



**SALISBURY CITY COUNCIL  
WORK SESSION AGENDA**

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**JULY 15, 2019**

**COUNCIL CHAMBERS  
GOVERNMENT OFFICE BUILDING**

- 4:30 p.m. Extending Acting Status of two Field Ops Sanitation positions - Field Ops Director Tom Stevenson
- 4:40 p.m. Council discussion
- 4:45 p.m. Adjournment

*Times shown are approximate. Council reserves the right to adjust the agenda as circumstances warrant.  
The Council reserves the right to convene in Closed Session as permitted under the Annotated Code of Maryland 3-305(b).*

*Posted 7/11/19*



City of  
**Salisbury**  
Jacob R. Day, Mayor

## MEMORANDUM

To: Julia Glanz, City Administrator

From: Tom Stevenson, <sup>mts</sup> Director of Field Operations

Subject: 6 month extension of two acting positions in FO Sanitation Department

Date: 5/20/19

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Due to an extended absence by the Sanitation Department's Supervisor Marc Gonzales; Jerimiah Arrington was temporarily reassigned from MEO III to Sanitation Supervisor effective 11/14/18. Jerimiah's vacated position of MEO III was temporarily assigned to Mike Smiley effective 12/10/18. The term of both of these temporary assignments has or will be expiring, as stated in the City's employee handbook section 0308 sub-section C, "The term of the employee being assigned in an acting capacity shall not be for more than a period of six months without the advice and consent of the City Council." This memo is to seek the advice and consent of the City Council to extend both temporary assignments an additional 6 months, Mr. Gonzales has not returned from his extended absence.

1 RESOLUTION No. \_\_\_\_\_  
2

3 A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND AGREEING TO  
4 THE EXTENSION OF THE ACTING STATUS FOR ACTING SANITATION SUPERVISOR  
5 JERIMIAH ARRINGTON, AND ACTING MOTOR EQUIPMENT OPERATOR III MICHAEL  
6 SMILEY, BOTH ASSIGNED TO THE DEPARTMENT OF FIELD OPERATIONS.  
7

8 WHEREAS, the City's Employee Handbook, Section 0308, provides that employees may  
9 only serve in acting status for a term of six months unless they have the advice and consent of  
10 the Council; and  
11

12 WHEREAS, Jerimiah Arrington has been serving in "Acting" status since November 14,  
13 2018 and reached his six-month anniversary on May 14, 2019; and Michael Smiley has been  
14 serving in "Acting" status since December 10, 2018 and reached his six-month anniversary on  
15 June 10, 2019; and  
16

17 WHEREAS, the Director of Field Operations desires that Jerimiah Arrington and  
18 Michael Smiley continue serving in acting capacity and would like to extend their acting status  
19 for an additional six months.  
20

21 NOW THEREFORE, BE IT RESOLVED that the Salisbury City Council hereby agrees  
22 to extend the "Acting" status of Jerimiah Arrington until November 14, 2019, and to extend the  
23 "Acting" status of Michael Smiley until December 10, 2019.  
24

25 THE ABOVE RESOLUTION was introduced, read, and duly passed at a meeting of the  
26 Council of the City of Salisbury, Maryland held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019,  
27 and is to become effective immediately upon adoption.  
28

29 ATTEST:  
30

31 \_\_\_\_\_  
32 Kimberly R. Nichols, City Clerk

33 \_\_\_\_\_  
34 John R. Heath, President  
35 Salisbury City Council

36 APPROVED by me this \_\_\_\_ day of \_\_\_\_\_ 2019  
37  
38

39 \_\_\_\_\_  
40 Jacob R. Day, Mayor  
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