



(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes

The Bicycle & Pedestrian Advisory Committee (BPAC) met on Wednesday, June 14, 2017 @ 6:30 p.m. at the Government Office Building, Room 306. **Per City Resolution No. 2401, a quorum was present.**

Attendance:

Members	Term Expiration	Attendance
Matt Drew, Chairperson	7/31/2018	✓
Rose MacGregor, Vice Chairperson	8/31/2017	E
John Foley, Committee Member	7/31/2018	✓
Dr. Joseph W. Howard, Committee Member	8/31/2017	✓
Marion Keenan, Committee Member	12/31/2017	✓
Jeremy Kirkendall, Committee Member	3/31/2018	✓
City Council		
Jack Heath, Council Liaison		E
Staff Support		
Rick Baldwin, Public Works		✓

Public Attendance: Jean Schrecengost

1. Meeting was opened at 6:30 PM
2. Meeting minutes from May 10, 2017 were distributed, reviewed and approved.
3. The agenda for the June 14, 2017 BPAC Meeting were distributed.
4. A quorum was present

Old Business:

- Salisbury Bike Master Plan:
 - Wayfinding:
 - **Bid Evaluation Due 6/15/2017**
 - **Grant extension to extend expiration to October 2017 still pending.**
- Project Updates (SPW)
 - West Isabella Street:
 - West Isabella Water Main/Coty Cox construction the major improvements in the contract have been completed. Construction of additional items encountered during construction proceeded on June 5th. Final paving and installation of W. Isabella Bike Route are scheduled to be complete by June 30
 - Fitzwater Street:
 - Toole Design Group (Nate Evans, Designer). 100% Design submittal received on 4/7/2017.



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- Cycle Track re-design this summer. Cycle track will promote consistency and uniformity with the cycle tracks planned for Carroll St. and Pemberton Dr.
 - North East Collector Hike & Bike:
 - Evaluating of Program Open Space Grant
 - Request Approval to reduce scope to Mt. Hermon Road, Route 50 Crossing and completion of trail to the north
 - Wicomico County – Yes, MD DNR concurs (Program Open Space)
 - SHA – Pending...will involve Federal Approval
 - Bicycle Master Plan Implementation
 - CIP – Approved
 - 6-12-2017 2nd Reading (Adoption)
 - **\$761,500 budgeted for design/construction in 2018.**
 - Annual Report
 - No update
 - Development Regulations
 - No update
 - Bicycle Safety/Educational Outreach
 - No update
4. Appointment Terms
- Rose McGregor's and Joseph Howard's term expire on August 31st.
 - *Rose McGregor is not planning on applying for reappointment.*
 - *Dr. Howard, he is still deciding whether or not he will apply for reappointment.*
5. Riverside Circle Traffic Study
- B-PAC remains interested in plan for bike route in the Traffic Circle.
 - Public Work's awaiting concept plans from the design consultants, Wallace Montgomery.
6. Rails to Trails
- Reviewed the Scope of Services covered by the recently released RFP
 - Committee was please to know the successful vendor will hold two meetings with the committee over the course of the design contract
 - Committee recommended re-naming the effort from: Rails to Trails, to: Rails with Trails as nod to Norfolk Southern and acknowledgement that this design effort does not intend to replace the existing rails but to co-exist with the rails.
7. Community Involvement/Out reach
- A discussion of community outreach, personal barriers to cycling, introducing & engaging diverse portions of our community to cycling was introduced by Jean Schrecengost
 - Committee made a commitment to provide Jean (5) survey questions intended to address personal barriers to cycling (and offer solutions to typical barriers if known).



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8. Committee voted to suspend the July BPAC meeting. The next BPAC meeting will be Wednesday, August 9, 2017 at 6:30 PM

Meeting adjourned at 7:55 PM.

If there are any corrections to the Meeting Minutes, please notify Rick Baldwin.