

Salisbury Historic District Commission
March 28, 2018

The Salisbury Historic District Commission met in regular session on Wednesday, March 28, 2018. The meeting took place in Room 301 of the Government Office Building at 7:00 p.m. with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chairman – Present
Brenden Frederick, Vice Chairman – Present
Brad Phillips – Present
Matthew Auchey – Present
Barry Dressel – Not Present
Alex Paciga - Present

CITY OFFICIALS PRESENT

Susan Webb, HCDD – Present
Trish Warrington, HCDD – Not Present
Pete Golba, City Attorney – Present

1. **CALL TO ORDER** – Scott Saxman, Chairman, called the meeting to order at 7 p.m.
2. **ROLL CALL** - Each member of the Commission and each city official introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – The January 24, 2018 minutes were approved as submitted upon a motion by Commissioner Auchey, seconded by Commissioner Frederick and carried on voice vote.
4. **CONSENT DOCKET** – None
5. **OLD BUSINESS** – None
6. **NEW BUSINESS** – None
 - A. #18-08 – 220 N. Division Street – First Move Properties LLC
Garage alterations & sign installation

Commissioner Frederick discloses that the property owner is a client of his.

Commissioner Paciga discloses that he resides at the subject property and recues himself as leaves the room.

Chairman Saxman discloses that his firm has provided an estimate for Becker Morgan for one of the applicant's properties.

Chairman Saxman and Commissioner Frederick remains, however, they will refrain from voting, unless there is a tie vote.

City Staff member, Susan Webb presents and enters the Staff Findings.

This property had previously been deemed a contributing structure by this Commission on 9/23/15.

Mr. Nick Simpson, property owner, comes forward. Mr. Simpson explains that when he got prior approval for the garage door replacement, he did not clarify that the roof would need to be raised in order to accommodate the new garage doors, therefore, he is requesting approval for the roof alterations and hardi-panel siding installation. Mr. Simpson continues, stating that due to a building code requirement, he is seeking approval to install a standard type door in between the garage doors as well as a sign which will be located at the front of the property.

Following a brief discussion among the Commission and the applicant, Commissioner Auchey makes a motion to approve the application as submitted. Commissioner Phillips seconds this motion. There being no public comments, the motion carries unanimously with Commissioner Frederick abstaining.

B. #18-09 – 511 Camden Avenue – Walter Butler - Window Replacement

Mr. Butler, property owner, comes forward.

City Staff member, Susan Webb presents and enters the Staff Findings.

This property had previously been deemed a contributing structure by this Commission on 10/ 28/15:

Mr. Butler states that he wishes to replace all existing vinyl windows with a double hung, 3/3 simulated divided light wood window. The Commission and Mr. Butler continue discussion on these application. Mr. Butler adds that the siding and trim will go back to the original trim. Ms. Webb submits the original SHDC packet from October 2015 for review.

Public Comments

- Randy Taylor comes forward to express his concerns

Following the public comments, Commissioner Auchey makes a motion to approve the application with modifications. Mr. Butler agreed to these modifications. Commissioner Paciga seconds this motion. The motion carries unanimously.

Modifications include:

1. All existing vinyl windows will be replaced with a wood window to match the existing wood windows
2. The surrounds shall match the existing windows.
3. All siding shall be replaced in kind.

7. PRE-APPLICATION CONFERENCE

A. #18-10 – 406 N. Division Street – Bethesda Methodist Church

Matthew Creamer, Bob Miller, Davis Roberts and Bob Sharp come forward.

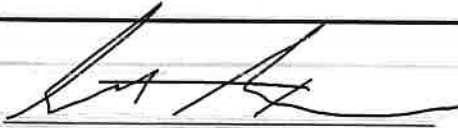
Mr. Miller presents their plans before the Commission. Discussion begins regarding these proposals.

B. #18-11 – 132 E. Main Street – First Move Properties LLC

Chairman Saxman states for the record that his firm provided an estimate for this project.

Mr. Nick Simpson, property owner, comes forward to present his proposed alterations to the Commission. Discussion begins regarding these alterations.

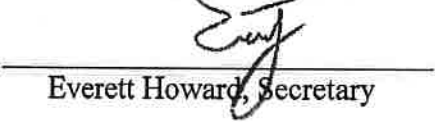
This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Scott Saxman, Chairman

7/9/2018

Date



Everett Howard, Secretary

7/9/18

Date