MOBILE VENDORS; CHAPTER 5.44-PLAYS, CONCERTS AND CIRCUSES; AND CHAPTER 5.52-RESTAURANTS IN CONNECTION WITH ADDING CITY FIRE MARSHAL INSPECTION AND APPROVAL REQUIREMENTS TO ENSURE COMPLIANCE WITH THE CITY FIRE PREVENTION CODE.

WHEREAS, the ongoing application, administration and enforcement of the City of Salisbury Municipal Code demonstrates the need for periodic review, evaluation and amendment; and

WHEREAS, the City of Salisbury desires to require all applications for an annual downtown business license to include a report of inspection and approval by the City Fire Marshal to ensure compliance with the City’s fire prevention code prior to issuance of a license; and

WHEREAS, the City of Salisbury desires to require any mobile vendor engaged in the preparation and/or sale of food to include a report of inspection and approval by the City Fire Marshal to ensure compliance with the City’s fire prevention code prior to issuance of a license; and

WHEREAS, the City of Salisbury desires to require any license application for a play, farce, interlude, show, opera, concert, circus, menagerie, or other public exhibition of any kind to include a report of inspection and approval by the City Fire Marshal to ensure compliance with the City’s fire prevention code prior to issuance of a license; and

WHEREAS, the City of Salisbury desires to require any application for a restaurant license to include a report of inspection and approval by the City Fire Marshal of compliance with the City’s fire prevention code prior to issuance of a license; and

WHEREAS, the City of Salisbury has adopted the State Fire Prevention Code with certain local amendments.

NOW, THEREFORE, be it enacted and ordained by the City of Salisbury, that Title 5-Business Licenses and Regulations of the City of Salisbury Municipal Code is hereby amended as follows:

Chapter 5.04 - COMMERCIAL DISTRICT MANAGEMENT AUTHORITY
5.04.040 - Downtown business district license.

- A. No person shall operate any business establishment within the downtown business district without obtaining an annual license, to be known as the "downtown business district license," from the ~~treasurer~~ *Director of Finance* of the city. The operator of any exempt establishment shall not be required to obtain a business district license and shall not be eligible to use the management services provided by the business association for

50 the district. To the extent that the central Salisbury revitalization district includes within
51 its boundaries a public market owned by the city, ~~any~~ and business operated by any
52 merchant in such market shall be included within the downtown business district and
53 subject to this chapter.

- 54
- 55 B. The fee for the downtown business district license shall be as set forth in Exhibit B,
56 Section 5.04.160.
- 57
- 58 C. The business association shall certify to the ~~treasurer~~ Director of Finance on a yearly
59 basis the following:
- 60
- 61 1. The name, business address and mailing address of the person(s) responsible for
62 payment of the downtown business district license fee for each business
63 establishment;
 - 64 2. The fee due from each business establishment, other than an exempt
65 establishment.
- 66
- 67 D. The downtown business district license fee shall be in two categories: category one,
68 pertaining to retailers; and category two, pertaining to professional service, rental and all
69 nonretail establishments in the district. The rate for the 1988 calendar year shall be as set
70 forth in Exhibit B, Section 5.04.160. There shall be no rate change for successive years
71 unless the district, by a majority vote of the licensees therein, suggests a rate change,
72 which shall be ratified by the mayor and city council by ordinance.
- 73
- 74 E. The ~~treasurer~~ Director of Finance shall collect the fee from the responsible person of
75 each business establishment. The downtown business district license fee shall be due and
76 payable on January 1st of each and every year, and the entire charge prescribed for the
77 year shall be collected when the license is issued. The ~~treasurer~~ Director of Finance
78 shall not collect the downtown business district license fee due and payable on January
79 1, 1999, January 1, 2000, January 1, 2001, January 1, 2002 and January 1, 2003.
- 80
- 81 F. Subject to all applicable provisions of other ordinances of the city, statutes of Maryland
82 and laws of the federal government, the downtown business district licenses shall be
83 transferable, upon written notice to the ~~treasurer~~ Director of Finance, and renewable
84 from year to year during the continuous operation of the business by the downtown
85 business district licensee within the downtown business district and so long as such area
86 continues to be designated as a commercial district.
- 87
- 88 G. In the event that any person commences business operations in the business district
89 subsequent to January 1st in any year, the ~~treasurer~~ Director of Finance may prorate the
90 amount of the fee due and payable based on the number of months of operation during
91 the licensing year. There shall be no refund for any business that ceases operation during
92 the licensing year.
- 93
- 94 H. Every establishment, subject to the provisions of this section, shall, upon application for
95 an annual license, submit proof of an inspection and approval by the City Fire Marshal
96 showing compliance with the City's fire prevention code prior to the issuance of a
97 license under this chapter.
- 98

Chapter 5.32 – TRANSIENT MERCHANTS AND MOBILE VENDORS

5.32.080 - Investigation—Issuance of license—Determination of threat to health, safety and welfare.

A. The Business Development Director shall contact the city police and fire departments and may contact any other agency of the city government as he or she deems necessary in connection with any investigation under this chapter.

B. Unless after investigation the Business Development Director finds that the person making the application has not complied with this chapter, or the Business Development Director ~~or~~, chief of police, or chief of the fire department determines that the person being licensed as a mobile vendor or transient merchant may be a threat to the health, safety and welfare of the citizens of the city, he or she shall issue a license upon the posting of the bond as provided in Section 5.32.060. No license shall be issued to any holder of a license previously issued under this chapter within one year of a revocation of the previous license.

C. In determining the threat to health, safety and welfare, the Business Development Director shall consider the reputation of the person seeking the license, his or her criminal record, if any, and license history in this or other jurisdictions as reported to the Business Development Director by the police department, fire department, or any other department or agency of the city government. Emphasis in reaching a decision shall be given to any convictions for crimes of violence, sex offenses, violations of the gaming, narcotic and alcoholic beverage laws and fraud.

D. A mobile vendor engaged in the preparation and/or sale of food or other similar activity shall submit proof of an inspection and approval by the City Fire Marshal showing compliance with the City's fire prevention code prior to the issuance of a license under this chapter.

Chapter 5.44 - PLAYS, CONCERTS AND CIRCUSES

5.44.10 - License required—Fees.

A. Except as provided in Section 5.44.020, it is unlawful for any person within the corporate limits of the city to present any play, farce, interlude, show, opera, concert, circus, menagerie or other public exhibition of any kind whatsoever for gain, directly or indirectly, unless he shall first have obtained a license therefor from the city clerk.

B. The license fee required to be paid for a license under this section shall be as follows:

1. For every circus or feats of horsemanship performed under a covering of canvas or any other material temporarily erected for that purpose: seventy-five dollars (\$75.00) for each day;

2. For every other exhibition of any kind whatsoever: five dollars (\$5.00) for each day.

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5.44.020 - License required for halls presenting entertainment—Fees—Duration of license.

- A. It is unlawful for any person owning or renting a hall located within the corporate limits of the city, fitted up permanently for giving entertainments, as referred to in Section 5.44.010, for gain, to permit such hall to be used for such purpose without first obtaining a license therefor from the city clerk. A license fee of fifty dollars (\$50.00) per year shall be paid therefor. When any entertainment, as referred to in Section 5.44.010, is presented in any hall licensed under this section, the license required under Section 5.44.010 need not be obtained.
- B. Licenses issued under the provisions of this section shall expire on the last day of the year in which issued. All such licenses issued during any year shall be charged for on a pro rata basis from the date of issue until the end of the year in which issued.

5.44.030 – Safety requirements

No license, in accordance with this chapter, shall be issued prior to an inspection and approval by the City Fire Marshal showing compliance with the City fire prevention code.

Chapter 5.52 - RESTAURANTS

5.52.030 - Application for license—Contents.

- A. An application for a restaurant license under this chapter shall be made in writing on a form supplied by the city clerk. In such application, the applicant shall agree to conform to all provisions of this chapter and other ordinances of the city and the rules and regulations governing restaurants, to permit such examinations and inspections as may be deemed necessary by the health officer or assistant health officer and to the revocation of the restaurant license at any time for failure to comply with the provisions of this chapter and other ordinances of the city and the rules and regulations governing restaurants.
- B. Any person requesting a restaurant license under this chapter shall complete and sign an application as provided for in subsection (A) of this section, which shall be filed with the city clerk.
- C. An application for a restaurant license under this chapter shall include a report of inspection and approval by the City Fire Marshal showing compliance with the City Fire Prevention Code.

Explanation:

* ITALICIZED AND UNDERLINED PRINT INDICATES MATERIAL ADDED TO EXISTING LAW.

Bolded and struck through print indicates material deleted from existing law.

AND BE IT FURTHER ORDAINED AND ENACTED BY THE CITY OF SALISBURY, MARYLAND, THAT this ordinance shall take effect immediately upon adoption.

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THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this ____ day of _____ 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the ____ day of _____, 2019.

ATTEST:

Kimberly R. Nichols
CITY CLERK

John R. Heath
PRESIDENT, City Council

APPROVED BY ME THIS _____ day of _____, 2019

Jacob R. Day, Mayor



City of
Salisbury
Jacob R. Day, Mayor

To: Julia Glanz, City Administrator
From: Amanda H. Pollack, P.E., Director of Infrastructure & Development
Date: July 23, 2019
Re: Budget Amendment – Aldi street light fee in lieu of

AP

The Department of Infrastructure & Development received a request from PennTex Ventures regarding the installation of street lights along Dagsboro Road at the new Aldi store. Please see the attached letter dated July 16, 2019. The approved construction drawings showed five (5) new City standard street lights along Dagsboro Road. The installation of the street lights were also referenced in the Public Works Agreement and discussed at the pre-construction meeting. The street lights have not been installed.

PennTex is requesting being allowed to pay a fee in lieu of installing the street lights. Per the attached letter, their reasons include that there is adequate lighting already on that portion of Dagsboro Road, that the lights detract from the aesthetics and that the lights would be in conflict with their landscaping. PennTex is offering \$35,000 to the City. The Department of Infrastructure and Development agrees that this is an adequate offer to furnish and install five (5) street lights.

If the City accepts the fee in lieu of, the Department of Infrastructure and Development recommends using the funds for either installing street lights in areas that do not have lights, or replacing old street lights and upgrading to the new City standard.

The Department of Infrastructure and Development does not want to make a fee in lieu of program for street lights the norm. It is our preference to have developers install street lights on the adjacent City owned streets, per our standard. Due to the various factors listed in the attached PennTex letter and since the parking lot lighting also lights the roadway, we can support the fee in lieu of in this unique situation.

Unless you or the Mayor have further questions, please forward a copy of this memo and the ordinance to the City Council.

July 16, 2019

Ms. Amanda Pollack, P.E., Director
Department of Infrastructure and Development
City of Salisbury
125 N. Division Street – Room 202
Salisbury, MD 21801
E – Apollack@salisbury.md
P – 410.548.3170

Re: Streetlighting – Aldi Grocery Market
30248 Dagsboro Road, Salisbury, MD 21804

Dear Ms. Pollack,

As you know, in conjunction with the development of the above noted project, we entered into a Public Works Agreement (hereinafter 'PWA') which outlined certain improvements to be provided by the developer, Penntex Ventures, LLC (hereinafter 'PTV').

One of the improvements required by the PWA is installation of five (5) new City standard streetlights along Dagsboro Road. On behalf of Penntex Ventures, LLC; the developer of the project, please accept this letter as our formal request that we be permitted to provide a fee to the City of Salisbury in the amount of \$35,000 in lieu of installation of the lights.

The intent of the lighting is to provide illumination of the roadway and pedestrian walkways along Dagsboro Road. That said, there currently exist streetlights along the opposite side of Dagsboro Road which provide an adequate light level and which were further supplemented by parking lot lighting installed in conjunction with the Aldi project. We believe that to install five (5) additional lights would detract from the aesthetics by 'over-lighting' the area. Further, the location of the City lights is in direct conflict with landscaping and street trees installed along Dagsboro Road in conjunction with the Aldi; the heads would be located between the canopies.

PTV believes that the dollars associated with this improvement requirement could be better spent in other areas of Salisbury where there is a greater need for streetlighting. Accordingly, we respectfully request that the City accept the noted payment of a fee in lieu of the installation of the lighting; whereby the City can choose to allocate such funding to some other part of the City where better lighting is warranted.



400 Penn Center Boulevard, Building 4
Suite 1000
Pittsburgh, PA 15235
T: 724-420-5367
F: 724-420-5369

On behalf of PTV, please accept my thanks in advance for your consideration of this request. At your convenience, kindly advise us of the City's position as to our request and we will proceed accordingly in effort to bring this project to a close.

As always, please feel free to call or email me at your convenience with any questions, comments, concerns or need to discuss the above in greater detail.

Warmest Regards,

PennTex Ventures, LLC

By:

A handwritten signature in blue ink, appearing to read "Ted Donald", written over a horizontal line.

Ted Donald, Executive Vice President

Cc: A. Weinman, CFO, VP of Construction – PTV

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE FY2020 BUDGET TO APPROPRIATE A DEVELOPER CONTRIBUTION FOR STREET LIGHTING IMPROVEMENTS.

WHEREAS, the City of Salisbury Department of Infrastructure and Development has received a request from PennTex Ventures to pay a fee in lieu of installing streetlights along Dagsboro Road associated with the Aldi project; and

WHEREAS, PennTex Ventures has committed to pay the amount of \$35,000 in lieu of installing five (5) streetlights; and

WHEREAS, the Department of Infrastructure and Development seeks to use the developer contribution to perform streetlight improvements throughout the City where there are no streetlights or where streetlights are in need of replacement or upgrade; and

WHEREAS, the Department of Infrastructure and Development has reviewed the site in question and is satisfied that there is sufficient lighting along Dagsboro Road where the Aldi project is located.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that the City's Fiscal Year 2020 budget is hereby amended as follows:

1. Increase the Developer Reimbursements (01000-424250) budget by \$35,000.00
2. Increase the Traffic Control and Highway Lighting Operating (22000-546006) budget by \$35,000.00

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the ___ day of _____, 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the ___ day of _____, 2019.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS:

_____ day of _____, 2019

Jacob R. Day, Mayor

Finance Department / HCDD

MEMO

To: Keith Cordrey

From: Deborah Stam

**Subject: Ordinance – Budget Amendment – Acceptance of the
FY20 Maryland Criminal Intelligence Network (MCIN) Grant
Awarded to the Salisbury Police Department**

Date: August 1, 2019

The Salisbury Police Department (SPD) submitted a grant application to the Governor's Office of Crime Control and Prevention (GOCCP) for FY 2020 funding through the Maryland Criminal Intelligence Network (MCIN) program.

The SPD was recently awarded \$369,924 in FY20 MCIN grant funds. These funds will be utilized to help reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders. The program will take the form of a state-wide network of criminal justice agencies focused on identifying, disrupting, and dismantling criminal networks through collaboration and comprehensive data sharing, both locally and statewide, with the ultimate goal of prosecuting more crimes under the Racketeering Influenced and Corrupt Organizations (RICO) Act.

Attached is a copy of the grant award notice from the GOCCP for the FY20 MCIN funds. Also attached is an Ordinance approving a budget amendment of the grant fund to appropriate the FY20 MCIN grant funds.

Please forward this information to the City Council to be placed on the work session agenda for the August 5, 2019 meeting, and on the legislative agenda for first reading at the August 12, 2019 meeting, and second reading / final passage at the August 26, 2019 meeting. Thank you for your assistance.



Deborah J. Stam
Grants Manager
Finance Department / HCDD

Attachments

CC: Olga Butar
Julia Glanz
Andy Kitzrow
Kim Nichols
Diane Carter
Dave Meienschein
Dee Lehman
Mark Tilghman
Kristine Devine



GOVERNOR'S COORDINATING OFFICES

COMMUNITY INITIATIVES • SERVICE & VOLUNTEERISM • PERFORMANCE IMPROVEMENT
CRIME CONTROL & PREVENTION • SMALL, MINORITY & WOMEN BUSINESS AFFAIRS
CHILDREN • DEAF & HARD OF HEARING

July 10, 2019

Colonel David T. Meienschein
Colonel
Salisbury Police Department
699 West Salisbury Parkway
Salisbury, MD 21801

RE: MCIN-2020-0019

Dear Colonel Meienschein:

I am pleased to inform you that your grant application entitled, "**FY20 Maryland Criminal Intelligence Network Program**," in the amount of \$369,924.00 has received approval under the Maryland Criminal Intelligence Network program. Barbara Duncan has received the grant award packet containing information and forms necessary to initiate the project.

Enclosed are the Notification of Project Commencement, Special Conditions, programmatic forms, and Budget Notice. The General Conditions for all of our awards are also located online, at www.goccp.maryland.gov. A copy of the grant award letter is also included.

It is essential, as the project director, that you submit the Notification of Project Commencement to indicate the starting date of your project within 30 calendar days after receiving your grant award packet. No financial forms can or will be processed unless the Notification of Project Commencement has been signed and uploaded to the Grants Management System.

Please be sure to review the grant award. As the project director you are responsible for the operation, administration, and the completion of the forms necessary to initiate and report project activities and comply with the special conditions. It is important that you understand all the Special Conditions attached to this award, as they are specific to your funding source. One General Condition that must be emphasized is that none of the principal activities of the project may be sub-awarded to another organization without written prior approval by the Governor's Office of Crime Control and Prevention.

Sample copies of your programmatic reporting questions are included with this award package, but you are required to complete all reporting electronically, using our web-based Grants Management System (GMS, https://grants.goccp.maryland.gov/BLIS_GOCCP). Training videos and a downloadable GMS user's guide are available online at www.goccp.maryland.gov.

Electronic programmatic reports must be submitted within 15 calendar days after the end of each quarter. Electronic financial reports must be submitted within 30 calendar days after the end of each quarter. Submitted reports that have not yet been approved may be sent back to you electronically for edits if requested.

Approved electronic financial reports may only be revised manually, not electronically, by submitting a revised financial report as a paper hard copy or a scan of the paper document. Revisions are allowed to be submitted up to 60 days after the end date of each quarter. These revisions are only accepted if the initial quarterly report was submitted within the mandatory time frame noted above.

Any request for changes or modifications to the project as awarded must be made online using the Grants Management System.

If the purchase of furniture/equipment is part of this grant project and you are a governmental agency, it is required that such purchases are made by competitive bid or through your approved governmental procurement process and that inventory records be maintained.

Should you have any questions or need any clarification regarding this award, **please have your award number when you call** so that you can be referred to the appropriate program manager (**Quentin Jones**) or fiscal team member (**Karlyssa Childers**). This will enable us to provide you with technical assistance and information in a timely manner.

Sincerely,



Quentin Jones

Funding Manager

cc: Chief Barbara Duncan



Regional Monitor
Fiscal Specialist:

Jones, Quentin
Childers, Kartyssa

Governor's Office of Crime Control and Prevention

Budget Notice

Grant Award Number:	MCIN-2020-0019	
Sub-recipient:	Salisbury Police Department	
Project Title:	FY20 Maryland Criminal Intelligence Network Program	
Implementing Agency:	Salisbury Police Department	
Award Period:	07/01/2019 - 06/30/2020	CFDA: STATE

Funding Summary	Grant Funds	100.0 %	\$369,924.00
	Cash Match	0.0 %	\$0.00
	In-Kind Match	0.0 %	\$0.00
	Total Project Funds		\$369,924.00

Personnel

Description of Position	Salary Type	Funding	Total Budget
Law Enforcement	Overtime	Grant Funds	\$50,000.00
MCIN Coordinator	Fringe	Grant Funds	\$10,821.00
MCIN Coordinator	Salary	Grant Funds	\$36,071.00
MCIN Data Scientist	Fringe	Grant Funds	\$13,600.00
MCIN Data Scientist	Salary	Grant Funds	\$45,336.00

Personnel Total: \$155,828.00

Travel

Description	Funding	Quantity	Unit Cost	Total Budget
Mileage	Grant Funds	300	\$0.58	\$174.00

Travel Total: \$174.00

Contractual Services

Description	Funding	Quantity	Unit Cost	Total Budget
Delmar Police Department - Overtime	Grant Funds	80	\$50.00	\$4,000.00
Fruitland Police Department - Overtime	Grant Funds	140	\$50.00	\$7,000.00
Heroin Coordinator- Wicomico County	Grant Funds	1	\$38,457.00	\$38,457.00
Maryland State Police -Overtime	Grant Funds	1	\$10,000.00	\$10,000.00
Peer Recovery Support Specialist- Wicomico County Health Department	Grant Funds	1	\$30,266.00	\$30,266.00
Wicomico County Community Prosecutor	Grant Funds	1	\$97,500.00	\$97,500.00
Wicomico County Sheriff's Department - Overtime	Grant Funds	300	\$50.00	\$15,000.00

Contractual Services Total: \$202,223.00

Other

Description	Funding	Quantity	Unit Cost	Total Budget
Cellebrite Software	Grant Funds	1	\$11,699.00	\$11,699.00

Other Total: \$11,699.00



Regional Monitor
Fiscal Specialist

Jones, Quentin
Childers, Karlyssa

Governor's Office of Crime Control and Prevention

Budget Notice

Grant Award Number:	MCIN-2020-0019	
Sub-recipient:	Salisbury Police Department	
Project Title:	FY20 Maryland Criminal Intelligence Network Program	
Implementing Agency:	Salisbury Police Department	
Award Period:	07/01/2019 - 06/30/2020	CFDA: STATE

Funding Summary	Grant Funds	100.0 %	\$369,924.00
	Cash Match	0.0 %	\$0.00
	In-Kind Match	0.0 %	\$0.00
	Total Project Funds		\$369,924.00

Approved: 

 Governor's Office of Crime Control and Prevention Authorized Representative

Effective Date: 7/1/2019

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION FOR THE PURPOSE OF ACCEPTING MARYLAND CRIMINAL INTELLIGENCE NETWORK (MCIN) GRANT FUNDS IN THE AMOUNT OF \$369,924 AND APPROVING AN AMENDMENT TO THE FY 2020 GRANT FUND BUDGET TO APPROPRIATE FUNDS FOR THE SALISBURY FY20 MCIN PROGRAM.

WHEREAS, the City of Salisbury applied for Maryland Criminal Intelligence Network (MCIN) program funds through the Governor's Office of Crime Control and Prevention (GOCCP); and

WHEREAS, the GOCCP has awarded the City MCIN funds in the amount of \$369,924; and

WHEREAS, the Federal share of the project cost is \$369,924, and the City's share of the project cost is \$30,000; and

WHEREAS, the City's share of the project cost (\$30,000) has been previously funded through the City's Grant Match Funds account; and

WHEREAS, the City of Salisbury must enter into a grant agreement with the GOCCP defining how these funds must be expended; and

WHEREAS, the City is sub-granting funds to the following law enforcement partner agencies in the amounts listed below under the category of Consulting Fees:

1) Wicomico County State's Attorney's Office	\$97,500
2) Wicomico County Sheriff's Department	\$53,457
3) Wicomico County Health Department	\$30,266
4) Maryland State Police Department	\$10,000
5) Fruitland Police Department	\$7,000
6) Delmar Police Department	\$4,000

for a total of \$202,223.00 to be sub-awarded; and

WHEREAS, the City is retaining \$156,002.00 for Salisbury Police Department overtime costs, salary and fringe costs for the MCIN Coordinator and the MCIN Data Scientist, as well as Travel (mileage) costs; and

WHEREAS, all funds shall be used to help reduce existing gaps in services and foster collaboration and cooperation among partner agencies and stakeholders; and

WHEREAS, the program will take the form of a state-wide network of criminal justice agencies focused on identifying, disrupting, and dismantling criminal networks through collaboration and comprehensive data sharing, both locally and statewide, with the ultimate goal of prosecuting more crimes under the Racketeering Influenced and Corrupt Organizations (RICO) Act; and

WHEREAS, § 7-29 of the Salisbury City Charter forbids the Mayor from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

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47 NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
48 SALISBURY, MARYLAND, THAT the Council of the City of Salisbury, Maryland, hereby
49 authorizes Mayor Jacob R. Day to enter into a grant agreement with the Governor’s Office of Crime
50 Control and Prevention for acceptance of these funds.

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52 BE IT FURTHER ORDAINED that the Council of the City of Salisbury, Maryland hereby
53 authorizes Mayor Day to sub-award funds to the aforementioned law enforcement partner agencies
54 for the purpose of expending these funds.

55
56 BE IT FURTHER ORDAINED that the City’s Grant Fund Budget be and hereby is amended
57 as follows:

- 58
- 59 1) Increase MCIN Grant Revenue by \$369,924
- 60 2) Increase City – Grant Match Funds Revenue by \$30,000
- 61 3) Increase MCIN Expenditure by \$399,924
- 62

63 BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date
64 of its final passage.

65
66 THIS ORDINANCE was introduced and read at a meeting of the Council of the City of
67 Salisbury held on this 12th day of August 2019, and thereafter, a statement of the substance of the
68 Ordinance having been published as required by law, was finally passed by the Council on the
69 26th day of August 2019.

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72 **ATTEST:**

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76 _____
77 Kimberly R. Nichols, City Clerk

76 _____
77 John R. Heath, President
78 Salisbury City Council

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80 APPROVED BY ME THIS _____ day of _____ 2019.

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85 _____
Jacob R. Day, Mayor