

City of Salisbury



Annual Action Plan CDBG PY 2018 (7/1/2018 – 6/30/2019)

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CITY OF SALISBURY PY 2018 ACTION PLAN

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Attachments:

- SF 424 & 424-D Forms
- Action Plan Certifications
- Citizen Participation Documentation

- CDBG Target Areas – Maps
- Homeless Information
- Resolution Authorizing Submission of the CDBG Action Plan
- Fair Housing Ordinances # 2378 and # 2379 – Amending the Salisbury City Code to Amend the Definition and Requirements of Functional Family in Consideration of Disabled Individuals
- 2017 Fair Housing Month Proclamation

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Salisbury has prepared a Consolidated Plan which covers a five (5) year period from July 1, 2014 - June 30, 2019. For each CDBG Program Year the City must also prepare an Annual Action Plan to guide its use of affordable housing and community development resources. Both Plans address three basic goals: (1) the provision of decent housing, (2) the creation of a suitable living environment, and (3) the expansion of economic opportunities, primarily to benefit low and moderate income persons. The Consolidated Plan and Annual Action Plans also serve as the City of Salisbury's application for federal Community Development Block Grant (CDBG) Program funds. The City is not eligible as a grantee for any other formula entitlement programs administered by HUD.

The Strategic Plan portion of Salisbury's Consolidated Plan covers a five (5) year period from July 1, 2014 to June 30, 2019 (using CDBG Program Year (PY) 2014–2018 funds). This Annual Action Plan covers the upcoming one-year program period beginning July 1, 2018 and ending June 30, 2019 (using CDBG PY 2018 funds).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The "Vision" of the Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of Salisbury. The following goals and objectives have been identified for the period of PY 2014 through PY 2018:

Housing Strategy -

Priority Need: There is a need for additional affordable, decent, safe, and sanitary housing for homebuyers, homeowners, and renters.

Goals:

HS-1 Conserve and rehabilitate the existing housing stock in the community.

HS-2 Increase the supply of owner occupied housing units.

HS-3 Assist low- to moderate-income homebuyers to purchase a home through housing counseling, down payment assistance, and closing cost assistance.

HS-4 Increase the supply of affordable rental housing units.

Homeless Strategy -

Priority Need: There is a need for housing opportunities for homeless persons and persons at-risk of becoming homeless.

Goals:

HO-1 Support the Continuum of Care's efforts to provide emergency shelter, transitional housing, and permanent housing.

HO-2 Assist providers in obtaining funding for the operation of housing and support services for the homeless and persons at-risk of becoming homeless.

Other Special Needs Strategy -

Priority Need: There is a need for housing opportunities, services, and facilities for persons with special needs.

Goals:

SN-1 Promote housing opportunities and accommodations for the elderly, persons with disabilities, and persons with other special needs.

SN-2 Support an increase in the supply of housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation and new construction.

SN-3 Support social services, programs, and facilities for the elderly, persons with disabilities, and persons with other special needs.

Community Development Strategy -

Priority Need: There is a need to improve the community facilities, infrastructure, public services, and the quality of life in the City of Salisbury.

Goals:

CD-1 Improve the City's public facilities and infrastructure through rehabilitation and new construction.

CD-2 Improve the physical, visual, and handicapped accessibility and connectivity to all neighborhoods.

CD-3 Improve and increase public safety, city facilities and public services throughout the City.

CD-4 Remove and correct slum and blighting conditions throughout the City.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Salisbury strives to equitably allocate Community Development Block Grant (CDBG) funds to income eligible areas and persons throughout the City. The City funded activities in PY 2016 and 2017 to meet its PY 2014 - 2018 Five Year Consolidated Plan goals and objectives which are shown in Section 2 above. Salisbury's CDBG Program regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance and Evaluation Report (CAPER) which summarizes the objectives it has addressed in achieving the goals and objectives of the City of Salisbury.

The following is a listing of the projects funded in PY 2016 and 2017 and the progress made to date on those projects:

Status of open projects funded in PY 2016:

1) Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants.

The City issued an Authorization to Proceed letter to the Subrecipient on October 7, 2016. Twenty (20) households have been assisted. The final reimbursement request on this grant has been processed, and the project is ready to be closed out in IDIS.

2) Habitat for Humanity of Wicomico County - Housing Construction (707 East Church Street).

The City issued an Authorization to Proceed letter to the Subrecipient on November 30, 2016. Habitat ran into delays on some of their other construction projects, and since they have a limited work crew this has resulted in a delay in the start of construction on 707 E. Church Street. Habitat now expects to break ground on this unit in April 2018.

3) Telamon Corporation - Financial Education & Housing Counseling.

The City issued an Authorization to Proceed letter to the Subrecipient on November 9, 2016. Ninety-three (93) clients have been assisted to date. Telamon targets predominately those individuals with Limited English Proficiency (LEP) in order to provide them with equal access to information on their financial rights and responsibilities and the asset development tools available to them and their families to build more stable communities.

4) City of Salisbury – Low-Mod Neighborhood Sidewalk Creation Program.

City staff completed the Environmental Review Record in HEROS for the revised location – the Presidents-Princeton target neighborhood – and the Authority to Use Grant Funds letter was received from HUD on September 8, 2017. The bid package for the project was issued on December 19, 2017, and the bids were opened on January 23, 2018. The winning bidder was Barker's Landing Excavation & General Contracting. Construction is expected to start in late March / early April 2018.

Status of open projects funded in PY 2017:

1) Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants.

The Environmental Review Record for the project has been completed. The Subrecipient Agreement has gone through some revisions and is now in the process of being executed.

2) City of Salisbury – Homeless Services Case Manager.

The Homeless Services Case Manager provides intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. This individual conducts Street Outreach among the homeless population, performs intakes and needs assessments, provides resource navigation through third-party referrals, and, when appropriate, provides intensive case management for these clients. A total of 153 clients have been served to date.

3) City of Salisbury – Low-Mod Neighborhood Sidewalk Creation Program.

The 2017 Sidewalk Construction funds are being combined with the 2016 funds on the same contract. The Environmental Review Record for the project / area was completed in PY 2016, and a copy was placed in the 2017 project file. Construction is expected to begin in late March / early April 2018.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the City. These hearings provide residents with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. The CDBG public hearings are broadcast live on Cable Channel 14 (PAC 14) and videos of the hearings are posted on YouTube for viewing after the original broadcast.

The City maintains a mailing list for the CDBG program, and copies of all public hearing notices are mailed to all the agencies and individuals on the list. Public and private agencies represented on the CDBG mailing list can be found in the 'Citizen Participation' section of the exhibits. In an effort to broaden public participation, the mailing list continues to be updated by adding the names and addresses of all new individuals and agency representatives who express an interest in the program. Copies of the public notices concerning the CDBG program are also posted on the City's website.

A "Draft" Action Plan was placed on display on the City's website at www.salisbury.md under the Housing & Community Development Department - Community Development section. A paper copy of the plan was also available at the Wicomico County Library, 122 South Division Street, Salisbury, MD 21801 and at the Housing & Community Development Department office, 207 West Main Street, Suite 102, Salisbury, MD 21801, from April 3, 2018 until May 3, 2018 for review and comment.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Two public hearings for CDBG PY 2018 were held in April of 2018.

The first Public Hearing was held on April 18, 2018. The City elected not to hold an open funding round for PY 2018, but rather to utilize the CDBG funds internally for eligible projects. Therefore, the first public hearing provided an overview of the projects that were proposed in the draft 2018 Action Plan. Once the projects in the draft plan were presented, the floor was opened up to the public to allow audience members the opportunity to provide their views on the community development needs of the City of Salisbury. No comments were received.

The second public hearing was held on April 30, 2018. That hearing provided community members with a status report on the previously funded CDBG projects that are currently open. Following that report the floor was opened up to the public so that audience members could have the opportunity to comment on the community development needs of the City. No comments were received.

A copy of the minutes from both public hearings is included in the 'Citizen Participation' section of the exhibits.

6. Summary of comments or views not accepted and the reasons for not accepting them

The 30-day public comment period for the PY 2018 CDBG Action Plan ran from April 3, 2018 to May 3, 2018. Written comments were accepted from the public on the PY 2018 Action Plan during the 30-day public comment period.

One written comment on the PY 2018 Action Plan was received from Habitat for Humanity of Wicomico County on May 3, 2018. A copy of that written comment and the City's written response are included in the Citizen Participation Documentation section of the Action Plan.

No comments on the Action Plan were rejected and/or not accepted by the City of Salisbury.

7. Summary

Following the Citizen Participation Plan adopted by the City Council, the Housing & Community Development Department encourages service providers, citizens and other interested individuals to comment on the City's housing and community development needs. The City maintains a mailing list for the CDBG program, and copies of all public hearing notices concerning the program are mailed to all the agencies and individuals on the list.

The overall goal of the housing, homeless, other special needs, community development, economic development, anti-poverty, and planning programs covered by the Five Year Consolidated Plan is to strengthen cooperation with other jurisdictions and to develop partnerships among all levels of government and the private sector. This includes for-profit and non-profit organizations, to enable them to provide decent housing, establish and maintain a suitable living environment, and extend economic opportunities for every resident.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SALISBURY	Housing & Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The administering lead agency and administrator for the Community Development Block Grant (CDBG) Program is the City of Salisbury's Housing & Community Development Department (HCDD). Deborah J. Stam, Assistant Director of HCDD, is responsible for applying for, administering, and managing the City's Community Development Block Grant (CDBG) entitlement funding. HCDD also applies for and administers a variety of other state and federal grant funds, including Community Legacy (CL), Strategic Demolition (SD), Emergency Solutions Grant (ESG), Community Parks & Playgrounds (CP&P), Program Open Space (POS), Maryland Historical Trust (MHT) grant funds, and the Safe Routes To School (SRTS) grant program of the MD State Highway Administration (SHA).

In those years when the City elects to hold an open funding round for CDBG, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

In those years when the City elects to hold an open funding round for the CDBG program, local 501(c)(3) non-profit agencies and other government agencies are invited to submit applications for funding consideration. In other years the City may elect to use its CDBG funds internally to execute eligible projects that meet one of the national objectives. Each year local agencies/organizations and citizens are invited to participate in the consultation process for the CDBG Action Plan through attending public hearings or responding directly to the correspondence. Public and private agencies represented on the CDBG mailing list can be found in the 'Citizen Participation' section of the exhibits.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City acts as a single point of contact to connect the various housing providers and service agencies. Through the CDBG program the City has funded housing programs for Salisbury Neighborhood Housing Services (SNHS) and Habitat for Humanity of Wicomico County. These projects are recommended based on knowledge of the programs and plans from the Wicomico County Department of Planning, Zoning & Community Development, the Wicomico County Housing Authority, and the Homeless Alliance for the Lower Shore (HALS).

The City of Salisbury works with the Homeless Alliance for the Lower Shore Continuum of Care (HALS CoC) Committee to ensure that the public and assisted housing providers and private and governmental health, mental health and service agencies are active members of the CoC and subcommittees. Temporary Assistance for Needy Families (TANF) provides temporary cash assistance, often the only source of income for individuals and families being served by CoC agencies, along with Medicaid and food stamps, critical to reducing homelessness. HOPWA funds provide housing and services to persons with AIDS. Although the CoC lost Runaway and Homeless Youth funding a few years ago, the agency still provides assistance to unaccompanied youth. Head Start gives priority to homeless families with children offering all the same McKinney Vento services as BOEs and assists parents in permanent housing placement. United Way, Community Foundation and other private funds provide much needed financial support to homeless agencies. The CoC partners with the Veterans Administration (VA) to provide Supportive Services for Veteran Families (SSVF) and HUD Veterans Affairs Supportive Housing (VASH); Medicaid for case management funds; universities to provide social work interns; local funds to provide case management to Permanent Supportive Housing (PSH) not funded by HUD, as well as private agencies (Salvation Army, Maryland Food Bank, faith based organizations, etc.) to provide funding for food pantries, rental assistance, utility expenses, etc. to those homeless or at risk of homelessness.

In the CoC there are two local Public Housing Authorities (PHAs) – the Wicomico County and the Somerset County Housing Authorities - who are members of the CoC, with the Wicomico County PHA presenting updates to the CoC on a semi-annual basis. Somerset County Housing Authority maintains a preference for homeless individuals and families in filling vacancies. The CoC also utilizes the services of the regional PHA located in Cambridge, MD that serves Worcester County. The regional PHA has agreed to manage all the HUD VASH vouchers for the CoC, both Lower Shore and Mid Shore. The Regional Housing Authority in Cambridge was originally awarded 15 HUD VASH vouchers in 2013 through support from the CoC. This number has now risen to a total of 46 HUD VASH vouchers dedicated to the HALS CoC and an additional 8 for Mid Shore CoC which are all managed by the Cambridge Regional PHA office. The U.S. Department of Veterans Affairs has allocated these additional vouchers to address the needs of homeless veterans in our CoC in an effort to end veteran homelessness. There are plans to add additional HUD VASH vouchers for homeless veterans on the eastern shore as the 2017 Annual Homeless Assessment Report (AHAR) documented 98 homeless veterans in the CoC, up from the 82 veterans in 2016.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Homeless Alliance of the Lower Shore (HALS) Continuum of Care for Somerset, Wicomico, and Worcester counties was formed to provide supportive services and housing for the homelessness in all three counties.

Currently the HALS CoC utilizes HUD funds from six grants to provide 66 units of scattered site housing in the 3 counties for disabled homeless individuals and families through the Permanent Supportive Housing (PSH) Program managed by the Somerset County Health Department, giving priority to chronically homeless. The CoC Program provides an additional 29 units of housing through the Shelter Plus Care Program to disabled homeless individuals and families in the 3 counties. Both grants use surplus rental assistance funds to provide additional units of PSH, which allowed the HALS CoC to provide a total of 115 units of housing in calendar year 2017 to 197 people, 75 of whom were chronically homeless.

The City of Salisbury, in partnership with the Wicomico County Health Department (WCHD) and Help and Outreach Point of Entry, Inc. (HOPE), now runs a Permanent Supportive Housing (PSH) program which serves 10 chronically homeless persons. The program adheres to a quasi-Housing First (HF) philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. Participants are housed in private, scattered-site, one-bedroom rentals, with the majority of the cost of housing (rent and utilities) covered by the City. Participants are required to contribute 30% of their income to their landlord. The WCHD provides targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers meet with the participants

approximately once a week. HALS provides support and advice to the city on operating the program as needed.

This year, we saw a 16% increase in the number of veterans served in shelters, up from 83 in FY 2016 to 100 in FY 2017. The Veterans Community Planning workgroup established a by-name list of homeless veterans which is updated weekly and reviewed in monthly case conferencing meetings to rapidly rehouse homeless veterans.

The HALS CoC Chronically Homeless subcommittee focuses on homeless individuals who are unsheltered, living in encampments, and hard to engage with services. In the past two years the City of Salisbury has obtained 2 ESG grants to conduct outreach and provide rapid rehousing for chronically homeless individuals. The CoC developed a policy to meet the goal of ensuring that homeless individuals and families who have spent the longest time in places not meant for human habitation or in emergency shelters and who have the most severe needs within HALS CoC are prioritized for PSH.

The HALS CoC was selected to participate in a count of unaccompanied homeless youth, called Youth REACH MD. The HALS CoC workgroup conducted the first count which identified 30 homeless youth in our CoC in September 2015. A second Youth REACH count was conducted during a 2 week period from March 1 – April 15, 2017. This count identified 111 people as we included HMIS data. The third count is currently being conducted for 2018. Again this year, funds were used to conduct a Tri-County parent conference to educate the parents of children who meet the McKinney Vento definition of homelessness on the services available for their children to meet their educational needs and go over the Youth REACH survey document.

The HALS CoC utilizes the Coordinated Assessment process to identify and rapidly re-house families that become homeless, and also to quickly identify families at risk of becoming homeless. The CoC assesses the needs of the families and prioritizes them for placement in prevention or RRH programs, houses them in shelters, or refers them for PSH.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CoC consults with the State agency that awards ESG funds to the three local jurisdictions to fund sub-recipients for ESG services. The ESG program recipients and sub-recipients are active participants of the CoC. Each local CoC's request to the State for funding for ESG services is reviewed by the State CoC monitoring and ranking committee and is forwarded, as required, along with the project application to the State agency for evaluation before they are submitted for funding. Projects that are accepted are provided CoC certification sign-off by the chair of the Monitoring and Ranking Committee, which then is

forwarded, as required, along with the project application to the state agency. The CoC uses HMIS reports to monitor program progress in reaching the goals of Opening Doors – assessing data quality, bed utilization, length of stay, returns to homelessness, outcome successes and failures and evaluation of program expenditures in Rapid Rehousing and Prevention.

The following is language from the Governance Charter that addresses ESG Monitoring:

ESG and CoC funded projects will be monitored by the Monitoring and Ranking Subcommittee, with the assistance of the Governance Committee. On a yearly basis, the HMIS System Administrator prepares reports for the Subcommittee to review to assess the effectiveness of each project in meeting CoC and federal goals. All ESG and CoC funded projects must participate in HMIS and meet utilization goals established by the CoC to meet federal goals.

CoC funded projects are evaluated on goals of maintaining housing stability, income growth, obtaining mainstream benefits, utilization goals to ensure acceptance of data into AHAR, exits to permanent housing, prioritizing chronically homeless individuals and family for filling vacancies, appropriate funding expenditures and use of the coordinated assessment system.

ESG funded projects are evaluated to determine use of the coordinated assessment system, meeting the CoC bed utilization goals to ensure acceptance of data into AHAR, maintaining 90% data quality, increase in income and mainstream resources upon exit, reducing returns to homelessness, success in exits to permanent housing, and success either providing prevention services or rapidly rehousing services to families with children.

The CoC uses a ranking tool for both CoC and ESG funded projects with objective criteria. For CoC funded projects, the agencies use a spreadsheet that captures APR results to measure progress in ending chronic homelessness, housing stability, increasing income, and obtaining mainstream benefits for project participants. This tool was used by the Monitoring and Ranking Committee to rank projects and the recommendation is then presented to the full CoC for a vote. The CoC ranking is made available to CoC members and is posted on its website.

HMIS is used to generate APRs and ESG Caper reports. HMIS data has been used for over ten (10) years to generate HUD required APR reports. When HUD modifies the HMIS data elements or HUD required reports, the HMIS administrator submits timely requests for vendor updates to address HUD changes to reports. HMIS data is also used for PIT, HIC, AHAR, SSVF and System Performance Measures to document outcomes of our CoC efforts to address homelessness. In addition, numerous other HMIS reports may be generated, which ensures that HMIS data can be used to prevent and end homelessness in the local CoC. In the 2016 NOFA, our ranking process was given a 100% score.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Salisbury Neighborhood Housing Services, Inc.
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City continues to work with SNHS by providing CDBG funding for Owner-Occupied Housing Rehabilitation and Homebuyer Assistance. This year the City has decided to allocate some funding to SNHS to continue the Homebuyer Assistance Grants program. The Mayor wishes to enable SNHS to continue to work with Salisbury University to provide up to \$5,000 in Homebuyer Assistance grants to new Salisbury University graduates who wish to live in the City of Salisbury and begin a new business through the 'Buy a Home, Build a Business' program.
2	Agency/Group/Organization	HABITAT FOR HUMANITY OF WICOMICO COUNTY
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity of Wicomico County applied for CDBG funds in PY 2016 to construct another single-family home in the Church Street / Doverdale CDBG target neighborhood. Habitat expects to break ground on this unit in April 2017, and begin work on the foundation in May. The City has been working with Habitat for over 11 years now on the rehabilitation of this area.

3	Agency/Group/Organization	Wicomico County Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs
4	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Wicomico County Housing Authority was contacted for updated information on their new apartment complex that just recently opened, Stone Grove Crossing, as well as the funding allocated for the management and operation of its existing public housing units and any physical improvements to be made to those units.
	Agency/Group/Organization	Homeless Alliance for the Lower Shore
	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Homeless Alliance of the Lower Shore (HALS) is the local Continuum of Care (CoC) organization which serves Somerset, Wicomico, and Worcester Counties. They provide updated information on the activities and accomplishments of the CoC. The City of Salisbury participates in the monthly HALS CoC meetings. The Strategic Planning Subcommittee of the HALS CoC works with various types of local facilities (i.e. health care, mental health, foster care, and correctional) to ensure that persons being discharged from a system of care are not routinely discharged into homelessness.</p>
5	<p>Agency/Group/Organization</p>	<p>Wicomico County Health Department</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Other government - County</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Lead-based Paint Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Wicomico County Health Department handles the Lead Poisoning Prevention Program. The purpose of the Lead Poisoning Prevention Program is to identify children with elevated Blood Lead Levels (BLL) and provide appropriate intervention to improve their health status. Families of children with BLL 10 mcg/dl or greater will receive case management services until the client has two BLL's less than 5 mcg/dl. Families of children with BLL 5-9 mcg/dl will receive educational services.</p>

6	Agency/Group/Organization	Peninsula Regional Medical Center (PRMC)
	Agency/Group/Organization Type	Services-Health Health Agency Major Employer
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
7	Agency/Group/Organization	Wicomico County Department of Social Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Service-Fair Housing Child Welfare Agency Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.

8	Agency/Group/Organization	Wicomico Partnership for Families & Children
	Agency/Group/Organization Type	Services-Children Child Welfare Agency Other government - County Planning organization Community Needs Assessment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Services for children, adolescents and families.
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
9	Agency/Group/Organization	MAC, INC.
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
11	Agency/Group/Organization	Shore Housing Resource Board
	Agency/Group/Organization Type	Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
12	Agency/Group/Organization	Shore-Up, Inc.
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Child Welfare Agency Energy Assistance and Tax Preparation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
13	Agency/Group/Organization	Wicomico County NAACP Branch 7028
	Agency/Group/Organization Type	Regional organization Civic Leaders Advocacy

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all-advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
14	Agency/Group/Organization	Telamon Corp.
	Agency/Group/Organization Type	Services-Education Services-Employment Service-Fair Housing Advocacy
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In PY 2016 the City awarded CDBG funding to Telamon for a Financial Education & Housing Counseling program. This program is currently underway, and 14 clients have been served to date.
15	Agency/Group/Organization	VILLAGE OF HOPE
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Hope is a transitional facility that serves homeless women and their children. They have received ESG funds through the City of Salisbury in the past, however now they are no longer eligible for these funds due to changes in regulatory enforcement pertaining to restrictions on gender of head-of-household. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
16	Agency/Group/Organization	Diakonia
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Diakonia serves many of the homeless individuals who come from the Salisbury area, and therefore they receive ESG funds through the City of Salisbury. In FY 2018 the City plans on applying for \$75,000 in ESG funds for Diakonia through the State of MD. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
17	Agency/Group/Organization	Samaritan Shelter
	Agency/Group/Organization Type	Services-homeless

	<p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Samaritan Shelter serves some of the homeless individuals who come from the Salisbury area, and therefore they receive ESG funds through the City of Salisbury. In FY 2018 the City plans on applying for \$40,000 in ESG funds for the Samaritan Shelter through the State of MD. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.</p>
18	<p>Agency/Group/Organization</p>	<p>Salisbury Urban Ministries</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-homeless Services-Education Food Pantry, Meals for the Homeless, Prescription Assistance, Kid's Cafe After-School Program</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.</p>

19	Agency/Group/Organization	Joseph House Crisis Center
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Food Pantry, Meal Provision, Cash Assistance for Vital Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Homelessness Strategy Anti-poverty Strategy Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
20	Agency/Group/Organization	Christian Shelter
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
21	Agency/Group/Organization	Help and Outreach Point of Entry (HOPE)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOPE works to connect chronically homeless individuals with the necessary services. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.

22	Agency/Group/Organization	HALO Ministry
	Agency/Group/Organization Type	Services-homeless Day Facility, HALO Cafe, Thrift Ministry
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
23	Agency/Group/Organization	Life Crisis Center
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Victims of domestic violence, rape, and sexual assault.
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
24	Agency/Group/Organization	Hudson Health Services
	Agency/Group/Organization Type	Services-Health Health Agency Substance Abuse Disorders

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
25	Agency/Group/Organization	Center 4 Clean Start
	Agency/Group/Organization Type	Services-Health Health Agency Substance Abuse Disorders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
26	Agency/Group/Organization	Salisbury Area Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.

27	Agency/Group/Organization	Salisbury-Wicomico Economic Development
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
28	Agency/Group/Organization	MARYLAND CAPITAL ENTERPRISES
	Agency/Group/Organization Type	Micro & Small Business Loans, Mentoring & Education, Consulting Services
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
29	Agency/Group/Organization	Maryland Legal Aid Bureau
	Agency/Group/Organization Type	Service-Fair Housing Legal Services for Low-Income Individuals
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.

30	Agency/Group/Organization	Wicomico County Administration
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are delivered to this agency. This affords them the opportunity to participate in the process should they elect to do so.
31	Agency/Group/Organization	Wicomico County Council
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are delivered to this agency. This affords them the opportunity to participate in the process should they elect to do so.
32	Agency/Group/Organization	Bay Area Center for Independent Living, Inc.
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted. In those years when the City elects to hold an open funding round, local agencies/organizations are invited to submit proposals for CDBG-eligible activities and to participate in the consultation process through attending a public hearing and/or responding directly to the correspondence. This year the City has elected to utilize the CDBG funds internally to complete eligible projects that meet a national objective.

The City maintains a mailing list for the CDBG program, and copies of all public hearing notices are mailed to all the agencies and individuals on the list. Public and private agencies represented on the CDBG mailing list can be found in the 'Citizen Participation' section of the exhibits. In an effort to broaden public participation, the mailing list continues to be updated by adding the names and addresses of all new individuals and agency representatives who express an interest in the program. Copies of the public notices concerning the CDBG program are also posted on the City's website.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Somerset County Health Department	The Homeless Alliance for the Lower Shore (HALS) CoC is the primary provider of housing and supportive services for the City of Salisbury's homeless population and those at risk of becoming homeless. The goals of the City and the HALS CoC are complementary.
Annual and Five Year Capital Plan	Wicomico County Housing Authority	The Wicomico County Housing Authority (WCHA) is the lead agency providing public housing assistance and Section 8 vouchers in the area. The goals of the City and the WCHA are complementary.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

City of Salisbury is the county seat for Wicomico County. Close consultation is maintained between City and County departments to ensure that the needs of the area are adequately addressed.

Wicomico County and the City of Salisbury have conducted joint planning activities since 1943 through the joint Planning and Zoning Commission and a joint planning office to provide assistance to both the City and the County. In 1989, in response to increased growth and change, the Planning Office was re-designated as the Department of Planning, Zoning and Community Development (PZ&CD). In 2003, the City of Salisbury joined with the State of Maryland, Wicomico County, Delmar, and Fruitland to establish the federally recognized Salisbury/Wicomico Metropolitan Planning Organization (MPO). The PZ&CD Department was designated as the MPO agency, and the administrator of related regional transportation planning funds. In December of 2011, a reorganization of certain County departments resulted in the transfer of the permitting, inspection, and development related functions from the Department of Public Works to the PZ&CD Department. In 2017 a City Planner position was created in the City's Infrastructure & Development Department to orchestrate City planning efforts and to perform the duties of the Planning Office. The City and County still share a joint Planning and Zoning Commission. The structure of the MPO is unchanged.

Development policies are determined by the Mayor and Council for the City of Salisbury. The Planning and Zoning Commission and the MPO Council have policy roles as designated by the governing bodies. The Planning Division of the Infrastructure & Development Department is an agency of the City government and follows the City administrative policies and procedures. It is funded by the City.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertised and held two (2) public hearings on the community development needs of the City of Salisbury. Those hearings provided residents with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. The public hearings were broadcast live on Cable Channel 14 (PAC 14), and the videos of those hearings were posted on YouTube for viewing after the original broadcast.

A "Draft" Action Plan was placed on display on the City's website at www.salisbury.md under the Housing & Community Development Department - Community Development section. A paper copy of the plan was also available at the Wicomico County Library, 122 South Division Street, Salisbury, MD 21801 and at the Housing & Community Development Department office, 207 West Main Street, Suite 102, Salisbury, MD 21801, from April 3, 2018 until May 3, 2018 for review and comment.

Full public meeting minutes are included in the 'Citizen Participation' section of the exhibits of the Action Plan. Also included is a copy of the one written comment that was received on the Action Plan, and the City's written response. No comments on the Action Plan were rejected and/or not accepted by the City of Salisbury.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	<p>A Public Hearing was held on April 18, 2018 to provide an overview of the projects included in the 2018 Action Plan, and to solicit comments from the public on the City's housing and community development needs. There was one (1) attendee that participated in this hearing.</p>	<p>The following projects are proposed for funding in the 2018 Action Plan:</p> <p>1) Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - \$100,000</p> <p>2) City of Salisbury - Homeless Services Case Managers (2 Positions) - \$44,000</p> <p>3) City of Salisbury - Low-Mod Neighborhood Sidewalk Construction Program - \$135,443</p>	<p>No comments were received. No comments were rejected and/or not accepted.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	<p>A second Public Hearing was held on April 30, 2018. This hearing provided community members with a status report on the previously funded CDBG projects that are currently open. Following the status report the floor was opened up to the public to allow audience members the opportunity to comment on the community development needs of the City. There were a total of three (3) attendees that participated in this hearing.</p>	No comments were received.	No comments were received. No comments were rejected and/or not accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Although the City is not a direct recipient of HUD's Emergency Solutions Grant (ESG), Housing Opportunities for People With AIDS (HOPWA), or HOME Partnership funds (HOME), the City, in its Consolidated Plan, has discussed in detail the needs of the homeless and the populations with special needs (such as the elderly and those with HIV/AIDS). Therefore, the City will continue to support the activities of many of the local providers of emergency shelter, transitional housing, supportive housing, or public services for these clients. Since PY 2005, the City has applied to the State of Maryland for ESG funds to support some of these organizations. Salisbury is not an ESG entitlement jurisdiction, and therefore cannot apply for funding under the McKinney-Vento Homeless Assistance Act directly. The City receives its ESG funding through the State of Maryland. The City does not receive Section 8 funds, and it has no plans to apply for Low-Income Housing Tax Credits.

The City has good working relationships with the local banking community which is supportive of many public housing and community development efforts. Most of Salisbury's private non-profit organizations not only have an independent source of funds, but also seek assistance from private foundations, all of which have the City's support. For instance, Salisbury Neighborhood Housing Services (SNHS) uses funds from the Neighborhood Reinvestment Corporation, as well as from local banks.

Given its limited resources, Salisbury will use innovative approaches and cooperative partnerships with other public agencies and private organizations to meet its affordable housing and community development goals and objectives. In general, the City plans to use its CDBG funds as financial incentives to help resolve its housing and community development needs.

For planning purposes Salisbury estimated that the amount of CDBG funding received in PY 2018 would be approximately 10% greater than what was received in PY 2017. This was based upon guidance / information we had received from HUD concerning the 2018 Federal Budget. Due to the anticipated delay in notification of the exact award amounts, the dollar amounts allocated to each project in the 2018 draft Action Plan were estimated.

Now that the Federal Budget has been passed, the actual PY 2018 CDBG award amounts have been announced by HUD. The actual amount awarded to the City of Salisbury was \$343,878, which was an increase of 6.7% over what was awarded in PY 2017. The dollar amounts allocated to the projects in the Action Plan have now been adjusted as needed to meet the final, actual 2018 CDBG award amount. The only adjustment required was to the funding for the Low-Mod Neighborhood Sidewalk Construction program, which was reduced to meet the actual allocation amount.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	343,878	0	0	343,878	0	The City of Salisbury has received CDBG funding since 2004. For many years the City's CDBG funding allocations declined steadily, however in PY 2017 the award amount increased. Now that the 2018 CDBG award amounts have been announced, we have once again seen an increase - this time of 6.7%. This is the final year associated with the City's PY 2014-2018 Consolidated Plan.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Other resources available to help Salisbury address its housing and community development needs include funds from the Maryland Department of Housing and Community Development (DHCD), such as low interest mortgage finance funds (HOME), housing rehabilitation money (Maryland Housing Rehabilitation Program - MHRP), Special Targeted Area Rehabilitation (STAR) Program funds, lead paint reduction funds (Lead Hazard Reduction Program), first-time homebuyer settlement expenses (House Keys 4 Employees - HK4E), rental allowance funds (Rental Allowance Program - RAP), and neighborhood revitalization program funds (Community Legacy, Strategic Demolition and Neighborhood Partnership Program).

Salisbury has successfully obtained funding from the Environmental Protection Agency, the National Fish & Wildlife Foundation, the Maryland Department of Natural Resources, the Department of Transportation, and the State Highway Administration. To help with crime reduction and revitalization activities the City has received funds through the Law Enforcement Block Grant program, the Justice Assistance Grant (JAG) and Byrne grant programs, and the Bulletproof Vest Partnership Program (DOJ), as well as Wicomico Exile (gun control) and the Safe Streets program through the Governor's Office of Crime Control & Prevention (GOCCP).

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

The City of Salisbury proposes to undertake the following activities with the PY 2018 CDBG funds:

Project 2018-01: Program Administration – \$64,435

Project 2018-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - \$100,000

Project 2018-03: City of Salisbury - Homeless Services Case Managers (two positions) - \$44,000

Project 2018-04: City of Salisbury - Low-Mod Neighborhood Sidewalk Creation – \$135,443

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AM-1	2014	2018	Administration and Management	CityWide Low-Mod	Administration, Planning, and Management Strategy	CDBG: \$64,435	Other: 1 Other
2	HS-3	2014	2018	Affordable Housing	CityWide Low-Mod	Housing Strategy	CDBG: \$100,000	Direct Financial Assistance to Homebuyers: 18 Households Assisted
3	HO-2	2014	2018	Homeless	CityWide Low-Mod	Homeless Strategy	CDBG: \$44,000	Other: 300 Other
4	CD-2	2014	2018	Non-Housing Community Development	CityWide Low-Mod	Community Development Strategy	CDBG: \$135,443	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 680 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	AM-1
	Goal Description	Overall administration of the CDBG program, all aspects.
2	Goal Name	HS-3
	Goal Description	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grant slots (10 x \$5,000 = \$50,000) will be reserved until February 28, 2019 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU. Beginning on March 1, 2019, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.
3	Goal Name	HO-2
	Goal Description	Provide funding to increase the Homeless Services Case Manager from one position to two positions. These two individuals will provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. The Case Managers will conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients.
4	Goal Name	CD-2
	Goal Description	Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Presidents-Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 63.54%. An estimated 680 persons will benefit from this activity (LMISD figures – approx. 25% of Low/Mod Universe total for Census Tract 5).

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects will be funded by the City of Salisbury CDBG Program in PY 2018:

Projects

#	Project Name
1	Program Administration
2	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants
3	Homeless Services Case Managers
4	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Salisbury has allocated its PY 2018 CDBG funds to projects that provide assistance / activities which meet the underserved needs of the residents of the City of Salisbury. These activities meet HUD criteria for benefit to low- and moderate-income households, and/or are located in those areas of the City that are defined as low- to moderate-income areas.

AP-38 Project Summary

Project Summary Information

1	Project Name	Program Administration
	Target Area	CityWide Low-Mod
	Goals Supported	AM-1
	Needs Addressed	Administration, Planning, and Management Strategy
	Funding	CDBG: \$64,435
	Description	Overall administration of the CDBG program, all aspects.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	207 West Main Street, Suite 102, Salisbury, MD 21801
	Planned Activities	CDBG program administration.
2	Project Name	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants
	Target Area	CityWide Low-Mod
	Goals Supported	HS-3
	Needs Addressed	Housing Strategy
	Funding	CDBG: \$100,000
	Description	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grant slots (10 x \$5,000 = \$50,000) will be reserved until February 28, 2019 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU. Beginning on March 1, 2019, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This project will serve an estimated eighteen (18) low- to moderate-income households.
	Location Description	The project will serve low- to moderate-income households citywide, with priority given to residents of the five CDBG target neighborhoods; Camden, Newtown–North Division Street, Church Street–Doverdale, Presidents–Princeton, and the Westside.
	Planned Activities	Provide homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants.
3	Project Name	Homeless Services Case Managers
	Target Area	CityWide Low-Mod
	Goals Supported	HO-2
	Needs Addressed	Homeless Strategy
	Funding	CDBG: \$44,000
	Description	Provide funding to increase the Homeless Services Case Manager from one position to two positions. These two individuals will provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. The Case Managers will conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This project will serve an estimated three hundred (300) homeless individuals.
	Location Description	City-wide.
	Planned Activities	Provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. Conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients.

4	Project Name	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction
	Target Area	
	Goals Supported	CD-2
	Needs Addressed	Community Development Strategy
	Funding	CDBG: \$135,443
	Description	Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Presidents-Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 63.54%. An estimated 680 persons will benefit from this activity (LMISD figures - approx. 25% of Low/Mod Universe total for Census Tract 5).
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Construction of the sidewalks will take place in the Presidents-Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 63.54%. An estimated 680 persons will benefit from this activity (LMISD figures – approx. 25% of Low/Mod Universe total for Census Tract 5).
	Location Description	Presidents-Princeton CDBG target neighborhood.
	Planned Activities	Construction of sidewalks in the Presidents-Princeton CDBG target neighborhood where none currently exist.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Salisbury will provide CDBG funds to activities principally benefitting low/mod income persons throughout the City. While specific target areas have been identified in the City, the majority of CDBG project funding is not directed to any specific geographic area, but based on income benefit. Two of the projects financed with CDBG funds in PY 2018 will benefit low- and moderate-income persons throughout the City, and one will benefit residents of the Presidents-Princeton low-mod income neighborhood.

Salisbury has identified the following areas as target areas: the City's Downtown, Camden Neighborhood, Newtown-North Division Street Neighborhood, Church Street-Doverdale Neighborhood, Presidents-Princeton Neighborhood, and the Westside Neighborhood. The City has been focusing on the revitalization of these target neighborhoods for several years, utilizing a number of different funding programs. All of these neighborhoods have suffered from age, neglect, an overabundance of rental properties, and irresponsible and/or absent landlords. Of the five neighborhoods, the Westside neighborhood has the highest rate of minority concentration (88.2%), as well as a large number of people with low-mod household incomes and high rates of poverty. Besides capital investments to support homeownership opportunities, provide services to homeless individuals, and improve infrastructure in low-mod income neighborhoods to improve accessibility and connectivity, the City has made a commitment of staff to reduce crime, promote job training, and revitalize the Downtown.

The City of Salisbury Consolidated Plan defines an Area of Minority Concentration as follows; "Census tracts where at least 60% of the population who reside within the census tract are identified as minority households, as defined by the 2010 U.S. Census." There are two census tracts within the City of Salisbury which qualify under this definition; Census Tract 1 and Census Tract 3. Census Tract 1 encompasses the Church Street-Doverdale CDBG target neighborhood of Salisbury. The percentage of minority residents residing in Census Tract 1 is 61.88%. Census Tract 3 encompasses the Westside CDBG target neighborhood of Salisbury. The percentage of minority residents residing in Census Tract 3 is 88.2%.

Geographic Distribution

Target Area	Percentage of Funds
CHURCH STREET/DOVERDALE NEIGHBORHOOD	
CityWide Low-Mod	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for funding activities was based on the eligibility of the activity. The activity must meet a national objective and demonstrate evidence of need in the community. Additional consideration was given based on the community's or the agency/organization's past history of expenditure of the CDBG funds, the ability to leverage other funds for this activity, and whether the PY 2018 request was related to projects that if not funded, would result in a special assessment against low- to moderate-income homeowners. Finally, a high priority was given to activities based on the community's or agency/organization's ability to complete the project in a timely manner. The City will provide CDBG funds to activities principally benefitting low/mod income persons in the City but additional consideration is given to projects that benefit the target areas of the City.

The City of Salisbury has established the following criteria when determining priorities for CDBG projects:

- Meeting the statutory requirements of the CDBG program.
- Meeting the needs of very-low, low- and moderate-income residents.
- Focusing on low- and moderate-income areas or communities.
- Coordinating and leveraging of resources.
- Response to expressed needs.
- Projects that could prevent a special assessment from being levied against low- to moderate-income households.
- Ability to complete the project in a timely manner.

Affordable housing was identified as one of the largest underserved needs in the City in the 5-Year Consolidated Plan. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. The primary obstacle to meeting the underserved needs is the limited resources available to address the identified priorities in the City.

Discussion

The geographic locations and the public benefit for the PY 2018 CDBG Activities/Projects are as follows:

Project 2018-01: Program Administration – will benefit residents city wide.

Project 2018-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - will be available to qualified low- to moderate-income residents city wide.

Project 2018-03: Homeless Services Case Managers – will serve homeless individuals city wide.

Project 2018-04: Low-Mod Neighborhood Sidewalk Creation – will be located in the Presidents-Princeton CDBG target neighborhood, which is a low-mod income neighborhood.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Salisbury will utilize its 2018 CDBG funds to provide direct financial assistance to homebuyers for the acquisition of existing housing units. The one year goals for affordable housing in the City of Salisbury in PY 2018 are shown in the tables below.

The geographic location and the public benefit for the PY 2018 CDBG Activity/Project that will impact affordable housing is as follows:

Project 2018-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - this project will serve eighteen (18) qualified low- to moderate-income households city wide.

While the Homeless Services Case Managers will be working with the City's Permanent Supportive Housing (PSH) clients, the 2018 CDBG funding will not be used to pay any of the costs directly associated with those housing units. The CDBG funds will be used to increase the Homeless Services Case Manager from one position to two positions, and those two positions will serve other homeless individuals in addition to the PSH clients. The City currently serves twelve (12) PSH clients and four (4) Rapid Re-Housing clients.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	18
Special-Needs	0
Total	18

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	18
Total	18

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

During PY 2018 the City of Salisbury will fund one (1) project that supports affordable housing. That project is:

- Project 2018-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

AP-60 Public Housing – 91.220(h)

Introduction

It is the mission of the Wicomico County Housing Authority (WCHA) to address the needs of the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury. The WCHA provides affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development, the State of Maryland, Wicomico County, the City of Salisbury, and any other entity providing funding for affordable housing programs. This is achieved by the WCHA assisting individuals and families through its public housing communities, Section 8 Housing Choice Vouchers, and Tax Credit developments such as Phase I of the Booth Street RAD project which was completed in January 2017.

Phase II of the Booth Street RAD project, which will be located on Merritt Mill Blvd. and contain a total of 75 units, is due to begin construction in mid- 2018. It will involve building a total of 75 new units, of which 50 units will be the replacement units from the last section of Booth Street federal housing. The 50 units will be project based voucher assisted. The remaining 25 units are to be tax credit units available to the public earning 60% or less of area median income. Applications for those units are available at the Stone Grove Crossing office located at 911 Booth Street, Salisbury, Maryland 21801. With this second phase of development the total investment into the Booth Street revitalization project will be approximately \$37.5 million.

Actions planned during the next year to address the needs to public housing

The Wicomico County Housing Authority plans to allocate the following FY 2018 funds for its public housing units:

- Physical Improvements: \$216,123
- Management Improvements: \$7,500
- Administration: \$28,123
- Operations: \$29,487

While 15 of the boarded up Scattered Site housing units in the City of Salisbury and the City of Fruitland have had major rehabilitation work done to them, another 24 still need to be renovated. The Housing Authority has received approval from HUD under the RAD program to secure private /public financing to complete this task. We expect this process to begin by the end of 2018. The Scattered Site units consist of a total of ninety (90) single-family houses located in the City of Salisbury and the City of Fruitland.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Wicomico County Housing Authority encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed which assist in ensuring that the safety of residents is maintained. Additionally, the WCHA schedules regular meetings at public housing sites to discuss needs and concerns. Voucher holders are also encouraged to participate in regular WCHA meetings. As the WCHA moves forward with Phase II of the RAD development at Booth Street and the renovation of the Scattered Site units, they will encourage residents to attend the meetings being held to update the community on changes to the project schedules.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Wicomico County Housing Authority was designated as “troubled” by HUD in 2014, but is currently performing satisfactorily according to HUD guidelines and standards. The WCHA underwent management changes in 2015, and the new administration is moving forward with many modifications to the operation. New leases and HUD directed policy changes were implemented in 2017 with more to come in 2018. Policy changes for 2018 will include a revised Admissions & Continued Occupancy Policy and a revised Administrative Policy for its Housing Choice Voucher Program.

Discussion

The City of Salisbury has identified that there is a need for housing to address the households affected by housing problems, severe housing problems, and housing cost burdens. The Wicomico County Housing Authority (WCHA) is an important part of the City of Salisbury’s housing strategy. The WCHA is the primary provider of assisted housing for the extremely low-income, very low-income, and lower income residents of Wicomico County and the City of Salisbury.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

In the most recent FY 2017 HUD NOFA, the Homeless Alliance for the Lower Shore Continuum of Care was awarded \$1,249,597 in total CoC funds to provide permanent supportive housing and a CoC Planning Grant. Somerset County Health Department (SCHD) and the Maryland Department of Health (MDH) provide permanent supportive housing in the tri-county area. SCHD receives funding for six (6) HUD Supportive Housing Program grants, which serve a total of 66 households. MDH receives funding for two (2) Shelter Plus Care program grants covering 29 households for the three counties on the Lower Eastern Shore of Maryland. While the total households slots for HUD-funded CoC project are 95, additional households are added as rental assistance funds allow. In Calendar Year 2017, 197 people were housed in 115 slots. Of the total people housed, 75 were chronically homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In 2016, for the first time, the City of Salisbury requested ESG funds for outreach to unsheltered persons through a Homeless Services Case Manager position. This funding, however, was limited to a part-time position. In 2017 the Case Manager position was increased to full-time with the addition of CDBG and state-level funding. The Homeless Services Case Manager is a City staff member, and that individual has primary responsibility for outreach to unsheltered homeless individuals in the City, with the goal of connecting them to services and housing to meet their needs. In 2018, the City of Salisbury will be requesting additional ESG funding, to be combined with CDBG and other funds, to create a second Case Manager street outreach position to keep up with the massive demand for services. The City of Salisbury has also requested ESG Rapid Rehousing Funds to immediately house unsheltered individuals, and has initiated a Permanent Supportive Housing Program that provides 12 units of housing for chronically homeless, previously unsheltered persons.

The City will continue to participate in the HALS CoC regularly scheduled meetings.

Addressing the emergency shelter and transitional housing needs of homeless persons

There are two large emergency shelters in the City of Salisbury that are faith-based and do not accept any government funds. One of those shelters also provides transitional housing to individuals and families that have succeeded in the emergency shelter, but need more resources, services and support before they can secure permanent housing. Two other emergency shelters receive ESG funding from the City of Salisbury. There is a Cold Weather shelter that uses churches on a rotating basis to house

unsheltered men in the winter months, and another shelter also adds beds/cots during severe weather. There are three faith-based shelters who provide transitional shelter to individuals – two to women and their children and one to men. One of the transitional shelters that serves women and their children had been funded by ESG in the past, however it was de-funded when the shelter Board stated that they could not also serve men with families, and therefore they were determined to be in violation of the Equal Access rule.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The HALS CoC has implemented the HUD CPD 16-11 Notice to meet the goal of ensuring that homeless individuals and families who have spent the longest time in places not meant for human habitation and in emergency shelters and who have the most severe needs within HALS Continuum of Care are prioritized for permanent supportive housing (PSH). In the last year's NOFA, we dedicated 38 units to chronically homeless individuals and families. To meet the needs of veterans and their families experiencing homeless, the HALS CoC has 3 very active SSVF Programs that provide rapid rehousing and prevention services to meet their needs. The HALS CoC established a Veterans Community Planning Workgroup that updates a by-name list of homeless veterans in real time and reviews it at its monthly meetings. We have also received additional HUD VASH vouchers from the VA to house veterans, prioritizing chronically homeless veterans with the most severe needs. If no PSH slots are available to house homeless families with children, preference is given for shelters and rapid rehousing funded through ESG. The HALS CoC has focused on identifying unaccompanied youth in the last three years, participating in the State Youth REACH MD initiative to conduct annual counts of unaccompanied youth under 25. In the 2016 NOFA competition, two new PSH units were dedicated to homeless youth under 25 as we have seen an increase in the number of youth under 25 being served in our shelters.

The HALS CoC provides supportive services to homeless persons to enable them to make the transition from homelessness to other forms of housing. This is a process that requires assistance every step of the way, as well as continued monitoring and assistance after homeless persons have found permanent housing. The HALS CoC has found that the first year after homelessness is the most important time for supportive services to still be made available in order for their clients to achieve the highest possible levels of success.

The HALS CoC is working to help low-income individuals and families avoid becoming homeless. They are particularly focused on the extremely low-income individuals and families, and those who are: (a) being discharged from publicly funded institutions and systems of care (such as health care facilities,

mental health facilities, foster care / other youth facilities, and corrections programs / institutions); or, (b) receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Maryland Department of Health (MDH) provides referral services and case management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, corrections programs and institutions) to ensure that those persons receive the supportive services that they will need. These services are supplemented by other HALS CoC member agencies – local health department and social services, re-entry programs, One Stop JOB Market, GED programs, Public Housing Authorities and non-profits and faith based organizations.

The City of Salisbury also provides referral services and information on affordable housing options in the City for individuals and families in an effort to assist those persons to avoid becoming homeless.

Discussion

For FY 2017 the Homeless Alliance of the Lower Shore (HALS) Continuum of Care applied for and received funding in the amount of \$1,249,597 for the projects shown below (the names of some of the projects have been shortened to remove the previous Tri County Alliance for the Homeless SHP from the beginning of the name):

- MHA S+C Lower Shore (Somerset & Wicomico) - \$239,075
- MHA S+C Lower Shore (Worcester) - \$65,027
- Project 23 – \$511,212
- Wicomico Chronic 2 – \$18093
- Project 1 – \$283,143
- Somerset Chronic – \$19,079
- Wicomico Chronic – \$ 18,154
- Bonus Project FY 16 - \$59,911
- CoC Planning Application - \$35,903

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The following impediments to fair housing choice and recommendations were presented to assist the City of Salisbury to affirmatively further fair housing in the community. Below is a list of impediments that were developed as part of Salisbury's 2014 Analysis of Impediments to Fair Housing Choice.

- **Impediment 1: Fair Housing Education and Outreach** – There is a continuing need to educate persons about their rights under the Fair Housing Act and to raise community awareness to affirmatively further fair housing choice, especially for low-income residents, minorities and the disabled population.

Goal: Improve the knowledge and awareness of both the public and the local officials of the Fair Housing Act, related laws, regulations, and requirements to affirmatively further fair housing in the community.

- **Impediment 2: Continuing Need for Affordable Housing** – The City of Salisbury has the greatest supply of affordable housing in the region. However, the monthly cost of rent for apartments and the monthly costs associated with owning a house has steadily increased to the point that over 48.8% of all renter households and 36.1% of all owner households are considered cost overburdened.

Goal: Additional affordable rental and for-sale housing should be developed outside impacted areas throughout the City of Salisbury and the surrounding region, especially for households whose income is less than 80% of the median income, through new construction and in-fill housing, the rehabilitation of vacant buildings, and the development of mixed-income buildings, to reduce the number of households who are cost overburdened.

- **Impediment 3: Continuing Need for Accessible Housing Units That Are For-Sale or Rent** – There is a lack of accessible housing units in the City of Salisbury.

Goal: Increase the number of accessible housing units through new construction and rehabilitation of existing housing units for both the physically and the developmentally disabled.

- **Impediment 4: Need to Improve Private Lending and Insurance Practices** – The HMDA data suggests that there is a disparity between the approval rates of home mortgage loans originated from whites and those originated from minority applicants.

Goal: Approval rates for all originated home mortgage loans will be fair, unbiased and equal, regardless of race, familial status, and location.

- **Impediment 5: There is a Need for a Coordinated Approach to Affirmatively Furthering Fair Housing** – The City and County should coordinate efforts to affirmatively further fair housing.

Goal: The City of Salisbury, as lead jurisdiction, should partner with the County to initiate a process to coordinate fair housing practices and policies throughout the City and County.

- **Impediment 6: Public Policy** – The City Zoning Ordinance needs additional definitions and provisions concerning Fair Housing.

Goal: Revise the City Zoning Ordinance to promote the development of various types of affordable housing throughout the City.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Salisbury has prepared strategies to affirmatively further fair housing in the City, which are included in the City's PY 2014 Analysis of Impediments to Fair Housing Choice. In particular, Impediment No. 6 addresses the need to eliminate barriers to affordable housing as a result of public policies:

Impediment 6: Public Policy – The City Zoning Ordinance needs additional definitions and provisions concerning Fair Housing.

Goal: Revise the City Zoning Ordinance to promote the development of various types of affordable housing throughout the City.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- 6-A: Revise the definition of "family."
- 6-B: Revise the definition of "group domiciliary care facility."
- 6-C: Revise the definition of "group home."
- 6-D: Revise the definition of "housing for the elderly and handicapped."
- 6-E: Include the definition of "the Fair Housing Act."

Discussion:

To address the issues raised in **Impediment 6: Public Policy**, in May 2015 the City began reviewing the City's Zoning Ordinance / Zoning Code to determine what changes should be made in order to clarify our commitment to fair housing. These changes involved adding additional language to the "Definitions" section of the Zoning Code.

The proposed changes were reviewed by the Director of Planning, Zoning & Community Development, and the City Attorney. The City Attorney created the two ordinances necessary to amend Chapter 15.24.1620 and Chapter 17.04.120 of the Salisbury City Code to amend the definition and requirements of 'Functional Family'.

As the ordinances represented a change to the City's Zoning Code, they were required to be approved by the Salisbury - Wicomico County Planning and Zoning Commission. At the Planning and Zoning Commission meeting conducted on November 19, 2015, the ordinances were discussed and a Public Hearing for the text amendment was held. No objections were received during the public hearing, and the text amendment was approved by the Commission.

The Fair Housing Ordinances were then discussed by the City Council at a work session on February 1, 2016. They were approved at first reading February 22, 2016, and second reading / final approval took place on March 14, 2016. Copies of the signed Ordinances are included in the appendices.

The City of Salisbury is committed to removing or reducing barriers to the development of affordable housing whenever possible throughout the City. A variety of actions include, among others, to reduce the cost of housing to make it affordable. To achieve this goal, the City of Salisbury plans to:

- Provide developers with incentives for construction of affordable housing.
- Assist in acquiring sites for affordable housing.
- Promote Federal and State financial assistance for affordable housing.

The City's Comprehensive Plan was recently updated and it appears to be in compliance with the Federal regulations governing fair housing and identifies strategies to promote affordable housing development.

The City of Salisbury has allocated PY 2018 CDBG funds for the following activities to affirmatively further fair housing:

Project 2018-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - this project will serve eighteen (18) qualified low- to moderate-income households city wide.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Salisbury has developed the following actions planned to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public, private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting the underserved needs in the City of Salisbury is the limited financial resources available to address the priorities identified in the Five Year Consolidated Plan and the lack of affordable housing. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. Under the PY 2018 CDBG Program the City will take the following actions:

- Continue to leverage its financial resources and apply for additional public and private funds.
- Continue to provide homebuyer assistance grants.
- Continue to provide funds for new affordable housing.
- Provide funds for financial education and housing counseling.
- Continue its support and cooperation with the Continuum of Care.
- Continue to promote economic development.
- Continue to provide public safety improvements.
- Continue to remove slum and blighting conditions in the City.

Actions planned to foster and maintain affordable housing

The City of Salisbury will fund the following affordable housing project with 2018 CDBG funds:

Project 2018-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - this project will serve eighteen (18) qualified low- to moderate-income households city wide (CDBG - \$100,000).

The Wicomico County Housing Authority will continue to fund the following activities to foster and maintain affordable housing in the City of Salisbury and the County:

- Continue to provide Section 8 Housing Choice Vouchers and public housing units.
- Continue to rehabilitate and make 504 improvements to the housing units they own.
- Continue planning for the construction of Phase II of the Booth Street RAD tax credit mixed-income housing project, which is scheduled to start in mid-2018.

Actions planned to reduce lead-based paint hazards

For the City of Salisbury it is estimated that 165 of the low- to moderate-income families living in owner-occupied units are at risk of lead-based paint hazards, and that 850 of the low- to moderate-income families living in rental units are at risk of lead-based paint hazards. The City of Salisbury will continue to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

Wicomico County Health Department – Lead Poisoning Prevention Program

The purpose of the Lead Poisoning Prevention Program is to identify children with elevated Blood Lead Levels (BLL) and provide appropriate intervention to improve their health status.

Families of children with BLL 10 mcg/dl or greater will receive case management services until the client has two BLL's less than 10 mcg/dl. Families of children with BLL 5-9 mcg/dl will receive educational services and will be followed to ensure repeat BLL's are completed according to MDE Case Coordination Guidelines.

Rehabilitation Programs:

The City of Salisbury will continue to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.

- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

Homeownership Programs:

The City of Salisbury will continue to ensure that:

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

Actions planned to reduce the number of poverty-level families

Approximately 27.8% of the City of Salisbury's residents live in poverty, which is much greater than the State of Maryland where 9.9% of residents live in poverty. Female-headed households with children are particularly affected by poverty at 38.9%, and 29.4% of all youth under the age of 18 were living in poverty. This information is taken from the U.S. Census '2012-2016 ACS Five-Year Estimates.' The City's goal is to reduce the extent of poverty by actions the City can control and through work with other agencies and organizations.

In PY 2016 the City funded Project 2016-04: Telamon Corporation – Financial Education & Housing Counseling program in the amount of \$43,500. This project is still underway. One hundred four (104) clients have been assisted to date.

Actions planned to develop institutional structure

The City of Salisbury Housing & Community Development Department (HCDD) will assist in coordinating activities among the public and private agencies and organizations in the City. This coordination will

ensure that the goals and objectives outlined in the FY 2014-2018 Five Year Consolidated Plan will be effectively addressed by more than one agency. The staff of HCDD will facilitate and coordinate the linkage between these public and private partnerships and develop new partnership opportunities in the City.

This coordination and collaboration between agencies is important to ensure that the needs of the residents of Salisbury are being addressed. The main agencies that are involved in the implementation of the Plan, as well as additional financial resources that are available are the following:

Public Agencies:

- City of Salisbury Housing & Community Development Department – is responsible for the administration of the CDBG program.
- Wicomico Housing Authority – is responsible for administering the Section 8 Housing Choice Vouchers and the public housing units.

Non-Profit Agencies:

There are several non-profit agencies that serve low-income households in the City. The City continues to collaborate with these agencies. Some of these agencies are the following:

- Salisbury Neighborhood Housing Services (SNHS)
- Habitat for Humanity of Wicomico County
- Telamon Corporation

Private Sector:

The private sector is a key collaborator in the services and programs associated with the Five Year Consolidated Plan. The private sector brings additional financial resources and expertise that can be used to supplement existing services in the City. Examples of these private sector entities are: local lenders, affordable housing developers, business owners, community and economic development organizations, healthcare organizations, and others. The City will continue to collaborate with local financial institutions, private housing developers, local realtors, etc.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, County, State, and Federal agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury. In those years when the City elects to hold an open

funding round, the City solicits funding requests for the CDBG program from local 501(c)(3) non-profit agencies. The City's Housing & Community Development Department staff provide guidance and technical assistance as needed to support these public agencies that receive CDBG funding.

Alternatively, the City may also choose to utilize the annual CDBG funding award to execute projects internally that meet the CDBG national objective and eligibility requirements.

During this program year, the City funded Project 2018-01: Program Administration in the amount of \$64,435 to accomplish this goal.

Discussion:

Not applicable.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Salisbury has been awarded an annual allocation of CDBG funds in the amount of \$343,878 for PY 2018. Since the City only receives a CDBG allocation, the questions below have been completed as applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

- | | |
|---|---------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

The percentage of PY 2018 CDBG project funds that will be used for activities that benefit persons of low- to moderate-income is 100%. The PY 2018 Action Plan represents the second year of a two-year certification period covering PY 2017 & 2018.

SF 424 & 424-D Forms

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

05/16/2018

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Salisbury, Maryland

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

52-6000806

*** c. Organizational DUNS:**

0303216990000

d. Address:

*** Street1:**

125 North Division Street

Street2:

*** City:**

Salisbury

County/Parish:

Wicomico

*** State:**

MD: Maryland

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

21801-5030

e. Organizational Unit:

Department Name:

Office of the Mayor

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Deborah

Middle Name:

J.

*** Last Name:**

Stam

Suffix:

Title:

Asst. Dir., Housing & Community Development

Organizational Affiliation:

*** Telephone Number:**

(410) 334-3031

Fax Number:

(410) 341-3682

*** Email:**

dstam@salisbury.md

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing & Urban Development (HUD)

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG) Program

*** 12. Funding Opportunity Number:**

14.218

* Title:

Community Development Block Grant (CDBG) Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant (CDBG) Program - Program Year 2018

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

1

* b. Program/Project

1

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2018

* b. End Date: 06/30/2019

18. Estimated Funding (\$):

* a. Federal	343,878.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	343,878.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

Mr.

* First Name:

Jacob

Middle Name:

R.

* Last Name:

Day

Suffix:

* Title:

Mayor

* Telephone Number:

(410) 548-3100

Fax Number:

(410) 548-3102

* Email:

jday@salisbury.md

* Signature of Authorized Representative:

* Date Signed:

05/24/2018

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Jacob R. Day, Mayor
APPLICANT ORGANIZATION City of Salisbury, Maryland	DATE SUBMITTED 05/24/2018

Action Plan Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

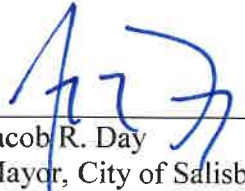
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Jacob R. Day
Mayor, City of Salisbury

22 MAY 2018
Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2017 & 2018 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

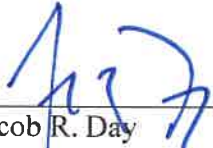
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance With Anti-Discrimination Laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Jacob R. Day

Mayor, City of Salisbury
Title



Date

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Citizen Participation – Documentation

Public and private agencies represented on the CDBG mailing list

Wicomico County Department of Social Services
Wicomico County Health Department
Wicomico County Housing Authority
Wicomico County Council
Wicomico County Administration
Peninsula Regional Medical Center (PRMC) – Chaplain
NAACP
Homeless Alliance of the Lower Shore (HALS)
Wicomico Partnership for Families and Children (LMB)
MAC, Inc., Area Agency on Aging
Bay Area Center for Independent Living, Inc. (services for the developmentally disabled)
Salisbury Neighborhood Housing Services (SNHS)
Shore Housing Resource Board (SHRB)
Salvation Army
Habitat for Humanity of Wicomico County
Shore Up, Inc.
Life Crisis Center
Deaf Independent Living Association
Epilepsy Association of the Eastern Shore
Village of Hope (transitional housing)
NATRA Inc.
Diakonia
Samaritan Ministries
Salisbury Urban Ministries
Little Sisters of Jesus & Mary
Joseph House Crisis Center
Christian Shelter
Help and Outreach, Point of Entry, Inc. (HOPE, Inc.)
HALO Ministry
Hudson Health Services
Blind Industries (Salisbury Office)
Blind Industries & Services of MD (Baltimore Office)
Go Getters, Inc.
Dove Pointe
Atria Assisted Living
Second Chance Home
Two Grand's Veteran's Home, Inc.
Mallard Landing
Destiny Family Development
Sarah Margaret Mollie's Place
Salisbury Area Chamber of Commerce
SACC Foundation

Rotary Club
Salisbury Jaycees
Salisbury – Wicomico Economic Development (SWED)
Salisbury – Wicomico Arts Council (SWAC)
Center for the Performing Arts of Salisbury
Maryland Capital Enterprises
Maryland Legal Aid Bureau
Witness International
BEACON – Salisbury University
Bienvenidos A Delmarva
Telamon Corp.
Latinos Unidos, Inc.
Shore Transit
Maple Shade
Pine Bluff Village
Pemberton Manor
Eastgate Village
Riverside Homes
Shea Development Group, LLC
Housing Opportunities & Concepts
Oak Ridge Baptist Church
St. James A.M.E. Zion Church
Faith Evangelical Lutheran Church
St. Francis De Sales Catholic Church
St. Peter's Episcopal Church
St. Alban's Episcopal Church
St. Paul AME Zion Church
United Church of Deliverance
Delmarva Rural Ministries
Beth Israel Synagogue
Trinity United Methodist Church
Wesley Temple United Methodist Church
Faith Christian Full Gospel Church
Mount Enoch Holy Church
Providence Presbyterian Church
Christ United Methodist Church
Asbury United Methodist Church
Grace United Methodist Church
Bethany Lutheran Church
Harbor Pointe Community Association
Newtown (Neighborhood) Association
Schumaker Manor Apartments
GNI Properties
Clairmont Neighborhood Association

Glenhaven Neighborhood Association

Osprey Property Co., LLC

Ameriprise Financial

Rebirth

One Stop Job Market

Wicomico Public Library

Center4Clean Start

Lower Shore Workforce Alliance

Lower Shore Enterprises

PUBLIC HEARINGS

The City of Salisbury Community Development Block Grant (CDBG) 2018 Action Plan (draft) will be available for public review beginning on Tuesday, April 3, 2018. The Action Plan may be viewed on the City website (www.salisbury.md) under the Housing & Community Development Department (HCDD) - Community Development section, and at the Wicomico County Library. Printed copies of the plan may be requested from the City of Salisbury, HCDD. If you would like a printed copy please contact the department in advance at (410) 334-3031.

The first Public Hearing on the City's CDBG program will be held on Wednesday, April 18, 2018 from 5:30 p.m. to 6:30 p.m. in the Council Chambers, Room 301 of the City/County Government Building. This hearing will allow citizens an opportunity to comment on the 2018 Action Plan and provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to attend.

The second CDBG Public Hearing will be held on Monday, April 30, 2018 from 5:30 p.m. to 6:00 p.m. in the Council Chambers, Room 301 of the City/County Government Building. This hearing will provide citizens with a status report on the CDBG projects that are currently underway and those that have been completed in the last year. Residents will also have an opportunity to provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to attend.

The City will be accepting written comments on the 2018 Action Plan through 4:30 p.m. on Thursday, May 3, 2018. All written comments should be mailed to the City of Salisbury, HCDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801. For additional information you may contact HCDD at (410) 334-3031.

4/3/18

Deborah J. Stam
Assistant Director, HCDD

0002829318-01

CITY OF SALISBURY
CITY OF SALISBURY
125 N DIVISION ST
SALISBURY, MD 21801
ATTN:

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

04/03/18,


Legals Representative

Ad Number: 0002829318

Description: PUBLIC NOTICE 2018 ACTION PLAN COMMENT PERIOD

Ocean Pines Independent
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
23079 Courthouse Avenue,

Delaware Wave
33000 Coastal Highway,
Bethany Beach, Delaware 19930

Somerset Herald
618 Beam Street
Salisbury, MD 21801

Wicomico Weekly
618 Beam Street

Eastern Shore News
23079 Courthouse Avenue,
Accomac, VA 23301

Delaware Coast Press
33000 Coastal Highway,
Bethany Beach, Delaware 19930

The Daily Times
618 Beam Street



City of Salisbury, Maryland
PY 2018 Community Development Block Grant Program
1st Public Hearing – Sign-In Sheet
Government Office Building, Room 301, Council Chambers
Wednesday, April 18, 2018 – 5:30 p.m.

Name	Mailing Address	Phone Number	Email Address
Bethany Hooper		443-783-8056	bhooper@mdcoastdispatch.com

City of Salisbury



Maryland

CDBG PUBLIC HEARING

PY 2018 ACTION PLAN

AGENDA

April 18, 2018

Government Office Building
Council Chambers, Room 301

Opening Remarks – Ms. Deborah Stam

Overview of the PY 2018 Action Plan – Ms. Deborah Stam

Public Comments on the Community Development Needs of the City of Salisbury

Closing Remarks – Ms. Deborah Stam

Adjournment – Ms. Deborah Stam

Community Development Department
Public Hearing - #1
PY 2018 CDBG Action Plan
April 18, 2018

Ms. Deborah Stam, Assistant Director of the Housing & Community Development Department, convened the first Public Hearing for the City of Salisbury's 2018 Community Development Block Grant (CDBG) Program Year Action Plan at 5:30 p.m. on Wednesday, April 18, 2018. Ms. Stam welcomed both those present and the television audience. Ms. Stam stated that the purpose of this hearing is to provide an overview of the projects that are proposed for funding in the draft 2018 CDBG Action Plan. The Action Plan is the City's application to the U.S. Dept. of Housing & Urban Development (or HUD) for our annual allotment of CDBG funds.

Ms. Stam stated that the draft of the City of Salisbury's 2018 CDBG Action Plan was made available for public review beginning on April 3, 2018. She stated that the Action Plan could be viewed on the City's website under the Housing & Community Development Department – Community Development section, and the address for the City's website is www.salisbury.md. Ms. Stam stated that a hard copy of the plan was also available for review at the downtown branch of the Wicomico County Public Library.

Ms. Stam stated that the City of Salisbury has been a CDBG entitlement jurisdiction since 2004. As an entitlement community Salisbury operates its own CDBG program, rather than having to apply for funds through the State of MD, and receives an annual allotment of CDBG funds directly from HUD which are administered according to HUD regulations.

Ms. Stam stated that this meeting would provide an overview of the projects that are proposed for funding during the 2018 CDBG program year, which would run from July 1, 2018 to June 30, 2019. She stated that while the total amount of CDBG funding that the City would be receiving for the 2018 program year was still not known, per advice from HUD the City would be assuming a 10% increase in the annual allotment from what was received for PY 2017. For CDBG PY 2017 the City received \$322,179, so a 10% increase would give us a total estimated award amount of \$354,390. Ms. Stam stated that the City intends to use 18% of this amount, or \$64,435 for administration of the CDBG program. The remainder of the award would be used to fund three projects.

Ms. Stam provided the following detailed information on each project.

- 1) The City will award \$100,000 (28% of its 2018 CDBG funds) to Salisbury Neighborhood Housing Services (or SNHS) for the continuation of the Homebuyer Assistance Grants program. These funds will enable SNHS to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grant slots will be reserved until February 28, 2019 for new Salisbury University grads who are participating in the 'Buy a Home, Build a Business' program developed with SU. Beginning on March 1, 2019, any of the reserved grant funds that have not already been

allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.

- 2) The City will spend \$44,000 (13% of its 2018 funds) to increase the Homeless Services Case Manager from one position to two positions. These two individuals will provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. The Case Managers will conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients.
- 3) The City will spend \$145,955 (41% of the award) to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Presidents-Princeton CDBG target neighborhood.

Ms. Stam stated that these three projects would assist the City in addressing the Housing, Homeless and Community Development strategies outlined in the City of Salisbury's Consolidated Plan.

Ms. Stam stated that the overview of the projects included in the 2018 Action Plan was completed, and asked if there were any questions or comments from the audience. There were no comments from the public. She stated that concludes our Public Hearing on the 2018 CDBG Action Plan.

Ms. Stam stated that The City would be accepting written comments on the 2018 Action Plan through 4:30 p.m. on May 3, 2018. All written comments should be mailed to the City of Salisbury, Housing & Community Development Department, 207 West Main Street, Suite 102, Salisbury, Maryland 21801.

Ms. Stam further stated if citizens had any questions or would like additional information they could contact the Housing & Community Development Department at (410) 334-3031.

Ms. Stam adjourned the Public Hearing at 5:37 p.m.



City of Salisbury, Maryland
PY 2018 Community Development Block Grant Program
2nd Public Hearing – Sign-In Sheet

Government Office Building, Room 301, Council Chambers
Monday, April 30, 2018 – 5:30 p.m.

Name	Mailing Address	Phone Number	Email Address
Corey Gwin	2001 1015 Smith St. 21801 Salisbury MD	410-235-1484	cgrin1@gulls.salisbury.edu
Andrew Lehman	1403 University Terrace Apt 304 21084 Salisbury MD	410-530-5979	alehman1@gulls.salisbury.edu
James Foley	107 N Condon Ave Frederick, MD	410-764-1974	jfoley3@gulls.salisbury.edu

City of Salisbury



Maryland

CDBG PUBLIC HEARING

STATUS REPORT –
OPEN CDBG-FUNDED PROJECTS

AGENDA

April 30, 2018

Government Office Building
Council Chambers, Room 301

Opening Remarks – Ms. Deborah Stam

Status Report on Open CDBG-funded Projects – Ms. Deborah Stam

Public Comments on the Community Development Needs of the City of Salisbury

Closing Remarks – Ms. Deborah Stam

Adjournment – Ms. Deborah Stam

Community Development Department
Public Hearing - #2
Status of Open CDBG Projects
April 30, 2018

Ms. Deborah Stam, Assistant Director of the Housing & Community Development Department, convened the second Public Hearing for the City of Salisbury's 2018 Community Development Block Grant (CDBG) Program Year at 5:30 p.m. on Monday, April 30, 2018. Ms. Stam welcomed both those present and the television audience. Ms. Stam stated that today's hearing would be a status report of the previously funded CDBG projects that are currently open.

In PY 2016 the following projects were funded through CDBG:

Salisbury Neighborhood Housing Services –
Homebuyer Assistance Grants – \$100,000

These funds were awarded to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to low- to moderate-income households by awarding them Homebuyer Assistance grants. The grant funds were utilized for closing costs, down payment and/or principal write down assistance. A total of 21 clients have been served with these grant funds to date. Two of those clients were assisted through the re-issue of grant funds from previous clients who had paid back a portion of their grant. The remaining funds in this grant account will be rolled forward into the 2017 year grant for the same project.

Habitat for Humanity of Wicomico County –
Housing Construction (707 East Church Street) – \$37,650

These funds were awarded to Habitat for Humanity of Wicomico County to enable them to provide the opportunity for homeownership to one (1) low-to-moderate income family by partially funding the construction and site preparation costs for one (1) single-family housing unit at 707 E. Church Street. The start of this project was delayed several times due to issues that Habitat was having with some of their other properties. The project is now finally under construction. The first reimbursement request has been submitted to the City for review.

Telamon Corporation –
Financial Education & Housing Counseling – \$43,500

These funds were awarded to Telamon Corporation to support the salary costs of one additional employee, plus some program delivery costs, for the Financial Education & Housing Counseling programs. This additional funding has enabled Telamon serve 104 low- to moderate-income clients to date. Telamon targets Limited English Proficiency (LEP) populations, including migrant seasonal farms workers and homeless individuals. They have translators on staff who speak both Spanish and Haitian Creole.

City of Salisbury –
Low-Mod Neighborhood Sidewalk Construction Program – \$51,208

This funding was provided to enable the City to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. The remaining funds from the 2015 Low-Mod Neighborhood Sidewalk Construction project were rolled forward and added to the 2016 funds. The project was then bid out utilizing both the 2016 and the 2017 Low-Mod Neighborhood Sidewalk funds. The winning bidder was Barker's Landing Excavation & General Contracting from Easton, MD. The funds are being expended to construct new sidewalks where none currently exist in the Presidents–Princeton CDBG target neighborhood.

In PY 2017 the following projects were funded through CDBG:

Salisbury Neighborhood Housing Services –
Homebuyer Assistance Grants – \$100,000

These funds were awarded to Salisbury Neighborhood Housing Services (SNHS) to enable them to continue to offer homeownership opportunities to low- to moderate-income households by awarding them Homebuyer Assistance grants. The grant funds may be utilized for closing costs, down payment and/or principal write down assistance. This year ten (10) of the Homebuyer Assistance grant will be reserved until May 31, 2018 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU. Beginning on June 1, 2018, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.

City of Salisbury –
Homeless Services Case Manager – \$28,500

The City is utilizing this funding to increase the Homeless Services Case Manager position from part-time (32 hrs. wk.) to full-time (40 hrs. wk.). This individual provides intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. The position conducts Street Outreach among the homeless population, performs intakes and needs assessments, provides resource navigation through third-party referrals, and if appropriate, provides intensive case management for these clients. The Homeless Services Case Manager position has served a total of 153 clients to date.

City of Salisbury –
Low-Mod Neighborhood Sidewalk Construction Program – \$129,244

This funding was provided to enable the City to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. As previously stated, the project was bid out utilizing both the 2016 and the 2017 Low-Mod Neighborhood Sidewalk funds. The winning bidder was Barker's Landing Excavation & General Contracting from Easton, MD. The funds are being expended to construct new sidewalks where none currently exist in the Presidents–Princeton CDBG target neighborhood.

Ms. Stam then opened the floor for any questions or comments from the public on the community development needs of the City of Salisbury. There were no comments from the public. Ms. Stam stated that the Public Hearing on the status report of the previously funded CDBG projects was concluded.

Ms. Stam reminded everyone that the City would be accepting written comments on the 2018 Action Plan through 4:30 p.m. on May 3, 2018. All written comments should be mailed to the City of Salisbury, Housing & Community Development Department, 207 West Main Street, Suite 102, Salisbury, Maryland 21801.

Ms. Stam stated that if anyone had any questions or would like additional information they could contact the Housing & Community Development Department at (410) 334-3031.

Ms. Stam adjourned the Public Hearing at 5:39 p.m.



May 3, 2018

RE: Public Comment regarding Annual Action Plan, CDBG Action Plan for CDBG PY18, 7-1-18 to 6-30-19

Dear Mayor Day and the City of Salisbury Department of Housing and Community Development:

In 2005, the City of Salisbury approached Habitat for Humanity of Wicomico County asking for help in revitalizing the Church Street neighborhood. In exchange, the City would invite Habitat to be a sub-recipient of CDBG funds for the development of affordable housing units. This partnership has transformed the lives of many low-income families. Since then, Wicomico Habitat has built/rehabbed 19 homes in the Church Street neighborhood. Over the last four years, we have invested resources to grow the number of lots and homes to rehab in this neighborhood to serve more families, faster. We also bought back 3 homes in the Church Street Neighborhood and resold to new Habitat Homeowners, therefore keeping the momentum of transforming the neighborhood and adding owner-occupied units. Crime is down 46% in this neighborhood compared to 10 years ago. In the last 12 months, Wicomico Habitat has sold 5 homes in the Church-Doverdale neighborhood, owner-occupied, effectively serving 23 individuals.

The work we do requires years of planning and fundraising. Even the carrying cost of the current 13 lots/homes to rehab is significant with taxes and maintenance. We unaware that we would not continue to be invited to apply for CDBG funds for this cycle.

We are concerned that the population we serve will not be served by CDBG funding in the Church Street neighborhood under the proposed PY 2018 CDBG Action Plan. As outlined in your Action Plan, the only agency invited to participate is Salisbury Neighborhood Housing Services (SNHS). While we support the good works and mission of SNHS, we are uncertain how many people in the 30-49% of the area median income they are able to serve. If a homebuyer doesn't make enough income to qualify for a conventional or FHA mortgage, as the program currently outlined, we understand that SNHS can't serve that client. The SNHS credit requirements are also more restrictive than Habitat: (650 SNHS vs. 550 Habitat credit score), thus narrowing the opportunity of low income families to qualify for the SNHS DPA program. While the SNHS down payment assistance serves more families, it does not serve the families on the lower income scale that Habitat serves. The SNHS DPA also serves homebuyers outside the city limits.

The current median value of the owner-occupied homes in Wicomico County was \$172,400 (2016). The State median value was \$286,900. Household income would need to be in excess of \$40,000/year to be able to afford homeownership at the Wicomico median value. With our program, due to our zero percent interest mortgage, the last two Habitat partner families had

annual incomes of under \$25,000/year, yet, they qualified for homeownership and received a mortgage they are able to repay within their income limits.

In the last 12 months, 42% of the homes sold in the Church-Doverdale neighborhood were sold to landlords.

Our concern is that the Church Street neighborhood and families in the 30-49% median income will be underserved with affordable housing options with the proposed action plan, taking affordable home ownership out of view.

Recently, the Beacon center at SU provided us data on the economic impact we have for each home we build. We should have the final report soon which will also include other important outcomes that positively impact the community and the individuals we serve. It is an excellent graphic on the positive impacts supporting Habitat works locally. We will share this information later this year with the City.

We are open to other ways to serve more citizens and would welcome a conversation with the Mayor's office and the DHCD as well as an invitation to propose a project/s for the future fiscal years.

Sincerely,

Molly Hilligoss

Executive Director

Debbie Stam

From: Jacob Day
Sent: Thursday, May 3, 2018 7:08 PM
To: Debbie Stam; Molly Hilligoss; Julia Glanz; Andy Kitzrow; Everett Howard
Cc: 'Gene Malone'; 'Oliver Waters'; 'PAULA GARTH'; 'Nicole Acle'; 'Donna Defino'; 'David Owens'
Subject: RE: Pubic Comment regarding the Annual Action Plan, CDBG PY18, 7-1-18 to 6-30-19

Hi Molly,

The following note is in response to your public comment regarding Habitat for Humanity wishing to receive CDBG funds from the City's allocation.

1. Had the City of Salisbury elected to hold an open funding round for the PY 2018 CDBG funds, Habitat would not have been eligible to apply. This is because they would not have met the required performance thresholds for the CDBG funds that had been awarded to them in PY 2016. CDBG program rules for sub-recipients would expressly prohibit Habitat from eligibility.

The 'Authorization to Proceed' letter for the PY 2016 CDBG funds that were awarded to Habitat was dated 11/30/2016. Therefore, this would be considered the start date of their open grant agreement. Had we held an open funding round for PY 2018 the CDBG applications would have been due the first week of January 2018, so by that time Habitat would have had to have expended at least 25% of their grant funds. Habitat did not begin construction on the unit at 707 E. Church until this Spring, so they would not have met that threshold requirement. Therefore, they would not have been allowed to submit an application for PY 2018. Attached is a scan of the Authorization to Proceed letter and the page from the PY 2016 CDBG application that includes the information on threshold requirements.

2. Another disqualifying issue is that Habitat has not been submitting the required CDBG Quarterly Reports in a timely manner over the last few months. The report for the quarter ending 12/31/2017 was due on 1/15/2018, and the report for the quarter ending 3/31/2018 was due by 4/16/2018. The City did not receive either of those quarterly reports until the day before Habitat submitted their first reimbursement request – on 4/24/2018. I think we all understand that these things happen - and you even mentioned this issue to me when I saw you a few weeks ago, and while the City will go to bat for you in any way we can, we can't change the impact this has on funding eligibility were we to hold an open funding round.

3. Since 2005 the City of Salisbury has awarded Habitat for Humanity a total of \$456,650 in CDBG funds.

4. The City is not obligated to open its CDBG funding to public applications to receive those funds and will only do so when more pressing needs for public monies (like ending homelessness or providing public infrastructure to low-income neighborhoods) are either not pressing or do not utilize the full funding amount.

5. As I mentioned to you a few weeks ago at the Volunteer Appreciation Event, the City is beginning a process of exploring the CDBG 108 Loan which would utilize a percentage of the City's entitlement funds to repay the Loan. The Loan would be used to leverage significant affordable housing funding from private and other governmental sources into a target neighborhood - the success of that project would be used to leverage funding into other neighborhoods. The core would be an approximately \$1.5 million loan to the City by HUD. It does not count against our debt limit and is backed by HUD and not the City's full faith and credit. Lots of advantages to all of that. We had seen Habitat as a possible partner in this project, and I hope

6. Finally, while I understand your desire to pursue funding from this particular source, I might recommend that there are more stable and predictable sources than this particular funding avenue. That isn't to say there won't come a time when CDBG is a reasonable option again, but those will be relatively rare cases.

The City remains an interested partner in your mission - and perhaps there are other things we can do in the immediate term to continue to reduce the barriers to establishing new owner-occupied affordable homes in particular Salisbury neighborhoods (fee waivers, etc).

Thanks and let me know if you have any other questions.

Sincerely,
Jake

From: Molly Hilligoss [mailto:molly@wicomicohabitat.org]
Sent: Thursday, May 3, 2018 12:41 PM
To: Jacob Day; Debbie Stam
Cc: 'Gene Malone'; 'Oliver Waters'; 'PAULA GARTH'; 'Nicole Acle'; 'Donna Defino'; 'David Owens'
Subject: Pubic Comment regarding the Annual Action Plan, CDBG PY18, 7-1-18 to 6-30-19

Hello Mayor Day and Debbie Stam,

Attached is our public comment regarding the Annual Action Plan, CDBG PY18, 7-1-18 to 6-30-19.
I look forward to meeting with you to discuss ways to partner for the future.

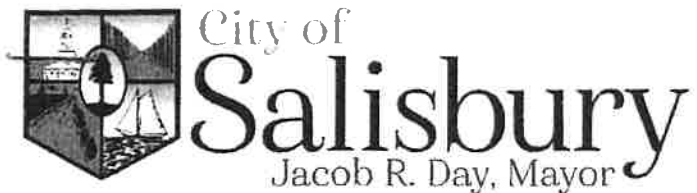
Yours in service,

Molly Hilligoss

Executive Director
Habitat for Humanity of Wicomico County, Inc.

O: 410-546-1551 ext.107
F: 410-546-1310
C: 443-523-5599





November 30, 2016

Ms. Molly Hilligoss
Executive Director
Habitat for Humanity of Wicomico County
908 West Isabella Street
Salisbury, Maryland 21801

RE: 2016 CDBG Funding Round
Habitat for Humanity of Wicomico County
Housing Construction (707 East Church Street)
Authorization to Proceed

Dear Ms. Hilligoss,

I have received the Authority to Use Grant Funds notice from HUD for the PY 2016 CDBG funds that were awarded to Habitat for Humanity of Wicomico County for partial funding of the cost of constructing a new housing unit at 707 East Church Street. A copy is enclosed for your files.

This completes the environmental review for your project. You may now begin expending these grant funds.

If you have any questions I can be reached at (410) 334-3031 or dstam@salisbury.md.

Sincerely,

Deborah J. Stam
Assistant Director
Housing & Community Development Department

Enclosure
CC: Ginny Hussey (ltr. only)

Housing & Community Development Department
207 W. Main St., Suite 102 Salisbury, MD 21801
410-341-9550 (fax) 410-341-3682
www.salisbury.md

Each application must also meet the following minimum eligibility requirements:

- The proposed activities are eligible under Title I of the Housing and Community Development Act of 1974 as amended;
- The proposed project meets a national objective as required under 24 CFR Part 570;
- The project is located within the City of Salisbury corporate limits; and
- The applicant meets performance thresholds on prior CDBG grants, including timely drawdown of funds, submission of progress reports and resolution of monitoring issues.

2. Performance Thresholds

Expenditure of certain minimum percentages of previous grants must be met by the last Friday of the week preceding the deadline for submission of the application in the competitive process. This requirement will apply to all open Salisbury CDBG program grants. Exceptions will be made only under extenuating circumstances, particularly where funds are targeted for recapture by the City but no formal letter has been issued.

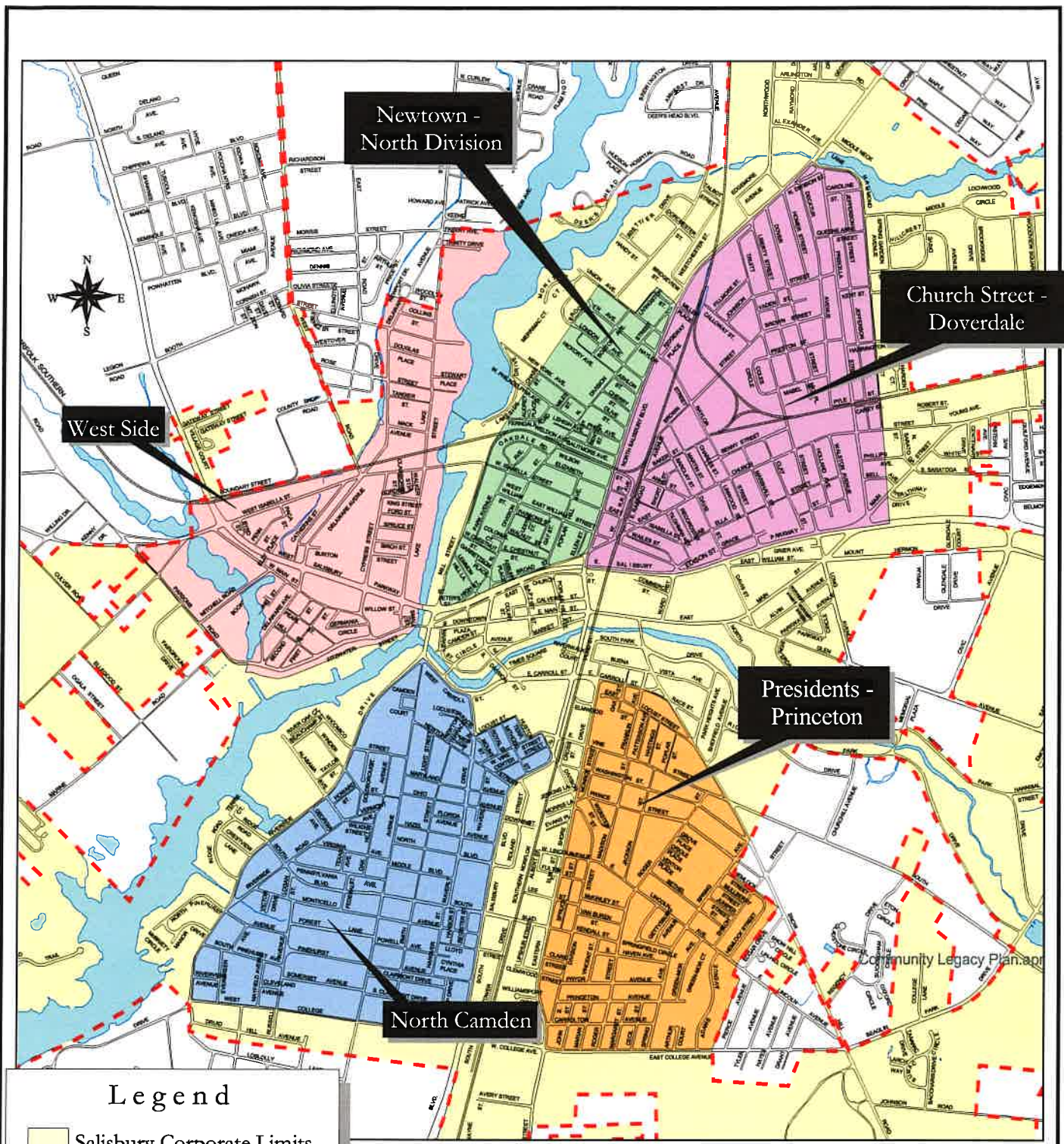
Start Date of Open Grant Agreement	Minimum % Required to be Expended
• 24 months (or more) prior to current application due date	100%
• 18 to 23 months prior to current application due date	65%
• 12 to 18 months prior to current application due date	25%
• 0 to 11 months prior to current application due date	10%

Monitoring issues will be reviewed on a case-by-case basis, taking into consideration the significance of the finding(s) or concern(s), the corrective action(s) taken by the grantee to resolve the issue(s) and the timeliness of the grantee in responding.

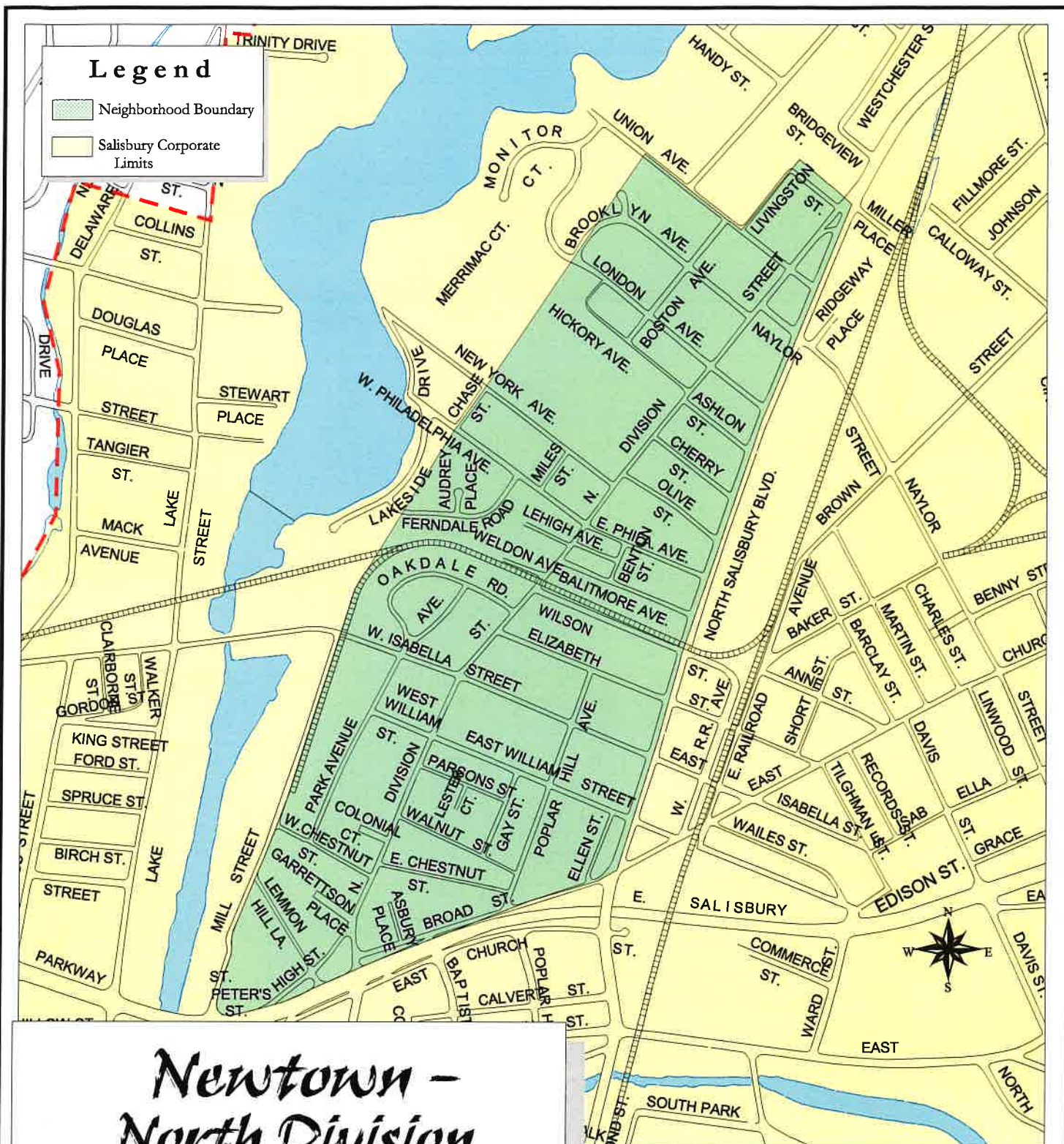
3. Project Evaluation

All applications that meet the threshold criteria will be rated and ranked competitively by the CDBG Review Committee which will be composed of volunteer community members, with the Community Development Director acting as the staff liaison. Applicants will be given the opportunity to make oral presentations on their project proposals to the review committee. Rating of the criteria will be based on a 150 point scale. Point ranges for each criterion will be established to gauge the extent to which the criterion is met. The following criteria/factors will be used in determining the number of points assigned.

CDBG Target Areas – Maps



CDBG Target Areas





Newtown - North Division

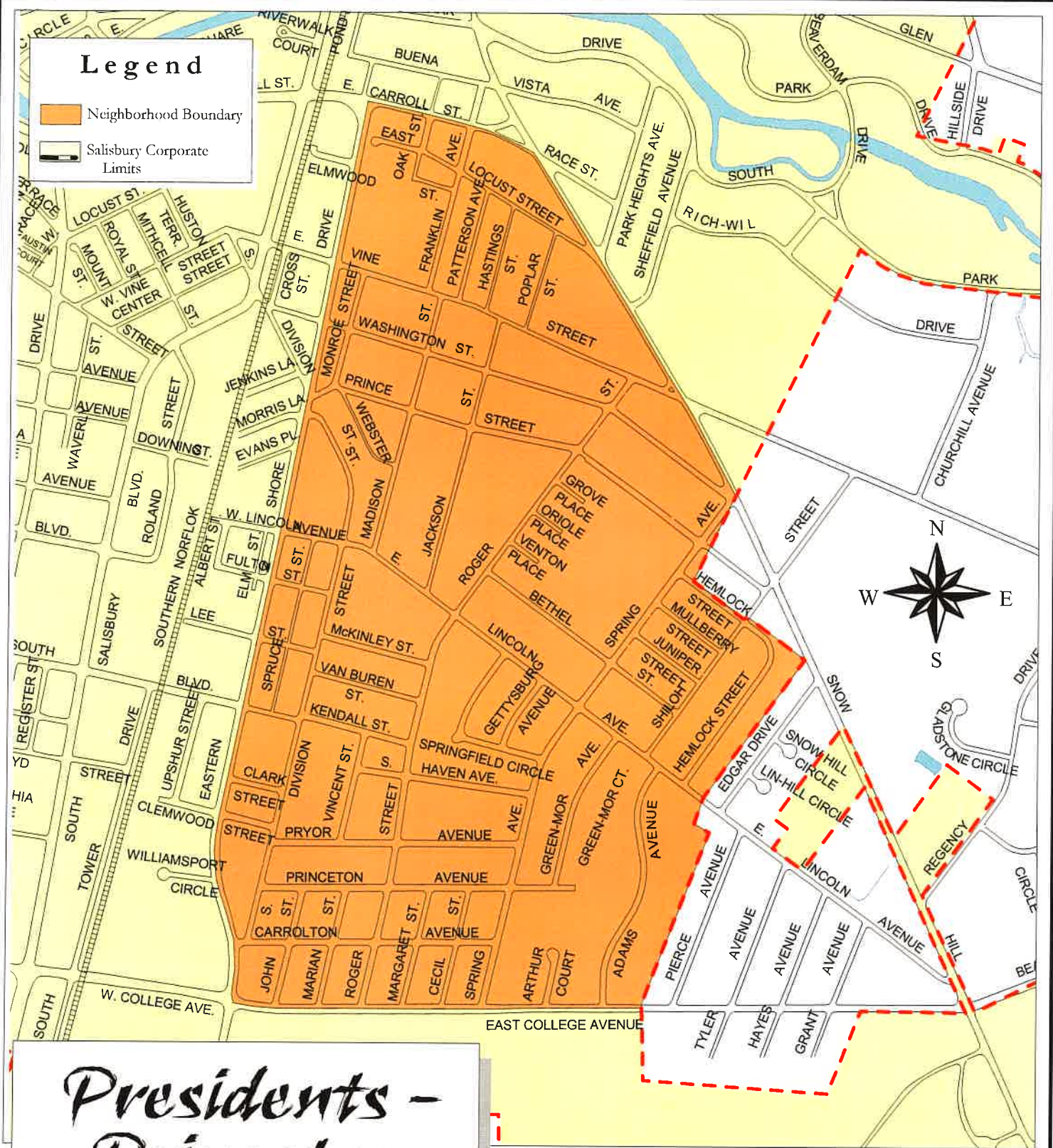
CDBG Target Area



Salisbury / Wicomico Planning & Zoning
2/15/2005

Legend

-  Neighborhood Boundary
-  Salisbury Corporate Limits



*Presidents -
Princeton*

CDBG Target Areas



Homeless Information

Point-in-Time Count MD-513

Wicomico/Somerset/Worcester County CoC

Inventory Count Date: 1/25/2017

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	7	7	0	14
Total Number of persons (Adults & Children)	28	20	0	48
Number of Persons (under age 18)	19	12	0	31
Number of Persons (18 - 24)	1	1	0	2
Number of Persons (over age 24)	8	7	0	15

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	18	14	0	32
Male	10	6	0	16
Transgender	0	0	0	0
Don't identify as male, female, or transgender	0	0	0	0

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	28	20	0	48
Hispanic/Latino	0	0	0	0

Point-in-Time Count MD-513 Wicomico/Somerset/Worcester County CoC

Race (adults and children)	Sheltered	
	Emergency	Transitional
White	15	2
Black or African-American	11	18
Asian	0	0
American Indian or Alaska Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Multiple Races	2	0

Unsheltered	Total
0	17
0	29
0	0
0	0
0	0
0	2

Chronically Homeless (adults and children)	Sheltered	
	Emergency	Transitional
Total number of households	0	
Total number of persons	0	

Unsheltered	Total
0	0
0	0

Inventory Count Date: 1/25/2017

Population: Sheltered and Unsheltered Count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	0	0	0	0	0
Total Number of children (under age 18)	0	0	0	0	0

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	0	0
Male	0	0	0	0	0
Transgender	0	0	0	0	0
Don't identify as male, female, or transgender	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0

Point-in-Time Count MD-513 Wicomico/Somerset/Worcester County CoC

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional			
White	0	0	0	0	0
Black or African-American	0	0	0	0	0
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	0

Inventory Count Date: 1/25/2017

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	146	17	0	42	205
Total Number of persons (Adults)	153	17	0	42	212
Number of Persons (18 - 24)	6	2	0	1	9
Number of Persons (over age 24)	147	15	0	41	203

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	49	11	0	9	69
Male	104	6	0	33	143
Transgender	0	0	0	0	0
Don't identify as male, female, or transgender	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	147	17	0	42	206
Hispanic/Latino	6	0	0	0	6

Point-in-Time Count MD-513 Wicomico/Somerset/Worcester County CoC

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	72	8	0	27	107
Black or African-American	74	8	0	14	96
Asian	0	0	0	0	0
American Indian or Alaska Native	1	0	0	0	1
Native Hawaiian or Other Pacific Islander	1	0	0	0	1
Multiple Races	5	1	0	1	7

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	31		0	10	41

Date of PIT Count: 1/25/2017

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	153	24	0	42	219
Total Number of Persons	181	37	0	42	260
Number of Children (under age 18)	19	12	0	0	31
Number of Persons (18 to 24)	7	3	0	1	11
Number of Persons (over age 24)	155	22	0	41	218

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	67	25	0	9	101
Male	114	12	0	33	159
Transgender	0	0	0	0	0
Don't identify as male, female, or transgender	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	175	37	0	42	254
Hispanic/Latino	6	0	0	0	6

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

Point In Time Summary for MD-513 - Wicomico/Somerset/Worcester County CoC

White	87	10	0	27	124
Black or African-American	85	26	0	14	125
Asian	0	0	0	0	0
American Indian or Alaska Native	1	0	0	0	1
Native Hawaiian or Other Pacific Islander	1	0	0	0	1
Multiple Races	7	1	0	1	9

Point-in-Time Subpopulations Summary for MD-513 - Wicomico/Somerset/Worcester County CoC

Date of PIT Count: 1/25/2017

Population: Sheltered and Unsheltered Count

Other Homeless Subpopulations

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Adults with a Serious Mental Illness	34	4	0	14	52
Adults with a Substance Use Disorder	22	2	0	5	29
Adults with HIV/AIDS	1	0	0	0	1
Victims of Domestic Violence	19	5	0	4	28

Inventory Count Date: 1/25/2017

Population: Sheltered and Unsheltered Count

Unaccompanied Youth Households

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of unaccompanied youth households	6	2	0	1	9
Total number of unaccompanied youth	6	2	0	1	9
Number of unaccompanied children (under age 18)	0	0	0	0	0
Number of unaccompanied young adults (age 18 to 24)	6	2	0	1	9

Gender (unaccompanied youth)	Sheltered			Unsheltered
	Emergency	Transitional	Safe Haven	
Female	4	1	0	0
Male	2	1	0	1
Transgender	0	0	0	0
Don't identify as male, female, or transgender	0	0	0	0

Ethnicity (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	6	2	0	1	9
Hispanic/Latino	0	0	0	0	0

Total

5

4

0

0

Race (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	1	0	0	0	1
Black or African-American	4	1	0	1	6
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	1	1	0	0	2

Chronically Homeless (unaccompanied youth)	Sheltered			Unsheltered
	Emergency	Transitional	Safe Haven	
Total number of persons	1		0	0

Total

1

Inventory Count Date: 1/25/2017

Population: Sheltered and Unsheltered Count

Parenting Youth Households

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of parenting youth households	1	1	0	2
Total number of persons in parenting youth households	4	2	0	6
Number of parenting youth (youth parents only)	1	1	0	2
Number of parenting youth (under age 18)	0	0	0	0
Number of parenting youth (age 18 to 24)	1	1	0	2
Number of children with parenting youth (children under age 18 with parents under age 25)	3	1	0	4

Gender (parenting youth)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	1	1	0	2
Male	0	0	0	0
Transgender	0	0	0	0
Don't identify as male, female, or transgender	0	0	0	0

Ethnicity (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	1	1	0	2
Hispanic/Latino	0	0	0	0

Race (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	0	0	0
Black or African-American	1	1	0	2
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	0	0	0	0

Chronically Homeless (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	0
Total number of persons	0		0	0

Point-in-Time Count Veterans MD-513

Wicomico/Somerset/Worcester County CoC

Inventory Count Date: 1/25/2017

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	0	0	0	0
Total Number of Persons	0	0	0	0
Total Number of Veterans	0	0	0	0

Gender (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	0	0	0	0
Male	0	0	0	0
Transgender	0	0	0	0
Don't identify as male, female, or transgender	0	0	0	0

Ethnicity (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	0	0	0	0
Hispanic/Latino	0	0	0	0

Point-in-Time Count Veterans MD-513 Wicomico/Somerset/Worcester County CoC

Race (veterans only)	Sheltered	
	Emergency	Transitional
White	0	0
Black or African-American	0	0
Asian	0	0
American Indian or Alaska Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Multiple Races	0	0

Unsheltered	Total
0	0
0	0
0	0
0	0
0	0
0	0

Chronically Homeless (veterans only)	Sheltered	
	Emergency	Transitional
Total number of households	0	
Total number of persons	0	

Unsheltered	Total
0	0
0	0

Inventory Count Date: 1/25/2017

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	22	2	0	8	32
Total Number of Persons	22	2	0	8	32
Total Number of Veterans	22	2	0	8	32

Gender (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	1	0	1	3
Male	21	1	0	7	29
Transgender	0	0	0	0	0
Don't identify as male, female, or transgender	0	0	0	0	0

Ethnicity (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	22	2	0	8	32
Hispanic/Latino	0	0	0	0	0

Point-in-Time Count MD-513 Wicomico/Somerset/Worcester County CoC

Race (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	10	1	0	4	15
Black or African-American	10	1	0	4	15
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	2	0	0	0	2

Chronically Homeless (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	5		0	3	8

Point-in-Time Summary Veterans for MD-513 - Wicomico/Somerset/Worcester County CoC

Date of PIT Count: 1/25/2017

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	22	2	0	8	32
Total Number of Persons	22	2	0	8	32
Total Number of Veterans	22	2	0	8	32

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	1	0	1	3
Male	21	1	0	7	29
Transgender (male to female)	0	0	0	0	0
Transgender (female to male)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	22	2	0	8	32
Hispanic/Latino	0	0	0	0	0

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

Point In Time Summary for MD-513 - Wicomico/Somerset/Worcester County CoC

White	10	1	0	4	15
Black or African-American	10	1	0	4	15
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	2	0	0	0	2

**Resolution Authorizing Submission
of the CDBG Action Plan**

**Fair Housing Ordinances #2378 & #2379:
Amending the Salisbury City Code to
Amend the Definition and Requirements
of Functional Family in Consideration
of Disabled Individuals**

2017 Fair Housing Month Proclamation

RESOLUTION NO. 2842

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE THE CITY'S ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR CDBG PROGRAM YEAR 2018 AND TO AUTHORIZE THE MAYOR'S SIGNATURE THERETO.

WHEREAS, the Maryland State Office of the U.S. Department of Housing & Urban Development (HUD) has determined that the City of Salisbury qualifies as an "entitlement community"; and

WHEREAS, the City of Salisbury is, therefore, entitled to receive Community Development Block Grant (CDBG) funds directly from HUD upon HUD's approval of the City's annual Action Plan; and

WHEREAS, the Council of the City of Salisbury wishes the City to receive this annual allotment of CDBG funds from HUD, in order that various community development projects may be completed.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Salisbury, Maryland does hereby authorize the Mayor to submit this 2018 CDBG Action Plan to HUD for review and approval.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on May 29, 2018, and is to become effective immediately.


Kimberly R. Nichols
CITY CLERK


John R. Heath
CITY COUNCIL PRESIDENT

APPROVED BY ME THIS

30th day of May, 2018.


Jacob R. Day
MAYOR

ORDINANCE NO. 2378

AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND CHAPTER 15.24.1620 DETERMINATION OF FUNCTIONAL FAMILY OF THE SALISBURY CITY CODE TO AMEND THE REQUIREMENTS OF FUNCTIONAL FAMILY.

WHEREAS, the ongoing application, administration and enforcement of the Salisbury Municipal Code, demonstrates a need for periodic review, evaluation and amendment; and

WHEREAS, Chapter 15.24.1620, entitled Determination of Functional Family, of the Salisbury City Code currently does not give consideration to disabled individuals; and

WHEREAS, the Fair Housing Act directs that reasonable accommodations be made with regard to the housing needs of individuals with disabilities; and

WHEREAS, by correcting this subsection, the City will be better aligned with the Federal Fair Housing Standards Act, the Americans with Disabilities Act and Maryland State law.

NOW, THEREFORE, be it enacted and ordained by the City Council of the City of Salisbury, that section 15.24.1620 of the City of Salisbury City Code, be amended as follows:

Article XXIX

15.24.1620 Determination of functional family.

1. Upon application of a group of not more than four persons, the Department of Neighborhood Services and Code Compliance shall make a determination of whether a

“functional family” exists. Each of the following criteria shall be met:

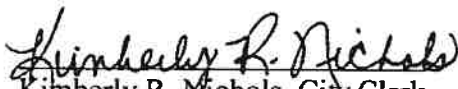
- A. Share a permanent personal bond and commitment to one another;
- B. Not dependent upon or supported by someone who does not maintain legal domicile at the particular dwelling unit and reside therein (not including any alimony or child support payments made to or for the benefit of any members of the group);
- C. Maintain legal domicile at the particular dwelling unit;
- D. Share a single household budget;
- E. Share in the repair and maintenance of the dwelling unit and its grounds, if any;
- F. Prepare and eat meals together on a regular basis;
- G. Share in legal ownership or tenancy of the dwelling unit, as evidenced on a deed or lease.

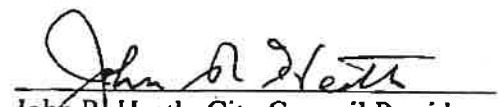
2. In the case of an application by persons who are disabled pursuant to the terms of the Americans with Disability Act, the Department of Neighborhood Services and Code Compliance shall make a determination of whether a “functional family” exists under 15.24.1620(1). When making that determination, the Department of Neighborhood Services and Code Compliance shall make any necessary and reasonable accommodations, including the modification of conditions required by subsection (1) of this section and the allowance of more than four unrelated individuals in the same household, when necessary to comply with applicable federal and state laws regarding fair housing and persons with disabilities.

AND BE IT FURTHER ENACTED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that the Ordinance shall take effect upon final passage.

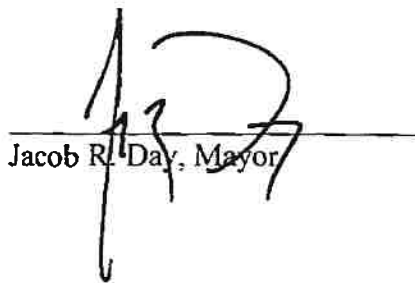
THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 22 day of February, 2016 and thereafter, a statement of the substance of the ordinance having been published as required by law, in the meantime, was finally passed by the Council on the 14 day of March, 2016.

ATTEST:


Kimberly R. Nichols, City Clerk


John R. Heath, City Council President

Approved by me, this 17th
day of March, 2016.


Jacob R. Day, Mayor

ORDINANCE NO. 2379

AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND CHAPTER 17.04.120 ZONING DEFINITIONS OF THE SALISBURY CITY CODE TO AMEND THE REQUIREMENTS OF FUNCTIONAL FAMILY.

WHEREAS, the ongoing application, administration and enforcement of the Salisbury Municipal Code, demonstrates a need for periodic review, evaluation and amendment; and

WHEREAS, Chapter 17.04.120. Definitions, of the Salisbury City Code currently does not give consideration to disabled individuals; and

WHEREAS, the Fair Housing Act directs that reasonable accommodations be made with regard to the housing needs of individuals with disabilities; and

WHEREAS, by correcting this subsection, the City will be better aligned with the Federal Fair Housing Standards Act, the Americans with Disabilities Act and Maryland State law.

NOW, THEREFORE, be it enacted and ordained by the City Council of the City of Salisbury, that section 17.04.120 of the City of Salisbury City Code, be amended as follows:

17.04.120 Definitions

"Family" means and includes, subject to the exceptions below.

- I. C. 1. A group of not more than four persons who are approved by the Department of Neighborhood Services and Code Compliance pursuant to Section

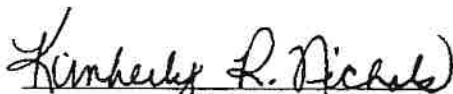
15.24.1620(1) as a "functional family," and

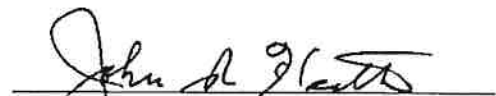
2. A group of four or more disabled persons (as defined by the Americans with Disability Act), who are approved by the Department of Neighborhood Services and Code Compliance pursuant to Section 15.24.1620(2).

AND BE IT FURTHER ENACTED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that the Ordinance shall take effect upon final passage.

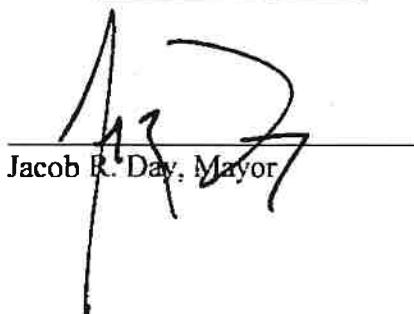
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ATTEST:


Kimberly R. Nichols, City Clerk


John R. Heath, City Council President

Approved by me, this 17th
day of MARCH, 2016.


Jacob R. Day, Mayor

City of Salisbury



MARYLAND

Proclamation

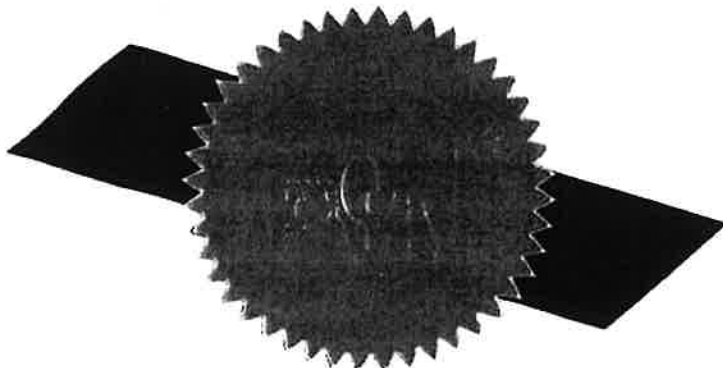
- WHEREAS,** *the Fair Housing Act has prohibited discrimination in housing; and*
- WHEREAS,** *equal opportunity for all is a fundamental goal of our nation, state and city, regardless of race, color, religion, sex, disability, familial status or national origin; and*
- WHEREAS,** *housing is a critical component of family and community health and stability; and*
- WHEREAS,** *the Shore Housing Resource Board, Inc., a private non-profit organization operating in Somerset, Wicomico and Worcester Counties, consists of volunteers representing business, government, non-profit agencies and individuals committed to promoting and educating fair housing; and*
- WHEREAS,** *the Shore Housing Resource Board strives daily to make Fair Housing a reality for every resident;*
- WHEREAS,** *the Zoning Ordinance of the City of Salisbury is intended to affirmatively further fair housing in the City of Salisbury by abiding by the provisions of the Fair Housing Act of 1968 as amended, promoting fair housing choice for all residents in the City of Salisbury, assuring the rights of all individuals that are identified as members of a protected class by the Federal Government, and preventing discrimination in housing based on a person's race, color, national origin, religion, sex, familial status or handicap;*

NOW THEREFORE, I, Jacob R. Day, Mayor of the City of Salisbury, do hereby proclaim the month of April 2017 as

"FAIR HOUSING MONTH"

in our City and encourage all residents to participate in creating and promoting fair housing opportunities for everyone in their community.

IN WITNESS THEREOF, I hereunto set my hand and the seal of the City of Salisbury this 27th day of March, 2017.





Jacob R. Day, Mayor