

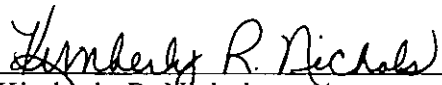
RESOLUTION NO. 2467

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALISBURY,
MARYLAND DECLARING DECEMBER 26, 2014 AS AN ADDITIONAL 2014
HOLIDAY FOR CITY EMPLOYEES


WHEREAS, the Salisbury City Council wishes to show its appreciation to City employees for their hard work and dedication in serving the citizens of the City by giving them extra time to spend with family and friends and to enjoy the holiday season;

NOW, THEREFORE, BE IT RESOLVED that the City Council expresses its wishes for a safe, healthy, and happy holiday season to all City employees and to all City residents and business people.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury held on December 22, 2014, and it to become effective immediately upon adoption.

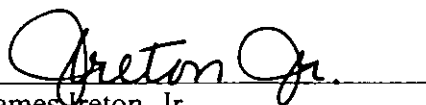


Kimberly R. Nichols
CITY CLERK



Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
23rd day of December 2014.



James Hreton, Jr.
MAYOR

JAMES IRETON, JR.
MAYOR

TOM STEVENSON
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

City of Salisbury



MARYLAND

Salisbury



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OFFICE OF THE MAYOR

To: Honorable Members of the Salisbury City Council
From: Tom Stevenson, City Administrator
Cc: Mayor Ireton
Subject: Holiday Closure on Friday, December 26, 2014
Date: December 12, 2014

The Mayor is proposing a Holiday Closure on Friday, December 26. During this time, the Mayor's Office and other City of Salisbury operating departments will be closed to the public on this date. Employees working in operating departments with a 24/7 work schedule will receive an additional day of personal holiday leave for use at a later date.

In the table below, Wednesday, December 24 will be considered "Liberal Leave Day." Employees are permitted to leave at 12 noon on Wednesday, December 24, 2014. However, employees must use accrued leave time (i.e., *annual leave, comp or personal holiday time earned*) to cover his/her time out of the office after 12 pm on December 24.

<i>Weekend</i>		<i>Work Week</i>				<i>Weekend</i>	
Sunday Dec. 21	Monday Dec. 22	Tuesday Dec. 23	Wednesday Dec. 24	Thursday Dec. 25	Friday Dec. 26	Saturday Dec. 27	Sunday Dec. 28
			<i>Liberal Leave Day</i>	Christmas Day Holiday: GOB Closed	<i>PROPOSED CLOSURE</i>		

With City Council approval of the Holiday Closure on December 26, 2014, staff will prepare to issue a press release informing the public of this closure. Notices will be placed on service counters in the Government Office Building. In addition, the Information Technology (IT) Department will upload this information on the City's website. The City will reopen at 8:30 am on Monday, December 29.

If you have any additional questions, please let me know.

Attachment: Resolution