

Resolution No. 2525

**A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO RENAME
AND RE-ESTABLISH THE CITY PARK COMMITTEE TO THE CITY PARKS &
RECREATION COMMITTEE**

WHEREAS, recreation builds family unity, strengthens neighborhood involvement, promotes health, offers opportunities for social interaction, enhances education, develops creativity, and promotes cultural diversity; and

WHEREAS, park and recreation programs boost our economy, enhance property values, attract new businesses, increase tourism, and reduce crime; and

WHEREAS, the Salisbury City Park, a necessary element of the character of the City of Salisbury, stands and serves as a symbol of the City of Salisbury, Maryland's history, landscape, and quality of life; and

WHEREAS, there are currently 10 parks and playgrounds through the City; and

WHEREAS, the City Park Committee believes that they can better serve the City by advising the City on all of the parks and playgrounds within the City.

~~WHEREAS, the City Park serves as a necessary element of the character of the City of Salisbury, Maryland; and~~

~~WHEREAS, it is important to preserve and protect the Salisbury City Park as a functional city park; and~~

NOW, THEREFORE, BE IT RESOLVED, by the Salisbury City Council that ~~a the~~ City Park Committee be hereby ~~established~~ renamed and reestablished, with its current membership, as follows:

1. Establishment and Purpose

There is hereby established the City Parks & Recreation Committee ("Committee"). The purposes of this Committee are to:

1) Provide advice to the Mayor, and and City Council, and City Staff on the current needs and future development of ~~the City Park~~ the City Park city parks and public recreation;

~~1)2) To receive and review all gifts and donations for the city's parks and recreation programs, not specifically covered in the Policy for Donation of Items for the City Park (Resolution 2206, as amended), from donors either for capital improvements approved by the City Council for Current or future annual expenses, or to be held in trust for some purpose or purposes approved by the City Council.~~

- 3) To advise on the acquisition, development, operation, and maintenance of public parks, playgrounds, recreational centers, and other areas to promote and preserve the health and general welfare of the people of the City of Salisbury;
- 4) To provide a forum for the public to express their views related to city parks, recreation, and other related issues;
- 5) To promote interest, cooperation, and support among public and private organizations, agencies, and local residents for the city's parks, recreational facilities and programs;
- 6) Increase community awareness of the city parks and recreational programs;
- 7) Review the annual Capital Improvement Plan and Budget to provide recommendations regarding funding for projects relating to parks and recreation in the City;
- 8) Advise and assist City staff members in applying for grant funding for projects relating to parks and recreation; and
- 2)9) Be a resource to and interact with the Department of Public Works, the Salisbury Police Department, and the City Planning Commission, specific to the city parks and recreation.

2. Authority

The authority of the ~~City Park~~ ~~City-Park~~ Committee shall be to provide advice and make recommendations, to the Mayor and the City Council for the current needs and future development of the City Park to the Mayor and the City Council for the current needs and future development of the City Park. The ~~e~~Committee shall not have the power to direct ~~the the~~ City staff towards action.

3. Recommendations

Advise and rRRecommendations of the City Park City-Park-Committee shall be reported, in writing, either on paper or electronically, to the Public Works Director, the Mayor, and/or the City Council. In making recommendations, the Committee should take into consideration the estimated or potential costs and benefits of any recommended changes or policies.

4. Membership

A board of five (5) to nine (9) members serving three (3) year terms shall make up the City Park Committee. However, three of the initial members shall serve two (2) years, and three other initial members shall serve one (1) year to create a staggered term system. However, three of the initial members shall serve two (2) years, and three other initial members shall serve one (1) year to create a staggered term system. The Mayor with the advice and consent of the City Council shall appoint members.

Members are expected to attend a majority of the Committee meetings. Excessive absences could subject a member to removal by a majority vote of the Committee.

5. Holding Over and Reappointment

Upon the expiration of their terms, members of the Committee may be reappointed. Members shall continue to serve until they are reappointed and confirmed or their replacements are appointed and confirmed.

6. Council Liaison

The City Council shall designate one of its members to be its liaison to the Committee, and the liaison shall be invited to attend all committee meetings and shall be entitled to vote on Committee matters. The liaison may not hold an Officer position and does may not hold one of the membership positions as described in Section 4.

5.7. Officers

The membership shall elect a chair, and and vice-chair, and secretary from among its membership to serve for a term of one year. The election shall be at the last meeting of each calendar year and take effect the coming calendar year.

The A eA eChairpersonperson, selected by the eeCommittee, shall head the eeCommittee's affairs. The Chair shall prepare an agenda and will preside over all Committee meetings. The Chair eamay assign duties to other officers from time to time.

The Vice-Chair, selected by the Committee, shall preside over meetings in the absence of the Chair, and shall perform such other duties as the Chair shall direct.

The Secretary, selected by the Committee, shall record minutes of all meetings, keep an up-to-date roll of members, record member attendance, issue notices of all meetings, and perform other such duties, as the Chair shall direct. The Secretary shall ensure the City Clerk's office receives a copy of all Committee records. The Secretary shall preside over meetings in the absence of the Chair and Vice Chair.

7.8. Staff Support

The City Park City Park-Committee shall receive staff support from the City of Salisbury Public Works Department. Staff support shall not be a voting member of the Committee.

9. Meetings

The City Park City Park-Committee shall meet monthly, at times and places to be determined by the Committee, and shall hold additional meetings as it deems necessary to perform its functions. The meetings of the Committee shall be open to the public and be advertised in accordance with the Maryland Open Meetings Act, as amended from time to time, hold public meetings as often as deemed necessary by the Committee. A record of minutes of the Committee's meetings shall be kept. A majority of the members of the committee shall constitute a quorum for the transaction of business, and a majority of those present shall decide any question. hold public meetings as often as deemed necessary by the Committee.

Committee members may participate in meetings via any appropriate and available electronic means, such as telephone or video conference, provided that no more than one Committee member is exercising this option at one meeting and the member has unusual circumstances preventing their physical attendance.

Robert's Rules of Order shall govern all meetings, except insofar as such rules are inconsistent with these bylaws.

~~10. A record of minutes of the Committee's meetings shall be kept.~~ **Minutes**
Minutes shall be taken at all regular and special meetings of the Committee, which shall consist of a record of summary of all motions, proposals, resolutions, and any other matters formally voted upon, and the vote thereon.

11. Quorum

A majority of the members currently appointed to of the committee-Committee, excluding the City Council Liaison, shall constitute a quorum for the transaction of business, and a majority of those present shall decide any question.

~~10.12.~~ **Compensation**

The members of the Committee shall serve voluntarily and without compensation.

~~11.13.~~ **Maintenance of Funds**

Nothing herein, shall be interpreted as allowing the ~~City Park~~ City Park Committee to deposit, maintain, or expend any funds ~~from bank depot or deposits from bank depot or deposits held~~ in its own name. Donations received by the ~~City Park~~ City Park Committee shall be transmitted to the ~~City Treasurer~~ Treasurer-Finance Department, and deposited in a separate fund ~~for this fund for this account for the designated purpose, but expenditures from such fund shall be on checks signed by the designed City Officials, and shall be on checks signed by the designed City Officials.~~

~~12.14.~~ **Liaison with County Parks and Recreation Department**
Liaison with County Parks and Recreation Department Coordination

The ~~City Park~~ City Park Committee shall coordinate with ~~the other City Boards & Commissions, Wicomico County Parks and Recreation Department, and the Wicomico County Recreation Commission.~~

Other nonprofit groups who use the city parks should be consulted as necessary, including, but not limited to the Salisbury Skatepark Committee, Salisbury Community Band, Ben's Red Swings, and Winter Wonderland of Lights Committee.

THE ABOVE RESOLUTION was introduced, read and duly passed at a meeting of the Council of the City of Salisbury held on the 27 day of July, 2015, and is to become effective immediately upon adoption.

ATTEST:

Kimberly R. Nichols
Kimberly R. Nichols, City Clerk

Laura Mitchell
Laura Mitchell, City Council
Vice President

Approved by me this 30th day of July, 2015.

James Iveton, Jr.
James Iveton, Jr., Mayor

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator
Subject: City Park Committee By Law Changes
Date: July 15, 2015

Attached please find a resolution that alters the original By Laws of the City Park Committee.

Unless you or the Mayor have additional questions, please advance this memorandum and resolution of support to the City Council for approval.

Attachment: Memo from Chairman David Plotts
Resolution No. 1019
Proposed By Law Changes

CITY OF SALISBURY, MARYLAND
CITY PARK COMMITTEE

DAVID PLOTTS
CHAIRMAN

March 20, 2015

CHRIS ROBERTS
VICE CHAIRMAN

Dear Mayor Ireton and City Council Members,

DARREN LUMPKIN
SECRETARY

The City Park Committee met on March 19, 2015 and has made the following formal unanimous recommendation.

AMAL ALI, PH.D.

Since August 2014, the Committee has been reviewing its bylaws, Resolution 1019. We have been comparing it to other recently established committee bylaws and bylaws of similar committees in other cities and towns. In our research and discussions, we came to the conclusion that our bylaws should be updated with modern language and that the committee wished to expand into a parks and recreation committee.

DAVID HERRICK

MICHAEL PERRY

TIM SPIES
COUNCIL LIAISON

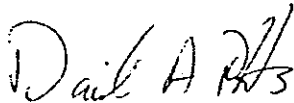
The City currently has recreation facilities such as the Dog Park, Mountain Bike trails, , plus the Skatepark, which will hopefully soon be under construction. The City also has 11 parks and playgrounds, totaling 140 acres, spread throughout the city limits. We believe our committee would be best at providing recommendations for them, providing a forum for public input, and assisting in planning for regular or pocket parks, recreation facilities, and amenities.

Therefore, the attached resolution was drafted as revised committee bylaws, expanding the City Park Committee to become the City Parks and Recreation Committee.

The revised bylaws also address other topics such as committee membership, formally establishing the Council Liaison position, and modifying the quorum requirements.

The Committee looks forward to your consideration of this recommendation. Please feel free to contact me at 443-880-0502 or david@davidplotts.com with any questions.

Thank you,



David Plotts
Committee Chairman

Enclosures:

- Resolution 1019
- Revised Committee Charter (clean PDF)
- Revised Committee Charter (redline Word)

As amended on October 13, 2003

Resolution No. 1019

**A RESOLUTION OF THE COUNCIL OF THE CITY
OF SALISBURY, MARYLAND TO ESTABLISH THE
*CITY PARK COMMITTEE***

WHEREAS, the Salisbury City Park stands and serves as a symbol of the City of Salisbury, Maryland's history, landscape and quality of life; and

WHEREAS, the City Park serves as a necessary element of the character of the City of Salisbury, Maryland; and

WHEREAS, it is important to preserve and protect the Salisbury City Park as a functional city park; and

WHEREAS, The Mayor and Council of the City of Salisbury, Maryland have determined that, in order to preserve and protect this important community asset, a committee dedicated to the welfare and upkeep of the City Park should be formed.

NOW, THEREFORE, BE IT RESOLVED by the Salisbury City Council that a *City Park Committee* be hereby established, as follows:

1) Establishment and Purpose

There is hereby established the City Park Committee. The purposes of this committee are to:

- 1) Provide advice to the Mayor and City Council on current needs and future development of the City Park.
- 2) To receive gifts and donations from donors either for capital improvements approved by the City Council for Current or future annual expenses, or to be held in trust for some purpose or purposes approved by the City Council.

2) Authority

The authority of the City Park Committee shall be to make recommendations to the Mayor and the City Council for the current needs and future development of the City Park. The committee shall not have power to direct the City staff towards action.

Recommendations

Recommendations of the City Park Committee shall be reported the Public Works Director, the Mayor and the City Council.

3) Membership

A board of nine (9) members serving three (3) year terms shall make up the City Park Committee. However, three of the initial members shall serve two (2) years, and three other initial members shall serve one (1) year to create a staggered term system. The Mayor with the advice and consent of the Council shall appoint members.

4) Officers

The membership shall elect a chair and a vice-chair from among its membership. A chairperson, selected by the committee, shall head the committee's affairs.

5) Staff Support

The City Park Committee shall receive staff support from the City of Salisbury Public Works Department.

6) Meetings

The City Park Committee shall hold public meetings as often as deemed necessary by the committee. A record of minutes of the committee's meetings shall be kept. A majority of the members of the committee shall constitute a quorum for the transaction of business, and a majority of those present shall decide any question.

7) Compensation

The members of the Committee shall serve voluntarily and without compensation.

9) Maintenance of Funds

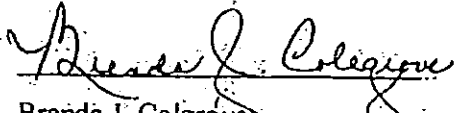
Nothing herein, shall be interpreted as allowing the City Park Committee to deposit, maintain, or expend any funds from bank deposit or deposits held in its own name. Donations received by the City Park Committee shall be transmitted to the City Treasurer and deposited in a separate fund for this purpose, but expenditures from such fund shall be on checks signed by the designated City Officials.

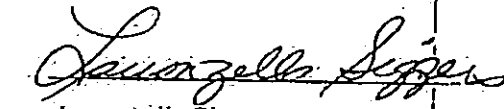
10) Liaison with County Parks and Recreation Department


The City Park Committee shall coordinate with the Wicomico County Parks and Recreation Department.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City Of Salisbury, Maryland held on October 13 of the year 2003 and is to become effective immediately upon adoption.

ATTEST:


Brenda J. Colgrove
CITY CLERK


Lavonzella Siggers
— PRESIDENT, City Council


Barrie P. Tilghman
MAYOR, City of Salisbury