

*Salisbury Historic District Commission*  
*June 27, 2018*

The Salisbury Historic District Commission met in regular session on Wednesday, April 25, 2018. The meeting took place in Room 301 of the Government Office Building at 7:00 p.m. with attendance as follows:

**COMMISSION MEMBERS PRESENT**

Scott Saxman, Chairman – Present  
Brenden Frederick, Vice Chairman – Not Present  
Brad Phillips – Not Present  
Matthew Auchey – Present  
Barry Dressel – Present  
Alex Paciga - Present

**CITY OFFICIALS PRESENT**

Trish Warrington, HCDD – Present  
Pete Golba, City Attorney – Present  
Anne Roane, Infrastructure & Development

1. **CALL TO ORDER** – Scott Saxman, Chairman, called the meeting to order at 7 p.m.
2. **ROLL CALL** - Each member of the Commission and each city official introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – The March 28, 2018 & April 25, 2018 were approved with modifications upon a motion by Commissioner Auchey and seconded by Commissioner Dressel. There being no public comments, the motion carried.
4. **CONSENT DOCKET**
  - A. **#18-13 – \*325 N. Division Street – Andy Kitzrow - Driveway Installation**  
Approved as submitted upon a motion by Commissioner Auchey seconded by Commissioner Dressel. There being no public comment, the motion carried unanimously.
5. **OLD BUSINESS – None**
6. **NEW BUSINESS**

**A. #18-14 – \*116 N. Division Street – Devreco LLC - Fence/Gate & Door Installation**

Chris Gilkerson, property owner, and Alexander Scott come forward to present this case.

Chairman Saxman recuses himself as Chairman as he is the contractor for this case. Mr. Saxman's absence caused the Commission to not have a quorum. Mr. Golba reads the Code of Ethics and it is his determination that Chairman Saxman could still participate.

Mrs. Warrington presents the Staff Report for the record. It was discovered that there was a misprint on the staff report. Mrs. Warrington amends the staff report to include the correct information for this property.

Mr. Gilkerson presents this case, stating that they wish to enclose the alley way between The Brick Room and the Salisbury Visitors Center to create an outdoor seating area. The fence installation is a requirement by the Liquor Control Board so that this area will be secure. Mr. Gilkerson also states that the existing window on the south elevation will be opened up and a barn style door will be installed in order to allow access to this area from the interior of the building.

Mr. Saxman, who will be constructing the fence/gate on the N. Division Street elevation presents a revised sketch, marked Exhibit A. The Commission and the applicants discuss further the details of this fence as well as the rear fence.

Discussion turns to the window. Mr. Alexander Scott explains the details of this window alteration and door installation.

Following this discussion, Commissioner Dressell makes a motion to approve the application as submitted, with modifications. Commissioner Paciga seconds the motion. There being no public comments, the motion carries unanimously.

Modifications are as follows:

- ✓ front gate will be constructed as per Exhibit A
- ✓ rear gate will mimic the existing gate at the rear of "Cake Art"
- ✓ the existing window will be removed and a barn style door installed.

**7. PRE-APPLICATION HEARING**

**A. #18-15 – \*218 W Main Street – Joseph Wright, Jr. ETAL & Devreco LLC  
Exterior Alterations**

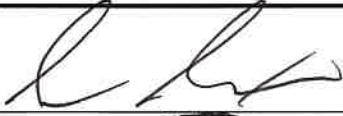
Mr. Chris Gilkerson comes forward to discuss this case. Mr. Gilkerson present the details of this project and discussion follows among the applicant and the Commission.

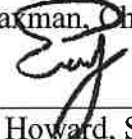
No Decision Made

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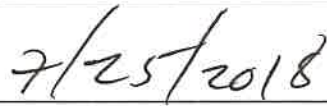
This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.


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Scott Sarman, Chairman

  
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Everett Howard, Secretary

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Date

  
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Date