



**(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes**

The Bicycle & Pedestrian Advisory Committee (BPAC) met on Wednesday, February 8, 2017 @ 6:00 p.m. at the Government Office Building, Room 306. Per City Resolution No. 2401, a quorum was present.

**Attendance:**

<b>Members</b>	<b>Term Expiration</b>	<b>Attendance</b>
Matt Drew, Chairperson	7/31/2018	✓
Rose MacGregor, Vice Chairperson	8/31/2017	E
John Foley, Committee Member	7/31/2018	✓
Dr. Joseph W. Howard, Committee Member	8/31/2017	✓
Marion Keenan, Committee Member	12/31/2017	E
Jeremy Kirkendall, Committee Member	3/31/2018	✓
<b>City Council</b>		
Jack Heath, Council Liaison		✓
<b>Staff Support</b>		
Rick Baldwin, Public Works		✓

Nate Evans and John McCarthy of Toole Design Group were present to present the Fitzwater Street Bike Route 75% Design. No other members of the public were present.

1. Meeting was opened at 6:00 PM
2. Meeting minutes from January 9, 2017 were distributed and approved.
3. The agenda for the February 8, 2017 BPAC Meeting was distributed and approved.

**Old Business:**

- Project Updates (SPW)

Old Business

- Salisbury Bike Master Plan:
  - Wayfinding:
    - Contractor indicated revised plans to be returned on February 8, 2017. Procurement, installation and final report are to be completed by June 30, 2017.
- Project Updates (SPW)
  - West Isabella Street:
    - West Isabella Water Main/Coty Cox construction the major improvements in the contract have been completed (Water Main and Stormdrain). Additional items encountered during construction remain to be completed (inlets and pipe on West Road, inlet repair in front of Top 10) Upgrade/replacement of a 36" stormdrain on W. Isabella St. in front of Top 10 is under consideration. Final paving and installation of W. Isabella Bike Route will not occur before asphalt plants re-open in spring.



# City of Salisbury

Jacob R. Day, Mayor

- Fitzwater Street:
  - Toole Design Group (Nate Evans, Designer) completing 75% design. The 75% design is to be sent to MDOT for review and comment. Design is scheduled to be finalized by April 14, 2017.
- North East Collector Hike & Bike:
  - Review of required Federal Bid Form complete still pending.
  - SHA/Federal approval to advertise received.
  - SPW awaiting release of approved Federal Bid Form prior to proceeding with advertisement.
- Annual Report
  - No update
- Development Regulations
  - No update
- Bicycle Safety/Educational Outreach
  - No update

## **New Business:**

- **Fitzwater Street Bike Route 75% Design Review:**
  - The Design Review and Stakeholders Meeting was conducted by
    - Nate Evans, Project Manager, Toole Design Group
    - John McCarthy, Project Engineer, Toole Design Group
  - Select comments on the 35% design received by Toole Design Group were reviewed and included a brief explanation of what to expect in the 75% design
  - Comments on the 75% design recorded were:
    - Add no parking in Bike Lane Signs along Fitzwater Street.
    - Add flexible delineators to curb side road striping on North side of the street at Chesapeake Ship Builders and south side of the street at 1<sup>st</sup> St. to prevent parking.
    - 30MPH sign to remain until approval has been reached to reduce to 25MPH. A construction note will be added beside the 30MPH sign “Contractor to verify speed limit with Dept. of Public Works”
    - Add green thermoplastic striping across the 2 entrances to Brew River.
    - Extend bike lane to Lake Street and across the Lake Street intersection if feasible
    - Wayfinding Suggestions – Downtown, Pemberton Historical Park, Salisbury University, Waterside Park & Playground, and Marina.
  - By unanimous vote the BPAC Chairman will make recommendation of a 25 MPH speed limit along the length of the Fitzwater Street Bike Route to the Director of Public Works.



# City of Salisbury

Jacob R. Day, Mayor

- **Salisbury Bike PartY**, Saturday, April 22, 2017
  - A Salisbury Bike PartY planning meeting was held on Wednesday, February 8, 2017
  - A date of April 22, 2017 was selected for the event.
  - The event is to be held in Downtown
  - The event will apply for closure of Downtown Streets and the Parking Deck (Map attached)
  - Event Insurance Sponsor is Salisbury Art District
  - Participating entities include:
    - EVO
    - Headquarters Live (which is simultaneously hosting 'Blockstock')
    - PRMC
    - Wicomico County Health Department
  - Tentative Schedule
    - 9am-11am – Shore Velocity and Ocean Velo Club – 40 mile bike ride
    - 10:30am – SU "Be The Difference" volunteers arrive Downtown
    - 11am-12pm – 6 mile slow roll around City, start/end Downtown
    - 11am-2pm? – Bike Swap –
    - 12-2pm (potentially to 4pm) Bike Festival next to HQ Live
      - Live Demonstrations
      - Bike Activities
      - Displays
      - Vendor Area
    - 12pm-4pm – Wheelhouse's Bike Library available to ride Downtown
    - 4pm – after-party at EVO

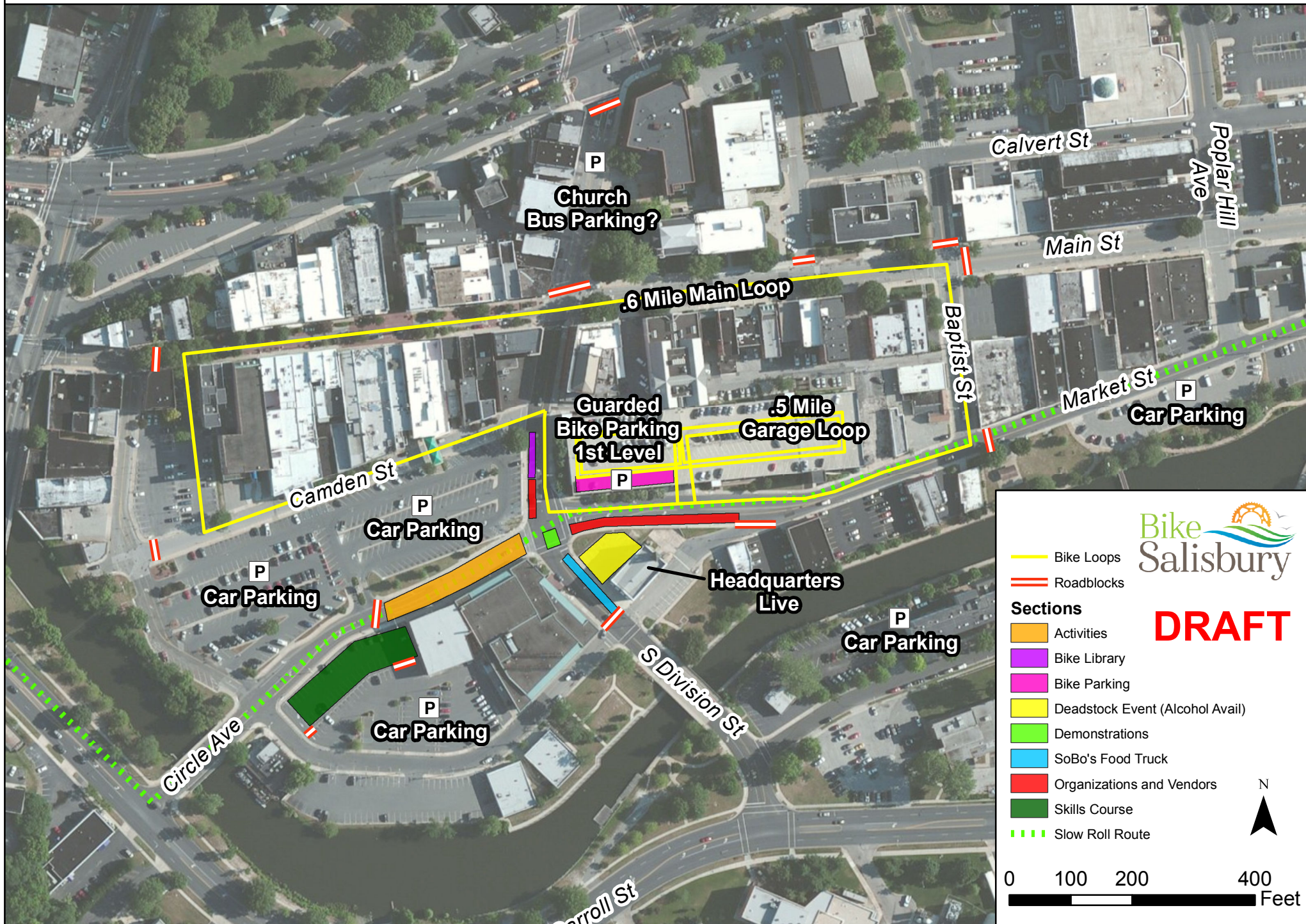
Meeting adjourned at 7:30 PM.

The next meeting is scheduled for **Wednesday, March 8, 2017 @ 6:00 p.m.** at the Government Office Building, Room 306. There will not be a bike ride through Salisbury prior due to limited daylight.

If there are any corrections to the Meeting Minutes, please notify Rick Baldwin.



# Salisbury Bike partY Downtown Layout





# Salisbury Bike partY Route

