



(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes

The Bicycle & Pedestrian Advisory Committee (BPAC) met on Wednesday, April 12, 2017 @ 6:30 p.m. at the Government Office Building, Room 306. Per City Resolution No. 2401, a quorum was present.

Attendance:

Members	Term Expiration	Attendance
Matt Drew, Chairperson	7/31/2018	✓
Rose MacGregor, Vice Chairperson	8/31/2017	✓
John Foley, Committee Member	7/31/2018	✓
Dr. Joseph W. Howard, Committee Member	8/31/2017	✓
Marion Keenan, Committee Member	12/31/2017	A
Jeremy Kirkendall, Committee Member	3/31/2018	✓
City Council		
Jack Heath, Council Liaison		E
Staff Support		
Rick Baldwin, Public Works		✓

Public Present: Mark Realini, e-mail: enkidu2967@gmail.com

1. Meeting was opened at 6:35 PM
2. Meeting minutes from March 8, 2017 were distributed and approved.
3. The agenda for the April 12, 2017 BPAC Meeting was distributed and approved.

Old Business:

- Salisbury Bike Master Plan:
 - Wayfinding:
 - Contractor provided responses to MDOT comments. Plan completion has impacted our ability to complete procurement, installation and final report by June 30, 2017. Request for a second grant extension has been submitted to MDOT. Original extension was driven primarily due to project being on hold for City Branding.
- Project Updates (SPW)
 - West Isabella Street:
 - West Isabella Water Main/Coty Cox construction the major improvements in the contract have been completed (Water Main and Stormdrain). Additional items encountered during construction remain to be completed (inlets and pipe on West Road, inlet repair in front of Top 10) Upgrade/replacement of a 36" stormdrain on W. Isabella St. in front of Top 10 is no longer under consideration. Return to work is pending finalization of change order. Final paving and installation of W. Isabella Bike Route will not occur before asphalt plants re-open in spring.



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- Fitzwater Street:
 - Toole Design Group (Nate Evans, Designer). 100% Design submittal received on 4/7/2017.
- North East Collector Hike & Bike:
 - Pre-bid meeting was 3/9/2017.
 - Bid Opening was 4/4/2017
 - (1) Bid at \$1.5M; budget \$475K
 - Next Steps:
 - Review Program Open Space Grant - Evaluate options and next steps
 - Action for next meeting: See if SHA has a process or interest in taking on the Route 50 portion of the project (Intersection & Pedestrian improvements) as an SHA Project.
- Bicycle Master Plan Implementation
 - CIP – Approved
 - Budget
 - Council Meetings: 6:00 pm
 - 4-24-2017 1st Reading
 - 5-22-2017 Public Hearing
 - 6-12-2017 2nd Reading (Adoption)
- Annual Report
 - 2016 Annual Report is in the Google Drive, the 1 page summary has not been completed yet.
- Development Regulations
 - Matt Drew to meet with developers and discuss regulations involving parking spaces vs. bicycle racks
- Bicycle Safety/Educational Outreach
 - Mark Realini provided suggestions/comments regarding bicycle safety
- **Bike to Work Week (May 15-19, 2017)**
 - **Bike to Work Day: Friday May 19, 2017**
 - **Organizer: John Foley**
- **SBY - Salisbury Bike PartY**
 - *Held on Saturday, April 22, 2017*

New Business:

- Pavement Striping – BPAC is considering drafting an Ordinance stipulating that when a section of road is planned for a bike route is paved the bike route markings appropriate to the section paved shall be installed for that section when it is re-stripped even when that



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section of bike route does not connect to another section of bike route or an existing section of bike route.

Meeting adjourned at 8:05 PM.

If there are any corrections to the Meeting Minutes, please notify Rick Baldwin.