

(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes

The Bicycle & Pedestrian Advisory Committee (BPAC) met on Wednesday, March 8, 2017 @ 6:00 p.m. at the Government Office Building, Room 306. Per City Resolution No. 2401, a quorum was present.

Attendance:

Members	Term Expiration	Attendance
Matt Drew, Chairperson	7/31/2018	✓
Rose MacGregor, Vice Chairperson	8/31/2017	E
John Foley, Committee Member	7/31/2018	✓
Dr. Joseph W. Howard, Committee Member	8/31/2017	E
Marion Keenan, Committee Member	12/31/2017	✓
Jeremy Kirkendall, Committee Member	3/31/2018	✓
City Council		
Jack Heath, Council Liaison		E
Staff Support		
Rick Baldwin, Public Works		✓

1. Meeting was opened at 6:10 PM
2. Meeting minutes from February 8, 2017 were distributed and approved.
3. The agenda for the March 8, 2017 BPAC Meeting was distributed and approved.

Old Business:

- Salisbury Bike Master Plan:
 - Wayfinding:
 - Contractor to provide schedule to turn around comments from MDOT review. Turn around will impact ability to complete procurement, installation and final report by June 30, 2017. Request for a second grant extension is necessary and will be submitted following receipt of dates from contractor. Original extension was driven primarily due to project being on hold for City Branding.
- Project Updates (SPW)
 - West Isabella Street:
 - West Isabella Water Main/Coty Cox construction the major improvements in the contract have been completed (Water Main and Stormdrain). Additional items encountered during construction remain to be completed (inlets and pipe on West Road, inlet repair in front of Top 10) Upgrade/replacement of a 36" stormdrain on W. Isabella St. in front of Top 10 is under consideration. Final paving and installation of W. Isabella Bike Route will not occur before asphalt plants re-open in spring.



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- Fitzwater Street Bike Route:
 - Toole Design Group (Nate Evans, Designer). The design has been sent to MDOT for review and comment. Design is scheduled to be finalized by April 14, 2017.
- North East Collector Hike & Bike:
 - Advertisement for Construction was released 2/23/2017.
 - Pre-bid meeting is 3/9/2017.
- Annual Report
 - No update
- Development Regulations
 - No update
- Bicycle Safety/Educational Outreach
 - No update
- **SBY - Salisbury Bike PartY** Saturday, April 22, 2017
 - Update – Jeremy Kirkendall
 - Parking Deck and Downtown will not be closed; Committee to meet with Police, Fire, and City Administrator to finalize closures and Downtown route
 - Participating Entities:
 - EVO,
 - Headquarters Live (simultaneously hosting ‘Blockstock’),
 - PRMC,
 - Wicomico County Health Department
 - Wheelhouse
 - Schedule:
 - 9am-11am – Shore Velocity and Ocean Velo Club – 40 mile ride
 - 10:30am – SU “Be The Difference” volunteers arrive Downtown
 - 11am-12pm – 6 mile slow roll around City, start/end Downtown
 - 12am-2pm – Bike Swap –
 - 12-2pm (potentially to 4pm) Bike Festival next to HQ Live
 - a. Live Demonstrations
 - b. Bike Activities
 - c. Displays
 - d. Vendor Area
 - 12pm-2pm – Wheelhouse’s Bike Library available to ride Downtown
 - 2pm – after-party at EVO
 - Logo being finalized
 - Flyers, press release and volunteers needed.



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New Business:

- **Maryland Bike Symposium** Update – Matt Drew
- May 17, 2017 – **Bike to Work Day**
 - Volunteer to Organize
- **Salisbury Slow Roll** Returns- Starting in April a bike ride through Salisbury returns. Salisbury Slow Roll will occur the second Wednesday of each month and departs from the front of the Government Office Building, 125 N. Division Street at 5:30 pm. Lead by experienced cyclists and intended for riders of all levels this ride takes a different route each month exploring neighborhoods and amenities of Salisbury.

Meeting adjourned at 7:00 PM.

The next meeting is scheduled for **Wednesday, May 10 , 2017 @ 6:30 p.m.** at the Government Office Building, Room 306.

If there are any corrections to the Meeting Minutes, please notify Rick Baldwin.