

CITY OF SALISBURY  
ETHICS COMMISSION MEETING  
July 2, 2018

Ethics Commission Members Present

Dr. Francis Kane, Chairperson

Rev. Thomas E. Tucker, Vice President  
Mr. Neill Carey

In Attendance

City Attorney Mark Tilghman, City Clerk Kimberly Nichols, and Mayor's Office Administrative Assistant Alyssa Massey

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The Ethics Commission met at 2:10 p.m. in Conference Room #306 of the GOB to receive a report on the new ethics law as well as review the current ethics disclosure forms submitted.

City Attorney Mark Tilghman explained the Maryland's new ethics law includes an extended period for lawmakers-turned-lobbyists. Instead of waiting a single legislative session, a lawmaker who leaves office to lobby for a client must wait an entire year before taking on that new role. The motion passed unanimously by all members present and will go to legislative session for City Council approval.

**Review of Ethics Disclosure Forms**

The Ethics Commission decided to review all completed forms that show at least one "yes" conflict of interest to determine if they should be accepted.

The following is a synopsis of the review conducted by the Ethics Commission:

- **Elected Officials**  
Mrs. Nichols presented the forms to the board members. Elected officials are required to complete the entire form. The forms presented, reviewed, and approved were submitted by Mayor Jacob R. Day, Council President John "Jack" R. Heath, Councilman Richard H. Rudasill, Councilman James Ireton, Jr. City Attorney Mark Tilghman, and Historic Commission member Barry Dressel.

All of the ethics disclosure forms were approved.


- **Department Head**  
Mrs. Nichols then presented the ethics disclosure form for former Housing & Community Development Department Head Susan Webb. Ms. Webb's returned disclosure form was missing a signature. The board agreed the signature was necessary and Mrs. Nichols will reach out to HR to pursue a signature from Ms. Webb.
- **Boards and Commissions**

The final item discussed was the review of Boards & Commissions members.

Mrs. Nichols mentioned a series of vacancies on multiple Commissions. Dr. Kane reported the Ethics Commission still needed another member because of a vacancy. In addition, one member of the Ethics Commission, Cindy Pilchard, has been unresponsive to phone or email. The Board agreed nonresponsive board members was an issue, and decided to suggest to the Mayor to consider dismissing members who have not attended meetings or responded to meeting requests.

With no further business to discuss, Dr. Kane adjourned the meeting at 3:10 p.m.

Submitted by:

  
Alyssa Massey, Mayor's Office Administrative Assistant