

RESOLUTION NO. 2652

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE A MARYLAND DEPARTMENT OF NATURAL RESOURCES, COMMUNITY PARKS & PLAYGROUNDS GRANT APPLICATION FOR FUNDING FOR TWO PROJECTS; PHASE 2 OF THE SALISBURY SKATEPARK, AND FUNDING ASSISTANCE FOR THE WEST SALISBURY LITTLE LEAGUE BALL FIELD LIGHTING PROJECT.

WHEREAS, the Maryland Department of Natural Resources (DNR) has solicited applications from eligible jurisdictions to apply for funding under the Community Parks & Playgrounds (CP&P) Program for Fiscal Year 2018; and

WHEREAS, the City of Salisbury is eligible to apply for CP&P funds from DNR; and

WHEREAS, the Council of the City of Salisbury recognizes the important role that our local parks, playgrounds and recreational areas play in maintaining a healthy, pleasant, attractive environment for the enjoyment of our local residents; and

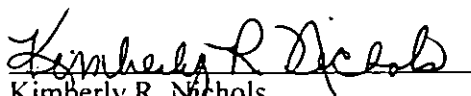
WHEREAS, the Council wishes to rehabilitate, improve and expand the parks, playgrounds and recreational areas within the City of Salisbury in order to improve the quality of life for all citizens; and

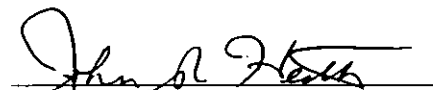
WHEREAS, DNR has awarded a Community Parks & Playgrounds grant in the amount of \$262,000 to the City of Salisbury for the Salisbury Skatepark, Phase 1 (CPP # 5980-22-206).

NOW, THEREFORE, BE IT RESOLVED THAT, the Council of the City of Salisbury, Maryland does hereby authorize the submission of an application to the Maryland Department of Natural Resources for Community Parks & Playgrounds (CP&P) funds to forward the City's recreational initiatives. This will be accomplished by applying for CP&P funds for two projects; \$180,000 for the Salisbury Skatepark, Phase 2, and \$25,000 for the West Salisbury Little League Ball Field Lighting Project.

BE IT FURTHER RESOLVED THAT, Jacob R. Day, Mayor, is authorized and empowered to execute any and all documents required for the submission of this grant application.

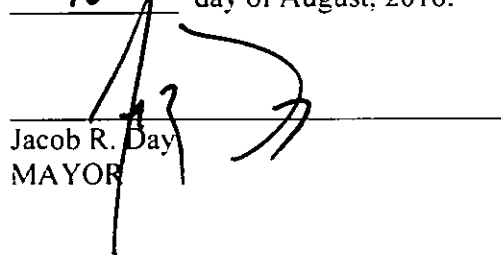
THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on August 8, 2016, and is to become effective immediately.


Kimberly R. Nichols
CITY CLERK


John R. Heath
CITY COUNCIL PRESIDENT

APPROVED BY ME THIS

10th day of August, 2016.


Jacob R. Day
MAYOR

Office of Community Development

MEMO

To: Tom Stevenson

From: Deborah Stam

**Subject: Resolution Approving the Submission of the
FY 2018 Community Parks & Playgrounds (CP&P)
Funding Application for two projects -
Salisbury Skatepark, Phase 2
West Salisbury Little League Ball Field Lighting Project**

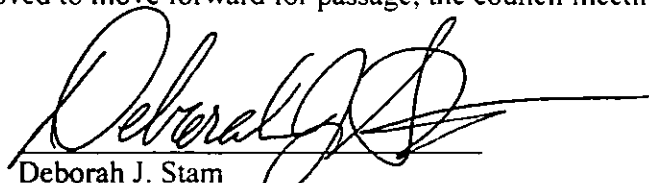
Date: July 22, 2016

As you are aware, we will be submitting a Community Parks & Playgrounds (CP&P) funding application to the Maryland Department of Natural Resources (DNR) for the FY 2018 funding round. In this application we will be requesting funding for two separate projects; \$180,000 for the Salisbury Skatepark, Phase 2, and \$25,000 for the West Salisbury Little League Ball Field Lighting Project.

We were informed by DNR that our FY 2017 funding request for Phase 2 of the Salisbury Skatepark was not approved because it was too large for them to fund in one round. Therefore, the Skatepark project has now been broken into three phases. Attached is the revised master plan layout for the Skatepark showing the three phases of construction. This FY 2018 application will include a request for funding for Phase 2 (approx. 4,200 sq. ft.), and next year we will apply again for funding to complete Phase 3 (approx. 3,000 sq. ft.).

We will also be submitting a request for funding to assist the West Salisbury Little League with their efforts to install lights at the three ball fields on Pemberton Drive. Due to the expense of the lighting project the purchase will need to be financed. Musco, the vendor approved for lighting projects by Little League International, has provided the West Salisbury Little League with a financing proposal. This proposal is for the equipment only. Once purchased the lights will be installed by volunteers associated with the League. The financing proposal for the lighting equipment for all three fields requires that the West Salisbury Little League make a down payment of \$59,000. If awarded, the \$25,000 in CP&P grant funds would be used to partially fund the down payment.

Attached is a copy of the FY 2018 CP&P Grant Proposal List showing the two projects that we are requesting funding for, and the Project Agreement section of the application for each of the projects. Also attached is a Resolution authorizing the submission of the FY 2018 CP&P funding application. Please forward this Resolution to the City Council so that it may be placed on their agenda for the work session on August 1, 2016, and, if approved to move forward for passage, the council meeting on August 8, 2016.



Deborah J. Stam
Community Development – Assistant Director
Housing & Community Development Department

Attachments



**Program Open Space
Community Parks and Playgrounds (CP&P) Program**

FY2018 Grant Proposal List

APPLICANT INFORMATION:

APPLICANT: City of Salisbury

(Name of Municipality or Baltimore City)

PROPOSED PROJECT(S):

List PRIORITY (#1 highest, etc.)	PROJECT TITLE	FUNDS REQUESTED
1.	Salisbury Skatepark, Phase 2	\$180,000
2.	West Salisbury Little League – Ball Field Lighting Project	\$25,000

Attach additional projects listings, if necessary.

**DECLARATION OF ADHERENCE TO AWARD
CONDITIONS/REQUIREMENTS**

I have read and agree to adhere to the following award requirements and conditions for all submitted projects:

1. All projects must be consistent with *National Playground Safety Standards* and with the *Americans with Disabilities Act*.
2. All projects must envision a *minimum twenty (20) year life span*. Conversions of project use will require replacement with a project of equal or greater recreational use, acreage (in the case of acquisition projects) and equal or greater monetary value approved by the Community Parks and Playgrounds Program. The final conversion is subject to approval by the Secretary of the Department of Natural Resources, the Secretary of the Department of Budget and Management, and the Secretary of the Department of Planning.
3. All projects are within the applicant's jurisdiction and the applicant holds the right to develop on the property.

LOCAL GOVERNMENT AUTHORIZATION

As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.

Signature

Jacob R. Day

Print Name

Mayor

Title

August 10, 2016

Date

**Maryland Department of Natural Resources
Program Open Space
Community Parks and Playgrounds (CP&P) Program**

**Community Parks and Playgrounds
Application and Project Agreement**

Shaded Areas For
State Use Only.

CP&P PROJECT # _____

1. PROJECT TITLE: **Salisbury Skatepark, Phase 2**

2. APPLICANT: City of Salisbury / Wicomico
(Municipality or Baltimore City) (Specify County)

3. APPLICANT'S FEDERAL ID #: 52-6000806 LAST CP&P GRANT ISSUED ON THIS SITE #: 5980-22-206

4. PROJECT LOCATION: Street Address: 921 South Park Drive
 City/Town: Salisbury Zip Code: 21804
 LEGISLATIVE DISTRICT: 38th ADC Road Map Edition # 8th Map # 13 Grid Ltr D
 County Tax Map # 112 Grid 11 Parcel # Part of 1886

PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public

5. Works for approval. Please explain the proposed project and be specific. Why is it being done and how does it relate to local recreation needs? Is it a new development or does it build upon an existing facility? Provide all of the information that you feel is necessary to explain and justify the project and to convince the approving agencies that it is a worthwhile project. Attach a separate sheet, if necessary.

The Salisbury Skatepark project has been broken into three (3) phases in order to make it more affordable. Phase 1 was funded through a grant from CP&P, fundraising dollars donated by the Salisbury Skatepark Committee, and a grant from the Tony Hawk Foundation. Phase 1 consists of 6,000 square feet. Phase 2 will be 4,200 sq. ft., and Phase 3 will be approximately 3,000 sq. ft. The master plan for the layout of all three phases of the skatepark was designed through the Phase 1 contract. Construction of Phase 1 was completed in December 2015.

Phase 2 of the Salisbury Skatepark will include the design and construction of an additional 4,200 square feet of poured-in-place concrete skating surface. The funding acknowledgement and Rules of Use signage for the project was covered in the Phase 1 grant.

The Salisbury Skatepark Committee was able to raise \$22,580 in donations from the community for Phase 1 of the skatepark. They have pledged to raise an additional \$5,000 in donations for Phase 2.

6. a. LOCAL FUNDS:	\$	_____	%	(Specify Source/Type)	
b. OTHER FUNDS:	\$	<u>5,000</u>	<u>3</u> %	(Specify Source/Type)	<u>Salisbury Skatepark Committee – Fundraising</u>
c. CP&P FUNDS REQUESTED:	\$	<u>180,000</u>	<u>97</u> %		
d. TOTAL PROJECT COST:	\$	<u>185,000</u>	<u>100</u> %		

7. LOCAL PROJECT COORDINATOR:

<u>Deborah J. Stam</u>	<u>Community Development – Assistant Director</u>	<u>dstam@salisbury.md</u>
<small>(Print Name)</small>	<small>(Print Title)</small>	<small>(E-mail Address)</small>
<u>207 West Main Street, Suite 102</u>	<u>Salisbury MD 21801</u>	<u>(410) 334-3031</u>
<small>(Mailing Address)</small>	<small>(City) (State) (Zip)</small>	<small>(Telephone Number)</small>

8. PROJECT PERIOD: From: _____ (Date of Letter of Acknowledgement/Concurrence)
 To: _____ (Estimated Date of Completion)

Community Parks and Playgrounds Application and Project Agreement (Cont.)

9. ITEMIZED DETAILED COST ESTIMATE: Round all estimates to nearest dollar.		
Item No.	Item	Estimated Cost
1.	Community Parks and Playgrounds Acknowledgement Sign Sample text: "A Maryland Department of Natural Resources, Program Open Space, Community Parks and Playgrounds Program assisted project"	NA - Provided for in Phase 1 of project
2.	Design and Construction of poured-in-place concrete skatepark – Phase 2 4,200 square feet @ \$40 per square foot	\$168,000
3.	Contingency	\$17,000
Total Development Costs:		\$185,000

10. LOCAL GOVERNMENT AUTHORIZATION:

As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.

Jacob R. Day

Mayor

8/10/2016

(Signature)

(Print Name)

(Print Title)

(Date)

PROGRAM ADMINISTRATIVE REVIEW:

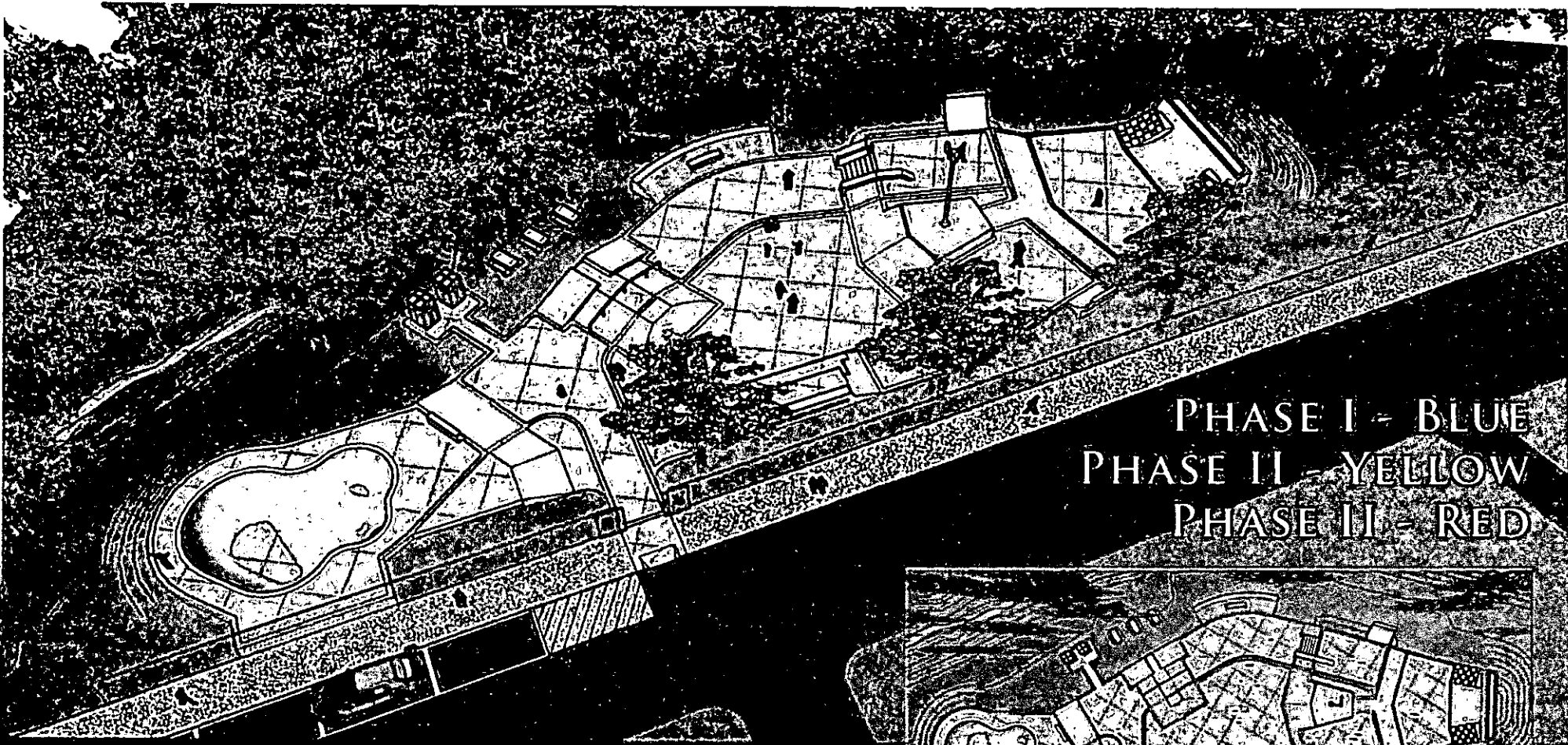
11. ON-SITE INSPECTION DATE _____ BY _____

12. DEPARTMENT OF NATURAL RESOURCES – PROGRAM OPEN SPACE APPROVAL:

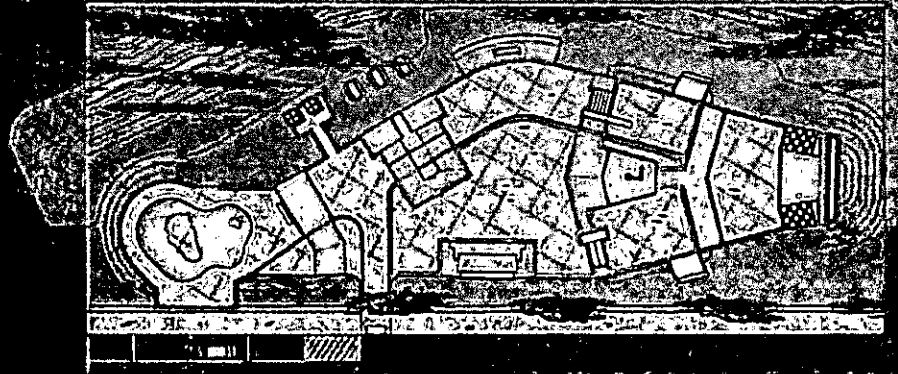
(Signature)

(BPW Approval Date)

(Agenda Item No.)



PHASE I - BLUE
PHASE II - YELLOW
PHASE II - RED



SALISBURY SKATEPARK
SALISBURY, MARYLAND



**Maryland Department of Natural Resources
Program Open Space
Community Parks and Playgrounds (CP&P) Program**

**Community Parks and Playgrounds
Application and Project Agreement**

Shaded Areas For
State Use Only.

CP&P PROJECT # _____

1. PROJECT TITLE: **West Salisbury Little League – Ball Field Lights**

2. APPLICANT: **City of Salisbury** / **Wicomico**
(Municipality or Baltimore City) (Specify County)

3. APPLICANT'S FEDERAL ID #: **52-6000806** LAST CP&P GRANT ISSUED ON THIS SITE # _____

4. PROJECT LOCATION: Street Address: **1406 Pemberton Drive**

City/Town: **Salisbury** Zip Code: **21801**

LEGISLATIVE DISTRICT: **38th** ADC Road Map Edition # **7** Map # **12** Grid Ltr **F12**

County Tax Map # **113** Grid **17** Parcel # **1126**

5. PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Please explain the proposed project and be specific. Why is it being done and how does it relate to local recreation needs? Is it a new development or does it build upon an existing facility? Provide all of the information that you feel is necessary to explain and justify the project and to convince the approving agencies that it is a worthwhile project. Attach a separate sheet, if necessary.

The West Salisbury Little League offers baseball to girls and boys ages 4 – 16. They wish to add lights to their existing ball fields located on Pemberton Drive so that they can offer Fall Little League Baseball. This will also allow them to have a more flexible schedule for Spring Baseball to meet the requirements mandated by Little League International for the number of games played. They are currently only able to play games during day light hours, so their options are limited. With weather being a factor, the League often has to interrupt the daily lives of families to hold games that had not been previously scheduled.

The West Salisbury Little League park consists of three fields; two (2) – 200' radius fields and one (1) – 300' radius field. The League would like to purchase lighting for all three of the fields at one time, as that is the most cost efficient method of completing the project. Due to the expense of the lighting project the purchase will need to be financed. Musco, the vendor approved for lighting projects by Little League International, has provided the West Salisbury Little League with a financing proposal. This proposal is for the lighting equipment only. Once purchased the lights will be installed by volunteers associated with the West Salisbury Little League.

The financing proposal for the lighting equipment for all three fields requires that the West Salisbury Little League make a down payment of \$59,000. The City of Salisbury would like to be able to assist the League with this project by providing them with \$25,000 in CP&P grant funds to be used to partially fund the down payment.

6. a. LOCAL FUNDS:	\$	_____	% (Specify Source/Type)	_____
b. OTHER FUNDS:	\$	211,000	89 % (Specify Source/Type)	West Salisbury Little League - Fundraising
c. CP&P FUNDS REQUESTED:	\$	25,000	11 %	
d. TOTAL PROJECT COST:	\$	236,000	100 %	

7. LOCAL PROJECT COORDINATOR:

Deborah J. Stam	Community Development – Assistant Director	dstam@salisbury.md
<small>(Print Name)</small>	<small>(Print Title)</small>	<small>(E-mail Address)</small>

Community Parks and Playgrounds Application and Project Agreement (Cont.)

207 West Main Street, Suite 102

Salisbury

MD

21801

(410) 334-3031

(Mailing Address)

(City)

(State)

(Zip)

(Telephone Number)

8. PROJECT PERIOD: From: _____ (Date of Letter of Acknowledgement/Concurrence)
To: _____ (Estimated Date of Completion)

9. ITEMIZED DETAILED COST ESTIMATE: Round all estimates to nearest dollar.

Item No.	Item	Estimated Cost
1.	Community Parks and Playgrounds Acknowledgement Sign Sample text: "A Maryland Department of Natural Resources, Program Open Space, Community Parks and Playgrounds Program assisted project"	\$500
2.	Materials costs for new lights for three (3) ball fields at the West Salisbury Little League Park on Pemberton Drive: two (2) – 200' radius fields one (1) – 300' radius field	\$235,000
3.	Documentation Fee (for financing of lights)	\$500
Total Development Costs:		\$236,000

10. LOCAL GOVERNMENT AUTHORIZATION:

As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.

Jacob R. Day	Mayor	8/10/2016
(Signature)	(Print Name)	(Print Title)

PROGRAM ADMINISTRATIVE REVIEW:

11. ON-SITE INSPECTION DATE _____ BY _____

12. DEPARTMENT OF NATURAL RESOURCES – PROGRAM OPEN SPACE APPROVAL:

(Signature)	(BPW Approval Date)	(Agenda Item No.)
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Musco Finance, LLC
 100 1st Avenue West
 Oskaloosa, IA 52577
 Phone: 800-825-6020
 Fax: 641-673-6360

Finance Proposal

Customer Name: West Salisbury Little League	Date: January 15, 2016
City, State Salisbury, MD	Sales Rep: Terri Paddy
Project Name: West Salisbury Little League	Project#: 175069

	200' Field	300' Field	All Fields Option 1	All Fields Option 2
Estimated Materials Cost	\$66,000.00	\$117,000.00	\$235,000.00	\$235,000.00
Documentation Fee (Included in Financed Amount)	\$500.00	\$500.00	\$500.00	\$500.00
Down-payment (Due with Order)	\$16,500.00	\$29,250.00	\$59,000.00	\$59,000.00
Total Amount Financed	\$50,000.00	\$88,250.00	\$176,500.00	\$176,500.00
Term of Contract (Years)	5	5	5	7
Interest Rate (Annual)	8.95%	8.95%	8.95%	9.49%
Payments per Year	1	1	1	1
Payment Amount	\$12,963.68	\$22,880.89	\$45,761.79	\$36,151.31
Number of Payments	5	5	5	7

- Customer must have Federal Tax ID # to be eligible for approval review.
- At the end of the term, clear title passes with the completion of payments.
- Amount does not include sales tax. Proof of exemption is required.
- Down payment is due with the signed finance agreement.
- Proposal assumes first regular payment is due one year from contract date.

This proposal is subject to acceptance of documentation and credit approval. The finance agreement is to be executed within 14 days of the execution of the equipment purchase contract.

Required information may include two years audited financial statements and tax returns, and current bank statements. Additional information may be requested.

Musco Sports Lighting: Budget Estimate

June 9, 2015

Pete Peterman
West Salisbury Little League
Salisbury, MD

Dear Pete:

Thank you for the opportunity to discuss Musco's Green Generation Lighting® system, and the benefits it will bring to your Little League fields. We are excited to offer this innovative system, and are confident you will see the value for many years to come.

This estimate includes Musco's Light-Structure Green™ lighting systems costs alone. Light-Structure Green includes galvanized steel poles, pre-cast concrete foundations, green generation light fixtures, pole length wire harnesses, and electrical components enclosures. The system also comes with Musco's 25-year warranty, Constant 25™, including all maintenance and relamping.

Benefits of Light-Structure Green™

- Reduction of energy costs by 50%
- Reduction of spill light and glare by 50%
- Increased lamp life from 3,000 to 5,000 hours
- An unmatched warranty for up to 25 years
- Guaranteed constant light levels as specified below for the life of the warranty
- A re-lamp of your fields after 5,000 hours of operation
- Includes our Control-Link® System for flexible control and performance monitoring

Estimated Project Costs:

Little League Field – 300' radius field, 90' bases

Materials Only – 50 infield/30 outfield foot-candles average guaranteed **\$110,000 - \$125,000**

Little League Field – 200' radius field, 60' bases - *based on IBC 2012, 120 mph wind speeds*

Materials Only – 50 infield/30 outfield foot-candles average guaranteed **\$60,000 - \$70,000***

Security Lighting – LED 24 fixture for each A pole (2 per field)

\$3,500 - \$4,000*

** Price per field; some saving may accrue by purchasing fields together*

Pricing based on June, 2015 costs and IBC 2012, 120 mph wind speeds, and is subject to change

This **estimate** includes anticipated equipment costs only. It does not include the cost of installation or a new transformer/service. Thank you for the trust you've placed in Musco Lighting. Please feel free to contact me with any questions you may have.

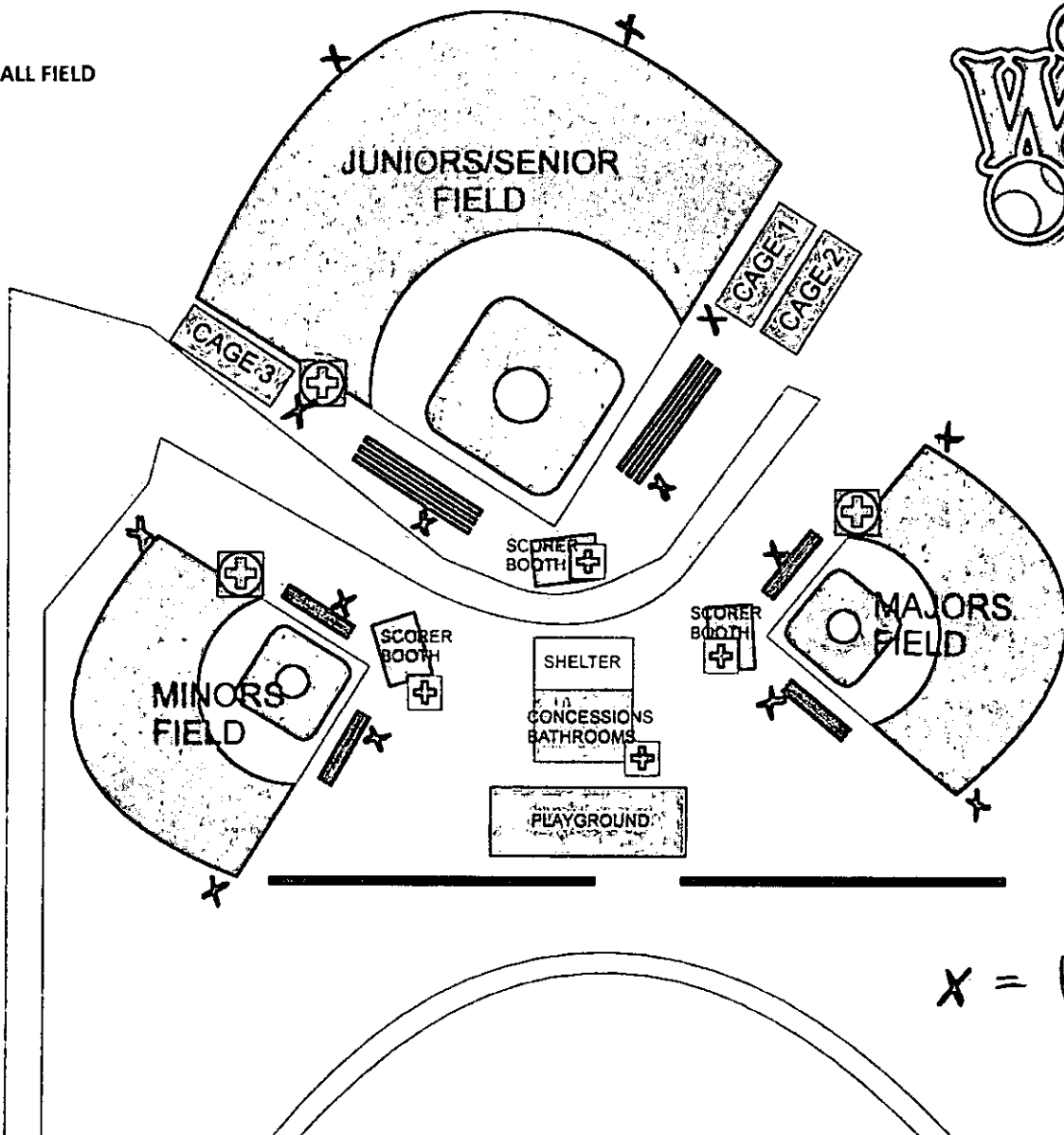
Terri Paddy,
Sales Representative
Musco Sports Lighting, LLC
Phone: 410-490-4345
E-mail: terri.paddy@musco.com

Kevin Hladik
Project Planning Specialist
Musco Sports Lighting, LLC
Phone: 800-825-6030
Email: kevin.hladik@musco.com

WEST SALISBURY LITTLE LEAGUE SITE MAP



TEE BALL FIELD

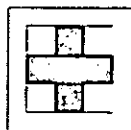


X = Proposed Lights

PEMBERTON DRIVE



EMERGENCY FIELD ACCESS



FIRST AID KIT LOCATION