

ORDINANCE NO. 2510

AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE DEPARTMENT OF NATURAL RESOURCES FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$120,500.00 AND APPROVING AN AMENDMENT TO THE FY 2019 GRANT FUND BUDGET TO APPROPRIATE FUNDS FOR IMPROVING WATERSIDE PARK THROUGH A NEW PLAYING FIELD, PLAYGROUND SIGNAGE, PARKING LOT, AND STORMWATER IMPROVEMENTS.

WHEREAS, pursuant to Resolution 2766 the City of Salisbury applied for funds through the Maryland Department of Natural Resources' (DNR) Community Parks & Playgrounds Program; and

WHEREAS, DNR has awarded the City funds in the amount of \$120,500.00; and

WHEREAS, the City of Salisbury must enter into a grant agreement with DNR defining how these funds must be expended; and

WHEREAS, all funds shall be used to improve Waterside Park for Salisbury's Westside neighborhood; and

WHEREAS, § 7-29 of the Salisbury City Charter forbids the Mayor from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT the Council of the City of Salisbury, Maryland, hereby authorizes Mayor Jacob R. Day to enter into a grant agreement with the Department of Natural Resources for acceptance of these funds.


BE IT FURTHER ORDAINED that the City's Fiscal Year 2018 Grant Fund Budget be and hereby is amended as follows:

- 1) Increase Community Parks & Playgrounds Grant Revenue account (12800-423605-73024) by \$120,500
- 2) Increase Community Parks & Playgrounds Construction Expense account (12800-513026-73024) by \$120,500

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 13<sup>th</sup> day of November, 2018, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 26<sup>th</sup> day of November, 2018.

ATTEST:

  
\_\_\_\_\_  
Kimberly R. Nichols, City Clerk

  
\_\_\_\_\_  
John R. Heath, President  
Salisbury City Council

APPROVED BY ME THIS 28<sup>th</sup> day of NOVEMBER, 2018.

  
\_\_\_\_\_  
Jacob R. Day, Mayor



City of  
**Salisbury**  
Jacob R. Day, Mayor

## MEMORANDUM

**To:** The Mayor & City Council  
**From:** Nancy Talbott, Grants Coordinator  
**Subject:** FY19 Community Parks & Playground Grant  
**Date:** November 26, 2018

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The City of Salisbury applied for and received funding from the Maryland Department of Natural Resources to support improvements to Waterside Park. The awarded funds total \$120,500, and are intended to pave a new 50-space parking lot, develop a new multi-use playing field, install a new playground sign, and implement stormwater improvements.

Mayor Day received Council authorization from Resolution 2766 to submit an application to DNR requesting funds for these improvements. I've included a copy of that resolution, as well as the Community Parks & Playgrounds Application and Project Agreement for reference.

If you have any questions or concerns, please do not hesitate to contact me.

Attachment:

AS AMENDED ON AUGUST 14, 2017

RESOLUTION NO. 2766

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE A MARYLAND DEPARTMENT OF NATURAL RESOURCES, COMMUNITY PARKS & PLAYGROUNDS GRANT APPLICATION FOR FUNDING FOR THREE PROJECTS:  
(1) WATERSIDE PARK – RESTROOM / MAINTENANCE BUILDING & PAVILION;  
(2) WATERSIDE PARK – PARKING LOT, MULTI-USE PLAYING FIELD, STORMWATER IMPROVEMENTS; (3) WARD MUSEUM – NATURE PLAY SPACE.

WHEREAS, the Maryland Department of Natural Resources (DNR) has solicited applications from eligible jurisdictions to apply for funding under the Community Parks & Playgrounds (CP&P) Program for Fiscal Year 2019; and

WHEREAS, the City of Salisbury is eligible to apply for CP&P funds from DNR; and

WHEREAS, the Council of the City of Salisbury recognizes the important role that our local parks, playgrounds and recreational areas play in maintaining a healthy, pleasant, attractive environment for the enjoyment of our local residents; and

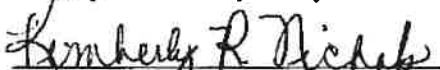
WHEREAS, the Council wishes to rehabilitate, improve and expand the parks, playgrounds and recreational areas within the City of Salisbury in order to improve the quality of life for all citizens; and

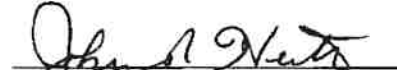
NOW, THEREFORE, BE IT RESOLVED THAT, the Council of the City of Salisbury, Maryland does hereby authorize the submission of an application to the Maryland Department of Natural Resources for Community Parks & Playgrounds (CP&P) funds to forward the City's recreational initiatives. This will be accomplished by applying for CP&P funds for the following three (3) projects:

- 1) Waterside Park – Restroom / Maintenance Building & Pavilion – ~~\$166,500~~ \$199,650
- 2) Waterside Park – Parking Lot, Multi-Use Playing Field, Stormwater Improvements – ~~\$140,500~~ \$120,500
- 3) Ward Museum – Nature Play Space – ~~\$32,375~~ \$33,875

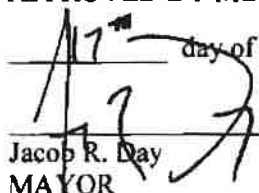
BE IT FURTHER RESOLVED THAT, Jacob R. Day, Mayor, is authorized and empowered to execute any and all documents required for the submission of this grant application.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on August 14, 2017, and is to become effective immediately.

  
Kimberly R. Nichols  
CITY CLERK

  
John R. Heath  
CITY COUNCIL PRESIDENT

APPROVED BY ME THIS

  
17<sup>th</sup> day of August, 2017.

Jacob R. Day  
MAYOR

**Maryland Department of Natural Resources  
Community Parks and Playgrounds (CP&P) Program**

**Community Parks and Playgrounds  
Application and Project Agreement**

Shaded Areas For  
State Use Only.

CP&P PROJECT # \_\_\_\_\_

1. PROJECT TITLE: **Waterside Park – Parking Lot, Multi-Use Playing Field, Stormwater Improvements**

2. APPLICANT: **City of Salisbury** / **Wicomico**  
(Municipality or Baltimore City) (Specify County)

3. APPLICANT'S FEDERAL ID #: **52-6000806** LAST CP&P GRANT ISSUED ON THIS SITE # **NA**

4. PROJECT LOCATION: Street Address: **Parsons Road & Fitzwater Street**  
 City/Town: **Salisbury** Zip Code: **21801**  
 LEGISLATIVE DISTRICT: **38<sup>th</sup>** ADC Road Map Edition # **6** Map # **106** Grid Ltr **H**  
 County Tax Map # **106** Grid **0014** Parcel # **1114**

5. PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Please explain the proposed project and be specific. Why is it being done and how does it relate to local recreation needs? Is it a new development or does it build upon an existing facility? Provide all of the information that you feel is necessary to explain and justify the project and to convince the approving agencies that it is a worthwhile project. Attach a separate sheet, if necessary.

The City would like to complete some substantial improvements to the Waterside Park. The proposed improvements include a new 50-space paved parking lot, a new multi-use playing field, a new playground sign and stormwater improvements. The parking lot would be accessed from a new entrance off of Parsons Road and would eliminate the current access through the adjacent Church property.

This project will provide a much needed upgrade to the Waterside Park, which serves much of the City's Westside neighborhood.

The City will contribute \$15,000 in the form of funds and/or force account labor for the engineering and stormwater design services. The City will fund the design or perform design elements in-house.

6. a. CP&P FUNDS REQUESTED: \$	<u>120,500</u>	<u>89 %</u>	
b. LOCAL FUNDS: \$	<u>15,000</u>	<u>11 %</u> (Specify Source/Type)	City Funds and/or Force Account Labor
c. OTHER FUNDS: \$	_____	_____ % (Specify Source/Type)	_____
d. TOTAL PROJECT COST: \$	<u>135,500</u>	<u>100 %</u>	

7. LOCAL PROJECT COORDINATOR:

<u>Deborah J. Stam</u>	<u>Asst. Director, HCDD</u>	<u>dstam@salisbury.md</u>
<small>(Print Name)</small>	<small>(Print Title)</small>	<small>(E-mail Address)</small>
<u>207 West Main Street, Suite 102</u>	<u>Salisbury MD 21801</u>	<u>(410) 334-3031</u>
<small>(Mailing Address)</small>	<small>(City) (State) (Zip)</small>	<small>(Telephone Number)</small>

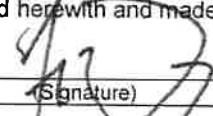
8. PROJECT PERIOD: From: \_\_\_\_\_ (Date of Letter of Acknowledgement/Concurrence)  
 To: \_\_\_\_\_ (Estimated Date of Completion)

9. ITEMIZED DETAILED COST ESTIMATE: Round all estimates to nearest dollar.

Item No.	Item	Estimated Cost
1.	<b>Community Parks and Playgrounds Acknowledgement Sign</b> Sample text: "A Maryland Department of Natural Resources, Community Parks and Playgrounds Program assisted project"	\$1,500
2.	City Contribution – Engineering and Stormwater Design	\$15,000
3.	Paved Parking Lot	\$92,000
4.	Multi-Use Playing Field	\$5,000
5.	Stormwater Improvements	\$12,000
6.	Contingency	\$10,000
<b>Total Development Costs:</b>		<b>\$135,500</b>

10. LOCAL GOVERNMENT AUTHORIZATION:

Community Parks and Playgrounds projects are to be administered in accordance with the Program Open Space (POS) Grants Manual. As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the POS Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.


Jacob R. Day
Mayor
8/15/2017

(Signature)
(Print Name)
(Print Title)
(Date)

PROGRAM ADMINISTRATIVE REVIEW:

11. ON-SITE INSPECTION                      DATE \_\_\_\_\_ BY \_\_\_\_\_

12. DEPARTMENT OF NATURAL RESOURCES APPROVAL:

(Signature)
(BPW Approval Date)
(Agenda Item No.)



*Larry Hogan, Governor*  
*Boyd Rutherford, Lt. Governor*  
*Mark Belton, Secretary*  
*Joanne Throwe, Deputy Secretary*

October 17, 2018

**Via Electronic Delivery to**

Deborah J. Stam, Asst. Director  
HCDD  
City of Salisbury, Wicomico  
[dstam@salisbury.md](mailto:dstam@salisbury.md)

**Re: Community Parks and Playgrounds Project: CPP #6823-22-262 (Waterside Park Improvements, City of Salisbury, Wicomico County)**

Dear Ms. Stam:

It gives me great pleasure to inform you that the Board of Public Works has approved your request for Community Parks and Playgrounds funds regarding the Waterside Park Improvements project in the City of Salisbury, Wicomico County. A copy of the agenda item is attached for your reference.

You may proceed with this project at your earliest opportunity. When the project commences, please have your staff contact the Community Parks and Playgrounds representative with whom they have been working so that arrangements can be made to coordinate reimbursement.

Thank you for your interest in improving the quality of our parks and recreation for the citizens of Maryland. It is a pleasure to be able to provide these funds and to assist you with this important public outdoor recreation project. If I may be of further assistance on this or any other Community Parks and Playgrounds matter, please do not hesitate to contact me at (410) 260-8450.

Sincerely,

Hilary Bell  
Deputy Director, Land Acquisition and Planning  
[Hilary.bell1@maryland.gov](mailto:Hilary.bell1@maryland.gov)

Attachments

cc: Carrie Lhotsky, [carrie.lhotsky@maryland.gov](mailto:carrie.lhotsky@maryland.gov)

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
October 17, 2018



DNR 4

Contact: *Emily Wilson* (410) 260-8436  
*emilyh.wilson@maryland.gov*

**4A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
***Wicomico County***

**Recommendation:** Approval to commit \$224,500 for the following **development** projects.

**1. *Waterside Park Improvements - \$120,500***

City of Salisbury, Wicomico County, CPP #6823-22-262 MD20180627-0490

**Background:** Construct natural turf multi-purpose playing field and 50-space parking lot.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2018, Chapter 009, Acts of 2018  
Community Parks & Playgrounds Program  
Source Code: 18249 \$120,500

**2. *Mason Dixon Sports Complex Lighting - \$104,000***

Town of Delmar, Wicomico County, CPP #6824-22-263 MD20180627-0491

**Background:** Install stadium lighting that is designed to perform its intended function, be energy efficient, and minimize light pollution on the softball field.

**Fund Source:** Maryland Consolidated Capital Bond Loan 2018, Chapter 009, Acts of 2018  
Community Parks & Playgrounds Program  
Source Code: 18249 \$104,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION