

Salisbury Historic District Commission
November 14, 2018

The Salisbury Historic District Commission met in regular session on Wednesday, November 14, 2018. The meeting took place in Room 301 of the Government Office Building at 7:00 p.m. with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chairman – Present
Matthew Auchey, Vice Chairman – Present
Brad Phillips – Present
Brenden Frederick – Present
Alex Paciga – Not Present
Jane Messenger- Present

CITY OFFICIALS PRESENT

Anne Roane, Infrastructure & Development – Present
Brittney Brown, Infrastructure & Development- Present
Pete Golba, City Attorney – Present

1. **CALL TO ORDER** – Scott Saxman, Chairman, called the meeting to order at 7 p.m.
2. **ROLL CALL** - Each member of the Commission and each city official introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES – October 24, 2018** - Approved as submitted upon a motion by Commissioner Auchey and seconded by Commissioner Frederick.
4. **CONSENT DOCKET– #18-29- 501 Poplar Hill Ave- William Thompson**
Window replacement- Mr. William Thompson, property owner, comes forward to present this case. This is a continuation from the October 24, 2018 Historic District Commission meeting. Mr. Thompson had the option to use aluminum, wood or fiberglass windows in which he choose wood. Commissioner Frederick made a motion to approve as amended, not using the flat option. Commissioner Auchey seconds the motion. There was public comment by Mr. Wolff. The case was approved as amended.
5. **OLD BUSINESS – None**
6. **NEW BUSINESS-**

#18-33- 323 Poplar Hill Ave- Joao (John) Lopes
Exterior alterations

Mr. Lopes, property owner, comes forward to present this case. Commissioner Auchey went through the contributing/non-contributing checklist (Exhibit A) and the property was deemed non-contributing. Mr. Lopes asks the Commission for approval to make alterations to the kitchen window so a sink can be properly put in. Commissioner Auchey makes a motion for the alterations to shorten the kitchen window and replace with siding below reusing the trim. Commissioner Frederick seconds the motion. There being no public comments, the motion carries unanimously.

#18-34 – *316 Poplar Hill Ave – Hudson Health Services
Windows Replacement

Mr. Kelly Pullen, comes forward to present this case. Mr. Kelly Pullen would like to replace 28 windows with vinyl at this property. The Commission did not allow the vinyl windows as stated in the Historic District Design Guidelines. However, the applicant has an option to use aluminum, wood or fiberglass windows. The applicant agreed to a continuation, providing specification details of either option given by the Commission.

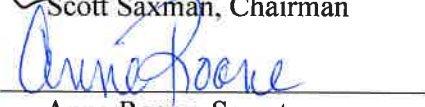
This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Scott Saxman, Chairman

1/29/2019

Date



Anne Roane, Secretary

1.29.19

Date