

RESOLUTION No. 2541

A RESOLUTION OF THE CITY OF SALISBURY ALLOWING THE CHIEF OF POLICE TO SIGN A MEMORANDUM OF AGREEMENT BETWEEN THE WICOMICO COUNTY CIRCUIT COURT ADULT DRUG TREATMENT PROGRAM AND THE SALISBURY POLICE DEPARTMENT AND TO ACCEPT GRANT FUNDS FROM THE OFFICE OF PROBLEM SOLVING COURTS DISCRETIONARY GRANT ADULT DRUG COURT PROGRAM TO PROVIDE OVERTIME REIMBURSEMENT TO POLICE OFFICERS CONDUCTING CURFEW AND CONTRACT COMPLIANCE CHECKS ON CLIENTS IN THE CITY OF SALISBURY.

WHEREAS, the Wicomico County Circuit Court Drug Treatment Program and the Salisbury Police Department will enter into a Memorandum of Agreement to fully cooperate in serving the people of Salisbury/Wicomico County; and

WHEREAS, the Office of Problem Solving Courts has awarded the Salisbury Police Department a grant of \$6,000.00 to provide funds for overtime reimbursement; and

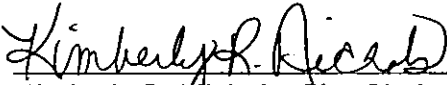
WHEREAS, these overtime funds will be used for officers conducting curfew and contract compliance checks to reduce the number of repeat drug crimes committed by addicted drug offenders and to increase the completion percentage of those who are court ordered into substance abuse treatment; and

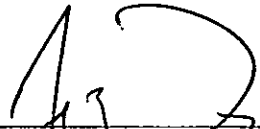
WHEREAS, the use of overtime funding will provide for effective court supervision and return repeat offenders to the community as productive law abiding citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that the Chief of Police be allowed to sign the Memorandum of Agreement and accept grant funds of \$6,000.00 to be used for overtime reimbursement to reduce the number of repeat crimes committed by addicted offenders and increase the level of safety for the citizens of Salisbury/Wicomico County.

THIS RESOLUTION was duly passed at a meeting of the Council of the City of Salisbury held on September 14, 2015 and is to become effective immediately upon adoption.

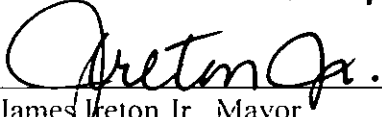
ATTEST:

  
\_\_\_\_\_  
Kimberly R. Nichols, City Clerk

  
\_\_\_\_\_  
Jacob R. Day, President  
Salisbury City Council

APPROVED BY ME THIS:

16<sup>th</sup> day of Sept, 2015

  
\_\_\_\_\_  
James Breton Jr., Mayor

# City of Salisbury



JAMES IRETON JR.  
MAYOR  
TOM STEVENSON  
CITY ADMINISTRATOR



Maryland  
699 W. SALISBURY PARKWAY  
SALISBURY, MD 21801  
TEL: 410-548-3165



BARBARA DUNCAN  
CHIEF OF POLICE

July 31, 2015

TO: Tom Stevenson  
City Administrator

FROM: Colonel David Meienschein

SUBJECT: Resolution – MOU and Acceptance of Grant funds

Attached, please find a Resolution allowing the Chief of Police to sign a Memorandum of Agreement between the Wicomico County Circuit Court Adult Drug Treatment Court Program and the Salisbury Police Department to accept grant funds in the amount of \$6,000.00. These funds from the Office of Problem Solving Courts Discretionary Grant Adult Drug Court Program will be utilized for overtime reimbursement for officers to conduct curfew and contract compliance checks on the individuals who are participating in the program.

Unless you, or the Mayor, have further questions, please forward this Resolution to the City Council.

A handwritten signature in black ink, appearing to read "David Meienschein".

David Meienschein  
Assistant Chief of Police



Lindsay Tayman-Sweeney  
DRUG COURT COORDINATOR

# The Circuit Court For Wicomico County

COURTS BUILDING, THIRD FLOOR  
P. O. BOX 806  
SALISBURY, MARYLAND 21803-0886  
TELEPHONE: 410-334-3193  
FAX: 410-334-3194

**Wicomico County Circuit Court  
Adult Drug Treatment Court  
Memorandum of Agreement  
With  
Salisbury Police Department**

Salisbury Police Department (SPD) will agree to define a participant of the Wicomico County Circuit Court Adult Drug Treatment Court (DTC) as participating in a supervised drug or alcohol program, so long as they remain in the DTC program.

DTC will identify individuals who are eligible for compliance verification checks by SPD for the purposes of curfew compliance and contract compliance with the Drug Treatment Court Program.

Salisbury Police Department agrees to:

- Provide home compliance visits at least 8 hours per month for the DTC program participants who reside within the jurisdiction of SPD.
- Work in partnership with other agencies and organizations to develop a comprehensive system of DTC compliance verification for individuals served by the DTC.
- Maintain confidentiality in accordance with the State and Federal Guidelines and HIPPA regulations.
- Attend staffing prior to drug treatment court and the drug treatment court sessions as deemed necessary for reporting the outcome of the participant compliance reports.
- Complete and forward compliance reports for each participant to the Drug Court Coordinator within 72 hours of compliance checks.
- Inform the Dedicated Drug Court State's Attorney either via email or hardcopy of noted concerns by law enforcement from the compliance checks within 72 hours of completed home visits.

- Email a monthly invoice by the 15<sup>th</sup> of each month, for the previous month as directed below:
  - Email the invoice and supporting documentation to:
    - Lindsay.tayman@mdcourts.gov
- Format the bill in accordance with the guidelines set forth for the services agreed upon in this MOA. The bill will be a two-part bill with a face sheet to include date(s) covered in the billing period and total amount due. Part two of the bill will include copies of the compliance reports, if not already provided to the Court as well as number of hours billed, officer's time sheets. The bill will be presented to the Circuit Court by the 15<sup>th</sup> of the following month. If receipt of the bill exceeds 30 days it may not be reimbursed by the grant.
- Understand that upon receipt of the bill by the Court Administrator, the bill will be submitted to Wicomico County Finance for payment. If the Court Administrator receives the bill by the 5<sup>th</sup> of the month, the bill will be paid by County Finance on the 15<sup>th</sup> of the month. If the Court Administrator receives the bill after the 5<sup>th</sup> of the month, it will be paid by Wicomico County Finance on the 30<sup>th</sup> of that month.

The Court Agrees to:

- Notify SPD if and when the participant has graduated or is terminated from the DTC program.
- Provide informational updates for participants in the program to include: participant's current address, phone number, date of birth, and curfew status.
- Promptly submit the invoice for payment to the Court Administrator for payment.

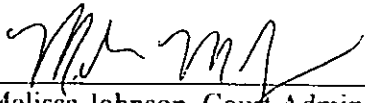
**Effective Date:**

This agreement shall be effective on July 1, 2015 and shall remain in effect until June 30, 2016 unless amended or terminated by the partners.

**IN WITNESS THEREOF**, the parties hereby evidence their agreement to the above terms and condition by having caused this Agreement to be executed and delivered the day and year below written.

\_\_\_\_\_  
 Kathleen L. Beckstead, County Administrative Judge  
 Circuit Court for Wicomico County

\_\_\_\_\_  
 Date



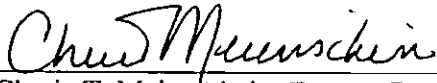
Melissa Johnson, Court Administrator  
Circuit Court for Wicomico County

7/23/15

Date

Barbara Duncan, Chief of Police  
Salisbury Police Department

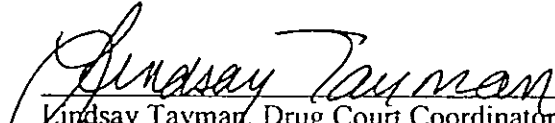
Date



Cherie T. Meienschein, Deputy Court Administrator  
Circuit Court for Wicomico County

7/23/15

Date



Lindsay Tayman, Drug Court Coordinator  
Circuit Court for Wicomico County

7-20-15

Date