

Salisbury Historic District Commission
September 26, 2018

The Salisbury Historic District Commission met in regular session on Wednesday, September 26, 2018. The meeting took place in Room 301 of the Government Office Building at 7:00 p.m. with attendance as follows:

COMMISSION MEMBERS PRESENT
Scott Saxman, Chairman – Present
Matthew Auchey, Vice Chairman – Present
Brad Phillips – Not Present
Brenden Frederick – Present
Alex Paciga - Present

CITY OFFICIALS PRESENT
Anne Roane, Infrastructure & Development – Present
Brittney Brown, Infrastructure & Development- Present

1. **CALL TO ORDER** – Scott Saxman, Chairman, called the meeting to order at 7 p.m.
2. **ROLL CALL** - Each member of the Commission and each city official introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES – August 22, 2018** - Approved as submitted upon a motion by Commissioner Auchey and seconded by Commissioner Paciga.
4. **CONSENT DOCKET- None**
5. **OLD BUSINESS – Amended**

**#18-20 – *511 Camden Ave – TD Props Holdings II rep by Todd Tuollous
Siding & Windows Replacement**

Mr. Todd Tuollous, property owner, comes forward to receive clarification from the August 22, 2019 meeting that Donna Haddock represented in his place. No changes were made to the previous meetings approval.

6. NEW BUSINESS

**A. #18-25 – 620 Light Street – GSB Property Management rep by George S. Barsukev
Windows replacement and front porch repair**

Ms. Irina Smirnoff, property owner, comes forward to present this case.

The property was already deemed non-contributing from a previous meeting (May 11, 2015). Commissioner Saxman asks Ms. Smirnoff to describe what they are planning to do. They plan on reconstructing the entire house including replacing the porch with a trex style board on the deck and replacing existing windows with vinyl windows. Commissioner Auchey states that the house needs a lot of work and sees the potential of the owner putting love into remodeling the home. Open discussion about the pattern of windows was discussed about the non-contributing structure. Commissioner Frederick makes a motion that the application be approved as submitted, noting that the applicant's choice of the deck be similar to a trex style or composite wood decking and the request to replace the windows with vinyl; with it being a non-contributing structure it does reduce any characteristics of the house. Commissioner Paciga seconds the motion. The application was approved as submitted. There being no public comments, the motion carries unanimously.

**B. #18-26- Main Street - City of Salisbury rep by Anne Roane
Master Plan**

Anne Roane, City planner, comes forward to present the case.


Ms. Roane states there are three phases to this project with a continuation including the same bio retention areas with bump outs, city standard street lighting fixtures & furnishings, brick crosswalk, and landscaping. Chesapeake Bay Trust, Department of Natural Resources (DNR), and Environmental Protection Agency (EPA) were out doing a tour of projects and are thrilled with the progress. Commissioner Frederick makes a motion that the application be approved as submitted as the components regarding the streetscape, natural nature be trees and landscaping which is a benefit for Downtown, installation of the fencing, trash cans, benching are all in the keeping within the style of the Historic; also including the lights that were adopted as city standards. Commissioner Auchey seconds the motion. The application was approved as submitted. There being no public comments, the motion carries unanimously.

**C. #18-27- 306 Newton Street- City of Salisbury rep by Anne Roane
Community Center**

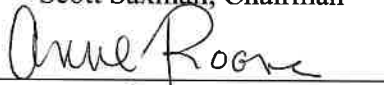
Anne Roane, City planner, comes forward to present this case.

The City of Salisbury bought this property and will turn it into a community center for after school programs and community events. A consultant was hired and would like to put it out for bid. This structure was deemed contributing on March 22, 2017. The Commission reviewed the submitted site plans, giving their recommendations. There is to be no vinyl for anything. The roof needs to be synthetic slate or patch and replace the original, as well as the option for slate on the garage. The new garage door should also be wood as well as the windows providing details for both. The ramp should meet ADA compliance with the railings being wood or synthetic. The stairs should also be synthetic as well. The Commission gave suggestions of replacing the stair tower and meeting fire code standards and up keeping the Historical context. Details on light fixtures also need to be provided. The City of Salisbury's representative Ms. Roane agreed to a continuous with modifications.

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Scott Saxman, Chairman



Anne Roane, Secretary

10/25/2018

Date

11.2.18

Date