

RESOLUTION NO. 2349

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND ACCEPTING FUNDS AWARDED THROUGH A GRANT FROM THE MARYLAND HERITAGE AREAS AUTHORITY FOR THE PURPOSE OF WINDOW REPLACEMENT FOR THE POPLAR HILL MANSION.

WHEREAS, the Council of the City of Salisbury recognizes that the City of Salisbury owns the Poplar Hill Mansion which was built in 1805 and is the oldest structure in the City; and

WHEREAS, the City of Salisbury is responsible for the maintenance of the buildings and grounds of the Poplar Hill Mansion; and

WHEREAS, the Friends of Poplar Hill Mansion, Inc., operate the building and grounds of the Poplar Hill Mansion as a museum and as a venue for community, social and entertainment events to maximize its educational value; and

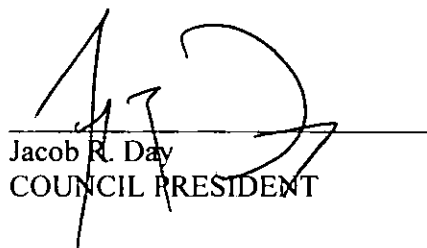
WHEREAS, the Maryland Heritage Areas Authority has awarded a grant to the City of Salisbury, for window replacement for the Poplar Hill Mansion, in the amount of \$20,000.

NOW, THEREFORE, BE IT RESOLVED THAT, on this 25th day of November 2013, that the City of Salisbury, Maryland, does hereby accept the funds awarded through the Maryland Heritage Areas Authority for the project as funded and in the amount outlined above.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on November 25, 2013, and is to become effective immediately.



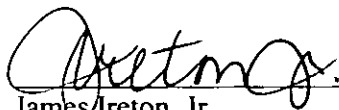
Diane C. Nelson
ASSISTANT CITY CLERK



Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS

26th Day of November 2013



James Ireton, Jr.
Mayor

Office of Community Development

MEMO

To: Tom Stevenson

From: Ginny Hussey, CAP-OM

Subject: Resolution Accepting a Grant from the Maryland Heritage Areas Authority for Window Replacement for Poplar Hill Mansion

Date: November 18, 2013

Attached is a copy of the letter from the Maryland Heritage Areas Authority Financing Fund informing the City of Salisbury that a grant award up to \$20,000.00 was approved for the project entitled "*Poplar Hill Mansion Window Replacement.*"

The City of Salisbury owns the Poplar Hill Mansion, which was built in 1805 and is the oldest structure in the City. The City is responsible for the maintenance of the buildings and grounds of the Mansion. The Friends of Poplar Hill Mansion, Inc. operate the building and grounds of the Mansion as a museum and as a venue for the community, social and entertainment events to maximize its education value.

Attached is a Resolution accepting these Maryland Heritage Areas Authority grant funds which have been awarded to the City of Salisbury. Please forward this Resolution to the City Council so that it may be placed on their agenda for the meeting on November 25, 2013.

Ginny Hussey, CAP-OM
Administrative Support Technician
Community Development

Attachments

August 5, 2013

Dr. Lore Chambers
Assistant City Administrator
City of Salisbury
125 Division Street
Salisbury, MD 21801

Dear Dr. Chambers:

It is my pleasure to inform the City of Salisbury that a grant award of up to \$20,000.00 from the FY 2014 Maryland Heritage Areas Authority Financing Fund was approved for the project entitled "*Poplar Hill Mansion Window Replacement.*" On behalf of the Maryland Heritage Areas Authority, I am delighted to offer support for this important project.

A Grant Agreement between the City of Salisbury and the Maryland Heritage Areas Authority will be mailed to you as soon as it is complete. The project monitor, who will be your primary contact on this project, is Jennifer Ruffner.

Because this is a capital grant for one or more significant historic properties on which the Maryland Historical Trust (MHT) holds a historic preservation easement, **MHT must review and approve all proposed capital improvements prior to initiation of the project and disbursement of grant funds.** Please contact MHT to discuss your project prior to the development of detailed plans and specifications. **Questions regarding MHT review should be directed to the MHT Easement Processor, Anne Eastman, at 410-514-7308 or ceastman@mdp.state.md.us. Additional information is available at www.mht.maryland.gov/easement.html.**

Please note that all FY 2014 grantees are required to send a representative to a Maryland Heritage Areas Authority grantee orientation meeting or webinar. Failure to have a representative attend could result in the forfeit of the grant award. New grantees must attend an orientation session in person. The two in person sessions available are as follows:

September 5, 2013, 2:00 p.m.
Frederick Visitor Center
151 S. East Street
Frederick, MD 21701
Visit: <http://tinyurl.com/lojlo3o> to register

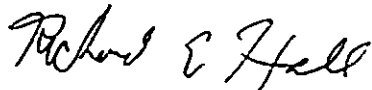
September 6, 2013, 10:00 a.m.
Queen Anne's County
Department of Planning & Zoning
160 Coursevall Drive
Centreville, MD 21617
Visit: <http://tinyurl.com/ksqyz29> to register

Returning grantees who have previously received a grant from MHAA may choose to attend the online webinar instead of an in person session. Please email Jennifer Ruffner for registration materials at jruffner@mdp.state.md.us.

In the meantime, if you have any questions, please do not hesitate to contact Richard Hughes, Administrator of the Maryland Heritage Areas program, at 410-514-7685 or rhughes@mdp.state.md.us or Jennifer Ruffner, Assistant Administrator of the Maryland Heritage Areas program, at 410-514-7612 or jruffner@mdp.state.md.us.

Congratulations and best wishes for a successful project!

Sincerely,



Richard E. Hall
Chairman
Maryland Heritage Areas Authority
Secretary of Planning

cc: Senator Richard F. Colburn
Delegate Rudolph C. Cane
Mr. Jay Parker