City of Salisbury

Annual Action Plan

CDBG PY 2017

(7/1/2017 – 6/30/2018)

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CITY OF SALISBURY
PY 2017 ACTION PLAN

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Attachments:

- SF 424 Form
- Action Plan Certifications
- Citizen Participation Documentation

- CDBG Target Areas – Maps
- Homeless Information
- Resolution Authorizing Submission of the CDBG Action Plan
- Fair Housing Ordinances # 2378 and # 2379 – Amending the Salisbury City Code to Amend the Definition and Requirements of Functional Family in Consideration of Disabled Individuals
- 2016 Fair Housing Month Proclamation

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Salisbury has prepared a Consolidated Plan which covers a five (5) year period from July 1, 2014 - June 30, 2018. For each CDBG Program Year the City must also prepare an Annual Action Plan to guide its use of affordable housing and community development resources. Both Plans address three basic goals: (1) the provision of decent housing, (2) the creation of a suitable living environment, and (3) the expansion of economic opportunities, primarily to benefit low and moderate income persons. The Consolidated Plan and Annual Action Plans also serve as the City of Salisbury's application for federal Community Development Block Grant (CDBG) Program funds. The City is not eligible as a grantee for any other formula entitlement programs administered by HUD.

The Strategic Plan portion of Salisbury's Consolidated Plan covers a five (5) year period from July 1, 2014 to June 30, 2018 (using CDBG Program Year (PY) 2014–2018 funds). This Annual Action Plan covers the upcoming one-year program period beginning July 1, 2017 and ending June 30, 2018 (using CDBG PY 2017 funds).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The "Vision" of the Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of Salisbury. The following goals and objectives have been identified for the period of PY 2014 through PY 2018:

Housing Strategy -

Priority Need: There is a need for additional affordable, decent, safe, and sanitary housing for homebuyers, homeowners, and renters.

Goals:

HS-1 Conserve and rehabilitate the existing housing stock in the community.

HS-2 Increase the supply of owner occupied housing units.

HS-3 Assist low- to moderate-income homebuyers to purchase a home through housing counseling, down payment assistance, and closing cost assistance.

HS-4 Increase the supply of affordable rental housing units.

Homeless Strategy -

Priority Need: There is a need for housing opportunities for homeless persons and persons at-risk of becoming homeless.

Goals:

HO-1 Support the Continuum of Care's efforts to provide emergency shelter, transitional housing, and permanent housing.

HO-2 Assist providers in obtaining funding for the operation of housing and support services for the homeless and persons at-risk of becoming homeless.

Other Special Needs Strategy -

Priority Need: There is a need for housing opportunities, services, and facilities for persons with special needs.

Goals:

SN-1 Promote housing opportunities and accommodations for the elderly, persons with disabilities, and persons with other special needs.

SN-2 Support an increase in the supply of housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation and new construction.

SN-3 Support social services, programs, and facilities for the elderly, persons with disabilities, and persons with other special needs.

Community Development Strategy -

Priority Need: There is a need to improve the community facilities, infrastructure, public services, and the quality of life in the City of Salisbury.

Goals:

CD-1 Improve the City's public facilities and infrastructure through rehabilitation and new construction.

CD-2 Improve the physical, visual, and handicapped accessibility and connectivity to all neighborhoods.

CD-3 Improve and increase public safety, city facilities and public services throughout the City.

CD-4 Remove and correct slum and blighting conditions throughout the City.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Salisbury strives to equitably allocate Community Development Block Grant (CDBG) funds to income eligible areas and persons throughout the City. The City funded activities in PY 2016 to meet its PY 2014 - 2018 Five Year Consolidated Plan goals and objectives which are shown in Section 2 above. Salisbury's CDBG Program regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance and Evaluation Report (CAPER) which summarizes the objectives it has addressed in achieving the goals and objectives of the City of Salisbury.

The following is a listing of the projects funded in PY 2016 and the progress made to date on those projects:

Status of open projects funded in PY 2016:

1) Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants.

The Subrecipient Agreement has been completed and fully executed. The Environmental Review Record for the project has been completed, and the City has issued an Authorization to Proceed letter to the Subrecipient. Four (4) clients have been assisted to date.

2) Habitat for Humanity of Wicomico County - Housing Construction (707 East Church Street).

The Subrecipient Agreement has been completed and fully executed. The Environmental Review Record for the project has been completed, and the Authority to Use Grant Funds letter has been received from HUD. The City has issued an Authorization to Proceed letter to the Subrecipient. Habitat ran into delays on some of their other construction projects, and since they have a limited work crew this has resulted in a delay in the start of construction on 707 E. Church Street. Habitat now expects to break ground on this unit in September 2017.

3) Telamon Corporation - Financial Education & Housing Counseling.

The Environmental Review Record for the project has been completed, and the City has issued an Authorization to Proceed letter to the Subrecipient. Forty-two (42) clients have been assisted to date.

4) City of Salisbury – Low-Mod Neighborhood Sidewalk Creation Program.

The City had originally planned to utilize these funds in the Church Street-Doverdale CDBG target neighborhood, but we have now decided to move them over to the Presidents-Princeton target neighborhood. A new Environmental Review Record (ERR) is being completed for this new location. The proposed shift in location for the use of these funds was advertised in the Daily Times as an amendment to the 2016 Action Plan, with a 15-day public comment period. No comments were received. City staff has completed the ERR in HEROS and is now waiting to receive the Authority to Use Grant Funds letter from HUD. As soon as this letter is received staff will begin working on a bid package for the project.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the City. These hearings provide residents with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. The CDBG public hearings are broadcast live on Cable Channel 14 (PAC 14) and are rebroadcast three (3) additional times after the original broadcast.

The City maintains a mailing list for the CDBG program, and copies of all public hearing notices are mailed to all the agencies and individuals on the list. Public and private agencies represented on the CDBG mailing list can be found in the 'Citizen Participation' section of the exhibits. In an effort to broaden public participation, the mailing list continues to be updated by adding the names and addresses of all new individuals and agency representatives who express an interest in the program. Copies of the public notices concerning the CDBG program are also posted on the City's website.

A "Draft" Action Plan was placed on display on the City's website at www.ci.salisbury.md.us under the Community Development section. A paper copy of the plan was also available at the Wicomico County Library, 122 South Division Street, Salisbury, MD 21801 and at the Housing & Community Development Department office, 207 West Main Street, Suite 102, Salisbury, MD 21801, from March 31, 2017 until May 1, 2017 for review and comment.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Two public hearings for CDBG PY 2017 were held in April and May of 2017.

The City has elected not to hold an open funding round this year, but rather to utilize the funds internally for eligible projects. Therefore, the first public hearing provided an overview of the projects that were being proposed in the draft 2017 Action Plan. Once the projects in the draft plan were presented, the floor was opened up to the public to allow audience members the opportunity to provide their views on the community development needs of the City of Salisbury. No comments were received from the public.

The second public hearing provided community members with a status report on previously funded CDBG projects that are currently open. Following that report the floor was opened up to the public so that audience members would have the opportunity to comment on the community development needs of the City.

Ms. Sandra Martin, representing the IBPO Elks of the Westside, came to the podium to speak. Ms. Martin wanted clarification as to where the location of the 2016 sidewalk creation project was changed to. She stated that the areas around the police station and the fire department have been upgraded and she would like to see the roads and sidewalks around Catherine Street and West Isabella Street be upgraded as well to follow the trend of other areas of the City. Ms. Martin inquired about the process of obtaining CDBG funds and getting projects in the queue. Ms. Hussey explained the process to her. Ms. Hussey suggested that she contact the Mayor with her concerns regarding the Catherine Street and West Isabella Street areas. Ms. Martin stated that she has talked to the Mayor with her concerns. There were no further comments or questions.

A copy of the minutes from both public hearings is included in the 'Citizen Participation' section of the exhibits.

6. Summary of comments or views not accepted and the reasons for not accepting them

The 30-day public comment period for the PY 2017 CDBG Action Plan ran from March 31, 2017 to May 1, 2017.

No written comments were received from the public on the PY 2017 CDBG Action Plan during the 30-day public comment period. No comments on the Action Plan were rejected and/or not accepted by the City of Salisbury.

7. Summary

Following the Citizen Participation Plan adopted by the City Council, the Housing & Community Development Department encourages service providers, citizens and other interested individuals to

comment on the City's housing and community development needs. The City maintains a mailing list for the CDBG program, and copies of all public hearing notices concerning the program are mailed to all the agencies and individuals on the list.

The overall goal of the housing, homeless, other special needs, community development, economic development, anti-poverty, and planning programs covered by the Five Year Consolidated Plan is to strengthen cooperation with other jurisdictions and to develop partnerships among all levels of government and the private sector. This includes for-profit and non-profit organizations; to enable them to provide decent housing, establish and maintain a suitable living environment, and extend economic opportunities for every resident.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SALISBURY	Housing & Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The administering lead agency and administrator for the Community Development Block Grant (CDBG) Program is the City of Salisbury's Housing & Community Development Department (HCDD). Deborah J. Stam, Assistant Director of HCDD, is responsible for applying for, administering, and managing the City's Community Development Block Grant (CDBG) entitlement funding. HCDD also applies for and administers a variety of other state and federal grant funds, including Community Legacy (CL), Strategic Demolition (SD), Emergency Solutions Grant (ESG), Community Parks & Playgrounds (CP&P), Program Open Space (POS), Maryland Historical Trust (MHT) grant funds, and the Safe Routes To School (SRTS) grant program of the MD State Highway Administration (SHA).

In those years when the City elects to hold an open funding round for CDBG, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

In those years when the City elects to hold an open funding round for the CDBG program, local 501(c)(3) non-profit agencies and other government agencies are invited to submit applications for funding consideration. In other years the City may elect to use its CDBG funds internally to execute eligible projects that meet one of the national objectives. Each year local agencies/organizations and citizens are invited to participate in the consultation process for the CDBG Action Plan through attending public hearings or responding directly to the correspondence. Public and private agencies represented on the CDBG mailing list can be found in the 'Citizen Participation' section of the exhibits.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City acts as a single point of contact to connect the various housing providers and service agencies. Through the CDBG program the City has funded housing programs for Salisbury Neighborhood Housing Services (SNHS) and Habitat for Humanity of Wicomico County. These projects are recommended based on knowledge of the programs and plans from the joint City/County Department of Planning, Zoning & Community Development, the Wicomico County Housing Authority, and the Homeless Alliance for the Lower Shore (HALS).

The City of Salisbury works with the Homeless Alliance for the Lower Shore Continuum of Care (HALS CoC) Committee to ensure that the public and assisted housing providers and private and governmental health, mental health and service agencies are active members of the CoC and subcommittees. Temporary Assistance for Needy Families (TANF) provides temporary cash assistance, often the only source of income for individuals and families being served by CoC agencies, along with Medicaid and food stamps, critical to reducing homelessness. HOPWA funds provide housing and services to persons with AIDS. Although the CoC lost Runaway and Homeless Youth funding a few years ago, the agency still provides assistance to unaccompanied youth. Head Start gives priority to homeless families with children offering all the same McKinney Vento services as BOEs and assists parents in permanent housing placement. United Way, Community Foundation and other private funds provide much needed financial support to homeless agencies. The CoC partners with the Veterans Administration (VA) to provide Supportive Services for Veteran Families (SSVF) and HUD Veterans Affairs Supportive Housing (VASH); Medicaid for case management funds; universities to provide social work interns; local funds to provide case management to Permanent Supportive Housing (PSH) not funded by HUD, as well as private agencies (Salvation Army, Maryland Food Bank, faith based organizations, etc.) to provide funding for food panties, rental assistance, utility expenses, etc. to those homeless or at risk of homelessness.

In the CoC there are two local Public Housing Authorities (PHAs) – the Wicomico County and the Somerset County Housing Authorities - who are members of the CoC, with the Wicomico County PHA presenting updates to the CoC on a semi-annual basis. Somerset County Housing Authority maintains a preference for homeless individuals and families in filling vacancies. The CoC also utilizes the services of the regional PHA located in Cambridge, MD that serves Worcester County. The regional PHA has agreed to manage all the HUD VASH vouchers for the CoC, both Lower Shore and Mid Shore. The Regional Housing Authority in Cambridge was originally awarded 15 HUD VASH vouchers in 2013 through support from the CoC. This number has now risen to a total of 46 HUD VASH vouchers dedicated to the HALS CoC and an additional 8 for Mid Shore CoC which are all managed by the Cambridge Regional PHA office. The U.S. Department of Veterans Affairs has allocated these additional vouchers to address the needs of homeless veterans in our CoC in an effort to end veteran homelessness. There are plans to add additional HUD VASH vouchers for homeless veterans on the eastern shore as the 2016 Annual Homeless Assessment Report (AHAR) documented 83 homeless veterans in the CoC, down from the 102 veterans in 2015.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Homeless Alliance of the Lower Shore (HALS) Continuum of Care for Somerset, Wicomico, and Worcester counties was formed to provide supportive services and housing for the homelessness in all three counties.

Currently the HALS CoC provides 66 units of scattered site housing in the 3 counties for disabled, homeless individuals and families through the Permanent Supportive Housing (PSH) Program managed by the Somerset County Health Department, giving priority to chronically homeless. In each of the last two NOFA competitions it was awarded a Bonus Project to fund 6 PSH units. The CoC Program provides an additional 29 units of housing through the Shelter Plus Care Program to disabled, homeless individuals and families in the 3 counties. Both grants use surplus rental assistance funds to provide additional units of PSH, which brings the total to 105 PSH units while the HUD grants fund 95 units.

The City of Salisbury, in partnership with the Wicomico County Health Department (WCHD) and Help and Outreach Point of Entry, Inc. (HOPE), now runs a Permanent Supportive Housing (PSH) program which serves 10 chronically homeless persons. The program adheres to a quasi-Housing First (HF) philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. Participants are housed in private, scattered-site, one-bedroom rentals, with the majority of the cost of housing (rent and utilities) covered by the City. Participants are required to contribute 30% of their income to their landlord. The WCHD provides targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers meet with the participants

approximately once a week. HALS provides support and advice to the city on operating the program as needed.

Last year, we saw a 22% decrease in the number of veterans served in shelters, down to 83 in FY 2016 from 102 in FY 2015. The Veterans Community Planning workgroup established a by-name list of homeless veterans which is updated weekly and reviewed in monthly case conferencing meetings to rapidly rehouse homeless veterans.

The HALS CoC Chronically Homeless subcommittee focuses on homeless individuals who are unsheltered, living in encampments, and hard to engage with services. Last year, the City of Salisbury obtained 2 ESG funded grants to conduct outreach and provide rapid rehousing for chronically homeless individuals. The CoC developed a policy to meet the goal of ensuring that homeless individuals and families who have spent the longest time in places not meant for human habitation and in emergency shelters and who have the most severe needs within HALS CoC are prioritized for PSH.

The HALS CoC was selected to participate in a count of unaccompanied homeless youth, called Youth REACH MD. The HALS CoC workgroup conducted the first count which identified 30 homeless youth in our CoC in September 2015. A second Youth REACH count was conducted during a 2 week period from March 1 – April 15, 2017. A highlight of this year's count was a Tri-County parent conference to educate the parents of children who meet the McKinney Vento definition of homelessness on the services available for their children to meet their educational needs and go over the Youth REACH survey document.

The HALS CoC developed a policy based on current practices of agencies within the CoC in November 2014 to rapidly re-house families that become homeless. The CoC utilizes the Coordinated Assessment process to quickly identify families at risk of becoming homeless. The CoC assesses the needs of the families and prioritizes them for placement in prevention or RRH programs, houses them in shelters or refers them for PSH.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CoC consults with the State agency that awards ESG funds to the three local jurisdictions to fund sub-recipients for ESG services. The ESG program recipients and sub-recipients are active participants of the CoC. Each local CoC's request to the State for funding for ESG services is reviewed by the State CoC monitoring and ranking committee and is forwarded, as required, along with the project application to the State agency for evaluation before they are submitted for funding. Projects that are accepted are provided CoC certification sign-off by the chair of the Monitoring and Ranking Committee, which then is

forwarded, as required, along with the project application to the state agency. The CoC uses HMIS reports to monitor program progress in reaching the goals of Opening Doors – assessing data quality, bed utilization, length of stay, returns to homelessness, outcome successes and failures and evaluation of program expenditures in Rapid Rehousing and Prevention.

The following is language from the Governance Charter that addresses ESG Monitoring:

ESG and CoC funded projects will be monitored by the Monitoring and Ranking Subcommittee, with the assistance of the Governance Committee. On a yearly basis, the HMIS System Administrator prepares reports for the Subcommittee to review to assess the effectiveness of each project in meeting CoC and federal goals. All ESG and CoC funded projects must participate in HMIS and meet utilization goals established by the CoC to meet federal goals.

CoC funded projects are evaluated on goals of maintaining housing stability, income growth, obtaining mainstream benefits, utilization goals to ensure acceptance of data into AHAR, exits to permanent housing, prioritizing chronically homeless individuals and family for filling vacancies, appropriate funding expenditures and use of the coordinated assessment system.

ESG funded projects are evaluated to determine use of the coordinated assessment system, meeting the CoC bed utilization goals to ensure acceptance of data into AHAR, maintaining 90% data quality, increase in income and mainstream resources upon exit, reducing returns to homelessness, success in exits to permanent housing, and success either providing prevention services or rapidly rehousing services to families with children.

The CoC uses a ranking tool for both CoC and ESG funded projects with objective criteria. For CoC funded projects, the agencies use a spreadsheet that captures APR results to measure progress in ending chronic homelessness, housing stability, increasing income, and obtaining mainstream benefits for project participants. This tool was used by the Monitoring and Ranking Committee to rank projects and the recommendation is then presented to the full CoC for a vote. The CoC ranking is made available to CoC members and is posted on its website.

HMIS is used to generate APRs and ESG Caper reports. HMIS data has been used for over ten (10) years to generate HUD required APR reports. When HUD modifies the HMIS data elements or HUD required reports, the HMIS administrator submits timely requests for vendor updates to address HUD changes to reports. HMIS data is also used for PIT, HIC, AHAR, SSVF, and numerous other HMIS reports, which ensures that HMIS data can be used to prevent and end homelessness in the local CoC. In the 2016 NOFA, our ranking process was given a 100% score.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Salisbury Neighborhood Housing Services, Inc.
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City continues to work with SNHS by providing CDBG funding for Owner-Occupied Housing Rehabilitation and Homebuyer Assistance. This year the City has decided to allocate some funding to SNHS to continue the Homebuyer Assistance Grants program. The Mayor wishes to enable SNHS to continue to work with Salisbury University to provide up to $5,000 in Homebuyer Assistance grants to new Salisbury University graduates who wish to live in the City of Salisbury and begin a new business through the 'Buy a Home, Build a Business' program.
2	**Agency/Group/Organization**	HABITAT FOR HUMANITY OF WICOMICO COUNTY
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity of Wicomico County applied for CDBG funds in PY 2016 to construct another single-family home in the Church Street / Doverdale CDBG target neighborhood. Habitat expects to break ground on this unit in April 2017, and begin work on the foundation in May. The City has been working with Habitat for over 11 years now on the rehabilitation of this area.

3	**Agency/Group/Organization**	Wicomico County Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Wicomico County Housing Authority was contacted for updated information on their new apartment complex that just recently opened, Stone Grove Crossing, as well as the funding allocated for the management and operation of its existing public housing units and any physical improvements to be made to those units.
4	**Agency/Group/Organization**	Homeless Alliance for the Lower Shore
	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Homeless Alliance of the Lower Shore (HALS) is the local Continuum of Care (CoC) organization which serves Somerset, Wicomico, and Worcester Counties. They provide updated information on the activities and accomplishments of the CoC. The City of Salisbury participates in the monthly HALS CoC meetings. The Strategic Planning Subcommittee of the HALS CoC works with various types of local facilities (i.e. health care, mental health, foster care, and correctional) to ensure that persons being discharged from a system of care are not routinely discharged into homelessness.
5	**Agency/Group/Organization**	Wicomico County Health Department
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Other government - County
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Wicomico County Health Department handles the Lead Poisoning Prevention Program. The purpose of the Lead Poisoning Prevention Program is to identify children with elevated Blood Lead Levels (BLL) and provide appropriate intervention to improve their health status. Families of children with BLL 10 mcg/dl or greater will receive case management services until the client has two BLL's less than 5 mcg/dl. Families of children with BLL 5-9 mcg/dl will receive educational services.

6	**Agency/Group/Organization**	Peninsula Regional Medical Center (PRMC)
	Agency/Group/Organization Type	Services-Health Health Agency Major Employer
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
7	**Agency/Group/Organization**	Wicomico County Department of Social Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Service-Fair Housing Child Welfare Agency Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.

8	**Agency/Group/Organization**	Wicomico Partnership for Families & Children
	Agency/Group/Organization Type	Services-Children Child Welfare Agency Other government - County Planning organization Community Needs Assessment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Services for children, adolescents and families.
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
9	**Agency/Group/Organization**	MAC, INC.
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
11	**Agency/Group/Organization**	Shore Housing Resource Board
	Agency/Group/Organization Type	Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
12	**Agency/Group/Organization**	Shore-Up, Inc.
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Child Welfare Agency Energy Assistance and Tax Preparation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
13	**Agency/Group/Organization**	Wicomico County NAACP Branch 7028
	Agency/Group/Organization Type	Regional organization Civic Leaders Advocacy

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
14	**Agency/Group/Organization**	Telamon Corp.
	Agency/Group/Organization Type	Services-Education Services-Employment Service-Fair Housing Advocacy
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In PY 2016 the City awarded CDBG funding to Telamon for a Financial Education & Housing Counseling program. This program is currently underway, and 14 clients have been served to date.
15	**Agency/Group/Organization**	VILLAGE OF HOPE
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Hope is a transitional facility that serves homeless women and their children. They have received ESG funds through the City of Salisbury in the past, however now they are no longer eligible for these funds due to changes in regulatory enforcement pertaining to restrictions on gender of head-of-household. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
16	**Agency/Group/Organization**	Diakonia
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Diakonia serves many of the homeless individuals who come from the Salisbury area, and therefore they receive ESG funds through the City of Salisbury. In FY 2018 the City plans on applying for $75,000 in ESG funds for Diakonia through the State of MD. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
17	**Agency/Group/Organization**	Samaritan Shelter
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Samaritan Shelter serves some of the homeless individuals who come from the Salisbury area, and therefore they receive ESG funds through the City of Salisbury. In FY 2018 the City plans on applying for $40,000 in ESG funds for the Samaritan Shelter through the State of MD. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
18	**Agency/Group/Organization**	Salisbury Urban Ministries
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education Food Pantry, Meals for the Homeless, Prescription Assistance, Kid's Cafe After-School Program
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
19	**Agency/Group/Organization**	Joseph House Crisis Center
	Agency/Group/Organization Type	Services-homeless Food Pantry, Meal Provision, Cash Assistance for Vital Needs
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
20	**Agency/Group/Organization**	Christian Shelter
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
21	**Agency/Group/Organization**	Help and Outreach Point of Entry (HOPE)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOPE works to connect chronically homeless individuals with the necessary services. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
22	**Agency/Group/Organization**	HALO Ministry
	Agency/Group/Organization Type	Services-homeless Day Facility, HALO Cafe, Thrift Ministry

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
23	**Agency/Group/Organization**	Life Crisis Center
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Victims of domestic violence, rape, and sexual assault.
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
24	**Agency/Group/Organization**	Hudson Health Services
	Agency/Group/Organization Type	Services-Health Health Agency Substance Abuse Disorders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
25	**Agency/Group/Organization**	Center 4 Clean Start
	Agency/Group/Organization Type	Services-Health Health Agency Substance Abuse Disorders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
26	**Agency/Group/Organization**	Salisbury Area Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
27	**Agency/Group/Organization**	Salisbury-Wicomico Economic Development
	Agency/Group/Organization Type	Regional organization Planning organization

	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
28	**Agency/Group/Organization**	MARYLAND CAPITAL ENTERPRISES
	Agency/Group/Organization Type	Micro & Small Business Loans, Mentoring & Education, Consulting Services
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
29	**Agency/Group/Organization**	Maryland Legal Aid Bureau
	Agency/Group/Organization Type	Service-Fair Housing Legal Services for Low-Income Individuals
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.
30	**Agency/Group/Organization**	Wicomico County Administration
	Agency/Group/Organization Type	Other government - County

	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are delivered to this agency. This affords them the opportunity to participate in the process should they elect to do so.
31	**Agency/Group/Organization**	Wicomico County Council
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are delivered to this agency. This affords them the opportunity to participate in the process should they elect to do so.
32	**Agency/Group/Organization**	Bay Area Center for Independent Living, Inc.
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Copies of all advertised public notices concerning the City of Salisbury's CDBG program are mailed to this agency. This affords them the opportunity to participate in the process should they elect to do so.

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted. In those years when the City elects to hold an open funding round, local agencies/organizations are invited to submit proposals for CDBG-eligible activities and to participate in the consultation process through attending a public hearing and/or responding directly to the correspondence. This year the City has elected to utilize the CDBG funds internally to complete eligible projects that meet a national objective.

The City maintains a mailing list for the CDBG program, and copies of all public hearing notices are mailed to all the agencies and individuals on the list. Public and private agencies represented on the CDBG mailing list can be found in the 'Citizen Participation' section of the exhibits. In an effort to broaden public participation, the mailing list continues to be updated by adding the names and addresses of all new individuals and agency representatives who express an interest in the program. Copies of the public notices concerning the CDBG program are also posted on the City's website.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Somerset County Health Department	The Homeless Alliance for the Lower Shore (HALS) CoC is the primary provider of housing and supportive services for the City of Salisbury's homeless population and those at risk of becoming homeless. The goals of the City and the HALS CoC are complementary.
Annual and Five Year Capital Plan	Wicomico County Housing Authority	The Wicomico County Housing Authority (WCHA) is the lead agency providing public housing assistance and Section 8 vouchers in the area. The goals of the City and the WCHA are complementary.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

City of Salisbury is the county seat for Wicomico County. Close consultation is maintained between City and County departments to ensure that the needs of the area are adequately addressed.

Wicomico County and the City of Salisbury have conducted joint planning activities since 1943 through the joint Planning and Zoning Commission and a joint planning office to provide assistance to both the City and the County. In 1989, in response to increased growth and change, the Planning Office was re-designated as the Department of Planning, Zoning and Community Development (PZ&CD). In 2003, the City of Salisbury joined with the State of Maryland, Wicomico County, Delmar, and Fruitland to establish the federally recognized Salisbury/Wicomico Metropolitan Planning Organization (MPO). The PZ&CD Department was designated as the MPO agency, and the administrator of related regional transportation planning funds. In December of 2011, a reorganization of certain County departments resulted in the transfer of the permitting, inspection, and development related functions from the Department of Public Works to the PZ&CD Department.

Development policies are determined by the Mayor and Council for the City of Salisbury and the County Executive and Council for Wicomico County. The Planning and Zoning Commission and the MPO Council have policy roles as designated by the governing bodies. The Department is an agency of the County government and follows the County administrative policies and procedures. It is funded by the County, with additional financial support from the City of Salisbury.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertised and held two (2) public hearings on the community development needs of the City of Salisbury. Those hearings provided residents with the opportunity to discuss the City's CDBG Program and to offer their suggestions on future CDBG program priorities. The public hearings were broadcast live on Cable Channel 14 (PAC 14) and rebroadcast three times after the original broadcast.

A "Draft" Action Plan was placed on display on the City's website at http://www.ci.salisbury.md.us . Paper copies of the plan were also available at the Housing & Community Development Department (HCDD) office, 207 West Main Street, Suite 102, Salisbury, MD 21801 and at the Wicomico Public Library, 122 South Division Street, Salisbury, MD 21801, from March 31, 2017 until May 1, 2017 for review and comment.

Full public hearing minutes are included in the 'Citizen Participation' section of the exhibits of the Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted / broad community	A Public Hearing was held on April 26, 2017 to provide an overview of the projects included in the 2017 Action Plan, and to solicit comments from the public on the City's housing and community development needs. There were a total of three (3) attendees that participated in this hearing.	The following projects were proposed for funding in the draft 2017 Action Plan: 1) Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - $100,000 2) City of Salisbury - Homeless Services Case Manager - $28,500 3) City of Salisbury - Low-Mod Neighborhood Sidewalk Construction Program - $103,858 No comments were received from the public.	No comments were received. No comments were rejected and/or not accepted.	

2	Public Meeting	Non-targeted / broad community	A second Public Hearing was held on May 10, 2017. This hearing provided community members with a status report on the previously funded CDBG projects that are currently open. Following the status report the floor was opened up to the public to allow audience members the opportunity to comment on the community development needs of the City. There were a total of three (3) attendees that participated in this hearing.	Ms. Sandra Martin, representing the IBPO Elks of the Westside, came to the podium to speak. Ms. Martin wanted clarification as to where the location of the 2016 sidewalk creation project was changed to. She stated that the areas around the police station and the fire department have been upgraded and she would like to see the roads and sidewalks around Catherine Street and West Isabella Street be upgraded as well to follow the trend of other areas of the City. Ms. Martin inquired about the process of obtaining CDBG funds and getting projects in the queue. Ms. Hussey explained the process to her. Ms. Hussey also suggested that she contact the Mayor with her concerns regarding the Catherine Street and West Isabella Street areas. Ms. Martin stated that she has talked to the Mayor with her concerns. There were no further comments or questions. Full public hearing minutes can be found in the Citizen Participation section of the exhibits.	No comments were rejected and/or not accepted.	

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

Although the City is not a direct recipient of HUD's Emergency Solutions Grant (ESG), Housing Opportunities for People With AIDS (HOPWA), or HOME Partnership funds (HOME), the City, in its Consolidated Plan, has discussed in detail the needs of the homeless and the populations with special needs (such as the elderly and those with HIV/AIDS). Therefore, the City will continue to support the activities of many of the local providers of emergency shelter, transitional housing, supportive housing, or public services for these clients. Since PY 2005, the City has applied to the State of Maryland for ESG funds to support some of these organizations. Salisbury is not an ESG entitlement jurisdiction, and therefore cannot apply for funding under the McKinney-Vento Homeless Assistance Act directly. The City receives its ESG funding through the State of Maryland. The City does not receive Section 8 funds, and it has no plans to apply for Low-Income Housing Tax Credits.

The City has good working relationships with the local banking community which is supportive of many public housing and community development efforts. Most of Salisbury's private non-profit organizations not only have an independent source of funds, but also seek assistance from private foundations, all of which have the City's support. For instance, Salisbury Neighborhood Housing Services (SNHS) uses funds from the Neighborhood Reinvestment Corporation, as well as from local banks.

Given its limited resources, Salisbury will use innovative approaches and cooperative partnerships with other public agencies and private organizations to meet its affordable housing and community development goals and objectives. In general, the City plans to use its CDBG funds as financial incentives to help resolve its housing and community development needs.

For planning purposes Salisbury estimated that the amount of CDBG funding received in PY 2017 would be the same as what was received in PY 2016 - $290,447. Due to the uncertainty surrounding the passing of the Federal Budget this year, and the anticipated delay in notification of exact award amounts, the dollar amounts allocated to each project in the 2017 draft Action Plan were estimated. The draft Action Plan stated that the actual dollar amounts allocated to each project would be adjusted as needed to meet the final, actual 2017 CDBG award amount.

Salisbury received notification of the actual 2017 CDBG award amount from HUD on 6/14/2017. Salisbury was awarded $322,179 for PY 2017,

an increase of 10.9% over the PY 2016 amount. The amount allocated for General Administration (20%) was adjusted accordingly, and the amount allocated to the Low-Mod Income Neighborhood Sidewalk Construction Program was increased.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Reminder of Con Plan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	322,179	0	0	322,179	320,000	The City of Salisbury has received CDBG funding since 2004. For many years the City's CDBG funding allocations declined steadily, however this year the funding amount was increased. It is assumed that the increase is a result of formula recalculation based on updated demographic data. Based on this latest award amount, the City estimates that it will receive $320,000 per year for the remainder of the Consolidated Plan period.

Table 4 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Other resources available to help Salisbury address its housing and community development needs include funds from the Maryland Department of Housing and Community Development (DHCD), such as low interest mortgage finance funds (HOME), housing rehabilitation money (Maryland Housing Rehabilitation Program - MHRP), Special Targeted Area Rehabilitation (STAR) Program funds, lead paint reduction

funds (Lead Hazard Reduction Program), first-time homebuyer settlement expenses (House Keys 4 Employees - HK4E), rental allowance funds (Rental Allowance Program - RAP), and neighborhood revitalization program funds (Community Legacy, Strategic Demolition and Neighborhood Partnership Program).

Salisbury has successfully obtained funding from the Environmental Protection Agency, the National Fish & Wildlife Foundation, the Maryland Department of Natural Resources, the Department of Transportation, and the State Highway Administration. To help with crime reduction and revitalization activities the City has received funds through the Law Enforcement Block Grant program, the Justice Assistance Grant (JAG) and Byrne grant programs, and the Bulletproof Vest Partnership Program (DOJ), as well as Wicomico Exile (gun control) and the Safe Streets program through the Governor's Office of Crime Control & Prevention (GOCCP).

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

The City of Salisbury proposes to undertake the following activities with the PY 2017 CDBG funds:

Project 2017-01: Program Administration – $64,435

Project 2017-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - $100,000

Project 2017-03: City of Salisbury - Homeless Services Case Manager – $28,500

Project 2017-04: City of Salisbury - Low-Mod Neighborhood Sidewalk Creation – $129,244

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AM-1	2014	2018	Administration and Management	City-Wide Low-Mod	Administration, Planning, and Management Strategy	CDBG: $64,435	Other: 1 Other
2	HS-3	2014	2018	Affordable Housing	City-Wide Low-Mod	Housing Strategy	CDBG: $100,000	Direct Financial Assistance to Homebuyers: 18 Households Assisted
3	HO-2	2014	2018	Homeless	City-Wide Low-Mod	Homeless Strategy	CDBG: $28,500	Other: 100 Other
4	CD-2	2014	2018	Non-Housing Community Development	City-Wide Low-Mod	Community Development Strategy	CDBG: $129,244	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 680 Persons Assisted

Table 5 – Goals Summary

Goal Descriptions

1	**Goal Name**	AM-1
	Goal Description	Overall administration of the CDBG program, all aspects.
2	**Goal Name**	HS-3
	Goal Description	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grant slots (10 x $5,000 = $50,000) will be reserved until February 28, 2018 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU. Beginning on March 1, 2018, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.
3	**Goal Name**	HO-2
	Goal Description	Provide funding to increase the Homeless Services Case Manager position from part-time (32 hrs. wk.) to full-time (40 hrs. wk.). This individual will provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. The position will conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients.
4	**Goal Name**	CD-2
	Goal Description	Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Presidents–Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 63.54%. An estimated 680 persons will benefit from this activity (LMISD figures – approx. 25% of Low/Mod Universe total for Census Tract 5).

Table 6 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

During PY 2017 the City of Salisbury will fund one (1) affordable housing activity:

- Project 2017-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - this project will benefit eighteen (18) low- to moderate-income households.

AP-35 Projects – 91.220(d)

Introduction

The following projects will be funded by the City of Salisbury CDBG Program in PY 2017:

#	Project Name
1	Program Administration
2	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants
3	Homeless Services Case Manager
4	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Salisbury has allocated its PY 2017 CDBG funds to projects that provide assistance / activities which meet the underserved needs of the residents of the City of Salisbury. These activities meet HUD criteria for benefit to low- and moderate-income households, and/or are located in those areas of the City that are defined as low- to moderate-income areas.

Projects

AP-38 Projects Summary

Project Summary Information

Table 8 – Project Summary

1	**Project Name**	Program Administration
	Target Area	City-Wide Low-Mod
	Goals Supported	AM-1
	Needs Addressed	Administration, Planning, and Management Strategy
	Funding	CDBG: $64,435
	Description	Overall administration of the CDBG program, all aspects.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	207 West Main Street, Suite 102, Salisbury, MD 21801
	Planned Activities	CDBG Program Administration
2	**Project Name**	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants
	Target Area	City-Wide Low-Mod
	Goals Supported	HS-3
	Needs Addressed	Housing Strategy
	Funding	CDBG: $100,000

	Description	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grant slots (10 x $5,000 = $50,000) will be reserved until February 28, 2018 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU. Beginning on March 1, 2018, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	This project will serve an estimated eighteen (18) low- to moderate-income households.
	Location Description	The project will serve low- to moderate-income households citywide, with priority given to residents of the five CDBG target neighborhoods; Camden, Newtown–North Division Street, Church Street–Doverdale, Presidents–Princeton, and the Westside.
	Planned Activities	Provide homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants.
3	**Project Name**	Homeless Services Case Manager
	Target Area	City-Wide Low-Mod
	Goals Supported	HO-2
	Needs Addressed	Homeless Strategy
	Funding	CDBG: $28,500

	Description	Provide funding to increase the Homeless Services Case Manager position from part-time (32 hrs. wk.) to full-time (40 hrs. wk.). This individual will provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. The position will conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	This project will serve an estimated one hundred (100) homeless individuals.
	Location Description	City-wide.
	Planned Activities	Provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) program. Conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients.
4	**Project Name**	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction
	Target Area	
	Goals Supported	CD-2
	Needs Addressed	Community Development Strategy
	Funding	CDBG: $129,244
	Description	Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Presidents-Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 63.54%. An estimated 680 persons will benefit from this activity (LMISD figures - approx. 25% of Low/Mod Universe total for Census Tract 5).
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Construction of the sidewalks will take place in the Presidents-Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 63.54%. An estimated 680 persons will benefit from this activity (LMISD figures – approx. 25% of Low/Mod Universe total for Census Tract 5).
	Location Description	Presidents-Princeton CDBG target neighborhood.
	Planned Activities	Construction of sidewalks in the Presidents-Princeton CDBG target neighborhood where none currently exist.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Salisbury will provide CDBG funds to activities principally benefitting low/mod income persons throughout the City. While specific target areas have been identified in the City, the majority of CDBG project funding is not directed to any specific geographic area, but based on income benefit. Two of the projects financed with CDBG funds in PY 2017 will benefit low- and moderate-income persons throughout the City, and one will benefit residents of the Presidents-Princeton low-mod income neighborhood.

Salisbury has identified the following areas as target areas: the City's Downtown, Camden Neighborhood, Newtown-North Division Street Neighborhood, Church Street-Doverdale Neighborhood, Presidents-Princeton Neighborhood, and the Westside Neighborhood. The City has been focusing on the revitalization of these target neighborhoods for several years, utilizing a number of different funding programs. All of these neighborhoods have suffered from age, neglect, an overabundance of rental properties, and irresponsible and/or absent landlords. Of the five neighborhoods, the Westside neighborhood has the highest rate of minority concentration (88.7%), as well as a large number of people with low-mod household incomes and high rates of poverty. Besides capital investments to support homeownership opportunities, provide services to homeless individuals, and improve infrastructure in low-mod income neighborhoods to improve accessibility and connectivity, the City has made a commitment of staff to reduce crime, promote job training, and revitalize the Downtown.

The City of Salisbury Consolidated Plan defines an Area of Minority Concentration as follows; "Census tracts where at least 60% of the population who reside within the census tract are identified as minority households, as defined by the 2010 U.S. Census." There is one census tract within the City of Salisbury which qualify under this definition; Census Tract 3. Census Tract 3 encompasses the Westside CDBG target neighborhood of Salisbury. The percentage of minority residents residing in Census Tract 3 is 88.7%.

Geographic Distribution

Target Area	Percentage of Funds
CHURCH STREET/DOVERDALE NEIGHBORHOOD	
City-Wide Low-Mod	100

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for funding activities was based on the eligibility of the activity. The activity must meet a national objective and demonstrate evidence of need in the community. Additional consideration was given based on the community's or the agency/organization's past history of expenditure of the CDBG funds, the ability to leverage other funds for this activity, and whether the PY 2017 request was related to projects that if not funded, would result in a special assessment against low- to moderate-income homeowners. Finally, a high priority was given to activities based on the community's or agency/organization's ability to complete the project in a timely manner. The City will provide CDBG funds to activities principally benefitting low/mod income persons in the City but additional consideration is given to projects that benefit the target areas of the City.

The City of Salisbury has established the following criteria when determining priorities for CDBG projects:

- Meeting the statutory requirements of the CDBG program.
- Meeting the needs of very-low, low- and moderate-income residents.
- Focusing on low- and moderate-income areas or communities.
- Coordinating and leveraging of resources.
- Response to expressed needs.
- Projects that could prevent a special assessment from being levied against low- to moderate-income households.
- Ability to complete the project in a timely manner.

Affordable housing was identified as one of the largest underserved needs in the City in the 5-Year Consolidated Plan. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. The primary obstacle to meeting the underserved needs is the limited resources available to address the identified priorities in the City.

Discussion

The geographic locations and the public benefit for the PY 2017 CDBG Activities/Projects are as follows:

Project 2017-01: Program Administration – will benefit residents city wide.

Project 2017-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - will be available to qualified low- to moderate-income residents city wide.

Project 2017-03: Homeless Services Case Manager – will serve homeless individuals city wide.

Project 2017-04: Low-Mod Neighborhood Sidewalk Creation – will be located in the Presidents-

Princeton CDBG target neighborhood, which is a low-mod income neighborhood.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Salisbury will utilize its 2017 CDBG funds to provide direct financial assistance to homebuyers for the acquisition of existing housing units. The one year goals for affordable housing in the City of Salisbury in PY 2017 are shown in the tables below.

The geographic location and the public benefit for the PY 2017 CDBG Activity/Project that will impact affordable housing is as follows:

Project 2017-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - this project will serve eighteen (18) qualified low- to moderate-income households city wide.

While the Homeless Services Case Manager will be working with the City's Permanent Supportive Housing (PSH) clients, the 2017 CDBG funding will not be used to pay any of the costs directly associated with those housing units. The CDBG funds will be used to partially fund the Case Manager position, and that position will serve other homeless individuals in addition to the PSH clients. The City currently serves ten (10) PSH clients and three (3) Rapid Re-Housing clients.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	18
Special-Needs	0
Total	18

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	18
Total	18

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

During PY 2017 the City of Salisbury will fund one (1) project that supports affordable housing. That project is:

- Project 2017-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

AP-60 Public Housing – 91.220(h)

Introduction

It is the mission of the Wicomico County Housing Authority (WCHA) to address the needs of the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury. The WCHA provides affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development, the State of Maryland, Wicomico County, the City of Salisbury, and any other entity providing funding for affordable housing programs. This is achieved by the WCHA assisting individuals and families through its public housing communities, Section 8 Housing Choice Vouchers, and Tax Credit developments such as Phase I of the Booth Street RAD project which was completed in January 2017.

Phase 1 of the Booth Street RAD project, which began in January 2016, involved demolishing the first 50 units of federal housing and replacing them with 86 units of mixed-income housing. Fifty of those units will be re-occupied by previous WCHA residents who are in good standing. The remaining 36 units are tax credit units available to the public earning 60% or less of area median income. Applications for those 36 units are available at the Stone Grove Crossing office located at 911 Booth Street, Salisbury, Maryland 21801. Phase 2, which is due to start in 2018, will consist of another 86 units of mixed-income tax credit housing. The total investment into the Booth Street revitalization project will be approximately $37.5 million.

Actions planned during the next year to address the needs to public housing

The Wicomico County Housing Authority plans to allocate the following FY 2017 funds for its public housing units:

- Physical Improvements: $293,304
- Management Improvements: $7,500
- Administration: $34,902
- Operations: $29,487

Many of the scattered site housing units (15) in the City of Salisbury have been undergoing major rehabilitation work and were completed as of February 28, 2017. The scattered site units consist of ninety (90) single-family houses located in the City of Salisbury and the City of Fruitland.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Wicomico County Housing Authority encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed which assist in ensuring that the safety of residents is

maintained. Additionally, the WCHA schedules regular meetings at public housing sites to discuss needs and concerns. Voucher holders are also encouraged to participate in regular WCHA meetings. As the WCHA moves forward with Phase II of the RAD development at Booth Street and the Scattered Site units, they will encourage residents to attend the meetings being held to update the community on changes to the project schedules.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Wicomico County Housing Authority was designated as "troubled" by HUD in 2014, but is currently performing satisfactorily according to HUD guidelines and standards. The WCHA underwent management changes in 2015, and the new administration is moving forward with many modifications to the operation. New leases and HUD directed policy changes will be forthcoming in 2017.

Discussion

The City of Salisbury has identified that there is a need for housing to address the households affected by housing problems, severe housing problems, and housing cost burdens. The Wicomico County Housing Authority (WCHA) is an important part of the City of Salisbury's housing strategy. The WCHA is the primary provider of assisted housing for the extremely low-income, very low-income, and lower income residents of Wicomico County and the City of Salisbury.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

In the most recent FY 16 HUD NOFA, the Homeless Alliance for the Lower Shore Continuum of Care was awarded $1,231,811 in total CoC funds to provide permanent supportive housing and a CoC Planning Grant. Somerset County Health Department (SCHD) and the Maryland Department of Health and Mental Hygiene (DHMH) provide permanent supportive housing in the tri-county area. SCHD receives funding for seven (7) HUD Supportive Housing Program grants, which serve a total of 66 households (34 of which are prioritized for chronically homeless single adults and families). DHMH receives funding for two (2) Shelter Plus Care program grants covering 29 households (3 of which are prioritized for chronically homeless single adults) for the three counties on the Lower Eastern Shore of Maryland. As rental assistance funds allow, this year an additional 10 units of permanent supportive housing were added to these grants to allow PSH for 105 households.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

Last year, for the first time, the City of Salisbury requested ESG funds for outreach to unsheltered persons. A City of Salisbury staff member has taken the primary responsibility for outreach to unsheltered homeless individuals in the City, with the goal of connecting them to services and housing to meet their needs. The CoC is updated on a monthly basis of the status of this program with increased dialog with the HALS CoC Governance Committee and the Chronically Homeless Subcommittee. The City of Salisbury also requested ESG Rapid Rehousing Funds to immediately house unsheltered individuals and has initiated a Permanent Supportive Housing Program that provides 10 units of housing for chronically homeless, previously unsheltered persons.

The City will continue to participate in the HALS CoC regularly scheduled meetings.

Addressing the emergency shelter and transitional housing needs of homeless persons.

There are two large emergency shelters in the City of Salisbury that are faith-based and do not accept any government funds. One of those shelters also provides transitional housing to individuals and families that have succeeded in the emergency shelter, but need more resources, services and support before they can secure permanent housing. Two other emergency shelters receive ESG funding from the City of Salisbury. There is a Cold Weather shelter that uses churches on a rotating basis to house unsheltered men in the winter months, and another shelter also adds beds/cots during severe weather. There are three faith-based shelters who provide transitional shelter to individuals – two to

women and their children and one to men. One of the transitional shelters that serves women and their children had been funded by ESG in the past, however it was recently de-funded when the shelter Board stated that they could not also serve men with families, and therefore they were determined to be in violation of the Equal Access rule.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The HALS CoC has implemented the feature of the CPD 16-11 Notice to meet the goal of ensuring that homeless individuals and families who have spent the longest time in places not meant for human habitation and in emergency shelters and who have the most severe needs within HALS Continuum of Care are prioritized for permanent supportive housing (PSH). In the last year's NOFA, we dedicated 38 units to chronically homeless individuals and families. To meet the needs of veterans and their families experiencing homeless, the HALS CoC has 3 very active SSVF Programs that provide rapid rehousing and prevention services to meet their needs. The HALS CoC established a Veterans Community Planning Workgroup that updates a by-name list of homeless veterans in real time and reviews it at its monthly meetings. We have also received additional HUD VASH vouchers from the VA to house veterans, prioritizing chronically homeless veterans with the most severe needs. If no PSH slots are available to house homeless families with children, preference is given for shelters and rapid rehousing funded through ESG. The HALS CoC has focused on identifying unaccompanied youth in the last two years, participating in the State Youth REACH MD initiative to conduct annual counts of unaccompanied youth under 25. In the last NOFA competition, two new PSH units were dedicated to homeless youth under 25 as we have seen an increase in the number of youth under 25 being served in our shelters.

The HALS CoC provides supportive services to homeless persons to enable them to make the transition from homelessness to other forms of housing. This is a process that requires assistance every step of the way, as well as continued monitoring and assistance after homeless persons have found permanent housing. The HALS CoC has found that the first year after homelessness is the most important time for supportive services to still be made available in order for their clients to achieve the highest possible levels of success.

The HALS CoC is working to help low-income individuals and families avoid becoming homeless. They are particularly focused on the extremely low-income individuals and families, and those who are: (a) being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care / other youth facilities, and corrections programs / institutions); or, (b) receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Maryland Department of Health and Mental Hygiene (DHMH) provides referral services and case management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, corrections programs and institutions) to ensure that those persons receive the supportive services that they will need. These services are supplemented by other HALS CoC member agencies – local health department and social services, re-entry programs, One Stop JOB Market, GED programs, Public Housing Authorities and non-profits and faith based organizations.

The City of Salisbury also provides referral services and information on affordable housing options in the City for individuals and families in an effort to assist those persons to avoid becoming homeless.

Discussion

For FY 2016 the Homeless Alliance of the Lower Shore (HALS) Continuum of Care applied for and received funding in the amount of $1,231,811 for the projects shown below (the names of some of the projects have been shortened to remove the previous Tri County Alliance for the Homeless SHP from the beginning of the name):

- MHA S+C Lower Shore (Somerset & Wicomico) - $238,739
- MHA S+C Lower Shore (Worcester) - – $61,127
- Project 23 – $503,400
- Wicomico Chronic 2 – $18,141
- Project 1 – $279,793
- Somerset Chronic – $18,923
- Wicomico Chronic – $ 18,202
- Bonus Project FY 16 - $58,435
- CoC Planning Application - $35,061

It should be noted that the HALS CoC recently lost HUD funding for 3 permanent supportive housing grants totaling $59,387.00. They are (1) VA Bonus Project in the amount of $17,233; (2) Worcester Chronic in the amount of $14,005 and (3) Worcester Chronic 2 in the amount of $28,149.00, which represents 5 units of PSH housing.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The following impediments to fair housing choice and recommendations were presented to assist the City of Salisbury to affirmatively further fair housing in the community. Below is a list of impediments that were developed as part of Salisbury's 2014 Analysis of Impediments to Fair Housing Choice.

- **Impediment 1: Fair Housing Education and Outreach** – There is a continuing need to educate persons about their rights under the Fair Housing Act and to raise community awareness to affirmatively further fair housing choice, especially for low-income residents, minorities and the disabled population.

Goal: Improve the knowledge and awareness of both the public and the local officials of the Fair Housing Act, related laws, regulations, and requirements to affirmatively further fair housing in the community.

- **Impediment 2: Continuing Need for Affordable Housing** – The City of Salisbury has the greatest supply of affordable housing in the region. However, the monthly cost of rent for apartments and the monthly costs associated with owning a house has steadily increased to the point that over 48.8% of all renter households and 36.1% of all owner households are considered cost overburdened.

Goal: Additional affordable rental and for-sale housing should be developed outside impacted areas throughout the City of Salisbury and the surrounding region, especially for households whose income is less than 80% of the median income, through new construction and in-fill housing, the rehabilitation of vacant buildings, and the development of mixed-income buildings, to reduce the number of households who are cost overburdened.

- **Impediment 3: Continuing Need for Accessible Housing Units That Are For-Sale or Rent** – There is a lack of accessible housing units in the City of Salisbury.

Goal: Increase the number of accessible housing units through new construction and rehabilitation of existing housing units for both the physically and the developmentally disabled.

- **Impediment 4: Need to Improve Private Lending and Insurance Practices** – The HMDA data suggests that there is a disparity between the approval rates of home mortgage loans originated from whites and those originated from minority applicants.

Goal: Approval rates for all originated home mortgage loans will be fair, unbiased and equal, regardless

of race, familial status, and location.

- **Impediment 5: There is a Need for a Coordinated Approach to Affirmatively Furthering Fair Housing** – The City and County should coordinate efforts to affirmatively further fair housing.

Goal: The City of Salisbury, as lead jurisdiction, should partner with the County to initiate a process to coordinate fair housing practices and policies throughout the City and County.

- **Impediment 6: Public Policy** – The City Zoning Ordinance needs additional definitions and provisions concerning Fair Housing.

Goal: Revise the City Zoning Ordinance to promote the development of various types of affordable housing throughout the City.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Salisbury has prepared strategies to affirmatively further fair housing in the City, which are included in the City's PY 2014 Analysis of Impediments to Fair Housing Choice. In particular, Impediment No. 6 addresses the need to eliminate barriers to affordable housing as a result of public policies:

Impediment 6: Public Policy – The City Zoning Ordinance needs additional definitions and provisions concerning Fair Housing.

Goal: Revise the City Zoning Ordinance to promote the development of various types of affordable housing throughout the City.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- 6-A: Revise the definition of "family."
- 6-B: Revise the definition of "group domiciliary care facility."
- 6-C: Revise the definition of "group home."
- 6-D: Revise the definition of "housing for the elderly and handicapped."
- 6-E: Include the definition of "the Fair Housing Act."

Discussion

To address the issues raised in **Impediment 6: Public Policy**, in May 2015 the City began reviewing the City's Zoning Ordinance / Zoning Code to determine what changes should be made in order to clarify our commitment to fair housing. These changes involved adding additional language to the "Definitions" section of the Zoning Code.

The proposed changes were reviewed by the Director of Planning, Zoning & Community Development, and the City Attorney. The City Attorney created the two ordinances necessary to amend Chapter 15.24.1620 and Chapter 17.04.120 of the Salisbury City Code to amend the definition and requirements of 'Functional Family'.

As the ordinances represented a change to the City's Zoning Code, they were required to be approved by the Salisbury - Wicomico County Planning and Zoning Commission. At the Planning and Zoning Commission meeting conducted on November 19, 2015, the ordinances were discussed and a Public Hearing for the text amendment was held. No objections were received during the public hearing, and the text amendment was approved by the Commission.

The Fair Housing Ordinances were then discussed by the City Council at a work session on February 1, 2016. They were approved at first reading February 22, 2016, and second reading / final approval took place on March 14, 2016. Copies of the signed Ordinances are included in the appendices.

The City of Salisbury is committed to removing or reducing barriers to the development of affordable housing whenever possible throughout the City. A variety of actions include, among others, to reduce the cost of housing to make it affordable. To achieve this goal, the City of Salisbury plans to:

- Provide developers with incentives for construction of affordable housing.
- Assist in acquiring sites for affordable housing.
- Promote Federal and State financial assistance for affordable housing.

The City's Comprehensive Plan was recently updated and it appears to be in compliance with the Federal regulations governing fair housing and identifies strategies to promote affordable housing development.

The City of Salisbury has allocated PY 2017 CDBG funds for the following activities to affirmatively further fair housing:

Project 2017-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - this project will serve eighteen (18) qualified low- to moderate-income households city wide.

AP-85 Other Actions – 91.220(k)

Introduction

The City of Salisbury has developed the following actions planned to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public, private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting the underserved needs in the City of Salisbury is the limited financial resources available to address the priorities identified in the Five Year Consolidated Plan and the lack of affordable housing. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. Under the PY 2017 CDBG Program the City will take the following actions:

- Continue to leverage its financial resources and apply for additional public and private funds.
- Continue to provide homebuyer assistance grants.
- Continue to provide funds for new affordable housing.
- Provide funds for financial education and housing counseling.
- Continue its support and cooperation with the Continuum of Care.
- Continue to promote economic development.
- Continue to provide public safety improvements.
- Continue to remove slum and blighting conditions in the City.

Actions planned to foster and maintain affordable housing

The City of Salisbury will fund the following affordable housing project with 2017 CDBG funds:

Project 2017-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - this project will serve eighteen (18) qualified low- to moderate-income households city wide. (CDBG -

$100,000).

The Wicomico County Housing Authority will continue to fund the following activities to foster and maintain affordable housing in the City of Salisbury and the County:

- Continue to provide Section 8 Housing Choice Vouchers and public housing units.
- Continue to rehabilitate and make 504 improvements to the housing units they own.
- Continue planning for the construction of Phase II of the Booth Street RAD tax credit mixed-income housing project, which is scheduled to start in 2018.

Actions planned to reduce lead-based paint hazards

For the City of Salisbury it is estimated that 165 of the low- to moderate-income families living in owner-occupied units are at risk of lead-based paint hazards, and that 850 of the low- to moderate-income families living in rental units are at risk of lead-based paint hazards. The City of Salisbury will continue to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule).

Wicomico County Health Department – Lead Poisoning Prevention Program

The purpose of the Lead Poisoning Prevention Program is to identify children with elevated Blood Lead Levels (BLL) and provide appropriate intervention to improve their health status.

Families of children with BLL 10 mcg/dl or greater will receive case management services until the client has two BLL's less than 10 mcg/dl. Families of children with BLL 5-9 mcg/dl will receive educational services and will be followed to ensure repeat BLL's are completed according to MDE Case Coordination Guidelines.

Rehabilitation Programs:

The City of Salisbury will continue to ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction,

and clearance services when required.

- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

Homeownership Programs:

The City of Salisbury will continue to ensure that:

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

Actions planned to reduce the number of poverty-level families

Approximately 27.4% of the City of Salisbury's residents live in poverty, which is much greater than the State of Maryland where 10% of residents live in poverty. Female-headed households with children are particularly affected by poverty at 46.1%, and 28.8% of all youth under the age of 18 were living in poverty. This information is taken from the U.S. Census '2011-2015 ACS Five-Year Estimates.' The City's goal is to reduce the extent of poverty by actions the City can control and through work with other agencies and organizations.

In PY 2016 the City funded Project 2016-04: Telamon Corporation – Financial Education & Housing Counseling program in the amount of $43,500. This project is still underway. Forty-two (42) clients

have been assisted to date.

Actions planned to develop institutional structure

The City of Salisbury Housing & Community Development Department (HCDD) will assist in coordinating activities among the public and private agencies and organizations in the City. This coordination will ensure that the goals and objectives outlined in the FY 2014-2018 Five Year Consolidated Plan will be effectively addressed by more than one agency. The staff of HCDD will facilitate and coordinate the linkage between these public and private partnerships and develop new partnership opportunities in the City.

This coordination and collaboration between agencies is important to ensure that the needs of the residents of Salisbury are being addressed. The main agencies that are involved in the implementation of the Plan, as well as additional financial resources that are available are the following:

Public Agencies:

- City of Salisbury Housing & Community Development Department – is responsible for the administration of the CDBG program.
- Wicomico Housing Authority – is responsible for administering the Section 8 Housing Choice Vouchers and the public housing units.

Non-Profit Agencies:

There are several non-profit agencies that serve low-income households in the City. The City continues to collaborate with these agencies. Some of these agencies are the following:

- Salisbury Neighborhood Housing Services (SNHS)
- Habitat for Humanity of Wicomico County
- Telamon Corporation

Private Sector:

The private sector is a key collaborator in the services and programs associated with the Five Year Consolidated Plan. The private sector brings additional financial resources and expertise that can be used to supplement existing services in the City. Examples of these private sector entities are: local lenders, affordable housing developers, business owners, community and economic development organizations, healthcare organizations, and others. The City will continue to collaborate with local

financial institutions, private housing developers, local realtors, etc.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, County, State, and Federal agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury. In those years when the City elects to hold an open funding round, the City solicits funding requests for the CDBG program from local 501(c)(3) non-profit agencies. The City's Housing & Community Development Department staff provides guidance and technical assistance as needed to support these public agencies that receive CDBG funding. Alternatively, the City may also choose to utilize the annual CDBG funding award to execute projects internally that meet the CDBG national objective and eligibility requirements.

During this program year, the City funded Project 2017-01: Program Administration in the amount of $64,435 to accomplish this goal.

Discussion

Not applicable.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

The City of Salisbury expects to receive an annual allocation of CDBG funds in the amount of $322,179 for PY 2017. Since the City only receives a CDBG allocation, the questions below have been completed as applicable.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The percentage of PY 2017 CDBG project funds that will be used for activities that benefit persons of low- to moderate-income is 100%. The PY 2017 Action Plan represents the first year of a two-year certification period covering PY 2017 & 2018 - therefore it only encompasses one year.

SF 424 Form

OMB Number: 4040-0004
Expiration Date: 10/31/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
06/19/2017	

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:	City of Salisbury, Maryland

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
52-6000806	0303216990000

d. Address:

* Street1:	125 North Division Street
Street2:	
* City:	Salisbury
County/Parish:	Wicomico
* State:	MD: Maryland
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	21801-5030

e. Organizational Unit:

Department Name:	Division Name:
Office of the Mayor	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Deborah
Middle Name:	J.		
* Last Name:	Stam		
Suffix:			

Title:	Asst. Dir., Housing & Community Development
Organizational Affiliation:	

* Telephone Number:	(410) 334-3031	Fax Number:	(410) 341-3682
* Email:	dstam@salisbury.md		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing & Urban Development (HUD)

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG) Program

*** 12. Funding Opportunity Number:**

14.218

* Title:

Community Development Block Grant (CDBG) Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant (CDBG) Program - Program Year 2017

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: 1 * b. Program/Project: 1

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2017 * b. End Date: 06/30/2018

18. Estimated Funding ($):

* a. Federal	322,179.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	322,179.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Ms.
* First Name:	Julia
Middle Name:	
* Last Name:	Glanz
Suffix:	
* Title:	City Administrator
* Telephone Number:	(410) 548-3100
Fax Number:	
* Email:	jglanz@salisbury.md
* Signature of Authorized Representative:	
* Date Signed:	06/19/2017

Action Plan Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Julia Glanz
City Administrator, City of Salisbury

6/19/17
Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) **2017** (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance With Anti-Discrimination Laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Julia Glanz

6/19/17
Date

City Administrator, City of Salisbury
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Citizen Participation – Documentation

Public and private agencies represented on the CDBG mailing list

Wicomico County Department of Social Services
Wicomico County Health Department
Wicomico County Housing Authority
Wicomico County Council
Wicomico County Administration
Peninsula Regional Medical Center (PRMC) – Chaplain
NAACP
Homeless Alliance of the Lower Shore (HALS)
Wicomico Partnership for Families and Children (LMB)
MAC, Inc., Area Agency on Aging
Bay Area Center for Independent Living, Inc. (services for the developmentally disabled)
Salisbury Neighborhood Housing Services (SNHS)
Shore Housing Resource Board (SHRB)
Salvation Army
Habitat for Humanity of Wicomico County
Shore Up, Inc.
Life Crisis Center
Deaf Independent Living Association
Epilepsy Association of the Eastern Shore
Village of Hope (transitional housing)
NATRA Inc.
Diakonia
Samaritan Ministries
Salisbury Urban Ministries
Little Sisters of Jesus & Mary
Joseph House Crisis Center
Christian Shelter
Help and Outreach, Point of Entry, Inc. (HOPE, Inc.)
HALO Ministry
Hudson Health Services
Blind Industries (Salisbury Office)
Blind Industries & Services of MD (Baltimore Office)
Go Getters, Inc.
Dove Pointe
Atria Assisted Living
Second Chance Home
Two Grand's Veteran's Home, Inc.
Mallard Landing
Destiny Family Development
Sarah Margaret Mollie's Place
Salisbury Area Chamber of Commerce
SACC Foundation

Rotary Club
Salisbury Jaycees
Salisbury – Wicomico Economic Development (SWED)
Salisbury – Wicomico Arts Council (SWAC)
Center for the Performing Arts of Salisbury
Maryland Capital Enterprises
Maryland Legal Aid Bureau
Witness International
BEACON – Salisbury University
Bienvenidos A Delmarva
Telamon Corp.
Latinos Unidos, Inc.
Shore Transit
Maple Shade
Pine Bluff Village
Pemberton Manor
Eastgate Village
Riverside Homes
Shea Development Group, LLC
Housing Opportunities & Concepts
Oak Ridge Baptist Church
St. James A.M.E. Zion Church
Faith Evangelical Lutheran Church
St. Francis De Sales Catholic Church
St. Peter's Episcopal Church
St. Alban's Episcopal Church
St. Paul AME Zion Church
United Church of Deliverance
Delmarva Rural Ministries
Beth Israel Synagogue
Trinity United Methodist Church
Wesley Temple United Methodist Church
Faith Christian Full Gospel Church
Mount Enoch Holy Church
Providence Presbyterian Church
Christ United Methodist Church
Asbury United Methodist Church
Grace United Methodist Church
Bethany Lutheran Church
Harbor Pointe Community Association
Newtown (Neighborhood) Association
Schumaker Manor Apartments
GNI Properties
Clairmont Neighborhood Association

Glenhaven Neighborhood Association
Osprey Property Co., LLC
Ameriprise Financial
Rebirth
One Stop Job Market
Wicomico Public Library
Center4Clean Start
Lower Shore Workforce Alliance
Lower Shore Enterprises

Legal Notices

Notice Public Hearing

Notice Public Hearing

PUBLIC HEARING

The City of Salisbury Community Development Block Grant (CDBG) 2017 Action Plan (draft) will be available for public review beginning on Friday, March 31, 2017. The Action Plan may be viewed on the City website (www.salisbury.md) under the Community Development section, and at the Wicomico County Library. Printed copies of the plan may be requested from the City of Salisbury, HCDD. If you would like a printed copy please contact the department in advance at (410) 334-3031.

A Public Hearing will be held on Wednesday, April 26, 2017 from 5:30 p.m. to 6:30 p.m. in the Council Chambers, Room 301 of the City/County Government Building. This hearing will allow citizens an opportunity to comment on the 2017 Action Plan and provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to attend.

The City will be accepting written comments on the 2017 Action Plan through 4:30 p.m. on Monday, May 1, 2017. All written comments should be mailed to the City of Salisbury, HCDD, 207 W. Main Street, Ste. 102, Salisbury, Maryland 21801. For additional information you may contact HCCD at (410) 334-3031.

Deborah J. Stam
Assistant Director, HCDD
3/31/17

0002029388-01

City of Salisbury

MARYLAND

CDBG PUBLIC HEARING

PY 2017 ACTION PLAN AGENDA

April 26, 2017

COUNCIL CHAMBERS ROOM 301

GOVERNMENT OFFICE BUILDING

Opening Remarks – Ms. Deborah Stam

Overview of the PY 2017 Action Plan – Ms. Deborah Stam

Public Comments on Community Development Needs of the City of Salisbury

Closing Remarks – Ms. Deborah Stam

Adjournment – Ms. Deborah Stam

City of Salisbury – Public Hearing
Community Development Block Grant (CDBG) Program

2017 CDBG Action Plan

April 26, 2017

	Name	Address/Agency/Email/Phone Number
1.)	Susan Phillips	sphillips@ci.salisbury.md.us
2.)	Rosa Rodriguez	rrodriguez@Telamon.org.
3.)	Dina Gonzalez	dgonzalezgonzalez@telamon.org
4.)		
5.)		
6.)		

Community Development Department
Public Hearing - #1
PY 2017 CDBG Action Plan
April 26, 2017

Deborah Stam, Assistant Director of Housing & Community Development Department, convened the first Public Hearing for the City of Salisbury's 2017 Community Development Block Grant (CDBG) Program Year Action Plan at 5:30 P.M. on Wednesday, April 26, 2017. Ms. Stam welcomed both those present & the television audience. Ms. Stam stated that the purpose of this hearing is to provide an overview of the projects that are proposed for funding in the draft 2017 CDBG Action Plan.

Ms. Stam stated in many years the City solicits applications from local 501(c) 3 non-profits during the CDBG funding round, however the City has the ability to utilize the funds internally for projects that meet HUD regulations. The City has decided to execute this right for the 2017 Program Year. She stated that the Mayor has selected three (3) projects for funding in the 2017 Action Plan. He selected Salisbury Neighborhood Housing Services Homebuyer Assistance Grants in the amount of $100,000, the City of Salisbury Homeless Services Case Manager Position in the amount of $28,500 and the City of Salisbury Low-Mod Neighborhood Sidewalk Construction Program in the amount of $103,858.

Ms. Stam provided detailed information on each project.

1. Salisbury Neighborhood Housing Services (SNHS) – Homebuyer Assistance Grants. This project will provide funding to SNHS to enable them to offer homeownership opportunities to an estimated eighteen (18) low-to-moderate income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grant slots will be reserved until February 28, 2018 for new Salisbury University graduates who are participating in the 'Buy a Home, Build a Business' program developed with Salisbury University. Beginning on March 1, 2018, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant. This project is requesting $100,000 in CDBG funds, $1,980,000 in other funding sources for a total project cost of $2,080,000.

2. City of Salisbury – Homeless Services Case Manager Position. This project will provide funding to increase the Homeless Services Case Manager position from part-time (32 hours per week) to full-time (40 hours per week). This individual will provide intensive support services to consumers in the City's Permanent Supportive Housing (PSH) Program. This position will conduct Street Outreach among the homeless population, perform intakes and needs assessments, provide resource navigation through third-party referrals, and if appropriate, provide intensive case management for these clients. This project is requesting $28,500 in CDBG funds, $13,158 in ESG funding and $20,000 through the City for a total project cost of $61,658.

3. City of Salisbury – Low-Mod Neighborhood Sidewalk Construction. This project will provide funds to continue the construction of sidewalks in low-to moderate- income neighborhoods within the city were none currently exist. New sidewalks will be created in the Presidents –Princeton CDBG target neighborhood. This neighborhood is located in Census Tract 5, which has an average low-mod percentage of 63.54%. An estimated 680 persons will benefit from this activity. This project is requesting $103,858 in CDBG funds.

Ms. Stam asked if there were any questions or comments from the audience. There were no comments from the public.

Ms. Stam stated that the City will be accepting written comments on the 2017 Action Plan through 4:30 P.M. on Monday, May 1, 2017. She stated that the Action Plan is posted on the City website (www.salisbury.md) under the Community Development document section, a hard copy is available to view at the Wicomico County Public Library, and at the Office of Housing & Community Development, 207 West Main Street, Suite 102, Salisbury, MD 21801. For any questions or additional information the public may contact the Housing & Community Development Department at (410) 334-3031.

Ms. Stam adjourned the Public Hearing at 5:39 P.M.

PUBLIC HEARING

The second Public Hearing for the 2017 CDBG Program Year will be held on Wednesday, May 10, 2017 from 5:30 p.m. to 6:00 p.m. in the Council Chambers, Room 301 of the City/County Government Building. This hearing will provide citizens with an overview of the previously funded CDBG projects that are currently open. All citizens are encouraged to attend and provide their views on the community development needs of the City of Salisbury.

For additional information you may contact HCCD at (410) 334-3031.

Deborah J. Stam
Assistant Director, HCDD
4/28/17

0002102696-01

City of Salisbury

MARYLAND

CDBG PUBLIC HEARING

STATUS OF OPEN CDBG PROJECTS AGENDA

May 10, 2017

COUNCIL CHAMBERS ROOM 301

GOVERNMENT OFFICE BUILDING

Opening Remarks – Ms. Ginny Hussey

Review of Open CDBG Projects – Ms. Ginny Hussey

Public Comments on Community Development Needs of the City of Salisbury

Closing Remarks – Ms. Ginny Hussey

Adjournment – Ms. Ginny Hussey

City of Salisbury – Public Hearing
Community Development Block Grant (CDBG) Program

Status of Open Projects

May 10, 2017

	Name	Address/Agency/Email/Phone Number
1.)	Sandra K. Martin IBPOE Elks of the W.	8262 Memory Gdn Ln 410-543-0449 Hebron, MD 21830 martinspc4@comcast.net
2.)	Darlene Dodd	9285 Tournament Drive Delmar, md 21875 443-359-2964 dgoddmine@yahoo.com
3.)	Susan Ecker	207 W. main St. Sby, md 21801 sphillips@salisbury.md
4.)		
5.)		
6.)		

Community Development Department
Public Hearing
Status of Open CDBG Projects
May 10, 2017

Ginny Hussey, Administrative Support Associate for the Housing & Community Development Department, convened the second Public Hearing for the City of Salisbury's 2017 Community Development Block Grant (CDBG) Program Year at 5:30 P.M. on Wednesday, May 10, 2017. Ms. Hussey welcomed both those present & the television audience. Ms. Hussey stated that today's hearing will be a status report of the previously funded CDBG projects that are currently open.

The following project was funded through CDBG in PY 2010:

1. Nuisance Code Enforcement Officer - Ms. Hussey stated that the City began utilizing some of its CDBG funds to provide a Nuisance Code Enforcement Officer for the Church Street/Doverdale CDBG target neighborhood. She stated that this officer operates exclusively in the Church Street/Doverdale neighborhood to address nuisance code violations. She stated that this increased level of code enforcement, when combined with the other ongoing revitalization efforts in the Church Street/Doverdale neighborhood, is helping to arrest the decline of the area. Ms. Hussey also stated that the Nuisance Code Enforcement Officer has continued to make substantial progress in dealing with the nuisance code violations in the target neighborhood. She stated that continued funding of this position was provided in 2011, 2012, 2013, 2014 and 2015.

In PY 2011 the following project was funded through CDBG:

1. The City set aside $106,083 in CDBG funds for the Coty Cox Branch Flood Relief/Drainage Improvements Project. These funds are being used for the Engineering Design portion of the Coy Cox Branch project. Ms. Hussey stated that this project will address the flooding that occurs in the Westside area when we experience heavy rains. Ms. Hussey stated that this project was bid and awarded to be constructed simultaneously with the West Isabella Street Water Main Replacement project. She stated the contractor was Corrado Construction Company. She also stated that construction of the West Isabella Water Main Replacement started on Monday, April 11, 2016 and this project is now complete. Ms. Hussey stated that the final drawdown of the remaining construction management funds will take place soon.

In PY 2016 the following projects were funded through CDBG:

1. Salisbury Neighborhood Housing Services (SNHS) – Homebuyer Assistance Grants. Ms. Hussey stated that six (6) households have been assisted to date and two (2) more client applications are currently being processed.

2. Habitat for Humanity of Wicomico County – New Housing Construction. Ms. Hussey stated that at this time construction of the new home has not started. The survey of the lot is not exactly matching up with the GPS coordinates. She stated that the last survey was done prior to computer technology. She stated that Parker & Associates is scheduling a meeting with the property owners on either side of the property so that a new survey can be recorded in land records. She said once this issue has been settled construction should start in the fall.

3. Telamon Corporation – Financial Education and Housing Counseling. Ms. Hussey stated that one reimbursement has been submitted and processed for the classes conducted in the first quarter.

She stated that a total of fourteen (14) clients were assisted in the first quarter. She also stated that a reimbursement request has been submitted for review for the second quarter.

4. City of Salisbury – Low-Mod Neighborhood Sidewalk Creation. Ms. Hussey stated that the remaining funds from the completed 2015 Low-Mod Neighborhood Sidewalk Creation project were rolled forward to the 2016 sidewalk creation project. She stated that the 2016 funds were originally intended to be used in the Church Street/Doverdale CDBG target neighborhood, but the City has now decided to move them to the Presidents/Princeton CDBG target neighborhood. She stated that this change in location required an amendment to the 2016 Action Plan and that amendment has been completed. Ms. Hussey also stated that that the City was required to complete a new Environmental Review Record for the new construction location. She stated that the new environmental review has been completed and the Certification and Request for Release of Funds has been submitted to HUD. She said the City should receive the Authority to Use Grant Funds letter for this project from HUD soon. She stated that once this letter has been received the City will be free to put this project out to bid.

Ms. Hussey then opened the floor for any questions or comments from the public on the community needs of the City of Salisbury. Ms. Sandra Martin, representing the IBPO Elks of the Westside, came to the podium to speak. Ms. Martin wanted clarification as to where the 2016 sidewalk creation project was changed to. She stated that the areas around the police station and the fire department have been upgraded and she would like to see the roads and sidewalks around Catherine Street and West Isabella Street be upgraded as well to follow the trend of other areas of the City. Ms. Martin inquired about the process of obtaining CDBG funds and getting projects in the Que. Ms. Hussey explained the process to her. Ms. Hussey suggested that she contact the Mayor with her concern with the Catherine Street and West Isabella Street area. Ms. Martin stated that she has talked to the Mayor with her concern. There were no further comments or questions.

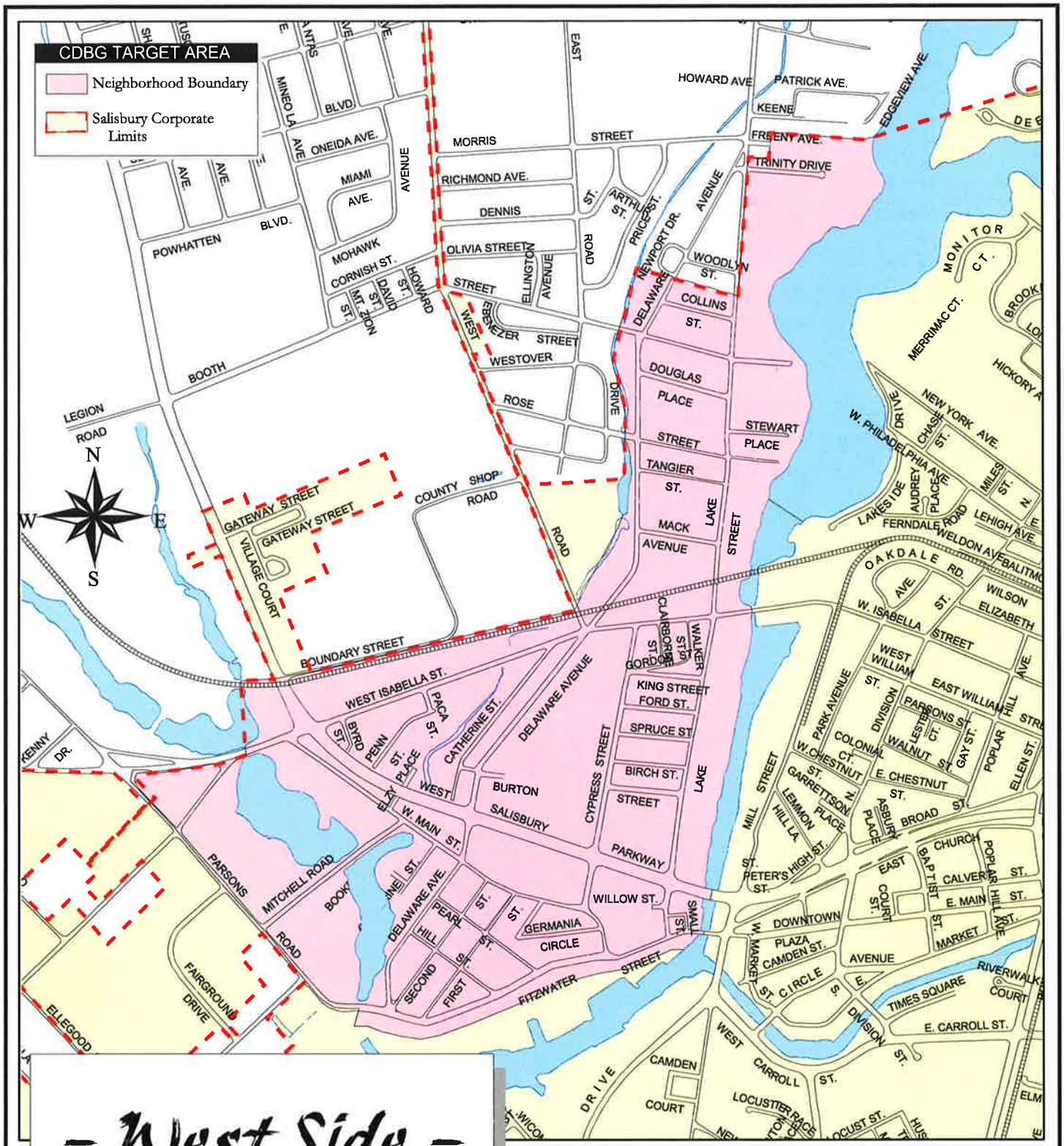
Ms. Hussey stated if anyone had any questions concerning the CDBG program to contact the City of Salisbury Housing & Community Development Department at 410-334-3031.

Ms. Hussey adjourned the Public Hearing at 5:45 PM.

CDBG Target Areas – Maps

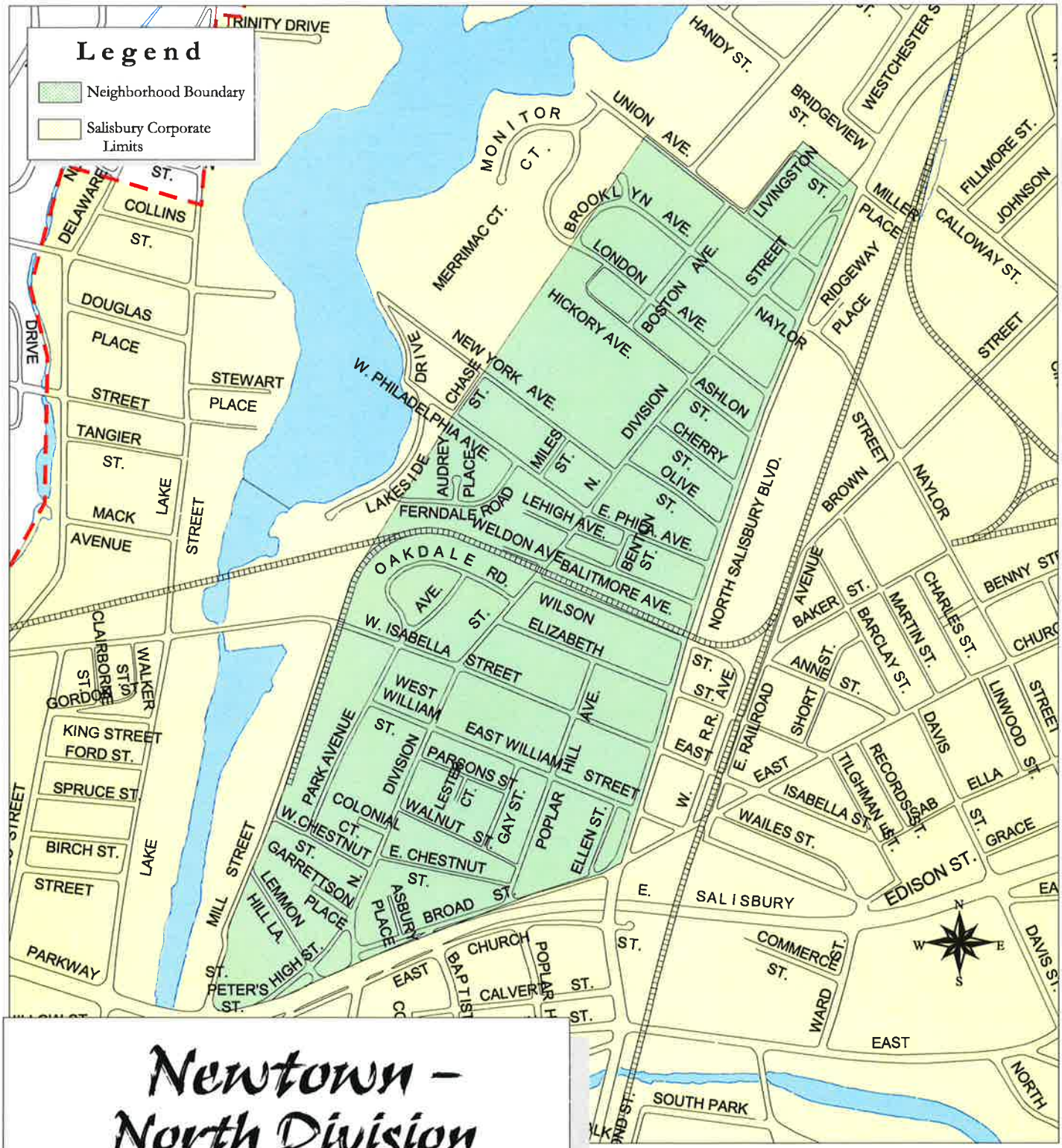
CDBG Target Areas

Salisbury / Wicomico Planning & Zoning
4/2/2015



CDBG Target Areas

Salisbury / Wicomico Planning & Zoning
4/2/2015

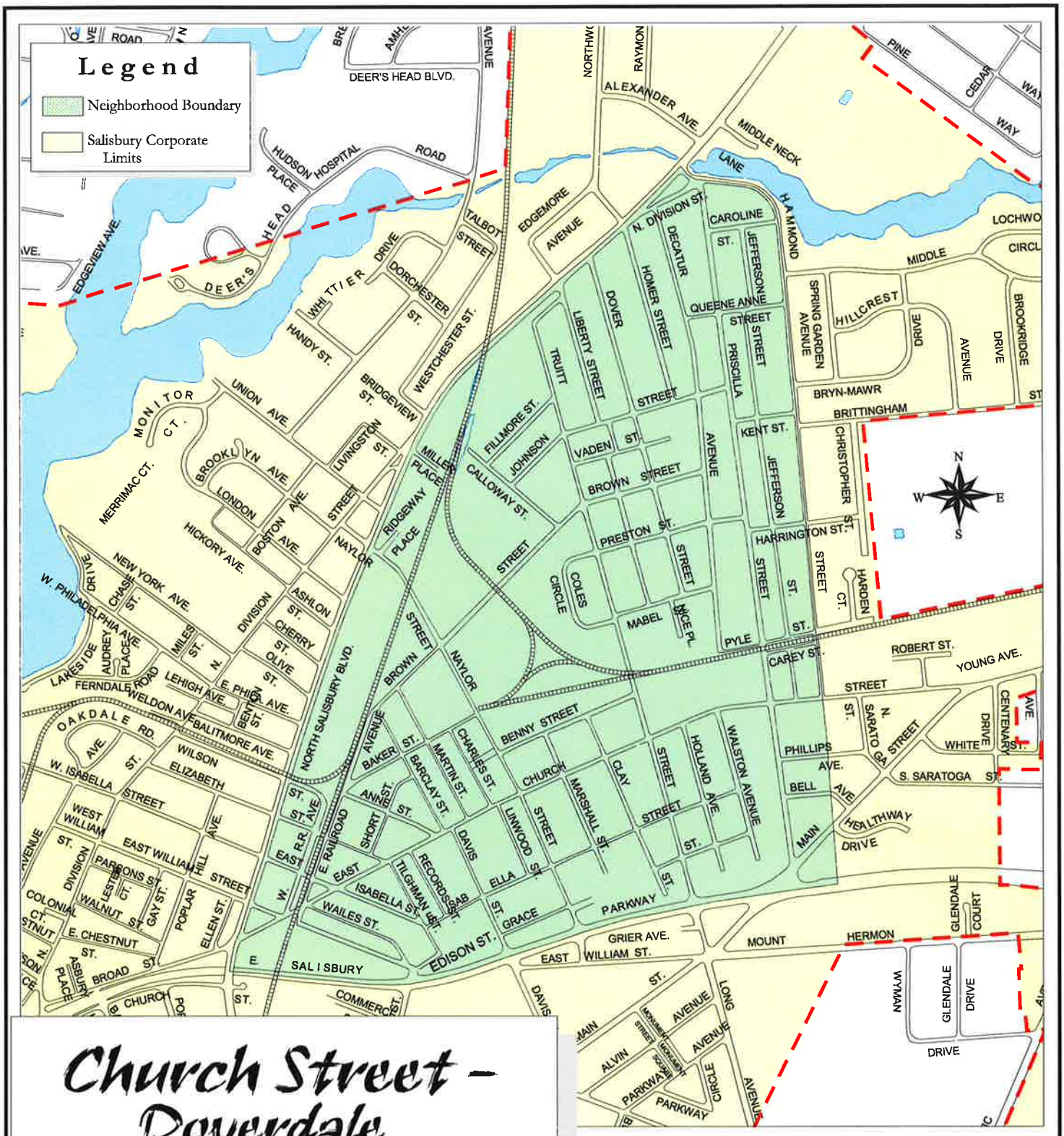


Newtown – North Division

CDBG Target Area

Salisbury / Wicomico Planning & Zoning
2/15/2005

CDBG target areas 2005.apr

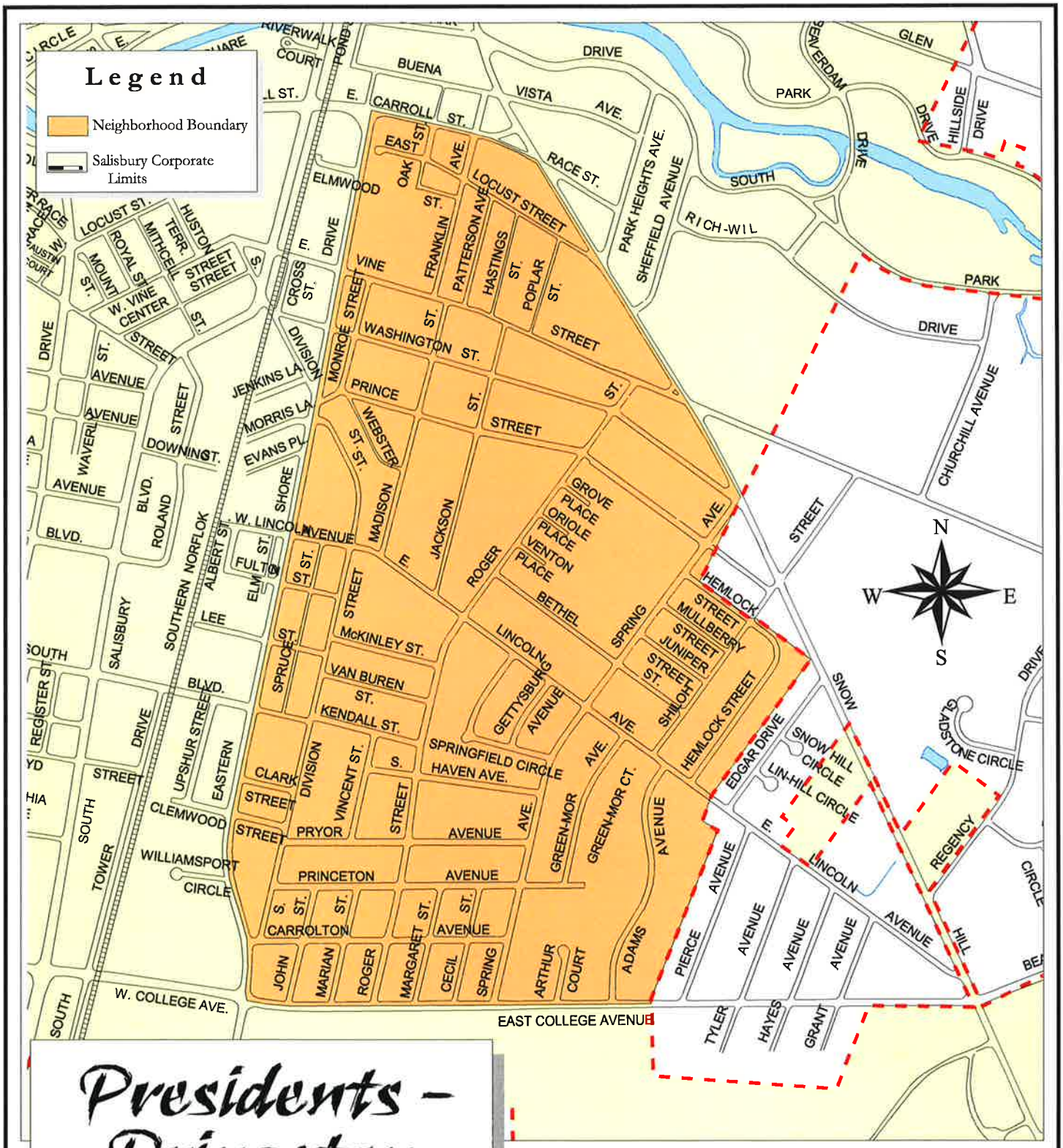


Church Street – Doverdale

CDBG Target Area

Salisbury / Wicomico Planning & Zoning
2/15/2005

CDBG target areas 2005.apr


Legend
Neighborhood Boundary
Salisbury Corporate Limits
Presidents - Princeton
CDBG
Target Areas
Salisbury / Wicomico Planning & Zoning
3/3/2009
N
S
E
W
EAST COLLEGE AVENUE
W. COLLEGE AVE.
W. LINCOLN AVENUE
LINCOLN AVENUE
SPRINGFIELD CIRCLE
HAVEN AVE.
PRINCETON AVENUE
CARROLTON AVENUE
CLEMWOOD STREET
WILLIAMSPORT CIRCLE
HEMLOCK STREET
CHURCHILL AVENUE
PARK DRIVE
SHEFFIELD AVENUE
PARK HEIGHTS AVE.
RACE ST.
LOCUST STREET
WASHINGTON ST.
PRINCE ST.
DOWNING ST.
EVANS PL.
JENKINS LA
MORRIS LA
SNOW HILL CIRCLE
LIN-HILL CIRCLE
EDGAR DRIVE
GLADSTONE CIRCLE
REGENCY CIRCLE
HILLSIDE DRIVE
GLEN DRIVE
VISTA AVE.
BUENA VISTA DRIVE
RIVERWALK COURT
RICH-WIL PARK
SOUTH DRIVE
SALISBURY
SOUTHERN
NORFLOK
ROLAND BLVD.
WAVERLY AVENUE
MONROE STREET
MADISON ST.
JACKSON ST.
ROGER ST.
GROVE PLACE
ORIOLE PLACE
VENTON PLACE
BETHEL ST.
SPRING ST.
MULLBERRY STREET
JUNIPER STREET
SHILOH ST.
GETTYSBURG AVENUE
LINCOLN ST.
McKINLEY ST.
VAN BUREN ST.
KENDALL ST.
SPRUCE ST.
CLARK STREET
PRYOR STREET
VINCENT ST.
DIVISION ST.
GREEN-MOR AVE.
GREEN-MOR CT.
ADAMS AVENUE
PIERCE AVENUE
TYLER AVENUE
HAYES AVENUE
GRANT AVENUE
JOHN ST.
MARIAN ST.
ROGER ST.
MARGARET ST.
CECIL ST.
SPRING ST.
ARTHUR ST.
COURT ST.
OAK ST.
FRANKLIN ST.
PATTERSON AVE.
HASTINGS ST.
POPLAR ST.
CROSS ST.
ELMWOOD DRIVE
ELM ST.
FULTON ST.
ALBERT ST.
LEE ST.
UPSHUR STREET
EASTERN SHORE
REGISTER ST.
TOWER STREET
SOUTH SALISBURY BLVD.
MOUNT VINE CENTER ST.
ROYAL ST.
MITCHELL TERR.
HUSTON STREET
AUSTIN COURT
CARROLL ST.
E. CARROLL ST.
WEBSTER ST.
ST. ST.
S. ST.
E. ST.
W. ST.
S.

CDBG Target Area

Salisbury / Wicomico Planning & Zoning
2/15/2005

CDBG target areas 2005.apr

Homeless Information

Point-in-Time Count MD-513
Wicomico/Somerset/Worcester County CoC

Inventory Count Date: 1/25/2017

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	7	7	0	**14**
Total Number of persons (Adults & Children)	**28**	**20**	**0**	**48**
Number of Persons (under age 18)	19	12	0	**31**
Number of Persons (18 - 24)	1	1	0	**2**
Number of Persons (over age 24)	8	7	0	**15**

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	18	14	0	**32**
Male	10	6	0	**16**
Transgender	0	0	0	**0**
Don't identify as male, female, or transgender	0	0	0	**0**

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	28	20	0	**48**
Hispanic/Latino	0	0	0	**0**

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	15	2	0	**17**
Black or African-American	11	18	0	**29**
Asian	0	0	0	**0**
American Indian or Alaska Native	0	0	0	**0**
Native Hawaiian or Other Pacific Islander	0	0	0	**0**
Multiple Races	2	0	0	**2**

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	**0**
Total number of persons	0		0	**0**

Inventory Count Date: 1/25/2017
Population: Sheltered and Unsheltered Count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	0	0	0	0	**0**
Total Number of children (under age 18)	0	0	0	0	**0**

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	0	**0**
Male	0	0	0	0	**0**
Transgender	0	0	0	0	**0**
Don't identify as male, female, or transgender	0	0	0	0	**0**

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	0	0	0	0	**0**
Hispanic/Latino	0	0	0	0	**0**

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	0	0	**0**
Black or African-American	0	0	0	**0**
Asian	0	0	0	**0**
American Indian or Alaska Native	0	0	0	**0**
Native Hawaiian or Other Pacific Islander	0	0	0	**0**
Multiple Races	0	0	0	**0**

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	**0**

Inventory Count Date: 1/25/2017
Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	146	17	0	42	**205**
Total Number of persons (Adults)	**153**	**17**	**0**	**42**	**212**
Number of Persons (18 - 24)	6	2	0	1	**9**
Number of Persons (over age 24)	147	15	0	41	**203**

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	49	11	0	9	**69**
Male	104	6	0	33	**143**
Transgender	0	0	0	0	**0**
Don't identify as male, female, or transgender	0	0	0	0	**0**

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	147	17	0	42	**206**
Hispanic/Latino	6	0	0	0	**6**

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	72	8	0	27	**107**
Black or African-American	74	8	0	14	**96**
Asian	0	0	0	0	**0**
American Indian or Alaska Native	1	0	0	0	**1**
Native Hawaiian or Other Pacific Islander	1	0	0	0	**1**
Multiple Races	5	1	0	1	**7**

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	31		0	10	**41**

Date of PIT Count: 1/25/2017
Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	153	24	0	42	**219**
Total Number of Persons	181	37	0	42	**260**
Number of Children (under age 18)	19	12	0	0	**31**
Number of Persons (18 to 24)	7	3	0	1	**11**
Number of Persons (over age 24)	155	22	0	41	**218**

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	67	25	0	9	**101**
Male	114	12	0	33	**159**
Transgender	0	0	0	0	**0**
Don't identify as male, female, or transgender	0	0	0	0	**0**

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	175	37	0	42	**254**
Hispanic/Latino	6	0	0	0	**6**

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

White	87	10	0	27	**124**
Black or African-American	85	26	0	14	**125**
Asian	0	0	0	0	**0**
American Indian or Alaska Native	1	0	0	0	**1**
Native Hawaiian or Other Pacific Islander	1	0	0	0	**1**
Multiple Races	7	1	0	1	**9**

Point-in-Time Subpopulations Summary for MD-513 - Wicomico/Somerset/Worcester County CoC

Date of PIT Count: 1/25/2017
Population: Sheltered and Unsheltered Count

Other Homeless Subpopulations

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Adults with a Serious Mental Illness	34	4	0	14	**52**
Adults with a Substance Use Disorder	22	2	0	5	**29**
Adults with HIV/AIDS	1	0	0	0	**1**
Victims of Domestic Violence	19	5	0	4	**28**

Inventory Count Date: 1/25/2017
Population: Sheltered and Unsheltered Count

Unaccompanied Youth Households

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of unaccompanied youth households	6	2	0	1	**9**
Total number of unaccompanied youth	**6**	**2**	**0**	**1**	**9**
Number of unaccompanied children (under age 18)	0	0	0	0	**0**
Number of unaccompanied young adults (age 18 to 24)	6	2	0	1	**9**

Gender (unaccompanied youth)	Sheltered			Unsheltered
	Emergency	Transitional	Safe Haven	
Female	4	1	0	0
Male	2	1	0	1
Transgender	0	0	0	0
Don't identify as male, female, or transgender	0	0	0	0

Ethnicity (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	6	2	0	1	**9**
Hispanic/Latino	0	0	0	0	**0**

Total
5
4
0
0

Race (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	1	0	0	0	**1**
Black or African-American	4	1	0	1	**6**
Asian	0	0	0	0	**0**
American Indian or Alaska Native	0	0	0	0	**0**
Native Hawaiian or Other Pacific Islander	0	0	0	0	**0**
Multiple Races	1	1	0	0	**2**

Chronically Homeless (unaccompanied youth)	Sheltered			Unsheltered
	Emergency	Transitional	Safe Haven	
Total number of persons	1		0	0

Total
1

Inventory Count Date: 1/25/2017
Population: Sheltered and Unsheltered Count

Parenting Youth Households

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of parenting youth households	1	1	0	**2**
Total number of persons in parenting youth households	**4**	**2**	**0**	**6**
Number of parenting youth (youth parents only)	**1**	**1**	**0**	**2**
Number of parenting youth (under age 18)	0	0	0	**0**
Number of parenting youth (age 18 to 24)	1	1	0	**2**
Number of children with parenting youth (children under age 18 with parents under age 25)	3	1	0	**4**

Gender (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	1	1	0	**2**
Male	0	0	0	**0**
Transgender	0	0	0	**0**
Don't identify as male, female, or transgender	0	0	0	**0**

Ethnicity (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	1	1	0	**2**
Hispanic/Latino	0	0	0	**0**

Race (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	0	0	**0**
Black or African-American	1	1	0	**2**
Asian	0	0	0	**0**
American Indian or Alaska Native	0	0	0	**0**
Native Hawaiian or Other Pacific Islander	0	0	0	**0**
Multiple Races	0	0	0	**0**

Chronically Homeless (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	**0**
Total number of persons	0		0	**0**

Point-in-Time Count Veterans MD-513
Wicomico/Somerset/Worcester County CoC

Inventory Count Date: 1/25/2017

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	0	0	0	**0**
Total Number of Persons	0	0	0	**0**
Total Number of Veterans	0	0	0	**0**

Gender (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	0	0	0	**0**
Male	0	0	0	**0**
Transgender	0	0	0	**0**
Don't identify as male, female, or transgender	0	0	0	**0**

Ethnicity (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	0	0	0	**0**
Hispanic/Latino	0	0	0	**0**

Race (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	0	0	**0**
Black or African-American	0	0	0	**0**
Asian	0	0	0	**0**
American Indian or Alaska Native	0	0	0	**0**
Native Hawaiian or Other Pacific Islander	0	0	0	**0**
Multiple Races	0	0	0	**0**

Chronically Homeless (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	**0**
Total number of persons	0		0	**0**

Inventory Count Date: 1/25/2017
Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	22	2	0	8	**32**
Total Number of Persons	22	2	0	8	**32**
Total Number of Veterans	22	2	0	8	**32**

Gender (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	1	0	1	**3**
Male	21	1	0	7	**29**
Transgender	0	0	0	0	**0**
Don't identify as male, female, or transgender	0	0	0	0	**0**

Ethnicity (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	22	2	0	8	**32**
Hispanic/Latino	0	0	0	0	**0**

Race (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	10	1	0	4	**15**
Black or African-American	10	1	0	4	**15**
Asian	0	0	0	0	**0**
American Indian or Alaska Native	0	0	0	0	**0**
Native Hawaiian or Other Pacific Islander	0	0	0	0	**0**
Multiple Races	2	0	0	0	**2**

Chronically Homeless (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	5		0	3	**8**

Point-in-Time Summary Veterans for MD-513 - Wicomico/Somerset/Worcester County CoC

Date of PIT Count: 1/25/2017
Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	22	2	0	8	**32**
Total Number of Persons	22	2	0	8	**32**
Total Number of Veterans	22	2	0	8	**32**

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	1	0	1	**3**
Male	21	1	0	7	**29**
Transgender (male to female)	0	0	0	0	**0**
Transgender (female to male)	0	0	0	0	**0**

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	22	2	0	8	**32**
Hispanic/Latino	0	0	0	0	**0**

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

White	10	1	0	4	**15**
Black or African-American	10	1	0	4	**15**
Asian	0	0	0	0	**0**
American Indian or Alaska Native	0	0	0	0	**0**
Native Hawaiian or Other Pacific Islander	0	0	0	0	**0**
Multiple Races	2	0	0	0	**2**

Resolution Authorizing Submission of the CDBG Action Plan

Fair Housing Ordinances #2378 & #2379: Amending the Salisbury City Code to Amend the Definition and Requirements of Functional Family in Consideration of Disabled Individuals

2017 Fair Housing Month Proclamation

RESOLUTION NO. 2750

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE THE CITY'S ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR CDBG PROGRAM YEAR 2017 AND TO AUTHORIZE THE MAYOR'S SIGNATURE THERETO.

WHEREAS, the Maryland State Office of the U.S. Department of Housing & Urban Development (HUD) has determined that the City of Salisbury qualifies as an "entitlement community"; and

WHEREAS, the City of Salisbury is, therefore, entitled to receive Community Development Block Grant (CDBG) funds directly from HUD upon HUD's approval of the City's annual Action Plan; and

WHEREAS, the Council of the City of Salisbury wishes the City to receive this annual allotment of CDBG funds from HUD, in order that various community development projects may be completed.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Salisbury, Maryland does hereby authorize the Mayor to submit this 2017 CDBG Action Plan to HUD for review and approval.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on May 8, 2017, and is to become effective immediately.

Kimberly R. Nichols
CITY CLERK

John R. Heath
CITY COUNCIL PRESIDENT

APPROVED BY ME THIS

16TH day of May, 2017.

Jacob R. Day
MAYOR

ORDINANCE NO. 2378

AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND CHAPTER 15.24.1620 DETERMINATION OF FUNCTIONAL FAMILY OF THE SALISBURY CITY CODE TO AMEND THE REQUIREMENTS OF FUNCTIONAL FAMILY.

WHEREAS, the ongoing application, administration and enforcement of the Salisbury Municipal Code, demonstrates a need for periodic review, evaluation and amendment; and

WHEREAS, Chapter 15.24.1620, entitled Determination of Functional Family, of the Salisbury City Code currently does not give consideration to disabled individuals; and

WHEREAS, the Fair Housing Act directs that reasonable accommodations be made with regard to the housing needs of individuals with disabilities; and

WHEREAS, by correcting this subsection, the City will be better aligned with the Federal Fair Housing Standards Act, the Americans with Disabilities Act and Maryland State law.

NOW, THEREFORE, be it enacted and ordained by the City Council of the City of Salisbury, that section 15.24.1620 of the City of Salisbury City Code, be amended as follows:

Article XXIX

15.24.1620 Determination of functional family.

1. Upon application of a group of not more than four persons, the Department of Neighborhood Services and Code Compliance shall make a determination of whether a

"functional family" exists. Each of the following criteria shall be met:

A. Share a permanent personal bond and commitment to one another;

B. Not dependent upon or supported by someone who does not maintain legal domicile at the particular dwelling unit and reside therein (not including any alimony or child support payments made to or for the benefit of any members of the group);

C. Maintain legal domicile at the particular dwelling unit;

D. Share a single household budget;

E. Share in the repair and maintenance of the dwelling unit and its grounds, if any;

F. Prepare and eat meals together on a regular basis;

G. Share in legal ownership or tenancy of the dwelling unit, as evidenced on a deed or lease.

2. In the case of an application by persons who are disabled pursuant to the terms of the Americans with Disability Act, the Department of Neighborhood Services and Code Compliance shall make a determination of whether a "functional family" exists under 15.24.1620(1). When making that determination, the Department of Neighborhood Services and Code Compliance shall make any necessary and reasonable accommodations, including the modification of conditions required by subsection (1) of this section and the allowance of more than four unrelated individuals in the same household, when necessary to comply with applicable federal and state laws regarding fair housing and persons with disabilities.

AND BE IT FURTHER ENACTED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that the Ordinance shall take effect upon final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 22 day of February, 2016 and thereafter, a statement of the substance of the ordinance having been published as required by law, in the meantime, was finally passed by the Council on the 14 day of March, 2016.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, City Council President

Approved by me, this 17th

day of March, 2016.

Jacob R. Day, Mayor

ORDINANCE NO. 2379

AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND CHAPTER 17.04.120 ZONING DEFINITIONS OF THE SALISBURY CITY CODE TO AMEND THE REQUIREMENTS OF FUNCTIONAL FAMILY.

WHEREAS, the ongoing application, administration and enforcement of the Salisbury Municipal Code, demonstrates a need for periodic review, evaluation and amendment; and

WHEREAS, Chapter 17.04.120. Definitions, of the Salisbury City Code currently does not give consideration to disabled individuals; and

WHEREAS, the Fair Housing Act directs that reasonable accommodations be made with regard to the housing needs of individuals with disabilities; and

WHEREAS, by correcting this subsection, the City will be better aligned with the Federal Fair Housing Standards Act, the Americans with Disabilities Act and Maryland State law.

NOW, THEREFORE, be it enacted and ordained by the City Council of the City of Salisbury, that section 17.04.120 of the City of Salisbury City Code, be amended as follows:

17.04.120 Definitions

"Family" means and includes, subject to the exceptions below.

I. C. 1. A group of not more than four persons who are approved by the Department of Neighborhood Services and Code Compliance pursuant to Section

15.24.1620(1) as a "functional family," and

2. A group of four or more disabled persons (as defined by the Americans with Disability Act), who are approved by the Department of Neighborhood Services and Code Compliance pursuant to Section 15.24.1620(2).

AND BE IT FURTHER ENACTED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that the Ordinance shall take effect upon final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 22 day of February, 2016 and thereafter, a statement of the substance of the ordinance having been published as required by law, in the meantime, was finally passed by the Council on the 14 day of March, 2016.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, City Council President

Approved by me, this 17th

day of March, 2016.

Jacob R. Day, Mayor

City of Salisbury

MARYLAND

Proclamation

WHEREAS, *the Fair Housing Act has prohibited discrimination in housing; and*

WHEREAS, *equal opportunity for all is a fundamental goal of our nation, state and city, regardless of race, color, religion, sex, disability, familial status or national origin; and*

WHEREAS, *housing is a critical component of family and community health and stability; and*

WHEREAS, *the Shore Housing Resource Board, Inc., a private non-profit organization operating in Somerset, Wicomico and Worcester Counties, consists of volunteers representing business, government, non-profit agencies and individuals committed to promoting and educating fair housing; and*

WHEREAS, *the Shore Housing Resource Board strives daily to make Fair Housing a reality for every resident;*

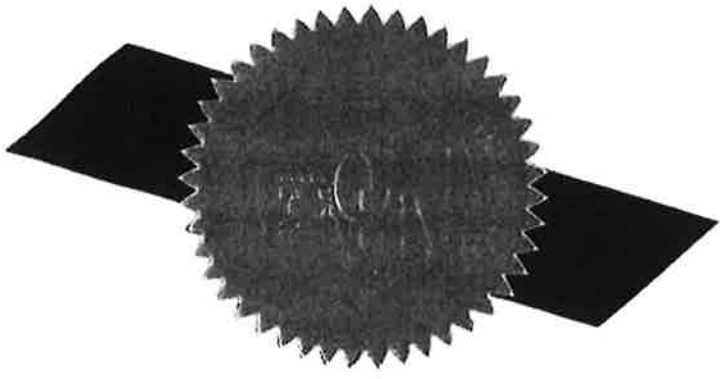
WHEREAS, *the Zoning Ordinance of the City of Salisbury is intended to affirmatively further fair housing in the City of Salisbury by abiding by the provisions of the Fair Housing Act of 1968 as amended, promoting fair housing choice for all residents in the City of Salisbury, assuring the rights of all individuals that are identified as members of a protected class by the Federal Government, and preventing discrimination in housing based on a person's race, color, national origin, religion, sex, familial status or handicap;*

NOW THEREFORE, *I, Jacob R. Day, Mayor of the City of Salisbury, do hereby proclaim the month of April 2017 as*

"FAIR HOUSING MONTH"

in our City and encourage all residents to participate in creating and promoting fair housing opportunities for everyone in their community.

IN WITNESS THEREOF, *I hereunto set my hand and the seal of the City of Salisbury this 27th day of March, 2017.*



Jacob R. Day, Mayor