

RESOLUTION NO. 2495

A RESOLUTION OF THE CITY OF SALISBURY TO ENTER INTO A COMMERCIAL LEASE AGREEMENT ACCEPTING THE DONATED SPACE OF 800-E SOUTH SALISBURY BOULEVARD AND AUTHORIZING THE CHIEF OF POLICE OR DESIGNEE TO SIGN THE LEASE AGREEMENT.

WHEREAS, the owner of 800-E South Salisbury Boulevard wishes to enter into a Commercial lease agreement to donate the space to the City of Salisbury at no cost; and

WHEREAS, the lease is for a one year period that auto renews annually however, may be terminated at any time by either party upon 30 days written notice; and

WHEREAS, the City of Salisbury will utilize this space as a City Service Center which may be used as a temporary base of operations, or complete paperwork, to provide additional workspace, and provide a location to have community and educational meetings in an area of the City that is in need of enhanced services; and

WHEREAS, the City of Salisbury will be responsible for operating expenses such as electric, internet, and alarm will have to be paid by the City each month. The estimated cost is \$460.00 per month or \$5,520.00 per year. SPD would request at addition one time allotment of \$4,000.00 for computer, office furniture, alarm system installation, security camera system, and supplies.

WHEREAS, the City Police Department has the funds available for in the remaining FY15 budget to cover the expenses related to operating costs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND authorizes the Chief of Police or Designee to enter into a one year no cost Commercial Lease Agreement with Single Properties, Incorporated for the purpose of utilizing 800-E South Salisbury Boulevard as a City Service Center.

THIS RESOLUTION was duly passed at a meeting of the Council of the City of Salisbury held on April 27, 2015 and is to become effective immediately upon adoption.

ATTEST:



Kimberly R Nichols, City Clerk



Jacob R. Day, President
Salisbury City Council

APPROVED BY ME THIS:

6th day of May, 2015



James Iretton, Jr., Mayor

City of Salisbury



JAMES IRETON JR.
MAYOR

TOM STEVENSON
CITY ADMINISTRATOR



Maryland

699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

March 27, 2015

TO: Tom Stevenson

FROM: Colonel David Meienschein

SUBJECT: Resolution – Commercial Lease Agreement – 800-E South Salisbury Boulevard

Attached, please find a Resolution accepting donated space and authorizing the Chief of Police or designee to enter into a no cost Commercial Lease Agreement with Single Properties, Incorporated for the purposes of leasing the property of 800-E South Salisbury Blvd. This will be a one year, no cost lease that will auto renew each year however, may be terminated by either party upon 30 days written notice. The operating expenses such as electric, internet, and alarm will have to be paid by the City each month. The estimated cost is \$460.00 per month or \$5,520.00 per year. SPD would request at addition one time allotment of \$4,000.00 for computer, office furniture, alarm system installation, security camera system, and supplies.

The property will be designated as City Service Center and as such may be used by the police department, and all other city departments as a temporary base of operations, providing additional workspace to complete paperwork, hold department specific educational programs and provide a location to have community meetings in an area of the city that is in need of enhanced services. There are funds available in our FY15 budget to cover the above mentioned expenses.

Unless you, or the Mayor, have further questions, please forward this Resolution to the City Council.

A handwritten signature in black ink, appearing to read "David Meienschein".

Colonel David Meienschein
Assistant Chief of Police

Attachment