

CITY OF SALISBURY

Department of Infrastructure & Development

125 N. Division St., Rm. #202

Salisbury, MD 21801

Ph: 410-548-3130

Fax: 410-548-3107 www.salisbury.md

Tent Permit #: _____

TENT PERMIT APPLICATION

TENT INFORMATION

Proposed Tent Site: _____ Application Date: _____

Proposed Use of Tent: _____ Cooking: Yes No

Date Erected: _____ Date To Be Removed: _____

Size of Tent(s): _____ Color: _____

Supplier of Tent: _____

Flame Retardant Certificate: Included On Tent

PROPERTY OWNER INFORMATION

Property Owner(s) Name: _____

Owner(s) Address: _____ Owner(s) Phone: _____

Email: _____

Phone Number at Tent Site: _____

APPLICANT'S INFORMATION

Applicant's Name: _____ Applicant's Phone: _____

Applicant's Email: _____

*** Note: If tent occupant load exceeds 49 persons, a tent floor plan must be filed with the City Fire Marshal. A Permit Fee of \$40.00 is required & payment must be made at time of application.**

I agree that all of the above information is accurate. I have read and agree to the Tent Permit Approval Conditions and the Commercial Outdoor Cooking Operation Requirements (if applicable) from the City Fire Marshal's office. This permit will expire on the removal date listed above.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Approved Denied

Approved Denied

Director/Zoning Administrator Date

Fire Marshal Date



City of Salisbury Fire Department

Office of the Fire Marshal
325 Cypress Street
Salisbury, MD 21801
(410)548-3120
Fax (410)548-3121



Tent Permit Approval Conditions – Fire Marshal

These conditions apply to tents having an area in excess of 200 ft² or canopy structures in excess of 400 ft²

Exception: Temporary tents, or canopy structures used exclusively for camping.

General:

- Tents shall comply with the means of egress provisions of NFPA 101 for the applicable occupancies.
- Exit signs must be installed at required exit doorways and where otherwise necessary to indicate clearly the direction of egress, as required by the City of Salisbury Fire Prevention Code, NFPA 101. Exit signs can be self-luminous or supplied from a power source as required by NFPA 101. Fixtures provided for means of egress illumination must be supplied with power in accordance with NFPA 101.
- Tent stakes adjacent to any means of egress from any tent open to the public shall be railed off, capped, or covered so as not to present a hazard to the public.
- Cooking equipment must not be located near exits or combustible materials. Tents in which cooking is performed must be separated from other tents, canopies, structures, or vehicles by a minimum of 10 ft. (3.1 m) unless otherwise approved by the Fire Marshal and shall not be occupied by the public.
- Fire and other emergency vehicles must be able to reach a point no greater than 150 ft. (46 m) from any portion of the exterior wall of any structure. Emergency access roads must have an unobstructed width of 20 ft.
- The required means of egress widths for exits, aisles, and other means shall be maintained at all times. Care must be taken to ensure that wires, ropes, and other support members do not obstruct the means of egress. The means of egress must be maintained clear and free of any obstructions at all times.
- Adequate means of egress illumination and markings shall be provided and visible from all areas within the structure.
- The permit applicant, owner, or agent must inspect the tent at regular intervals to determine that the installation is maintained in accordance with the City of Salisbury Fire Prevention Code, NFPA 1 Chapter 25 and the permit approval conditions.
- The placement of tents relative to other structures shall be at the discretion of the Fire Marshal, with consideration given to occupancy, use, opening, exposure, and other similar factors.
- There must be no less than ten (10) feet between stake lines.
- Adjacent tents shall be spaced to provide an area to be used as a means of emergency egress. Where 10 ft (3.1 m) between stake lines does not meet the requirements for means of egress, the distance necessary for means of egress shall govern.

Flame Propagation Performance:

- All tent fabric shall meet the flame propagation performance criteria contained in Test Method 2 of NFPA 701, Standard Methods of Fire Tests for Flame Propagation of Textiles and Films or other approved testing standard approved by the State Fire Marshal.
- One of the following shall serve as evidence that the tent fabric materials have the required flame propagation performance:
 - The Fire Marshal shall require a certificate or other evidence of acceptance by an organization acceptable to the Fire Marshal.
 - The Fire Marshal shall require a report of tests made by other inspection authorities or organizations acceptable to the AHJ

Fire Hazards:

- The ground enclosed by any structure and the ground outside the structure for a reasonable distance, but not less than 10 ft (3 m) from each structure, must be kept clear of all flammable and combustible materials or combustible vegetation. Care must also be given to guy ropes or other obstructions that are needed to maintain all sides of the tent.
- Combustible trash must be removed at least daily from the structure during the period the tent is occupied by the public.
- Smoking shall be prohibited in and around all tents. The Fire Marshal should verify that the appropriate number of No Smoking signs are located throughout and around the tent area.
- Portable fire extinguishers must be provided in all tent structures in accordance with the City of Salisbury Fire Prevention Code, NFPA 1 Section 13.6
- Hay, straw, shavings, or similar combustible materials that have not been treated to make them flame retardant to a degree acceptable to the Fire Marshal shall not be permitted within any tent used as an assembly occupancy.

Heating Devices:

- Only labeled heating devices shall be used.
- Fuel-fired heaters and their installation shall be approved by the Fire Marshal.

Generators:

- Generators and other internal combustion power sources shall be separated from tents by a minimum of 5 ft (1.5 m) and shall be protected from contact by fencing, enclosure, or other approved means.
- Fuel tanks shall be of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when not in use.
- A minimum of one portable fire extinguisher with a rating of not less than 2-A:10-B:C shall be provided.



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Commercial Outdoor Cooking Operation Requirements

These requirements apply to commercial outdoor cooking operations such as those that typically take place under a canopy or tent-type structure at fairs, festivals, and carnivals. This includes, but is not limited to, deep frying, sautéing, and grilling operations.

Tent and Canopy Requirements:

- Tents or canopies where cooking equipment is not protected in accordance with NFPA 96 shall not be occupied by the public and shall be separated from other tents, canopies, structures, or vehicles by a minimum of 10 ft. (3.1 m) unless otherwise approved by the Fire Marshal.
- LP gas tank size shall be limited to 60 pounds. The total amount of LP gas on site shall not exceed 60 pounds for each appliance that is rated not more than 80,000 btu/hr. and 120 pounds for each appliance rated more than 80,000 btu/hr.

LP Gas Fuel Requirements:

- Tanks shall be maintained in good physical condition and shall have a valid hydrostatic date stamp.
- Tanks shall be maintained in good physical condition and shall have a valid hydrostatic date stamp.
- Tanks shall be secured in their upright position with a chain, strap, or other approved method that prevents the tank from tipping over.
- Tanks shall be located so that they are not accessible to the public. LP gas tanks shall be located at least 5 feet from any cooking or heating equipment or any open flame device.
- All LP gas equipment shall be properly maintained and comply with the requirements of NFPA 58, 50.2.1.10.2.6 Regulators. Single-stage regulators may not supply equipment that is rated more than 100,000 btu/hr. rating. Two-stage regulators shall be used with equipment that is rated more than 100,000 btu/hr.

General Safety Requirements:

- All electrical cords shall be maintained in a safe condition and shall be secured to prevent damage.
- Movable cooking equipment shall have wheels removed or shall be placed on blocks or otherwise secured to prevent movement of the appliance during operation.
- Portable fire extinguishers shall be provided in accordance with City of Salisbury Fire Prevention Code, NFPA 1, Section 13.6 and shall be specifically listed for such use.
- No hibachi, grill, or other similar devices used for cooking shall be used or kindled on any balcony, under any overhanging portion, or within 15 ft (3 m) of any structure.