

City of Salisbury



Consolidated Annual Performance and Evaluation Report (CAPER)

CDBG PY 2015
(7/1/2015 – 6/30/2016)

Prepared By:
City of Salisbury
Housing & Community Development Department
207 West Main Street, Suite 102
Salisbury, Maryland 21801

**CITY OF SALISBURY
CAPER – PY 2015**

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Attachments:

- **CDBG Financial Summary Report (PR26)**
- **IDIS Reports**
 - **CDBG Summary of Activities (C04PR03)**
 - **Consolidated Annual Performance and Evaluation (C04PR06)**
 - **Summary of Accomplishments (C0PR23)**
 - **CDBG Performance Measures Report (C04PR83)**
 - **Housing Performance Report (C04PR85)**
- **Maps**
- **Point-in-Time Homeless Subpopulations Summary – MD-513**
- **Public Notice / CAPER Comment Period**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Status of CDBG projects funded in PY 2015:

Habitat for Humanity of Wicomico County - Housing Construction (425 Coles Circle). Construction of this house is nearing completion. Painting is currently underway. The appliances and cabinets have arrived and will be installed in September 2016. Final grading, landscaping and sidewalks will also be completed in September. Habitat hopes to have a final Certificate of Occupancy issued by early October 2016.

Village of Hope - Roof Replacement (Residence Building). The Village of Hope is a transitional housing facility for homeless women and their children. This project involved the replacement of the roof of the residence building. The project was completed in May 2016.

City of Salisbury - Nuisance Code Enforcement Officer (2010, 2011, 2012, 2013, 2014 & 2015 CDBG Funds). These funds were added to the project to continue the provision of the Nuisance Code Enforcement Officer position within the Neighborhood Services and Code Compliance (NSCC) Department. This increased level of code enforcement, when combined with other ongoing revitalization efforts in the Church Street / Doverdale neighborhood, is helping to arrest the decline of the area. The Nuisance Code Officer has continued to make substantial progress in dealing with the nuisance code violations in this CDBG target neighborhood.

City of Salisbury - Low-Mod Neighborhood Sidewalk Construction (Naylor Street). The bid package for this project has been issued. A pre-bid meeting was held on August 9, 2016, and the bid opening took place on August 29th. The low bidder was Metro Paving, and the bid will go before the City Council for approval of the award on September 12, 2016. Construction of the sidewalks is expected to begin in October 2016.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AM-1	Administration and Management	CDBG: \$	Other	Other	5	2	40.00%	1	1	100.00%
AM-2		CDBG: \$	Other	Other	0	0				
CD-1	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
CD-1	Non-Housing Community Development	CDBG: \$	Other	Other	0	0				
CD-2	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		1280	0	0.00%
CD-2	Non-Housing Community Development	CDBG: \$	Other	Other	0	0				
CD-3	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	3500	2000	57.14%	1300	1300	100.00%
CD-4	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	5	1	20.00%			

ED-1	Non-Housing Community Development	CDBG: \$	Other	Other	0	0	0	0	0					
ED-2	Non-Housing Community Development	CDBG: \$	Other	Other	0	0	0	0	0					
ED-3	Non-Housing Community Development	CDBG: \$	Other	Other	0	0	0	0	0					
HO-1	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0	0	0				0	
HO-1	Homeless	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	15	15	15	15	15	100.00%		15	15	100.00%
HO-1	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0	0	0	0			0	0	
HO-1	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0	0	0			0	0	
HO-1	Homeless	CDBG: \$	Other	Other	0	0	0	0	0					
HO-2	Homeless	CDBG: \$	Other	Other	0	0	0	0	0					
HS-1	Affordable Housing Public Housing	CDBG: \$	Other	Other	0	0	0	0	0					

HS-2	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	5	2	40.00%	1	1	100.00%
HS-3	Affordable Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
HS-3	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	50	16	32.00%			
HS-4	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Other	Other	0	0				
SN-1	Non-Homeless Special Needs	CDBG: \$	Other	Other	0	0				
SN-2	Non-Homeless Special Needs	CDBG: \$	Other	Other	0	0				
SN-3	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25	41	164.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Affordable Housing has long been one of main goals that the City of Salisbury has pursued with its CDBG funds. The City has worked with local non-profit groups such as Salisbury Neighborhood Housing Services (SNHS) and Habitat for Humanity of Wicomico County to address this goal. In PY 2013 the City provided CDBG funding to SNHS for Owner-Occupied Housing Rehabilitation, and a total of eight (8) clients were served with those funds. In PY 2014 SNHS received CDBG funding from the City for Closing Cost / Down Payment Assistance grants, and a total of nine (9) clients were served. In PY 2014 the City awarded funding to Habitat for a housing unit to be constructed at 735 East Isabella Street. That unit was completed in October 2015. In PY 2015 the City awarded funding to Habitat for a housing unit to be constructed at 425 Coles Circle. Construction of this house is now nearing completion. Painting is currently underway, and the appliances and cabinets have arrived and will be installed in September 2016. Final grading, landscaping and sidewalks will also be completed in September. Habitat hopes to have a final Certificate of Occupancy issued by early October 2016.

The City has also focused much of its CDBG resources on projects that improve the livability and connectivity of our low- to moderate-income neighborhoods, such as Low-Mod Neighborhood Sidewalk Creation, Demolition of Blighted Properties, and funding for the Nuisance Code Enforcement Officer position.

In PY 2015 CDBG funding was set aside for Low-Mod Neighborhood Sidewalk Creation in the area of Naylor Street near the new Salisbury Fire Station #2. The bid package for this project has been issued. A pre-bid meeting was held on August 9, 2016, and the bid opening took place on August 29th. The low bidder was Metro Paving, and the bid will go before the City Council for approval of the award on September 12, 2016. Construction of the sidewalks is expected to begin in October 2016.

In PY 2014 CDBG funding was allocated to the demolition of abandoned single-family houses that pose a public health and/or safety risk. The first property that was targeted for demolition was sold at tax sale by the bank that owned it. The City's Neighborhood Services and Code Compliance (NSCC) Department identified an alternate property for demolition (709 W. Isabella St.), and that property was taken down in February 2016. Enough funds remain to demolish one more unit.

In 2014 the Mayor and Council set aside \$245,000 in City funds to establish the Community Development Initiative Fund. These monies are being utilized to purchase abandoned, blighted properties that have become an eyesore, a public nuisance and/or a public safety hazard. The City will rehabilitate these units for resale if viable, or demolish the structure if rehabilitation is not a cost effective option. The City will seek to

coordinate with local non-profit agencies such as SNHS and Habitat to rehabilitate the acquired units, or to rebuild new housing units on lots that have been cleared. The City may also choose to utilize other cleared lots for alternate public purposes, such as the creation of neighborhood playgrounds or park areas.

In PY 2014 the City also awarded CDBG funds to Holly Community, Inc. for a Public Service project - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled. Forty-one (41) clients have received job training to date.

In PY 2015 the City awarded funds to the Village of Hope, a transitional housing facility for homeless women and their children, for the replacement of the roof of the residence building. This project has been completed, and 15 households were served.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	17
Black or African American	25
Asian	0
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	0
Total	44
Hispanic	0
Not Hispanic	44

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Of the 44 beneficiaries served in PY 2015, 38.6% were White, 56.8% were Black / African American, and 4.6% were American Indian / American Native.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		750,000	84,421

Table 3 – Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CHURCH STREET/DOVERDALE NEIGHBORHOOD	30	40	Habitat for Humanity - Housing Construction, Nuisance Code Enforcement
CHURCH STREET/DOVERDALE NEIGHBORHOOD	38	40	Habitat for Humanity - Housing Construction, Nuisance Code Enforcement
CHURCH STREET/DOVERDALE NEIGHBORHOOD	69	40	Habitat for Humanity - Housing Construction, Nuisance Code Enforcement
CityWide Low-Mod	31	60	Coty Cox, Demo Blighted Prop., HCI - Job Training, SNHS - CC/DP & Housing Rehab, VoH - Roof Replace
CityWide Low-Mod	62	60	Coty Cox, Demo Blighted Prop., HCI - Job Training, SNHS - CC/DP & Housing Rehab, VoH - Roof Replace
CityWide Low-Mod	70	60	Coty Cox, Demo Blighted Prop., HCI - Job Training, SNHS - CC/DP & Housing Rehab, VoH - Roof Replace

Table 4 – Identify the geographic distribution and location of investments

Narrative

During PY 2015, CDBG funds were expended for two activities that took place specifically within the Church Street / Doverdale CDBG target neighborhood; Habitat for Humanity of Wicomico County / Housing Construction and the Nuisance Code Enforcement Officer.

During PY 2015, CDBG funds were expended for the following projects that benefitted low-mod income residents in other CDBG target neighborhoods and/or city-wide: City of Salisbury / Coty Cox - Flood Drainage Improvements - Engineering Design (Westside Neighborhood); City of Salisbury / Demolition of Blighted Properties (Westside Neighborhood); Holly Community, Inc. / Job Training Program for Elderly and/or Severely Disabled Adults; Salisbury Neighborhood Housing Service (SNHS) / Closing Cost - Down Payment Assistance Program; SNHS / Owner-Occupied Housing Rehabilitation Program; Village of Hope / Roof Replacement - Residence Building (Westside Neighborhood).

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

For the Habitat for Humanity House that was completed during PY 2015 (735 East Isabella Street), Habitat provided \$70,350 in cash and volunteer labor for the construction, which equaled 50% of the total project cost. Holly Community provided \$45,930 for their Job Training Program, which equals 65% of the total project cost. For the SNHS Closing Cost / Down Payment Assistance Program, SNHS provided \$1,080,000 in other resources (loan funds from SNHS and/or other lending institutions), which equals 91.5% of the program cost. For the SNHS Owner-Occupied Housing Rehabilitation Program, SNHS provided \$142,667 in other funding, which is 63% of the total program cost. The Village of Hope provided \$38,900 in other funding for the Residence Building Roof Replacement project, which is 69% of the total project cost.

No publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	15	15
Number of Non-Homeless households to be provided affordable housing units	1	3
Number of Special-Needs households to be provided affordable housing units	0	0
Total	16	18

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	1	1
Number of households supported through Rehab of Existing Units	15	16
Number of households supported through Acquisition of Existing Units	0	1
Total	16	18

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In PY 2015 the City awarded CDBG funding to Habitat for Humanity of Wicomico County for the construction of a new affordable housing unit at 425 Coles Circle. Construction of this house is now nearing completion. Painting is currently underway, and the appliances and cabinets have arrived and will be installed in September 2016. Final grading, landscaping and sidewalks will also be completed in September. Habitat hopes to have a final Certificate of Occupancy issued by early October 2016. However, in October 2015 Habitat completed construction on the house that they were awarded funding for in PY 2014 (735 East Isabella Street), so we did complete the production of one new housing unit in PY 2015.

In PY 2015 the City also awarded CDBG funding to the Village of Hope, a transitional housing facility for homeless women and their children, for the replacement of the roof of the residence building. This project is now complete, and 15 homeless households were served.

In PY 2014, the City provided CDBG funding to Salisbury Neighborhood Housing Services (SNHS) for the Closing Cost / Down Payment Assistance Program, and during PY 2015 one client was assisted with those grant funds. In PY 2013 the City provided CDBG funding to SNHS for the Owner-Occupied Housing Rehabilitation program, and in PY 2015 one client was assisted with those funds. This gave us a total of 2 beneficiaries assisted through SNHS in PY 2015.

This gives us a total of 18 households that were assisted under the category of affordable housing in PY 2015.

Discuss how these outcomes will impact future annual action plans.

Over the years the City has been very successful in partnering with Salisbury Neighborhood Housing Services and Habitat for Humanity of Wicomico County to address the affordable housing needs of our citizens. We expect to continue these beneficial partnerships moving forward.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	15	0
Low-income	2	0
Moderate-income	1	0
Total	18	0

Table 7 – Number of Persons Served

Narrative Information

The numbers in the chart above show the income breakdown of the clients served in PY 2015 under the 'Affordable Housing' category through CDBG funding provided to Habitat for Humanity of Wicomico County, the Village of Hope and Salisbury Neighborhood Housing Services.

Efforts to Address Worst Case Needs

Worst case housing needs arise when households pay more than 50% of their income for rent, reside in seriously substandard and/or overcrowded rental units, or are involuntarily displaced. It is difficult to determine the number of low income renter households who spend more than half of their income on rent unless those households offer that information. The City is able gather data on households being

involuntary displaced when HUD–assisted projects opt out of their Section 8 project contracts. This did not occur in the City’s Section 8 projects in PY 2015.

The City's Neighborhood Services and Code Compliance (NSCC) Department uses a team of code enforcement officers to enforce the City property maintenance codes and ordinances. The NSCC department also enforces the landlord licensing ordinance. This department allows the City to focus on improving the condition of both our housing stock and our neighborhoods.

The City’s Landlord Licensing and Property Registration program requires that all landlords be licensed, and each of their rental units be registered with the City. This program is helping to address the problem that Salisbury has experienced with dilapidated rental units and landlords who refuse to comply with repair orders. The City continued to conduct inspection “sweeps” in some problem neighborhoods in PY 2015 in an effort to identify those units that have safety and housing code violations. This tactic has proven to be very effective.

Efforts to Address Needs of Persons with Disabilities

The City provides assistance to low-to-moderate income persons who need to make accessibility modifications to their homes through the Owner-Occupied Housing Rehabilitation program run by Salisbury Neighborhood Housing Service (SNHS). However, the one housing rehab project that was completed by SNHS during PY 2015 did not include any accessibility modifications.

In PY 2015 the house that was completed by Habitat for Humanity of Wicomico County at 735 East Isabella Street included some disability-related modifications. The house was built to universal standards with door frames large enough for a wheelchair and the Master bath has handicap grab bars next to the toilet and inside the bathtub.

Actions Taken to Foster and Maintain Affordable Housing

In October 2015 Habitat completed construction on the house at 735 East Isabella Street.

In PY 2015 the City awarded CDBG funding to the Village of Hope, a transitional housing facility for homeless women and their children, for the replacement of the roof of the residence building. This project is now complete, and 15 homeless households were served.

In PY 2015 Salisbury Neighborhood Housing Services (SNHS) provided assistance to 2 low- to moderate-income households. One household was assisted through the Closing Cost / Down Payment Assistance Program, and the other through the Owner-Occupied Housing Rehab Program.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In PY 2015 the Homeless Alliance for the Lower Shore Continuum of Care applied for \$1,164,438 in total CoC funds which renews all CoC funded grants. Somerset County Health Department (SCHD) and the Maryland Department of Health and Mental Hygiene (DHMH) provide permanent supportive housing in the tri-county area. SCHD receives funding for eight (8) HUD Supportive Housing Program grants, which serve a total of 70 households (18 of which are prioritized for chronically homeless single adults and families). DHMH receives funding for two (2) Shelter Plus Care program grants covering 29 households for the three counties on the Lower Eastern Shore of Maryland, which provide a total of 17 one-bedroom units, 8 two-bedroom units, and 4 three-bedroom units. As rental assistance funds allow, additional units of permanent supportive housing are added to these grants.

On January 28, 2016 the HALS CoC conducted its annual Point-in-Time survey. This survey identified 33 chronically homeless individuals - 17 sheltered and 16 unsheltered. It identified 3 chronically homeless veterans - 2 sheltered and 1 unsheltered. The 2016 PIT also identified the following counts under the 'Other Homeless Subpopulations' category: Adults with a Serious Mental Illness – 56 (37 sheltered / 19 unsheltered); Adults with a Substance Use Disorder – 33 (21 sheltered / 12 unsheltered); Adults with HIV/AIDS – 2 (1 sheltered / 1 unsheltered); Victims of Domestic Violence – 37 (30 sheltered / 7 unsheltered).

In PY 2015 the City began working with several of the HALS CoC member agencies to develop a comprehensive strategy to deal specifically with the homeless problem in the City of Salisbury, utilizing some elements of the 'Housing First' model. A new staff position – the Housing & Homelessness Manager - has been created within the City's Housing & Community Development Department to handle this program.

Beginning in PY 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WCHD) and Help and Outreach Point of Entry, Inc. (HOPE), will be running a pilot permanent supportive housing program for 12 chronically homeless persons. The program will adhere to a quasi 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. Participants will be housed in private, scattered-site, one-bedroom rentals, with the majority of the cost of housing (rent and utilities) covered by the city. Participants will be required to contribute 30% of their income to the payment of their rent. The WCHD will provide targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers will meet with the program participants approximately once a week. As needed, the Homeless Alliance

of the Lower Eastern Shore will provide ongoing support and advice to the city on operating the program.

The total budget for this program, exclusive of staff costs, is \$87,766. The City of Salisbury has provided \$75,000 in budgeted funds for the program, while MD DHCD, through their federal and state ESG funds, has awarded the City \$12,766 for the program.

The City's Housing & Homelessness Manager participates in the HALS CoC regularly scheduled meetings.

Addressing the emergency shelter and transitional housing needs of homeless persons

HALS CoC is expanding its permanent supportive housing programs, and that will free up beds at emergency shelter and transitional housing locations.

The City of Salisbury applies to DHCD each year for Emergency Solutions Grant (ESG) funds on behalf of three homeless service provider agencies; Diakonia, the Village of Hope, and Samaritan Ministries. All three of these agencies serve homeless individuals from the Salisbury area. This year a fourth agency was added to the City's ESG application - Help and Outreach Point of Entry, Inc. (HOPE). HOPE is working closely with the Housing & Homelessness Manager to identify homeless individuals who would be good candidates for the City's pilot permanent supportive housing program.

In PY 2015 the City awarded funds to the Village of Hope - a transitional housing facility for homeless women and their children - for the replacement of the roof of the residence building. This project has been completed, and 15 households were served.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Maryland Department of Health and Mental Hygiene (DHMH) provides referral services and case management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, corrections programs and institutions) to ensure that those persons receive the supportive services that they will need.

The City of Salisbury also provides referral services and information on affordable housing options in the City for individuals and families in an effort to assist those persons to avoid becoming homeless.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The HALS CoC provides supportive services to homeless persons to enable them to make the transition from homelessness to other forms of housing. This is a process that requires assistance every step of the way, as well as continued monitoring and assistance after homeless persons have found permanent housing. The HALS CoC has found that the first year after homelessness is the most important time for supportive services to still be made available in order for their clients to achieve the highest possible levels of success.

The HALS CoC is working to help low-income individuals and families avoid becoming homeless. They are particularly focused on the extremely low-income individuals and families, and those who are: (a) being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care / other youth facilities, and corrections programs / institutions); or, (b) receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In PY 2015 the City began working with several of the HALS CoC member agencies to develop a comprehensive strategy to deal specifically with the homeless problem in the City of Salisbury, utilizing some elements of the 'Housing First' model. A new staff position – the Housing & Homelessness Manager - has been created within the City's Housing & Community Development Department to handle this program. Beginning in PY 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WCHD) and Help and Outreach Point of Entry, Inc. (HOPE), will be running a pilot permanent supportive housing program for 12 chronically homeless persons.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

It is the mission of the Wicomico County Housing Authority (WCHA) to address the needs of the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury. The WCHA provides affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development, the State of Maryland, Wicomico County, the City of Salisbury, and any other entity providing funding for affordable housing programs. This is achieved by the WCHA assisting individuals and families through its public housing communities, Section 8 Housing Choice Vouchers, and Tax Credit developments such as the Booth Street RAD project which is currently under construction.

Phase 1 of the Booth Street RAD project, which began in January 2016, involves demolishing the first 50 units of federal housing and replacing them with 86 units of mixed-income housing. Fifty of those units will be re-occupied by previous WCHA residents who are in good standing. The remaining 36 units will be tax credit units available to the public earning 60% or less of area median income. Applications for those 36 units will be made available in late September 2016. Phase 2, which is due to start in 2018, will consist of another 86 units of mixed-income tax credit housing. The total investment into the Booth Street revitalization project will be approximately \$37.5 million.

The Wicomico County Housing Authority has allocated the following FY 2016 funds for its public housing units:

- Physical Improvements: \$293,304
- Management Improvements: \$7,500
- Administration: \$34,902
- Operations: \$29,487

The scattered site housing units in the City of Salisbury are scheduled for major rehabilitation work beginning in the Spring of 2016. The scattered site units operated by the WCHA consist of ninety (90) single-family houses located in the City of Salisbury and the City of Fruitland.

The City of Salisbury has identified that there is a need for housing to address the households affected by housing problems, severe housing problems, and housing cost burdens. The Wicomico County Housing Authority (WCHA) is an important part of the City of Salisbury's housing strategy. The WCHA is the primary provider of assisted housing for the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Wicomico County Housing Authority (WCHA) encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed which assists in ensuring the safety of residents is maintained. Additionally, the WCHA schedules regular meetings at public housing sites to discuss needs and concerns. Voucher holders are also encouraged to participate in regular WCHA meetings.

Actions taken to provide assistance to troubled PHAs

The Wicomico County Housing Authority was designated as “troubled” by HUD in 2014, but is currently performing satisfactorily according to HUD guidelines and standards. The WCHA underwent management changes in 2015, and the new administration is moving forward with many modifications to the operation.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Barriers to affordable housing may include bureaucratic procedures, codes and standards, zoning or land use controls, lack of land and financial resources, lack of coordination, and scattered growth that drives up infrastructure and housing costs.

Zoning practices may have the intended or unintended effect of increasing housing costs, and effectively excluding prospective households from locating affordable housing for purchase or rent. Zoning can be used as a positive tool in support of cost effective and efficient design, if housing affordability is considered as a part of the jurisdiction's policy. The Salisbury City Council held two public forums during PY 2005 to review the work of the Salisbury-Wicomico Department of Planning, Zoning & Community Development on the development of an inclusionary zoning policy in support of moderately priced dwelling units. The Council then decided to further consider "inclusionary zoning" in conjunction with the development of refined annexation policies and procedures.

In PY 2006, the Salisbury Mayor and City Council adopted refined annexation policies and procedures requiring affordable housing to be addressed with new major annexations. This involves the provision of affordable units on-site, or the payment of a fee to a City-administered affordable housing fund. The development of affordable housing will be supported through this fund in the coming years.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In PY 2015 the City of Salisbury took the following actions to meet the underserved needs in our community:

- Leveraged our financial resources by applying for additional public and private funds for various community development projects.
- Continued to provide down payment and closing cost assistance grants through Salisbury Neighborhood Housing Services (SNHS).
- Continued to provide owner-occupied housing rehabilitation grants through SNHS.
- Continued to provide funds for the construction of new affordable housing units through Habitat for Humanity of Wicomico County.
- Continued to provide funds for the Holly Community job training program for the elderly and/or severely disabled adults.
- Continued its support and cooperation with the Homeless Alliance of the Lower Shore (HALS) Continuum of Care.

- Continued to promote economic development through the activities of the City's Business Development Department.
- Continued to support enforcement of the nuisance code in the Church Street / Doverdale CDBG target neighborhood through the Nuisance Officer position.
- Provided financial support to the Village of Hope – a transitional housing facility for homeless women and their children – for the replacement of the roof of the residence building.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Salisbury continues to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule) utilizing the following procedures:

Rehabilitation Programs

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

Homeownership Programs:

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any

- common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Approximately 30.7% of the City of Salisbury's residents live in poverty, which is substantially greater than the State of Maryland where 10% of residents live in poverty. Female-headed households with children are particularly affected by poverty at 42.3%, and 36.7% of all youth under the age of 18 were living in poverty. This information is taken from the U.S. Census 2010-2014 American Community Survey (ACS) Five-Year Estimates. The City's goal is to reduce the extent of poverty by actions the City can control and through work with other agencies and organizations.

In PY 2014 the City funded the Holly Community, Inc. – Job Training Program for the Elderly and/or Severely Disabled Adults. This project is still underway, and 41 beneficiaries have been served to date. Each job training cycle runs Monday through Thursday, 1:00 p.m. to 4:00 p.m., for four weeks. Participant feedback has been extremely positive.

In PY 2015 Habitat for Humanity of Wicomico County completed construction of their housing unit at 735 East Isabella Street, and this provided the opportunity for home ownership to one extremely low-income family.

In PY 2015 the City awarded funds to the Village of Hope, a transitional housing facility for homeless women and their children, for the replacement of the roof of the residence building. This project has been completed, and 15 households were served.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Salisbury Department of Community Development assists in coordinating activities among the public and private agencies and organizations in the City. This coordination ensures that the goals and objectives outlined in the FY 2014-2018 Five Year Consolidated Plan are effectively addressed by more than one agency. The staff of the Department of Community Development facilitates and coordinates the linkage between these public and private partnerships and strives to develop new partnership opportunities in the City.

This coordination and collaboration between agencies is important to ensure that the needs of the residents of Salisbury are being addressed. The main agencies that are involved in the implementation of the Plan, as well as additional financial resources that are available are the following:

Public Agencies:

- City of Salisbury Department of Community Development – is responsible for administration of the CDBG program.
- Wicomico Housing Authority – is responsible for administering the Section 8 Housing Choice Vouchers and the public housing units.

Non-Profit Agencies:

There are several non-profit agencies that serve low-income households in the City. The City continues to collaborate with these agencies. The two main agencies that the City works with on a regular basis are the following:

- Salisbury Neighborhood Housing Services (SNHS)
- Habitat for Humanity of Wicomico County

Private Sector:

The private sector is a key collaborator in the services and programs associated with the Five Year Consolidated Plan. The private sector brings additional financial resources and expertise that can be used to supplement existing services in the City. Examples of these private sector entities are: local lenders, affordable housing developers, business owners, community and economic development organizations, healthcare organizations, and others. The City continues to collaborate with local financial institutions, private housing developers, local realtors, etc.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, County, Federal, and State agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury. The City solicits funding requests for the CDBG program annually from local 501(c)(3) non-profit agencies. The City Department of Community Development staff provides guidance and technical assistance as needed to support these public agencies that receive CDBG funding.

During PY 2015 the City funded CDBG Program Administration in the amount of \$59,723 to accomplish these efforts.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In the City's 2014 Analysis of Impediments to Fair Housing Choice (AI) some minor changes were suggested to the language in the City's Zoning Ordinance / Zoning Code - additional language that could be added to the "Definitions" section of the Zoning Code in order to clarify the City's commitment to Fair Housing.

May 2015 the City began reviewing the City's Zoning Ordinance / Zoning Code to determine what changes should be made in order to clarify our commitment to fair housing. These changes involved adding additional language to the "Definitions" section of the Zoning Code. The proposed changes were reviewed by the Director of Planning, Zoning & Community Development, and the City Attorney. The City Attorney created the two ordinances necessary to amend Chapter 15.24.1620 and Chapter 17.04.120 of the Salisbury City Code to amend the definition and requirements of 'Functional Family'.

As the ordinances represented a change to the City's Zoning Code, they were required to be approved by the Salisbury - Wicomico County Planning and Zoning Commission. At the Planning and Zoning Commission meeting conducted on November 19, 2015, the ordinances were discussed and a Public Hearing for the text amendment was held. No objections were received during the public hearing, and the text amendment was approved by the Commission.

The Fair Housing Ordinances were then discussed by the City Council at a work session on February 1, 2016. They were approved at first reading February 22, 2016, and second reading / final approval took place on March 14, 2016.

An additional suggestion had to do with adding some language to the Fair Housing Proclamation that the City issues to the Shore Housing Resource Board (SHRB) each year, to further clarify the City's commitment to Fair Housing. That information was forwarded to the City Clerk, and the suggested additional language was included in the proclamation that was issued to SHRB in March 2016.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Salisbury CDBG staff monitors all funded projects to ensure compliance with all federal and State regulations and to insure project goals are met during implementation. Staff also reviews projects upon completion for proper documentation and compliance with federal and State regulations. HUD requires that the City have an annual audit of all federal dollars according to OMB circular A-133. This annual audit reviews all financial expenditures and assesses whether or not the City complied with all laws and regulations governing the CDBG program.

The City CDBG staff monitors all public service activities on an ongoing basis throughout the program year. They review documents and financial records for compliance with subrecipient agreements, laws and regulations, and fulfillment of goals and objectives. City staff also reviews capital projects before construction at pre-bid and pre-construction meetings, and during construction. Monitoring for such projects will include compliance with Davis-Bacon and Section 3 requirements, certified payroll requirements and verification of requests for payment.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Salisbury follows an adopted Citizen Participation Plan. The primary goals of the plan are to: provide for and encourage citizens to participate in the development of the Action Plan (and/or Consolidated Plan), particularly low and moderate-income residents; give citizens timely and reasonable access to meetings and information; provide citizens information on the amount of CDBG funds, type of activities, and anticipated benefits to be achieved; offer technical assistance to groups seeking CDBG funding; and hold public hearings to obtain citizens' comments on proposed CDBG Program actions and activities.

The City conducts at least two public hearings annually to identify and prioritize housing and community development needs, to review the status of activities undertaken during the program year, to invite comments on the proposed Action Plan, and to provide the public access to staff persons most knowledgeable about the CDBG program. The citizen participation process is designed to solicit maximum participation from neighborhood advocates, public agencies, non-profit organizations, local ministry, and the public to ensure that those most affected by the City's community planning and development programs will be involved in the planning process. The Annual Action Plan is subject to a public hearing and a thirty (30) day public comment period.

Notice of the availability of the draft PY 2015 Consolidated Annual Performance and Evaluation Report (CAPER) was published in the Daily Times on September 8, 2016. The draft CAPER was posted on the City's website, a copy was sent to the Wicomico Public Library, and a copy was available for review and public comment at the City of Salisbury Housing & Community Development Department. A 15-day public comment period was provided from September 8, 2016 through September 23, 2016 as indicated in the attached Public Notice. A copy of the Certificate of Publication for the notice is also attached.

No comments on the PY 2015 CAPER were received from the public, and no comments were rejected and/or not accepted by the City of Salisbury.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City did not make any changes to its program objectives during the program year. At this point the City does not see a need to change its current programs.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Financial Report (PR26)



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	174,011.95
02 ENTITLEMENT GRANT	298,616.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	472,627.95

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	157,203.46
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	157,203.46
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	59,723.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	216,926.46
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	255,701.49

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	149,483.96
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	149,483.96
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	95.09%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2014 PY: 2015 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	465,390.40
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	456,802.90
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	98.15%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	8,907.71
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	8,907.71
32 ENTITLEMENT GRANT	298,616.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	298,616.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	2.98%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	59,723.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	59,723.00
42 ENTITLEMENT GRANT	298,616.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	298,616.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	3	83	5934171	Village of Hope - Roof Replacement/Residence Building	03C	LMC	\$17,480.00
					03C	Matrix Code	\$17,480.00
2011	2	59	5854201	Flood Drainage Improvements	03I	LMA	\$1,500.00
2011	2	59	5870255	Flood Drainage Improvements	03I	LMA	\$1,050.00
2011	2	59	5870257	Flood Drainage Improvements	03I	LMA	\$450.00
2011	2	59	5887024	Flood Drainage Improvements	03I	LMA	\$300.00
2011	2	59	5896102	Flood Drainage Improvements	03I	LMA	\$800.00
2011	2	59	5921617	Flood Drainage Improvements	03I	LMA	\$1,090.00
2011	2	59	5925913	Flood Drainage Improvements	03I	LMA	\$3,070.20
2011	2	59	5938902	Flood Drainage Improvements	03I	LMA	\$3,306.80
					03I	Matrix Code	\$11,567.00
2014	10	78	5836922	Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled	05H	LMC	\$1,427.94
2014	10	78	5863357	Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled	05H	LMC	\$1,502.19
2014	10	78	5891333	Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled	05H	LMC	\$3,661.45
2014	10	78	5921624	Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled	05H	LMC	\$2,316.13
					05H	Matrix Code	\$8,907.71
2014	9	77	5849491	Habitat for Humanity of Wicomico County - Housing Construction	12	LMH	\$11,537.51
2014	9	77	5858625	Habitat for Humanity of Wicomico County - Housing Construction	12	LMH	\$16,270.44
2014	9	77	5863349	Habitat for Humanity of Wicomico County - Housing Construction	12	LMH	\$32,712.77
2015	2	82	5928031	Habitat for Humanity - New Housing Construction	12	LMH	\$2,653.07
					12	Matrix Code	\$63,173.79
2014	8	76	5840033	Salisbury Neighborhood Housing Services - Closing Cost/Down Payment Assistance	13	LMH	\$3,005.67
2014	8	76	5860874	Salisbury Neighborhood Housing Services - Closing Cost/Down Payment Assistance	13	LMH	\$10,000.00
					13	Matrix Code	\$13,005.67
2013	2	70	5858626	SNHS-Owner-Occupied Housing Rehab	14A	LMH	\$10,800.00
					14A	Matrix Code	\$10,800.00
2013	4	72	5895784	CoS Nuisance Code Enforcement Officer	15	LMA	\$14,985.23
2013	4	72	5925185	CoS Nuisance Code Enforcement Officer	15	LMA	\$5,000.00
2015	5	84	5925188	CoS - Nuisance Code enforcement Officer	15	LMA	\$4,564.56
					15	Matrix Code	\$24,549.79
Total							\$149,483.96

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	10	78	5836922	Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled	05H	LMC	\$1,427.94



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	10	78	5863357	Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled	05H	LMC	\$1,502.19
2014	10	78	5891333	Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled	05H	LMC	\$3,661.45
2014	10	78	5921624	Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled	05H	LMC	\$2,316.13
					05H	Matrix Code	\$8,907.71
Total							\$8,907.71

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	1	81	5891083	Program Administration	21A		\$59,723.00
					21A	Matrix Code	\$59,723.00
Total							\$59,723.00

IDIS Reports



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PGM Year: 2011

Project: 0002 - CoS-Coty Cox Branch Flood Relief/Drainage Improvements (Engineering Design)

IDIS Activity: 59 - Flood Drainage Improvements

Status: Open

Location: 125 N Division St Salisbury, MD 21801-5030

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Flood Drainage Improvements (031) **National Objective:** LMA

Initial Funding Date: 11/09/2011

Description:

Provide funding for the engineering design work for the Coty Cox Branch Flood Relief/Drainage Improvements project. This project will serve the Westside neighborhood, which is one of our CDBG target neighborhoods. The area that will be served is in Census Tract 3, Block Group 1, which has a low-mod percentage of 93.9%.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$106,083.00	\$0.00	\$0.00
		2010	B10MC240015		\$0.00	\$46,150.00
		2011	B11MC240015		\$0.00	\$7,500.00
		2012	B12MC240015		\$0.00	\$18,600.00
		2013	B13MC240015		\$0.00	\$2,450.00
		2014	B14MC240015		\$11,567.00	\$11,567.00
Total	Total			\$106,083.00	\$11,567.00	\$86,267.00

Proposed Accomplishments

Public Facilities : 366

Total Population in Service Area: 21,822

Census Tract Percent Low / Mod: 58.60

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2011	Bid awarded to A. Morton Thomas, in January 2012. This project is proceeding on-schedule and on-budget.	
2012	\$600.00 was expended for professional services	
2013	This project continues to be on time and on budget.	
2014	Salisbury Public Works Dept. has been working on obtaining the construction and permanent easements required for the project. They have been obtained, reviewed & executed. Notice to Proceed should be issued in Oct. 2015 & construction should be completed in the summer of 2016	



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Years	Accomplishment Narrative	# Benefitting
-------	--------------------------	---------------

2015	The project was bid and awarded to be constructed simultaneously with the West Isabella Street Water Main Replacement project and the contractor is Corrado Construction Company. Construction of the West Isabella Water Main Replacement started on Monday, April 11, 2016. Construction will reach the Coty Cox crossing at the Top Ten store in early July 2016. The West Road section of Coty Cox is currently scheduled for September or October 2016.	
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PGM Year: 2013
Project: 0002 - SNHS - Owner-Occupied Housing Rehabilitation
IDIS Activity: 70 - SNHS-Owner-Occupied Housing Rehab
Status: Open
Location: Address Suppressed
Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 11/05/2013

Description:

Provide financial assistance to SNHS for grants to facilitate the rehabilitation of an estimated 5 houses, including those which require handicapped accessibility alterations and/or lead paint abatement, owned by low - to moderate - income households.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$83,750.00	\$0.00	\$0.00
		2012	B12MC240015		\$0.00	\$4,567.08
		2013	B13MC240015		\$0.00	\$61,773.17
		2014	B14MC240015		\$10,800.00	\$10,800.00
Total	Total		\$83,750.00	\$10,800.00	\$77,140.25	

Proposed Accomplishments

Housing Units : 8

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	4	0	0	0	4	0	0	0
Black/African American:	2	0	0	0	2	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	1	1	0	0	1	1	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	7	1	0	0	7	1	0	0
Female-headed Households:	3	0	0	0	3	0	0	0
<i>Income Category:</i>								
Extremely Low	0	0	0	0	0	0	0	0
Low Mod	4	0	0	4	0	0	0	0
Moderate	3	0	0	3	0	0	0	0
Non Low Moderate	0	0	0	0	0	0	0	0
Total	7	0	0	7	0	0	0	0
Percent Low/Mod	100.0%			100.0%				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	1. All funds are presumed reserved. 6 active applicants and several awaiting formal intake. 2. Nine active applicants. Two of whom are pending residual funds. No work has started yet. 3. The first client rehab has been completed and the funds drawn down.	
2014	1. All funds are presumed reserved. Nine active applicants. Two of whom are pending residual funds. 1 rehab job completed this quarter. 2. Eight total applicants. SNHS completed one rehab job this quarter of a total of 3 completed to date; five are still in process. 3. During this quarter SNHS received CDBG rehab program income from two previous CDBG rehab clients that sold their homes prior to the 5 year lien expiration dates: Majus (\$6,000) & Warfield (\$1,866). 4. During this quarter, SHNS received CDBG rehab program income from a current CDBG rehab client that refinanced her home prior to the 5 year lien expiration date: Santiago (\$8,555.00).	
2015	1. All funds are presumed reserved. Eight total applicants. Seven have been completed; one still in process. 2. All funds are presumed reserved. Eight total applicants. Seven have been completed; one is still in process and rehab is scheduled to begin the first week in March. 3. All funds are presumed reserved. Eight total applicants. Seven have been completed; one still in process. 4. All applicants have now been completed. However, final draws were not made during this quarter. The final draws will be made next quarter and all reporting numbers will then be updated.	



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PGM Year: 2013
Project: 0004 - CoS - Nuisance Code Enforcement Officer
IDIS Activity: 72 - CoS Nuisance Code Enforcement Officer
Status: Completed 8/22/2016 12:00:00 AM
Location: 125 N Division St Salisbury, MD 21801-5030
Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Code Enforcement (15) **National Objective:** LMA

Initial Funding Date: 11/05/2013

Description:

Provide funding for the salary and benefit costs of a Code Enforcement Officer to handle violations of the Nuisance Code.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$44,359.00	\$0.00	\$0.00
		2013	B13MC240015		\$0.00	\$13,690.26
		2014	B14MC240015		\$19,985.23	\$19,985.23
Total	Total			\$44,359.00	\$19,985.23	\$33,675.49

Proposed Accomplishments

People (General) : 3,500
 Total Population in Service Area: 21,822
 Census Tract Percent Low / Mod: 58.60

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014	\$6,194.87 was drawn down to enable the code enforcement officer in the Church Street/Doverdale CDBG target neighborhood.	
2015	1. There were a total of 645 violations issued. 2. There were a total of 760 violations issued this quarter.	



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PGM Year: 2013
Project: 0005 - Cos Salisbury - Low-Mod Sidewalk Creation Program
IDIS Activity: 73 - CoS- Low-Mod Neighborhood Sidewalk Creation
Status: Completed 8/11/2016 12:00:00 AM
Location: 125 N Division St Salisbury, MD 21801-5030
Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Sidewalks (03L)
National Objective: LMA

Initial Funding Date: 11/05/2013

Description:

Provide funds to continue the construction of sidewalks in low-to-moderated income neighborhoods within the City where none currently exist.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$97,591.55	\$0.00	\$0.00
		2013	B13MC240015		\$0.00	\$75,761.55
		2014	B14MC240015		\$0.00	\$21,830.00
Total				\$97,591.55	\$0.00	\$97,591.55

Proposed Accomplishments

Public Facilities : 400
 Total Population in Service Area: 21,822
 Census Tract Percent Low / Mod: 58.60

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2013	A bid was awarded to Metro Paving to complete this project. Work to begin in the summer of 2013.	
2014	Have created sidewalks where none existed in the CDBG target neighborhood. The remaining funds will be transferred to the PY 2015 sidewalk creation activity once the grant funds have been released.	
2015	The remaining funds were transferred to Activity #85 and this activity was closed in IDIS on 8/11/2015	



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PGM Year: 2014

Project: 0008 - Salisbury Neighborhood Housing Services - Closing Cost/Down Payment Assistance

IDIS Activity: 76 - Salisbury Neighborhood Housing Services - Closing Cost/Down Payment Assistance

Status: Open

Location: Address Suppressed

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Direct Homeownership Assistance
 (13) **National Objective:** LMH

Initial Funding Date: 08/26/2014

Description:

This project will provide financial assistance to SNHS to enable them to provide homeownership opportunities to an estimated nine(9)low-to-moderate income households by awarding them closing costdown payment assistance.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$105,717.63	\$0.00	\$0.00
	2013	B13MC240015		\$0.00	\$52,045.51
	2014	B14MC240015		\$13,005.67	\$43,005.67
Total			\$105,717.63	\$13,005.67	\$95,051.18

Proposed Accomplishments

Households (General) : 9

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	6	0	0	0	6	0	0	0
Black/African American:	2	0	0	0	2	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	1	1	0	0	1	1	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	9	1	0	0	9	1	0	0



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Female-headed Households:	3	0	3
<i>Income Category:</i>	Owner	Renter	Total
Extremely Low	1	0	1
Low Mod	0	0	0
Moderate	8	0	8
Non Low Moderate	0	0	0
Total	9	0	9
Percent Low/Mod	100.0%		100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	<p>1. Three clients have been approved for closing cost grants and are scheduled to go to settlement in January 2015. SNHS have had very few clients purchasing within the City limits that are income eligible.</p> <p>1. On January 30, 2015 \$4,513.38 was transferred from the FY12CC/DP program to the FY14 CC/DP program for the additional closing cost assistance. \$1,204.25 was also transferred for project administration.</p> <p>3. Five clients closed this quarter. The remaining client will close by the end of August 2015.</p>	
2015	<p>1. There has been no activity this quarter - Oct. 1 - Dec. 31, 2015.</p> <p>2. There has been no activity this quarter - Jan. 1 - March 31, 2016.</p> <p>3. The final applicant closed on 5/2/2016. However, no funds were drawn down. Final draws will be submitted next quarter and all reporting figures will be updated.</p>	



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PGM Year: 2014

Project: 0009 - Habitat for Humanity of Wicomico County - Housing Construction

IDIS Activity: 77 - Habitat for Humanity of Wicomico County - Housing Construction

Status: Completed 11/6/2015 12:00:00 AM

Location: Address Suppressed

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Construction of Housing (12) **National Objective:** LMH

Initial Funding Date: 08/26/2014

Description:

This project will provide financial assistance to Habitat for Humanity of Wicomico County to enable them to provide the opportunity for homeownership to one low-to-moderate income family by partially covering the material costs of one housing unit to be constructed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn in Program Year		Drawn Thru Program Year	
					Pre-2015	2014	Hispanic	Total
CDBG	EN	2014	B14MCC240015	\$71,300.00	\$0.00	\$60,520.72	\$0.00	\$71,300.00
Total				\$71,300.00		\$60,520.72		\$71,300.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
	White:	1	0	0	0	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0



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Female-headed Households:	0	0	0
<i>Income Category:</i>			
Extremely Low	0	0	0
Low Mod	1	0	0
Moderate	0	0	0
Non Low Moderate	0	0	0
Total	1	0	0
Percent Low/Mod	100.0%		100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	<ol style="list-style-type: none"> 1. The plans for the home are at the City of Salisbury, awaiting approval. The building permit application is complete. 2. The foundation, framing & roof of the project have been completed. Plumbing, electrical & HVAC will be started in July 2015. We expect the home to be completed by the end of September 2015. One road block was that the set-backs of the corner lot required us to shift the house on the lot prior to construction. The mailbox (once installed) will face Isabella St. We are awaiting the new "post office address" for the City of Salisbury. 	
2015	<ol style="list-style-type: none"> 1. The home was completed and the Certificate of Occupancy was received. Dale W. Zickafoose and Susie Ann Zickafoose purchased the home for \$129,700 on September 29, 2015. The final grading and landscaping will occur in early October. Habitat is still awaiting bills from a few vendors to pay the project off in full and complete the reimbursement requests. Habitat anticipates that the November 2015 bank statements will complete the reimbursement requests. 	



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PGM Year: 2014

Project: 0010 - Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled

IDIS Activity: 78 - Holly Community, Inc. - Job Training Program for Low/Mod Income Elderly & Developmentally Disabled

Status: Open

Location: Address Suppressed

Objective: Create economic opportunities

Outcome: Availability/accessibility

Matrix Code: Employment Training (05H)

National Objective: LMC

Initial Funding Date: 08/26/2014

Description:

This project will provide funding to Holly Community, Inc. to support the salaries of two part-time job skills trainers. This job training program will serve an estimated 25 low-to-moderate-income elderly and/or developmentally disabled individuals.

Financing

CDBG	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year
					Total	Hispanic	
	EN	Pre-2015		\$24,960.00	\$0.00	\$0.00	\$0.00
		2014	B14MC240015		\$8,907.71	\$17,809.71	\$17,809.71
Total				\$24,960.00	\$8,907.71	\$17,809.71	\$17,809.71

Proposed Accomplishments

People (General) : 25

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
	White:	0	0	0	0	0	0	14
Black/African American:	0	0	0	0	0	0	24	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	41	0



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Female-headed Households:	0	0	0	0
<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	0	0	0	3
Low Mod	0	0	0	22
Moderate	0	0	0	13
Non Low Moderate	0	0	0	3
Total	0	0	0	41
Percent Low/Mod				92.7%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	<ol style="list-style-type: none"> Ten individuals enrolled; two are employed; four proceeded to advanced level training with another agency which includes stipend pay while learning. Classes continue to be scheduled monthly. Project deliverables -52%, projected enrollment to date. Six of 13 participants employed, 4 of 13 proceeded to advanced level training; 4 participants this period enrolled in on-the-job training program with positive prospect of employment. 	
2015	<ol style="list-style-type: none"> Thirteen participants continue working the program through hands-on training and job club meetings. Recruitment has been challenging, however success has been achieved through partnering with public housing residents scheduled to begin in October. Twelve months into the project: 27 enrollees. Transportation is a critical issue for participants as they consider participation on fixed incomes in hopes of securing employment. we are working to take our trainings to neighborhood locations and provide onsite support. 9 participants now working 6 months plus. Holly Community Inc. continues to partner with public housing providers to promote participation and enrollment. 32 enrollees have now worked through the program - 11 participants are working & 3 are enrolled in job training program. Partnering with public housing continues best avenue of outreach and participation. 41 enrollees have completed enrollment, 98% have completed, 37% (15) are working, 3 enrolled in job training program. 	



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PGM Year: 2014
Project: 0011 - CoS - Demolition of Blighted Properties
IDIS Activity: 79 - CoS - Demolition of Blighted Properties
Status: Open
Location: 205 Marshall St Salisbury, MD 21804-4378
Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Clearance and Demolition (04) **National Objective:** SBS

Initial Funding Date: 08/26/2014

Description:

Provide funding for the demolition of two (2) blighted properties that pose a public health and/or safety risk. Both properties will be located in low-to-moderate income areas of the city. One house that has been identified as a potential candidate for demolition at this time is 205 Marshall St., which is located in the Church St. Doverdale CDBG target neighborhood.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$23,304.77	\$0.00	\$0.00
		2014	B14MC240015		\$7,719.50	\$8,587.50
Total	Total			\$23,304.77	\$7,719.50	\$8,587.50

Proposed Accomplishments

Housing Units : 2

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2015	One property has been demolished to date at 709 West Isabella Street.	



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PGM Year: 2015
Project: 0001 - Program Administration
IDIS Activity: 81 - Program Administration
Status: Completed 2/9/2016 12:00:00 AM
Location: Objective:
 Outcome:
 Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 08/1/2015

Description:
 Overall administration of the CDBG program, all aspects.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MCM240015	\$59,723.00	\$59,723.00	\$59,723.00
Total				\$59,723.00	\$59,723.00	\$59,723.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0							

Income Category:

Owner Renter Total Person



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Extremely Low	0
Low Mod	0
Moderate	0
Non Low Moderate	0
Total	0
Percent Low/Mod	0

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2015
Project: 0002 - Habitat for Humanity of Wicomico County - New Housing Construction
IDIS Activity: 82 - Habitat for Humanity - New Housing Construction
Status: Open
Location: Address Suppressed
Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Construction of Housing (12) **National Objective:** LMH

Initial Funding Date: 08/11/2015

Description:

Provided financial assistance to Habitat for Humanity of Wicomico County to enable them to provide the opportunity for homeownership to one low-to-moderate income family by funding the materials and site preparation costs for one housing unit to be constructed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC240015	\$72,200.00	\$2,653.07	\$2,653.07
Total				\$72,200.00	\$2,653.07	\$2,653.07

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
Total:	0	0	0	0	0	0
Female-headed Households:	0		0		0	

Female-headed Households:



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
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- 2015
1. The design is complete, building permits are approved, site prep has begun. A large tree was removed to make way for the future sidewalks.
 2. Construction is ahead of schedule. The roof is on, electrical, HVAC complete. Home should be complete by September at this pace.



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PGM Year: 2015
Project: 0003 - Village of Hope - Roof Replacement
IDIS Activity: 83 - Village of Hope - Roof Replacement/Residence Building
Status: Completed 7/27/2016 12:00:00 AM
Location: Address Suppressed
Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Homeless Facilities (not operating costs) (03C)
National Objective: LMC

Initial Funding Date: 08/11/2015

Description:

To provide financial assistance to the Village of Hope - a transitional housing facility for the homeless located in Salisbury - to partially fund the cost of replacing the roof of the residence building.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC240015	\$17,480.00	\$17,480.00	\$17,480.00
Total				\$17,480.00	\$17,480.00	\$17,480.00

Proposed Accomplishments

Public Facilities : 15

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	3	0
Black/African American:	0	0	0	0	0	0	10	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	15	0
Female-headed Households:	0	0	0	0	0	0	0	0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	15
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	15
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2015
 1. The general project is to remove & replace all shingles & guttering from the 15 room apartment building used to house women and children in the Village of Hope's Transitional Living Program. Work began on March 29, 2016. The new roof was installed by the end of that week. The remaining work consists of removing wiring and installing guttering and re-installing wiring. This should be complete within two weeks.
 2. This activity has been completed



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PGM Year: 2015
Project: 0005 - Nuisance Code Enforcement Officer
IDIS Activity: 84 - CoS - Nuisance Code enforcement Officer
Status: Open
Location: Address Suppressed
Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Code Enforcement (15)
National Objective: LMA

Initial Funding Date: 08/11/2015

Description:

Provide continued funding for the salary costs of a Code Enforcement Officer to handle violations of other Nuisance Code in the Church Street/Doverdale CDBG Target Neighborhood.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MCMC240015	\$46,175.00	\$4,564.56	\$4,564.56
Total				\$46,175.00	\$4,564.56	\$4,564.56

Proposed Accomplishments

Housing Units : 1,300
 Total Population in Service Area: 59,905
 Census Tract Percent Low / Mod: 53.14

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2015	1,760 violations were issued this quarter.	



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PGM Year: 2015
Project: 0006 - Low-Mod Neighborhood Sidewalk Construction
IDIS Activity: 85 - CoS - Low-Mod Neighborhood Sidewalk Creation
Status: Open
Location: Address Suppressed
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Sidewalks (03L)
National Objective: LMA

Initial Funding Date: 08/11/2015

Description:

Provide funds to continue the construction of sidewalks in low-to-moderate income neighborhoods within the city where none currently exist.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$869.87	\$0.00	\$0.00
		2015	B15MC240015	\$103,038.00	\$0.00	\$0.00
Total	Total			\$103,907.87	\$0.00	\$0.00

Proposed Accomplishments

People (General) : 1,280
 Total Population in Service Area: 59,905
 Census Tract Percent Low / Mod: 53.14

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2015 The bid package for the 2015 Sidewalk Creation project has been issued. The pre-bid meeting was held at 10:00 AM on August 9, 2016 and the bid opening is scheduled for August 29, 2016. We expect to award the bid at the first City Council meeting in September, which will be September 12, 2016.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2015
SALISBURY

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Total Funded Amount:	\$856,551.82
Total Drawn Thru Program Year:	\$571,843.31
Total Drawn In Program Year:	\$216,926.46

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/24/2016
TIME: 12:33:58 PM
PAGE: 1/2

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw
2015 1	Program Administration	CDBG	\$58,089.00	\$59,723.00	\$59,723.00	\$0.00
2	Salisbury Neighborhood Housing Services - Closing Cost / Down Payment Assistance Grants	CDBG	\$100,000.00	\$72,200.00	\$2,653.07	\$69,546.93
	Overall administration of the CDBG Program, all aspects. Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to provide homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Closing Cost / Down Payment Assistance grants.					
3	Habitat for Humanity of Wicomico County - New Housing Construction	CDBG	\$37,650.00	\$17,480.00	\$17,480.00	\$0.00
	Provide financial assistance to Habitat for Humanity of Wicomico County to enable them to provide the opportunity for homeownership to one (1) low-to-moderate income family by partially funding the construction and site preparation costs for one (1) single-family housing unit.					
4	Telamon Corporation - Financial Education & Housing Counseling	CDBG	\$43,500.00	\$0.00	\$0.00	\$0.00
	Provide funding to Telamon Corporation to support the salary costs of one additional employee, plus some program delivery costs. This additional funding will allow the Financial Education & Housing Counseling programs to serve an estimated forty-five (45) low- to moderate-income households.					
5	Nuisance Code Enforcement Officer	CDBG	\$46,175.00	\$46,175.00	\$4,564.56	\$41,610.44
	Provide continued funding for the salary costs of a Nuisance Code Enforcement Officer to handle violations of the Nuisance Code in the Church Street-Doverdale CDBG Target Neighborhood. This increased level of code enforcement, when combined with other ongoing revitalization efforts in the neighborhood, will help to arrest the decline of the area. This officer will operate in the Church Street-Doverdale CDBG target neighborhood.					
6	Low-Mod Neighborhood Sidewalk Construction	CDBG	\$103,038.00	\$103,907.87	\$0.00	\$103,907.87
	Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created on Naylor and Brown Streets near the location of the new fire station to improve the pedestrian connectivity in that area.					

U.S. DEPARTMENT OF HOUSING AND URBAN
 DEVELOPMENT
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
 PR06 - Summary of Consolidated Plan Projects for Report
 Year

IDIS	Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn in Report Year
2015	1	Program Administration	CDBG	\$59,723.00
	2	Salisbury Neighborhood Housing Services - Closing Cost / Down Payment Assistance Grants	CDBG	\$2,653.07
	3	Habitat for Humanity of Wicomico County - New Housing Construction	CDBG	\$17,480.00
	4	Telamon Corporation - Financial Education & Housing Counseling	CDBG	\$0.00
	5	Nuisance Code Enforcement Officer	CDBG	\$4,564.56
	6	Low-Mod Neighborhood Sidewalk Construction	CDBG	\$0.00



SALISBURY

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Clearance and Demolition (04)	1	\$7,719.50	0	\$0.00	1	\$7,719.50
	Total Acquisition	1	\$7,719.50	0	\$0.00	1	\$7,719.50
Housing	Construction of Housing (12)	1	\$2,653.07	1	\$60,520.72	2	\$63,173.79
	Direct Homeownership Assistance (13)	1	\$13,005.67	0	\$0.00	1	\$13,005.67
	Rehab; Single-Unit Residential (14A)	1	\$10,800.00	0	\$0.00	1	\$10,800.00
	Code Enforcement (15)	1	\$4,564.56	1	\$19,985.23	2	\$24,549.79
	Total Housing	4	\$31,023.30	2	\$80,505.95	6	\$111,529.25
Public Facilities and Improvements	Homeless Facilities (not operating costs) (03C)	0	\$0.00	1	\$17,480.00	1	\$17,480.00
	Flood Drainage Improvements (03I)	1	\$11,567.00	0	\$0.00	1	\$11,567.00
	Sidewalks (03L)	1	\$0.00	1	\$0.00	2	\$0.00
	Total Public Facilities and Improvements	2	\$11,567.00	2	\$17,480.00	4	\$29,047.00
Public Services	Employment Training (05H)	1	\$8,907.71	0	\$0.00	1	\$8,907.71
	Total Public Services	1	\$8,907.71	0	\$0.00	1	\$8,907.71
General Administration and Planning	General Program Administration (21A)	0	\$0.00	1	\$59,723.00	1	\$59,723.00
	Total General Administration and Planning	0	\$0.00	1	\$59,723.00	1	\$59,723.00
Grand Total		8	\$59,217.51	5	\$157,708.95	13	\$216,926.46



SALISBURY

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Clearance and Demolition (04)	Housing Units	0	0	0
	Total Acquisition		0	0	0
Housing	Construction of Housing (12)	Housing Units	0	1	1
	Direct Homeownership Assistance (13)	Households	9	0	9
	Rehab; Single-Unit Residential (14A)	Housing Units	7	0	7
	Code Enforcement (15)	Persons	0	43,644	43,644
		Housing Units	59,905	0	59,905
	Total Housing		59,921	43,645	103,566
Public Facilities and Improvements	Homeless Facilities (not operating costs) (03C)	Public Facilities	0	15	15
	Flood Drainage Improvements (03I)	Public Facilities	109,110	0	109,110
	Sidewalks (03L)	Persons	59,905	0	59,905
		Public Facilities	0	65,466	65,466
	Total Public Facilities and Improvements		169,015	65,481	234,496
Public Services	Employment Training (05H)	Persons	41	0	41
	Total Public Services		41	0	41
Grand Total			228,977	109,126	338,103



SALISBURY

CDBG Beneficiaries by Racial / Ethnic Category

	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	11	0
	Black/African American	0	0	4	0
	Other multi-racial	0	0	2	2
	Total Housing	0	0	17	2
Non Housing	White	17	0	0	0
	Black/African American	34	0	0	0
	American Indian/Alaskan Native	3	0	0	0
	Black/African American & White	1	0	0	0
	Other multi-racial	1	0	0	0
	Total Non Housing	56	0	0	0
Grand Total	White	17	0	11	0
	Black/African American	34	0	4	0
	American Indian/Alaskan Native	3	0	0	0
	Black/African American & White	1	0	0	0
	Other multi-racial	1	0	2	2
	Total Grand Total	56	0	17	2



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Summary of Accomplishments
 Program Year: 2015

DATE: 08-26-16
 TIME: 10:08
 PAGE: 4

SALISBURY

CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied	Renter Occupied	Persons
Housing			
Extremely Low (<=30%)	0	0	0
Low (>30% and <=50%)	1	0	0
Mod (>50% and <=80%)	2	0	0
Total Low-Mod	3	0	0
Non Low-Mod (>80%)	0	0	0
Total Beneficiaries	3	0	0
Extremely Low (<=30%)	0	0	15
Low (>30% and <=50%)	0	0	15
Mod (>50% and <=80%)	0	0	10
Total Low-Mod	0	0	40
Non Low-Mod (>80%)	0	0	3
Total Beneficiaries	0	0	43
Non Housing			

Owner Occupied Housing Rehabilitation

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Total LMH* units	0	1	0	0	0	0	1
Total SB*, URG units	0	0	0	0	0	0	0
Of Total, Number of Units Occupied by elderly	0	2	0	0	0	0	2
Brought from substandard to standard condition	0	0	0	0	0	0	0
Qualified as Energy Star	0	0	0	0	0	0	0
Brought to lead safety compliance	0	0	0	0	0	0	0
Made accessible	0	0	0	0	0	0	0

Homebuyer Assistance

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Total Households Assisted	0	0	0	1	0	0	1
Of Total:							
Number of first-time homebuyers	0	0	0	0	0	0	0
Of those, number receiving housing counseling	0	0	0	0	0	0	0
Number of households receiving downpayment/closing costs assistance	0	0	0	0	0	0	0

Housing Subsidies

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Total Number of Households	0	0	0	0	0	0	0
Of Total:							
Number of households receiving short-term rental assistance (< = 3 months)	0	0	0	0	0	0	0
Number of households assisted that were previously homeless	0	0	0	0	0	0	0
Of those, number of chronically homeless households	0	0	0	0	0	0	0

Shelter for Homeless Persons

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Number of beds created in overnight shelter/other emergency housing	0	0	0	0	0	0	0
Number of homeless persons given overnight shelter	0	0	0	0	0	0	0

Homeless Prevention

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Number of Persons Assisted that received emergency financial assistance to prevent homelessness	0	0	0	0	0	0	0
that received emergency legal assistance to prevent homelessness	0	0	0	0	0	0	0

Public Facilities and Infrastructure

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Number of Persons Assisted with new access to a facility	0	21,822	0	0	0	0	21,822
with improved access to a facility	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	15	0	0	15
Totals :	0	21,822	0	15	0	0	21,837

Number of Households Assisted with new access to a facility	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0

Public Services

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Number of Persons Assisted with new (or continuing) access to a service	0	0	0	0	19	0	19
with improved (or continuing) access to a service	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0
Totals :	0	0	0	0	19	0	19

Public Services (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Number of Households Assisted							
with new (or continuing) access to a service	0	0	0	0	0	0	0
with improved (or continuing) access to a service	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0

Economic Development

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Total Number of Businesses Assisted							
Of Total	0	0	0	0	0	0	0
New businesses assisted	0	0	0	0	0	0	0
Existing businesses assisted	0	0	0	0	0	0	0
Number of business facades/buildings rehabilitated	0	0	0	0	0	0	0
Assisted businesses that provide a good or service to service area/neighborhood/community	0	0	0	0	0	0	0
Total Number of Jobs Created	0	0	0	0	0	0	0
Types of Jobs Created							
Officials and Managers	0	0	0	0	0	0	0

Economic Development (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Sustain	
Professional	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0
Of jobs created, number with employer sponsored health care benefits	0	0	0	0	0	0	0
Number unemployed prior to taking jobs	0	0	0	0	0	0	0
Total Number of Jobs Retained	0	0	0	0	0	0	0
Types of Jobs Retained							
Officials and Managers	0	0	0	0	0	0	0
Professional	0	0	0	0	0	0	0

Economic Development (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Technicians	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0
Of jobs retained, number with employer sponsored health care benefits	0	0	0	0	0	0	0
Acres of Brownfields Remediated	0	0	0	0	0	0	0

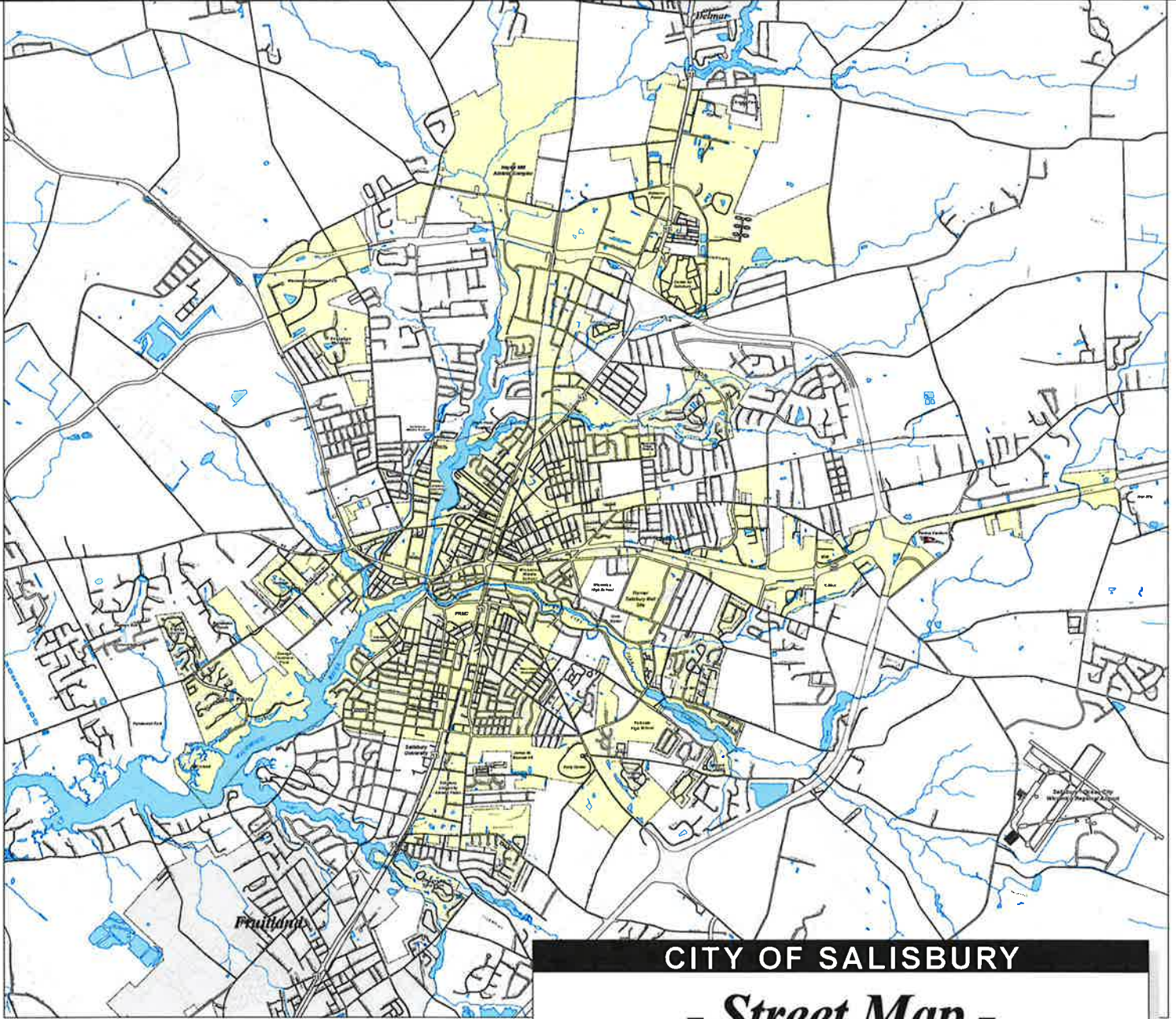
Construction of Rental Housing (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Sustain	
Number subsidized with project based rental assistance by another federal, state, or local program	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0
Number of permanent housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0

Objectives	Availability / Accessibility		Outcomes Affordability		Sustainability		Total by Objective		# of Total Units Brought to Property Standard		Of the Total Units, the # occupied by Households <= 80% AMI	
	Units	\$	Units	\$	Units	\$	Units	\$	Units	\$	Units	\$
Suitable Living	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
Decent Housing	0	0.00	1	71,300.00	0	0.00	1	71,300.00	0	71,300.00	1	71,300.00
Economic Opportunity	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
Total by Outcome	0	0.00	1	71,300.00	0	0.00	1	71,300.00	0	71,300.00	1	71,300.00

Maps

CITY OF SALISBURY



CITY OF SALISBURY

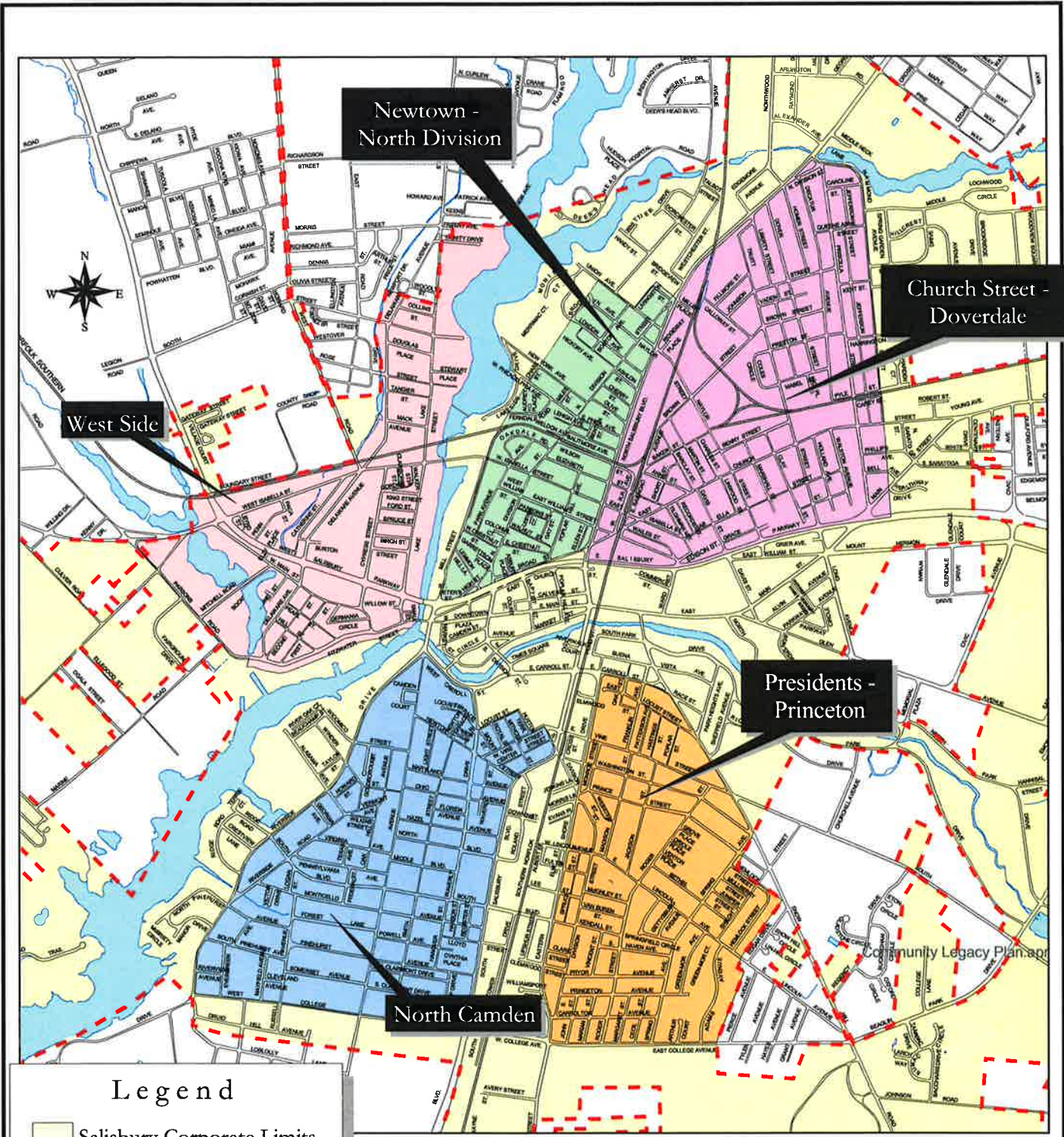
- Street Map -



Scale in Feet



Salisbury - Warrant Planning Office
©2014



Newtown - North Division

Church Street - Doverdale

West Side

Presidents - Princeton

North Camden

Legend

Salisbury Corporate Limits

CDBG Target Areas

**Point-in-Time Homeless
Subpopulations Summary for MD-513 –
Wicomico / Somerset / Worcester County
Continuum of Care (CoC)**

Point-in-Time Subpopulations Summary for MD-513 - Wicomico/Somerset/Worcester County CoC

Date of PIT Count: 1/28/2016

Population: Sheltered and Unsheltered Count

Chronically Homeless Subpopulations

	Sheltered		Unsheltered	Total
	Emergency Shelters	Safe Haven		
Chronically Homeless Individuals	17	0	16	33
Chronically Homeless Families (Total Number of Families)	0		0	0
Chronically Homeless Families (Total Persons in Household)	0		0	0

Chronically Homeless Veterans

	Sheltered		Unsheltered	Total
	Emergency Shelters	Safe Haven		
Chronically Homeless Individuals	2	0	1	3
Chronically Homeless Families (Total Number of Families)	0		0	0
Chronically Homeless Families (Total Persons in Household)	0		0	0

Other Homeless Subpopulations

	Sheltered		Unsheltered	Total
	Persons in emergency shelters, transitional housing and safe havens			
Adults with a Serious Mental Illness	37		19	56
Adults with a Substance Use Disorder	21		12	33
Adults with HIV/AIDS	1		1	2
Victims of Domestic Violence	30		7	37

**Public Notice –
CAPER Comment Period**



Legal Notices



Legal Notices

PUBLIC NOTICE

The City of Salisbury Housing & Community Development Department has completed the (draft) Consolidated Annual Performance and Evaluation Report (CAPER) for the 2015 program year of the Community Development Block Grant (CDBG) program. The 2015 CAPER is currently available for public review on the City website (www.salisbury.md) under the Community Development Department section, and at the Wicomico County Library. A printed copy of the CAPER may be requested from the City of Salisbury, Housing & Community Development Department (HCDD). If you would like a printed copy please contact HCDD in advance at (410) 334-3031. The City will be accepting written comments on the 2015 CAPER through 4:30 p.m. on Friday, September 23, 2016. All written comments should be mailed to the City of Salisbury, Housing & Community Development Department, 207 West Main Street, Suite 102, Salisbury, Maryland 21801.

Deborah J. Stam
Assistant Director
HCDD

9/8/16

0001560284-01

CITY OF SALISBURY
CITY OF SALISBURY
125 N DIVISION ST
SALISBURY, MD 21801
ATTN: Debbie Stam

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

09/08/16,



Legals Representative

Ad Number: 0001560484

Description: PUBLICNOTICETHECITYOFSALISBURYHOUSINGCOMMUNITYDEVELOPMENTDEPARTMENTHASCOMPLETEDTHE

Ocean Pines Independent
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
23079 Courthouse Avenue,

Delaware Wave
33000 Coastal Highway,
Bethany Beach, Delaware 19930

Somerset Herald
618 Beam Street
Salisbury, MD 21801

Wicomico Weekly
618 Beam Street

Eastern Shore News
23079 Courthouse Avenue,
Accomac, VA 23301

Delaware Coast Press
33000 Coastal Highway,
Bethany Beach, Delaware 19930

The Daily Times
618 Beam Street

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Deborah J. Stam
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9/8/16

0001560484-01