

ORDINANCE NO. 2548

AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND APPROVING A BUDGET AMENDMENT OF THE GRANT FUND TO APPROPRIATE 2019 COMMUNITY LEGACY FUNDS AWARDED FOR THE NATIONAL FOLK FESTIVAL–AMPHITHEATER, PHASE 2 PROJECT.

WHEREAS, the Maryland Department of Housing & Community Development (DHCD) has a Community Legacy (CL) Grant Program; and

WHEREAS, the purpose of the CL Grant Program is to provide local governments and community development organizations with funding for essential projects aimed at strengthening communities; and

WHEREAS, the City of Salisbury has committed to hosting the 2018-2020 seasons of the National Folk Festival in order to celebrate our community's local culture and art; and

WHEREAS, the City of Salisbury submitted a FY19 CL application to DHCD for funding to support the National Folk Festival (NFF)–Amphitheater, Phase 2 project; and

WHEREAS, DHCD has executed a grant agreement with the City of Salisbury which provides funding of up to \$100,000 for the NFF–Amphitheater, Phase 2 project; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT the City's Grant Fund Budget be amended as follows:

- 1) Increase the FY19 Community Legacy Grant Revenue Account (12800-423300-XXXXX) by \$100,000
- 2) Increase the FY19 Community Legacy Grant Expense Account (12800-513026-XXXXX) by \$100,000

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 8th day of July 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 22<sup>nd</sup> day of July 2019.


ATTEST:

  
\_\_\_\_\_  
Kimberly R. Nichols  
CITY CLERK

  
\_\_\_\_\_  
Muir Boda  
COUNCIL VICE-PRESIDENT

APPROVED BY ME THIS

23<sup>rd</sup> day of July 2019.

  
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Jacob R. Day  
MAYOR

# Finance Department / HCDD

## MEMO

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**To: Keith Cordrey**

**From: Deborah Stam**

**Subject: Ordinance – Budget Amendment – Acceptance of 2019  
Community Legacy Funds Awarded by the Maryland DHCD for  
the National Folk Festival – Amphitheater, Phase 2 Project**

**Date: May 31, 2019**

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The City of Salisbury applied for FY19 Community Legacy (CL) funding from the Maryland Department of Housing & Community Development (DHCD) for the National Folk Festival – Amphitheater, Phase 2 project.

The City was awarded \$100,000 in FY19 CL funds, which will be utilized for stamped concrete ground surface improvements at the Amphitheater and installation of a weather-proof canopy. Attached is a copy of information from the CL grant agreement, including the project description / scope of work, the project budget and the timeline.

Also attached is an Ordinance approving a budget amendment of the grant fund to appropriate the FY19 CL funds that have been awarded for this project.

Please forward this information to the City Council to be placed on their agenda for first reading at the July 8, 2019 meeting, and second reading / final passage at the July 22, 2019 meeting. Thank you for your assistance.



Deborah J. Stam  
Grants Manager  
Finance Department / HCDD

#### Attachments

CC: Olga Butar  
Kim Nichols  
Andy Kitzrow  
Amanda Pollack  
Kristine Devine

**EXHIBIT A - SRP-CL-2019-Salisbury-00108**  
**PROJECT DESCRIPTION, SCOPE OF WORK, AND SPECIAL CONDITIONS**

**Project Name:**  
National Folk Festival - Amphitheater, Phase 2

**1. Project Description:**

Installation of the roof and scaffolding as well as ground surface improvements for the Riverwalk Amphitheater to be used at the National Folk Festival.

**2. Project Address(es):**

The project will take place at 101 N. Salisbury Boulevard.

**3. Scope of the Project:**

Phase 2 of construction for the Riverwalk Amphitheater will outfit the Amphitheater's performance area with stamped concrete flooring and a weather-proof canopy. These improvements will leave an open Riverwalk path along the edge of the Amphitheater while still providing a suitable area for dance troupes, bands, and other performing groups. This project takes previous Amphitheater work and design into account, allowing for a seamless transition from one phase to the next. Additionally, the concrete flooring and the canopy will provide cost-effective investments for the City's new Amphitheater.

**4. Project Financing (Evidence and Use of Funding Sources):**

The budget for this project is \$750,000. \$100,000 will be provided by the Community Legacy grant, \$150,000 will come from the applicant, and State of MD Dept. of General Services will provide the remaining \$500,000.

**5. Special Conditions:**

If this award contains capital funds; all capital funds are to be used strictly for approved capital activities. Grantee will submit evidence of appropriate site control over the property acceptable to the Program prior to disbursement.

**EXHIBIT B - SRP-CL-2019-Salisbury-00108**  
**PROJECT BUDGET**

**Project Name:**  
National Folk Festival - Amphitheater, Phase 2

USE OF FUNDS BY ACTIVITY	AWARD FUNDS		OTHER SOURCES OF FUNDS			TOTALS BY ACTIVITY
	Capital Amount	Operating Amount	Applicant's Contribution	Name(s) of Other Source(s)	Other Source Amount	
Site Pre-Dev: Acquisition	\$0	\$0	\$0		\$0	\$0
Site Pre-Dev: Arch/Eng Design	\$0	\$0	\$47,500		\$0	\$47,500
Site Pre-Dev: Demolition	\$0	\$0	\$0		\$0	\$0
Site Pre-Dev: Infrastructure	\$0	\$0	\$0		\$0	\$0
Site Pre-Dev: Stabilization	\$0	\$0	\$0		\$0	\$0
Site Dev: New Construction	\$100,000	\$0	\$100,000	State of MD Dept of General Services	\$500,000	\$700,000
Site Dev: Rehabilitation/ Renovation	\$0	\$0	\$0		\$0	\$0
Operations: Studies and Planning	\$0	\$0	\$0		\$0	\$0
Operations: Proj Admin (Cash)	\$0	\$0	\$0		\$0	\$0
Operations: Proj Admin (In-Kind)	\$0	\$0	\$2,500		\$0	\$2,500
Other (a):	\$0	\$0	\$0		\$0	\$0
Other (b):	\$0	\$0	\$0		\$0	\$0
Other (c):	\$0	\$0	\$0		\$0	\$0
Other (d):	\$0	\$0	\$0		\$0	\$0
<b>TOTALS:</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$150,000</b>		<b>\$500,000</b>	<b>\$750,000</b>

**Total Award: \$100,000**  
**Total Project Cost: \$750,000**

**EXHIBIT C - SRP-CL-2019-Salisbury-00108**  
**PROJECT TIMELINE**

**Project Name:**  
National Folk Festival - Amphitheater, Phase 2

<b>Activity Start Date</b>	<b>Activity End Date</b>	<b>Description of Activity (100 characters or less)</b>
01/01/2019	01/31/2019	Commencement Date
02/01/2019	05/31/2021	City prepares Request for Proposal, advertises & awards design contract
02/01/2019	05/31/2021	Bidding & awarding of construction contract
02/01/2019	05/31/2021	Construction
06/01/2021	06/30/2021	Completion Date
07/01/2021	08/15/2021	Final Report due within 45 days after completion