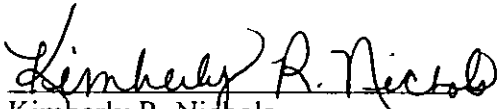


RESOLUTION NO. 2524

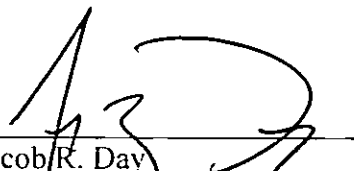
BE IT RESOLVED by the City of Salisbury, Maryland that the following individual is appointed to the Building Board of Adjustments & Appeals for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Edward L. Torbert	07/31/2020

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the 13 day of July 2015.

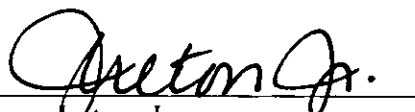


Kimberly R. Nichols
CITY CLERK



Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
22nd day of July 2015.



James Creton, Jr.
MAYOR

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Sherrell McBride
Subject: Appointment to the Building Board of Adjustments & Appeals
Date: July 1, 2015

Mayor Ireton would like to appoint the following person to the Building Board of Adjustments & Appeals:

<u>Name</u>	<u>Term Ending</u>
Edward L. Torbert	07/31/2020

Attached you will find information from Mr. Torbert and the Resolution necessary for his appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Ireton
William Holland

Edward L. Torbert

Certified Fire Protection Specialist

April 22, 2015

The Honorable James Ireton, Jr., Mayor
City of Salisbury
125 N. Division Street, Room 304
Salisbury, Maryland 21801-4940

Re: Salisbury Building Board of Adjustments and Appeals

Dear Mayor Ireton;

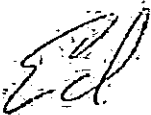
I understand there are vacancies on the Salisbury Building Board of Adjustments and Appeals. Having spent 38 years in a code enforcement role in our community before retirement, I desire to continue to serve my community utilizing my experience. I would like to submit my name for consideration to serve on the BBAA.

My background in code enforcement and code development gives me a good understanding what our building codes are for and what is involved in administering those codes. I am familiar with many of the builders and design professionals in the community and I believe they consider my career to be one that was fair and impartial in the administration of the State, County and City Fire Codes. This does not mean that I am a "by the book" code person. I understand that codes cannot adequately address every issue that comes before the code enforcer. I believe that understanding how codes are developed and that common sense should be factors in all decisions relating to the codes.

I hope that I can serve our community in this capacity again. My resume is attached for your consideration.

If you have any questions or if I can be of service to you, please do not hesitate to call me.

Sincerely,



Edward L. Torbert

Edward L. Torbert

Citizenship

A natural born United States citizen.

Objective

To be a member on the Salisbury, MD Building Board of Adjustments and Appeals

Certifications

Certified Fire Protection Specialist - certificate No. 1081 (NFPA)
Fire Inspector II - Maryland Pro Board
Fire Instructor III - Maryland Pro Board

Experience

June 2011 - Present Day Torbert Consulting, L.L.C. Salisbury, MD

Owner/Proprietor

Providing fire protection consulting services to architects, engineers, contractors and the general public, including code research, design review and on-site inspections.

2005 - June 2011 (Retirement) Wicomico County, MD

Chief Fire Protection Specialist (Fire Marshal)

- Supervises the Wicomico County Fire Protection Division, an office of five individuals including two full time fire safety inspectors; one part time fire safety inspector and one part time office clerical position.
- Instituted a computer-based field fire inspection and record management system.

1995 - 2005

Wicomico County, MD

Salisbury, MD

Fire Protection Specialist

- Reviewed plans for life safety and fire code compliance.
- Consulted with developers, architects and contractors about fire code compliance and alternatives to perceived conflicts.
- Conducted detailed inspections in all kinds of buildings, new and existing.
- Supervised one fire safety inspector position.

1989 - 1995

Wicomico County, MD

Salisbury, MD

Fire Marshal

- The administrative head of the department including budgetary and personnel responsibilities.
- Supervised two Fire Investigator/Inspectors and one office clerical.
- Responsible for Fire/Arson investigations including criminal arson from the fire scene through the courtroom prosecution.
- Responsible for the full range of fire code enforcement activities including plan review and inspection.
- Office was closed in county government downsizing effort; staff was transferred to the Wicomico County Department of Public Works.

1986 – 1989 Wicomico County, MD Salisbury, MD

Assistant Fire Marshal

- Conducted fire/arson investigations and fire safety inspections.
- Introduced the practice of plans review as part of our office routine.
- Expanded outreach to children and elderly for fire safety education.

1974 – 1986 Wicomico County, MD Salisbury, MD

Fire Safety Inspector

- Conducted general fire safety inspections for new and existing buildings.
- Provided assistance in non-arson fire investigations.
- Initiated public school fire education programs for 2nd and 5th grades.

2003, 2006, 2009 State of Maryland

Member - Maryland State Fire Code Update Committee

- Provided recommendations to the Maryland State Fire Prevention Commission for updates to the State Fire Code. Also served on the original Fee Committee for the Maryland State Fire Marshal in 1991 and the Update Committee in 2004.

1996 – Present WorWic Community College Salisbury, MD

Computer Instructor

- Part time instructor in Community and Continuing Education department
- Conducts classes in various computer subjects including Windows operating systems, the internet and beginner classes for non-computer people.

Education

1970–1974 Salisbury State University Salisbury, MD

- Graduated - Class of 1974
- B.A., History, Political Science and Social Sciences.
- Student newspaper, advertising sales manager.

Training

This is a partial listing of numerous training classes and courses

National Fire Academy Training

- January 1987 - Fire/Arson Investigation
- June 1991 - Management of Fire Prevention Programs
- August 1995 - Code Management: A Systems Approach
- July 1997 - Plans Review For Inspectors
- June 2000 - Principles of Fire Protection: Structures and Systems
- November 2007 - Evaluating Performance Based Designs
- November 2010 - Fire Dynamics/Fire Modeling

Other Training

- NFPA Life Safety Code Course – numerous courses since 1976
- Numerous fire inspection courses at Maryland Fire & Rescue Institute
- 1992 - NFPA Sprinkler Course

Resume' of Edward L. Torbert

- 1993 - Practical Fire Alarm Course; National Burglar & Fire Alarm Assn.
- 1994 - Fire Sprinkler Course; National Fire Sprinkler Association
- 1996 - Fire Protection Systems Seminar; BOCA International
- Numerous other fire and arson investigation courses

Professional Memberships

Current professional memberships:

- National Fire Protection Association (NFPA)
- International Fire Marshal's Association (IFMA)
- Delaware Valley Chapter of IFMA (Charter Member)
- Maryland Fire Marshal's Subcommittee (Chair 2010, 2011)

Interests

- Freemasonry, Master of Centennial Lodge 221 in 2002, 2008, 2009
- Grand Inspector for the Grand Lodge of Maryland 2003 - 2009
- Motorcycle touring
- Snow Skiing - Board of Advisors, web-page coordinator, ski bus trip coordinator for the Salisbury Ski Club
- Relic Hunting - Shore Seekers Metal Detecting and Recovery Club
- Martial Arts - First degree black belt - Isshinryu Karate
- Computers
- Certified Barbeque Judge - Kansas City Barbeque Society

Personal

References

Theodore E. Shea

P.O. Box 921
Salisbury, MD 21803
410-742-5890 Home

Nota M. Arnold

30572 Paddington Court
Salisbury, MD 21804
410-548-1179 Home

Philip Benvenuto, President

Bayside Fire Protection Company, Inc.
707 Eastern Shore Drive
Salisbury, MD 21804
410-742-1097 Home
410-860-8283 Office

The following is a description of my final position with Wicomico County, Maryland formulated after review by an independent compensation consultant hired by the County to update its position descriptions and salary classifications.

"Acting alone, under occasional direction from the Director of Public Works; this position plans, organizes, directs and performs highly specialized technical fire protection and administrative activities in the application of the Wicomico County Fire Prevention Code, Maryland State Fire Prevention Code and/or fire code of a local municipality; advises other local governments and associated agencies in the application of fire protection principals and standards relating to issues in their jurisdictions; responds to general fire safety inquiries from the public and provides public education information at various times of the year to the public, special groups and the local media; accepts and responds to complaints relating to fire safety concerns. This position develops, implements and enforces laws, regulations, policies and procedures relating to the enforcement of the applicable fire code and associated fire safety standards. Must have a working knowledge of modern fire protection principles and practices; methods of conducting fire prevention inspections; construction and operation of fire protection appliances used in buildings, reading and interpreting plans and specifications for panic and fire safety laws and regulations; provisions of nationally recognized fire protection standards; fundamentals of engineering as applied to fire protection work; principles of combustion and causes of fires; modern methods and equipment for fire prevention and control; general building construction; hydrostatic testing process and fire data information management. Must possess the ability to communicate effectively; gain the confidence and support of top management and advise them on fire protection matters; perceive the alternatives available in the solution of fire protection management problems and select logical and realistic courses of actions; develop cooperative working relationships with managers, employees, representatives at all levels of other governmental jurisdictions, industry and the general public contacted in the work; prepare well written and documented procedures, reports and correspondence."

If there are any questions regarding this position, please do not hesitate to contact me.