

ORDINANCE NO. 2525

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE FY 2019 GENERAL FUND BUDGET TO APPROPRIATE FUNDING FOR COSTS OF BILLING REAL PROPERTY TAXES.

WHEREAS, the County has notified the City they will no longer bill City Real Property Taxes; and

WHEREAS, the City has received estimates for costs (forms, postage, mailing services, personnel, software implementation, and software licenses) of billing real property taxes totaling eighty-five thousand dollars (\$85,000); and

WHEREAS, the Finance Department requires, and this ordinance hereby approves, the addition of a Cashier I/II position to in order to fulfill the duties required for Real Property Billing; and

WHEREAS, the City's FY 2019 budget does not contain an appropriation sufficient to cover the above required services and costs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's Fiscal Year 2019 General Fund Budget be and hereby is amended as follows:

- 1) Increase Current Year Surplus (01000-469810) by \$85,000
- 2) Increase Finance Department by \$85,000

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 11<sup>th</sup> day of February, 2019, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 19<sup>th</sup> day of February, 2019.

ATTEST:

  
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Kimberly R. Nichols, City Clerk

  
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John R. Heath, President  
Salisbury City Council

APPROVED BY ME THIS 20<sup>th</sup> day of FEB, 2019

  
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Jacob R. Day, Mayor

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**OFFICE**

**MEMO**

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**Department of Finance**

**To:** Julia Glanz, City Administrator  
**From:** Keith Cordrey, Director of Finance *KC*  
**Subject:** FY 19 Budget Amendment – Cost of Billing Real Property Taxes  
**Date:** 02/05/19

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Please find attached a Budget Amendment that will provide an additional appropriation of \$ 85,000 for estimated costs to bill real property taxes.

Unless you or the Mayor has further questions, please forward this Ordinance to the Salisbury City Council.