

**CITY OF SALISBURY, MARYLAND**

**REGULAR MEETING**

**JANUARY 28, 2019**

**PUBLIC OFFICIALS PRESENT**

*Council President John “Jack” R. Heath  
Council Vice-President Muir Boda  
Councilman R. Hardy Rudasill (arrived 6:14 p.m.)*

*Mayor Jacob R. Day  
Councilman James Ireton, Jr.  
Councilwoman April Jackson*

**IN ATTENDANCE**

*City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow Procurement Director Jennifer Miller, Infrastructure and Development Director Amanda Pollack, Housing and Community Development Director Everett Howard, City Clerk Kim Nichols, City Attorney Mark Tilghman, and interested citizens.*

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**CITY INVOCATION – PLEDGE OF ALLEGIANCE**

*The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President John R. Heath called the meeting to order and invited Rev. John Wright of Unitarian Universalist Fellowship at Salisbury to the podium to provide the City Invocation, followed by the Pledge of Allegiance to the flag of the United States of America.*

**PRESENTATION**

*President Heath invited Jeff Perkins, Local Government Insurance Trust (LGIT) Loss Control Consultant, forward to the podium. Mr. Perkins thanked the City of Salisbury for being a member of the Trust, as the only members permitted are Maryland local governments. The award is presented to members who consistently demonstrate excellence and commitment to loss reduction, ongoing training, adhering to LGIT’s Risk Management Guidelines and using LGIT’s resources. One of the main markers to achieve in order to receive the Risk Management Award is scoring 100% on the Loss Control Primary Credit Survey, which is a group of guidelines that are very important for local governments to follow to prevent lawsuits. The City received over \$14,000 back in premium credit for the 2019 fiscal year.*

*The Department of Field Operations has worked 226 consecutive days (over 97,000 person hours) without a recordable incident or accident since November 8, 2018. Mr. Perkins reported he has worked with many town across Maryland who have far less employees that do not have such stats. The City of Salisbury, a founding member of LGIT, has been a member for 32 years.*

*He presented the Risk Management Award to Field Operations Safety Manager Frank Ennis and presented another certificate to Mayor Day to recognize the 32 years of membership with LGIT. Mayor Day reported the Mr. Ennis was the Citywide Safety Officer and has helped make such an impact on Field Operations as well as the entire City of Salisbury.*

**ADOPTION OF LEGISLATIVE AGENDA**

Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous (4-0 vote, as Mr. Rudasill arrived at 6:14 p.m.) to approve the legislative agenda.

**CONSENT AGENDA** – presented by City Clerk Kim Nichols

The Consent Agenda, consisting of the following items, was unanimously approved (4-0 vote, as Mr. Rudasill arrived at 6:14 p.m.) on a motion and seconded by Mr. Ireton and Ms. Jackson, respectively:

- **December 3, 2018** Work Session Minutes
- **December 3, 2018** Closed Session Minutes (separate envelope)
- **December 10, 2018** Regular Meeting Minutes
- **December 17, 2018** Work Session Minutes
- **December 17, 2018** Closed Session Minutes (separate envelope)
- **Resolution No. 2905**- approving the appointment of Matthew Heim to the Sustainability Advisory Committee for term ending January 2022

President Heath acknowledged and thanked Matthew Hein for volunteering on the City committee.

**AWARD OF BIDS** – presented by Director of Procurement Jennifer Miller

The Award of Bids, consisting of the following items, was unanimously approved (5-0 vote) on a motion by Ms. Jackson and seconded by Mr. Boda:

- RFP 12-17 GESPC Guaranteed Energy Savings Performance Contract \$1,722,689.00
- ITB 19-115 Side Loader Refuse Truck \$ 279,864.16
- ITB 19-114 Street Sweeper \$ 245,575.00
- ITB 19-108 Parking Garage Structural Rehabilitation \$ 156,409.00
- ITB 19-116 CBG Neighborhood Sidewalk Construction \$ 135,443.72

**RESOLUTIONS** – presented by City Administrator Julia Glanz

- **Resolution No. 2906**- accepting an ice skating rink and associated supplies, as well as a monetary donation, in exchange for naming rights to the Riverwalk Amphitheater and Ice Skating Rink from Pohanka of Salisbury, Inc

Mr. Boda moved, Mr. Ireton seconded, and the vote was unanimous (5-0) to approve Resolution No. 2906.

**ORDINANCES** – presented by City Attorney Mark Tilghman

- **Ordinance No. 2518**- 2<sup>nd</sup> reading- authorizing the Mayor to enter into a contract with the Maryland Department of Housing and Community Development to accept grant funds in the amount of \$25,000, authorizing the Mayor to enter into a sub-recipient agreement with the

*Salisbury Arts & Entertainment District, Inc. and approving a budget amendment to the FY 2019 grant fund to appropriate funds for the 2019 National Folk Festival*

*Ms. Jackson moved, Mr. Ireton seconded, and the vote was unanimous (5-0) to approve Ordinance No. 2518 for second reading.*

- **Ordinance No. 2519**- 2<sup>nd</sup> reading- *granting a utility easement to Delmarva Power & Light Company across City owned property, being portions of the alley-way located off of Baptist Street and running along the northerly side of the City Parking Garage*

*Mr. Boda moved, Mr. Rudasill seconded, and the vote was unanimous (5-0) to approve Ordinance No. 2519 for second reading.*

- **Ordinance No. 2520**-2<sup>nd</sup> reading- *approving a budget amendment of the FY2019 Stormwater Fund to appropriate funds for a new street sweeper*

*Ms. Jackson moved, Mr. Ireton seconded, and the vote was unanimous (5-0) to approve Ordinance No. 2520 for second reading.*

- **Ordinance No. 2521**- 2<sup>nd</sup> reading- *approving an amendment of the City's General Capital Project Fund and Water Sewer Capital Project Fund to appropriate funding for Honeywell Building Solutions energy savings projects*

*Mr. Boda moved, Ms. Jackson seconded, and the vote was 5-0 to approve Ordinance No. 2521 for second reading.*

- **Ordinance No. 2522**- 2<sup>nd</sup> reading- *amending the FY2019 General Fund budget to adjust the Salisbury Fire Department's Pay Plan for the purpose of recruiting and retaining experienced officers and to be competitive with area agencies*

*Mr. Rudasill moved, Mr. Ireton seconded, and the vote was unanimous (5-0) to approve Ordinance No. 2522 for second reading.*

- **Ordinance No. 2523**- 2<sup>nd</sup> reading- *to amend Chapter 8.11 – The Fire Prevention Code, Sections .020 and .060 of the City of Salisbury Municipal Code by updating the reference to the State Fire Prevention Code, adding new permits that are required to be obtained from the Fire Marshal, and replacing the enforcement and assistance requirements in 8.11.060 with third-party inspection requirements*

*Mr. Boda moved, Mr. Ireton seconded, and the vote was unanimous (5-0) to approve Ordinance No. 2523 for second reading.*

- **Ordinance No. 2524**- 2<sup>nd</sup> reading- *approving an amendment of the City's Water Sewer Capital Project Fund Budget to reallocate bond funds previously allocated to the Wastewater Treatment Plant upgrade project included in the FY13 bond*

*Ms. Jackson moved, Mr. Ireton seconded, and the vote was unanimous (5-0) to approve Ordinance No. 2524 for second reading.*

### **COUNCIL COMMENTS**

*Council President Heath introduced the members of Cub Pack #185 who sat patiently in the audience through all of the ordinances this evening.*

*President Heath explained that through an opening in District 5, Councilman R. Hardy Rudasill was selected by Council to serve the remaining the term left vacant by the resignation of the former Councilmember, and Mr. Rudasill has now submitted his resignation. President Heath invited Mayor Day to join him at the podium to present the plaque to Mr. Rudasill in recognition and appreciation for his years of service and dedication to the community and the City of Salisbury as a member of the Salisbury City Council from October 2016 through January 2019.*

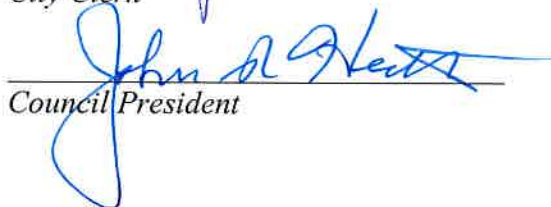
*Mayor Day said Mr. Rudasill not only stepped up when City Council had a need, but stepped up when the community had needs in volunteer capacities before that point. He has been involved and given much, but work has taken Mr. Rudasill to Baltimore.*

*Mr. Rudasill said that he received tenfold compared to what he contributed, and thanked Council for the opportunity to work with them.*

### **ADJOURNMENT**

*The Legislative Session adjourned at 6:46 p.m. and Council thereafter convened in the Work Session.*

  
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City Clerk

  
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Council President