

ORDINANCE NO. 2537

AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE COMMUNITY FOUNDATION OF THE EASTERN SHORE FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$4,000, AND APPROVING A BUDGET AMENDMENT TO THE FY 2019 GRANT FUND TO APPROPRIATE FUNDS FOR THE SALISBURY-WICOMICO INTEGRATED FIRSTCARE TEAM.

WHEREAS, the Community Foundation of the Eastern Shore (CFES) has a Community Needs Grant program; and

WHEREAS, the purpose of the grant program is to benefit organizations that serve health and human services, education, arts and culture, community development, environment and historical preservation; and

WHEREAS, the City of Salisbury submitted a grant application to CFES for funding to support the Salisbury-Wicomico Integrated Firstcare Team (SWIFT); and

WHEREAS, the CFES has awarded the City funds in the amount of \$4,000; and

WHEREAS, the City of Salisbury must enter into a grant agreement with CFES defining how these funds must be expended; and

WHEREAS, all funds shall be used to provide medical transportation for SWIFT patients who are otherwise unable to attend necessary medical appointments and meetings; and

WHEREAS, § 7-29 of the Salisbury City Charter forbids contracts requiring an expenditure in excess of the amount appropriated for that general classification or expenditure, and forbids any office, department, or agency from expending funds not appropriated; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT Mayor Jacob R. Day is hereby authorized to enter into a grant agreement with the Community Foundation of the Eastern Shore to accept grant funds in the amount of \$4,000.00.


BE IT FURTHER ORDAINED that the City's Fiscal Year 2019 Grant Fund Budget be and hereby is amended as follows:

- 1) Increase FY19 CFES – SWIFT Transport Revenue account (10500-426100-XXXXX) by \$4,000
- 2) Increase FY19 CFES – SWIFT Transport Expense account (10500-426100-XXXXX) by \$4,000

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 8th day of April 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 22nd day of April 2019.

ATTEST:

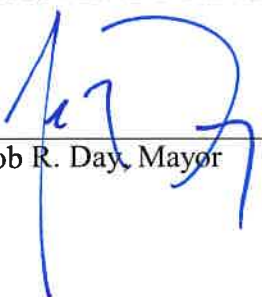


Kimberly R. Nichols, City Clerk



John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS 23rd day of APRIL 2019.



Jacob R. Day, Mayor



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

To: The Mayor & City Council
From: Nancy Talbott, Grants Coordinator
Subject: Community Needs Grant for the SWIFT Program
Date: April 22, 2019

The City of Salisbury has applied for and received funding from the Community Foundation of the Eastern Shore to support the Salisbury Wicomico Firstcare Team (SWIFT). The award totals \$4,000, and will be used to pay provide transportation for SWIFT patients who are otherwise unable to attend necessary medical appointments and meetings.

Please feel free to contact me if you have any questions or concerns.

Attachment:

COMMUNITY FOUNDATION OF THE EASTERN SHORE, INC.

1324 Belmont Avenue
Salisbury, Maryland 21804
(410) 742-9911

GRANTEE PUBLICITY STANDARDS

By accepting this grant, the Grantee agrees to:

- **Acknowledge funding support by the Community Foundation of the Eastern Shore (CFES);**
- **Include the CFES logo in publication and electronic media;**
- **Link to the CFES website;**
- **Abide by all other CFES Grantee Publicity Standards (Review Page 2).**

Grants approved by the Board of Directors, Community Foundation of the Eastern Shore, are reported to the community through media releases and in the Foundation's newsletter and annual report.

Grantees are encouraged to contact CFES with questions about use of the CFES logo or language specific to the Foundation. Draft copy submitted to the Foundation will be reviewed promptly.

EXPENDITURE OF FUNDS

This grant is to be used only for the purpose described above and in accordance with the approved budget. **The program is subject to modification only with the Foundation's prior written approval.**

The grantee shall return to the Foundation any unexpended funds, including accrued interest:

- a) At the end of the grant period, or
- b) If the Foundation determines that the grantee has not performed in accordance with this agreement and approved program/budget, or
- c) If the grantee loses its exemption from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

No funds provided by the Foundation may be used for any political campaign, or to support attempts to influence legislation by any governmental body, other than through making available the results of nonpartisan analysis, study, and research.

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued there under.

By accepting this grant, your organization certifies to the Community Foundation that no tangible benefit, goods, or services are received by any individual or entities connected with the Community Foundation.

Expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.

The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.

REPORTS TO THE FOUNDATION

Completion of a Grantee Performance Report and a financial accounting expenditure of this money are required as a condition of this grant. An interim and final report may be required. The 6-month interim performance report will be due as noted in e-Grants.

As part of the Foundation's ongoing efforts to ensure the most efficient and effective use of grant dollars, the Foundation reserves the right to request additional information on the status and success of the program. In addition to responding to such requests for written documentation, the Grantee also agrees to respond to Foundation requests for a follow-up site visit, if deemed appropriate by the Foundation, to assess the impact of the grant.

Grantee Publicity Standards

The Community Foundation of the Eastern Shore is pleased to have provided funding to your organization. Acknowledgement of Community Foundation of the Eastern Shore's funding must be included in all press releases, newsletters, brochures, annual reports and other promotional materials. By doing so, you will help the community understand how the Community Foundation of the Eastern Shore supports outstanding organizations in the Lower Eastern Shore.

The following standards apply to your grant:

- **Acknowledgement of the grant (this information must be included):** You must acknowledge that The Community Foundation of the Eastern Shore funded your organization.

Example: *Funding provided by the Community Foundation of the Eastern Shore.*

- **Use of Community Foundation Logo** – Brochures, flyers, announcements or other printed/electronic materials supporting your project must bear the CFES logo. The logo must be used in its entirety and shall always be large enough to be legible and readily recognizable. The logo may be used in black and white, or the official CFES colors. To request an electronic copy of the logo, please contact the Community Foundation's Program Director or Marketing Officer or visit <http://www.cfes.org/presskit> to download.
- **Link to us on your website**
Work with us to help boost the presence of local nonprofits on the web. We can help you link to us and are happy to include you under the nonprofit links on the CFES site.
- **Send us copies of photos illustrating your organization and program**
We would appreciate copies (electronic preferably) for use in our annual report, newsletters, and other publications throughout the year. If possible, please identify individuals in the photo as well as the event/location and date.
- **Put us on your PR mailing list, invite us to your events, show off your work!**
We would appreciate receiving copies of news releases and newsletter articles that mention the Community Foundation of the Eastern Shore, as well as any newspaper articles that mention that you have received funding from us. Please send copies to CFES, 1324 Belmont Avenue, Suite 401, Salisbury, Maryland 21804.

If you have any questions about these guidelines, please contact us at (410) 742-9911.