

RESOLUTION NO. 2616

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND AUTHORIZING THE WAIVER OF THE BUILDING PERMIT FEE IN CONNECTION WITH A ROOF REPLACEMENT FOR THE VILLAGE OF HOPE STRUCTURE LOCATED AT 1001 LAKE STREET

WHEREAS, the Village of Hope is a non-profit and non-denominational organization that provides shelter to homeless women and children; and

WHEREAS, due to its age and exposure to the elements, the Village of Hope is in need of a total roof replacement; and

WHEREAS, the City of Salisbury issues building permits for re-roofing projects as required by the International Building Code, 2015 Edition; and

WHEREAS, in order to replace the roof, the Village of Hope will need to obtain a building permit from the City's Building, Permitting & Inspections Department; and

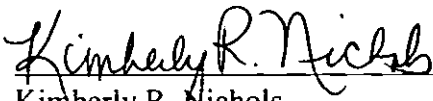
WHEREAS, the Mayor has recommended that the City waive the building permit fee for the Village of Hope; and

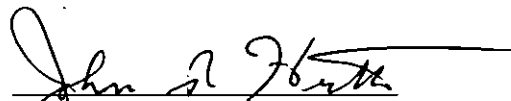
WHEREAS, City policy requires the approval of the City Council in order to waive any fee that is associated with a project not being executed directly by the City.

NOW, THEREFORE BE IT RESOLVED THAT, on this 28th day of March, the Council of the City of Salisbury, Maryland, does approve the waiver of the building permit fee of \$636.13 for the property known as the Village of Hope located at 1001 Lake St in connection with the roof replacement at the location.

THE ABOVE RESOLUTION was introduced, and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on March 28, 2016, and is to become effective immediately upon adoption.

ATTEST:

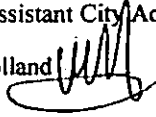

Kimberly R. Nichols
CITY CLERK


John R. Heath
PRESIDENT, City Council

APPROVED BY ME THIS 30 Day of March, 2016


Jacob R. Day, Mayor

Memorandum

To: Tom Stevenson, City Administrator
CC: Julia Glanz, Assistant City Administrator
From: William T. Holland 
Date: 3/21/2016
Re: Waiver Village of Hope Re-Roof Permit Fee

Attached is a Resolution requesting the City Council to waive the building permit fee for a roof replacement for the Village of Hope. The estimated cost of construction for the project is \$39,075.00, with a building permit fee of \$636.13. The Village of Hope is a non-profit organization that provides shelter and assistance to homeless women and children. Also attached is a copy of the building permit application and the request from Spicer Brothers Construction to waive the building permit fee or \$636.13.

The fee request waiver in the letter from Spicer Brothers references \$701.13, which is an incorrect fee due to the fact they added a plan review fee of \$65.00. Plan review fees are not required for roof replacement.

Let me know if you have any questions.

32221 Beaver Run Drive
Salisbury, MD 21804
410.546.1190



34634 Bay Crossing Blvd.
Lewes, DE 19958
302.703.6754
www.spicerbros.com

www.Facebook.com/SpicerBros

City of Salisbury

Department of Building, Permits & Inspections

125 N. Division Street RM #B-13

Salisbury, MD 21801

March 18, 2016

Dear Mr. Holland,

Please find the following paper work for your review. Per Dr. Jim Fineran's request and on behalf of the Village of Hope located at 1001 Lake Street in Salisbury, MD, we would like the roofing project permit fees waived. It has been explained by Dr. Jim Fineran and T J Maloney that the Mayor no longer has the authority to waive non-profit organizations fees of any sort.

Therefore, Spicer Bros. Construction, Inc., has been asked to provide you with the permit application and paperwork necessary for your review. If project fees are not waived, the Village of Hope designated representatives, Dr. Jim Fineran and Donna Richardson, will authorize payment for Spicer Bros. Construction, Inc. to pay fees for the permit in question. Fees were in the amount of \$701.13 according to the formula provided by the city. The project is slated to begin Monday, March 28th, weather permitting. It is a three day project.

After you review of all paperwork, and with your approval for the permit, this issue is to be brought up in front of the City Council for a "resolution to waive" any said permit fees.

Thank you for taking time to consider this request. If you have any questions, please feel free to email or call Dr. Jim Fineran at jfineran@villageofhope.us or 410.726.7185.

With kind regards,

Melissa Cullen, Senior Administrative Assistant

Spicer Bros. Construction, Inc.

CITY OF SALISBURY

Department of Building, Permits & Inspections
125 N. Division St., Rm. #B-13
Salisbury, MD 21801
Ph: 410-548-3130 Fax: 410-548-3183
www.ci.salisbury.md.us

Building Permit #: _____

ACCESSORY BUILDING PERMIT APPLICATION

(Accessory structure includes sheds, garages, decks, swimming pools, roof replacements, etc...)

PROJECT INFORMATION

Application Date: 2/23/2016 Est. Cost of Construction: \$ 39,075.

Project Address: 1001 Lake Street

Type of Improvement: Garage Shed Deck Swimming Pool Re-Roof Other: _____

Is the improvement located in a Historic District? Yes No
Is the improvement located in a Home Owner's Association? Yes No

If Yes, which Neighborhood Association? N/A

Property Use: Single Family Dwelling Duplex Townhouse Apt. Bldg Commercial

PROPERTY OWNER INFORMATION

Name of Property Owner(s): Village of Hope

Mailing Address: 1001 Lake Street Salisbury, MD 21804

City: Salisbury State: MD Zip: 21804

CONTRACTOR'S INFORMATION

Contractor's Name: Spicer Bros. Const., Inc. MHIC License #: 126369

Mailing Address: 32221 Beaver Run Dr.

City: Salisbury State: MD Zip: 21804 Business Phone: (410) 546 1190

SWIMMING POOLS - shall have a barrier/fence not less than 48-inches above finish grade with vertical openings not allowing passage of a 4-inch diameter sphere. Access gates shall open outwards away from the pool and shall be self closing and have a self locking device.

DETACHED STRUCTURES (garages, sheds and carports) - shall have minimum rear and side yard set backs of five feet (interior lots). A site/plot plan should accompany the building plans showing the location of the structure and the correct set backs. If the proposed structure is located on a corner lot with two street frontages, two front yard set backs of twenty-five feet are required and two side yard set backs of ten feet.

DECKS/UNENCLOSED PORCHES - may project not more than ten (10) feet in the required rear yard. Steps for entrance to the first floor may project into side and rear yards.

Applicant's Name: Brian K. Spicer Phone: (410) 546 1190

Applicant's Email: brian.spicer@spicerbros.com Date: 2/23/2016

Office Use Only

Plan Review Fee: \$ _____ Ck# _____

Permit Fee: \$ 636.13 Ck# _____

Required Approvals Date/Initials

Building
 Historic
 Zoning
3/21 [Signature]