

RESOLUTION NO. 2481

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND ACCEPTING FUNDS AWARDED THROUGH A GRANT FROM THE COMMUNITY FOUNDATION OF THE EASTERN SHORE – SMALL GRANTS PROGRAM.

WHEREAS, the City of Salisbury applied for grant funding through the Small Grants Program application submitted to the Community Foundation of the Eastern Shore (CFES); and

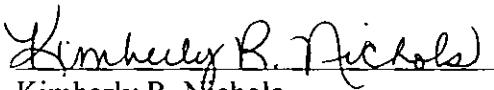
WHEREAS, the City of Salisbury applied for funding in order to support the Salisbury-Wicomico Youth Civics Council, a joint initiative of the City of Salisbury and Wicomico County; and

WHEREAS, a grant in the amount of \$2,000 was awarded to the City of Salisbury.


NOW, THEREFORE, BE IT RESOLVED THAT, the Council of the City of Salisbury, Maryland does hereby accept the funds awarded from the CFES in the amount outlined above; and

BE IT FURTHER RESOLVED THAT, Mayor James Ireton, Jr. is authorized and empowered to execute any and all documents required for receipt of said funds.

THE ABEOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on March 9, 2015, and is to become effective immediately.

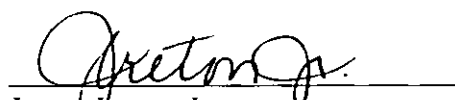


Kimberly R. Nichols
CITY CLERK



Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
18th day of March 2015.



James Ireton, Jr.
MAYOR



*Community
Foundation*
of the Eastern Shore, Inc.

Officers

Melody S. Nelson

Chair

John J. Allen

Vice Chair

James R. Thomas, Jr.

Secretary

David A. Vorhis

Treasurer

Directors

James W. Almand

John P. Barrett

Todd E. Burbage

Thomas K. Coates

Jane R. Corcoran

Charles G. Goslee

Dr. Carolyn S. Johnston

Andy Kim

Dwight W. Marshall, Jr.

Kathleen G. McLain

James F. Morris

Susan K. Purnell

Ernest R. Satchell

Gregory D. Tawes

Donald K. Taylor

Lauren C. Taylor

Louis H. Taylor

Michael P. Truitt

Gayle W. Widdowson

Stephanie T. Willey

Dr. Julius D. Zant

President

Erica N. Joseph

February 10, 2015

Honorable James P. Ireton Jr., Mayor
City of Salisbury
125 N Division St Rm 304
Salisbury, MD 21801-4940

Dear Honorable Ireton:

On behalf of the Directors of the Community Foundation of the Eastern Shore, Inc., I am pleased to advise you that a grant in the amount of \$2,000.00 has been awarded from our *Small Grants Program*. This grant is to support the Salisbury/Wicomico Youth Civics Council.

Enclosed are two copies of our Foundation's Grant Agreement for your review and signature. Please retain one copy for your records, and **sign and return the second to the Community Foundation**. Upon receipt of the signed Grant Agreement, we will arrange to provide a grant check in the amount cited above.

We are pleased to be able to help support this worthwhile program. Please identify the Community Foundation as a sponsor in publicity/promotional materials. A copy of the Community Foundation's logo will be made available upon request for use in publications. If you have any questions, please contact me at 410-742-9911.

Sincerely,

Heather Towers
Program Officer

Enclosures



Committed in Compliance with
National Standards for
U.S. Community Foundations

Please visit us on the web at www.cfes.org

1324 Belmont Avenue · Suite 401 · Salisbury, MD 21804
Phone: 410-742-9911 · Fax: 410-742-6638 · Email: cfes@cfes.org · www.cfes.org

ID Code: 3624

Grant Number: 20150156

COMMUNITY FOUNDATION OF THE EASTERN SHORE, INC.

1324 Belmont Avenue
Salisbury, Maryland 21804
(410) 742-9911

SMALL GRANT AGREEMENT

The grant awarded to your organization by the Community Foundation of the Eastern Shore is for the explicit purpose(s) described below and is subject to your acceptance of the conditions cited in this Agreement. To acknowledge this agreement, to accept the grant and to be eligible to receive the funds when needed, **RETURN A SIGNED COPY OF THIS AGREEMENT TO THE COMMUNITY FOUNDATION.**

1. **Grantee:** City of Salisbury
2. **Amount of grant:** \$2,000.00
4. **Purpose of grant:** to support the Salisbury/Wicomico Youth Civics Council
5. **Grant period begins:** February 15, 2015
6. **Interim grant report due:** August 15, 2015
7. **Grant period ends:** February 15, 2016
8. **Grant Payment Schedule:** Immediately upon receipt of signed grant agreement
9. **Special conditions of grant, if any:**

GRANTEE PUBLICITY STANDARDS

By accepting this grant, the Grantee agrees to:

- Acknowledge funding support by the Community Foundation of the Eastern Shore (CFES);
- Include the CFES logo in publication and electronic media;
- Link to the CFES website;
- Abide by all other CFES Grantee Publicity Standards (Review Page 3).

Grants approved by the Board of Directors, Community Foundation of the Eastern Shore, are reported to the community through media releases and in the Foundation's newsletter and annual report.

Grantees are encouraged to contact CFES with questions about use of the CFES logo or language specific to the Foundation. Draft copy submitted to the Foundation will be reviewed promptly.

Two copies of each press release, and of published references to the grant, should be sent to the Foundation for its records.

EXPENDITURE OF FUNDS

This grant is to be used only for the purpose described above and in accordance with the approved budget. **The program is subject to modification only with the Foundation's prior written approval.**

The grantee shall return to the Foundation any unexpended funds, including accrued interest:

- a) At the end of the grant period, or
- b) If the Foundation determines that the grantee has not performed in accordance with this agreement and approved program/budget, or
- c) If the grantee loses its exemption from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

No funds provided by the Foundation may be used for any political campaign, or to support attempts to influence legislation by any governmental body, other than through making available the results of nonpartisan analysis, study, and research.

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued there under.

By accepting this grant, your organization certifies to the Community Foundation that no tangible benefit, goods, or services are received by any individual or entities connected with the Community Foundation.

Expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.

The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.

REPORTS TO THE FOUNDATION

Completion of a Grantee Performance Report and a financial accounting expenditure of this money are required as a condition of this grant. An interim and final report may be required. The 6-month interim performance report will be due as noted on the cover sheet.

As part of the Foundation's ongoing efforts to ensure the most efficient and effective use of grant dollars, the Foundation reserves the right to request additional information on the status and success of the program. In addition to responding to such requests for written documentation, the Grantee also agrees to respond to Foundation requests for a follow-up site visit, if deemed appropriate by the Foundation, to assess the impact of the grant.

LIMIT OF COMMITMENT

Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has no obligation to provide additional support to the grantee.

For the Grantee:



President of the Board (Signature)

President of the Board (Printed Name)

Date

Grantee Publicity Standards

The Community Foundation of the Eastern Shore is pleased to have provided funding to your organization. Acknowledgement of Community Foundation of the Eastern Shore's funding must be included in all press releases, newsletters, brochures, annual reports and other promotional materials. By doing so, you will help the community understand how the Community Foundation of the Eastern Shore supports outstanding organizations in the Lower Eastern Shore.

The following standards apply to your grant:

- **Acknowledgement of the grant (this information must be included):** You must acknowledge that The Community Foundation of the Eastern Shore funded your organization.

Example: *Funding provided by the Community Foundation of the Eastern Shore.*

- **Use of Community Foundation Logo** – Brochures, flyers, announcements or other printed/electronic materials supporting your project must bear the CFES logo. The logo must be used in its entirety and shall always be large enough to be legible and readily recognizable. The logo may be used in black and white, or the official CFES colors. To request an electronic copy of the logo, please contact the Community Foundation's Program Director or Marketing Officer or visit <http://www.cfes.org/grant-publicity-standards> to download.

Funding provided by the



*Community
Foundation
of the Eastern Shore, Inc.*

- **Link to us on your website**
Work with us to help boost the presence of local nonprofits on the web. We can help you link to us and are happy to include you under the nonprofit links on the CFES site.
- **Send us copies of photos illustrating your organization and program**
We would appreciate copies (electronic preferably) for use in our annual report, newsletters, and other publications throughout the year. If possible, please identify individuals in the photo as well as the event/location and date.
- **Put us on your PR mailing list, invite us to your events, show off your work!**
We would appreciate receiving copies of news releases and newsletter articles that mention the Community Foundation of the Eastern Shore, as well as any newspaper articles that mention that you have received funding from us. Please send copies to CFES, 1324 Belmont Avenue, Suite 401, Salisbury, Maryland 21804.

If you have any questions about these guidelines, please contact us at (410) 742-9911.