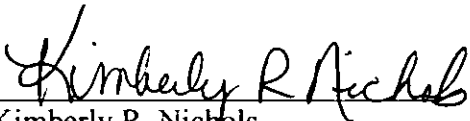


**AS AMENDED ON NOVEMBER 10, 2014  
RESOLUTION NO. 2460**

BE IT RESOLVED by the City of Salisbury, Maryland that the following individual is appointed to the Zoo Commission for the term ending as indicated:

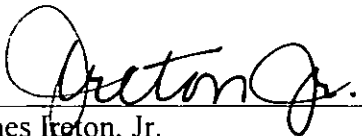
<u>Name</u>	<u>Term Ending</u>
Sarah Rayne	<del>11/10/2017</del> <u>12/31/2015</u>

The above resolution was introduced, read, and passed at the regular meeting of the Council of the City of Salisbury held on the 10 day of November 2014.

  
\_\_\_\_\_  
Kimberly R. Nichols  
CITY CLERK

  
\_\_\_\_\_  
Jacob R. Day  
COUNCIL PRESIDENT

APPROVED BY ME THIS  
14<sup>th</sup> day of November 2014.

  
\_\_\_\_\_  
James Irton, Jr.  
MAYOR

# City of Salisbury



MARYLAND

Salisbury



2010

125 NORTH DIVISION STREET  
SALISBURY, MARYLAND 21801  
Tel: 410-548-1300  
Fax: 410-548-3102

JAMES IRETON, JR.  
MAYOR

TOM STEVENSON  
CITY ADMINISTRATOR

TERENCE ARRINGTON  
ASSISTANT CITY ADMINISTRATOR

## Office of the Mayor

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**To:** Members of the Salisbury City Council  
**FROM:** Tom Stevenson, City Administrator  
**CC:** Terence Arrington, Assistant City Administrator  
**Subject:** Appointment to the Zoo Commission  
**Date:** November 10, 2014

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Mayor Ireton would like to appoint the following individual to the Zoo Commission:

<u>Name</u>	<u>Term Ending</u>
Sarah Rayne	12/31/2015

Attached you will find Ms. Jones letter of interest, resume, and resolution authorizing her appointment. Please let me know if you have any questions.

Thank you,

Attachments: Letter of Interest  
Resume  
Resolution of Appointment

Prepared by: Terence Arrington, Asst. City Administrator  
Department Director: Tom Stevenson, City Administrator

# The Salisbury **ZOO**logical Park

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755 South Park Drive  
Post Office Box 2979  
Salisbury, MD 21802-2979

Office: 410-548-3188  
Education: 410-546-3440  
Fax: 410-860-0919  
www.salisburyzoo.org

October 6, 2014

James Ireton, Jr., Mayor  
City of Salisbury  
125 North Division St.  
Salisbury, Maryland 21801

Dear Mayor Ireton:

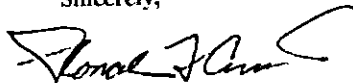
Ms. Sarah Rayne is interested in serving the City as a member of the Salisbury Zoo Commission and it is my understanding that she has sent you a letter requesting her appointment to the Commission.

The Commission has reviewed her resume and feel, that with her background and interest in the Zoo, she will make an excellent Zoo Commission member.

We respectfully recommend that you appoint her to the Zoo Commission.

Thank you for your consideration of the matter.

Sincerely,



Ronald G. Alessi Sr.  
Chairman, Salisbury Zoo Commission.

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Salisbury Zoo Commission:

Ronald G. Alessi, Sr./Chairman

George J. Mengason/Vice Chairman

Carol Scissons/Secretary

Kim Miles/Board Member

Eric Phipps/Board Member

Brian Raygo/Board Member

Margot Hall/Board Member

Roland Leiman/Board Member

Linda Wainer/Board Member

Joelle Hamilton/Director of Office

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ACCREDITED BY THE  
ASSOCIATION  
OF ZOOS &  
AQUARIUMS

Sarah L. Rayne  
312 Gay Street, Apt. 2  
Salisbury, Md. 21801  
443-944-7046  
sarah@coastalrealtors.org

September 8, 2014

Office of the Mayor  
City of Salisbury  
125 N. Division Street, Room 304  
Salisbury, Md. 21801

Re: Appointment to the Zoo Commission

Dear Mayor Ireton,

Please accept this letter of interest and attached resume as my application to serve on the City Of Salisbury Zoo Commission. As an avid supporter of the Salisbury Zoo and past graduate from the Zoo Docent Training Program, I feel I could be a great asset to the commission.

I've been a Salisbury resident since 2006 and I graduated from Salisbury University in 2009 with a bachelor's degree in Communications. My work in public and media relations within the community has allowed me to become very familiar with the zoo. While working for The Daily Times, I was the unofficial "zoo reporter," covering primarily the age milestone reached by Poopsie the Andean Bear, and managing to get a Poopsie-inspired story regarding elderly zoo animals on USA Today's website.

I approach this possibility with great enthusiasm and offer the assurance that I will work hard to maintain the zoo's continued and successful offering of a balanced program of education, conservation, and recreation.

Please contact me at the above phone number or email address if you require more information.

Sincerely,

Sarah L. Rayne  
Salisbury

Sarah Rayne  
312 Gay Street, Apt. 2, Salisbury, Md. 21801  
443-944-7046  
sarah@coastalrealtors.org

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<b>Career Focus</b>	Reporter or editor with a newspaper, or website, or public relations professional with a government agency, company, or organization.	
<b>Experience Summary</b>	<ul style="list-style-type: none"><li>• Experienced in writing news stories and press releases.</li><li>• Well versed in municipal government policy and procedure.</li><li>• Experienced in running a newsroom and a website.</li><li>• Competent researcher, interviewer, and reporter.</li><li>• Practiced in professional relationship building and maintenance.</li></ul>	
<b>Education</b>	B.A., Communications - Journalism, <i>Salisbury University</i> , Salisbury, Md., 2009  High school diploma, <i>Kent County High School</i> , Worton, Md., 2002	
<b>Professional Experience</b>	<p><b>Government &amp; Public Affairs Director</b> – <i>Coastal Association of REALTORS®</i>, Berlin, Md.</p> <ul style="list-style-type: none"><li>• Represent the association and its 1,000+ members at local government meetings and community events.</li><li>• Coordinate with various association committees, including the Government Affairs, Election, Public Relations, and other committees.</li><li>• Write press releases and decimate information regarding the accomplishments of the association and its membership to the local media.</li></ul> <p><b>News Reporter</b> – <i>The Sussex Countian</i>, Georgetown, Del.</p> <ul style="list-style-type: none"><li>• Wrote six to seven stories per week, including enterprise stories, features, breaking news, education, municipal government, and more.</li><li>• Responsible for posting daily to the newspaper's website, Facebook page, and Twitter feed.</li><li>• Took photographs for all stories and completed one or more weekly photo galleries from local events to post online.</li></ul> <p><b>Assistant News Editor</b> – <i>The Daily Times</i>, Salisbury, Md.</p> <ul style="list-style-type: none"><li>• Wrote news stories, breaking news stories, news features, briefs, blotter items, and news trackers for a daily newspaper, on a daily deadline.</li><li>• Ran the newsroom if the news editor was out, assigning stories to reporters and editing all content.</li><li>• Updated the website every 45 minutes to get breaking news in our feed.</li></ul> <p><b>Reporter</b> – <i>The Delaware Wave and Coast Press newspapers</i>, Bethany Beach, Del.</p> <ul style="list-style-type: none"><li>• Wrote 8-10 stories per week, on top of briefs and news trackers.</li><li>• Covered municipal government meetings in five Sussex County towns.</li></ul>	<p>6/14 – present</p> <p>4/13 – 6/14</p> <p>9/10 – 6/12</p> <p>1/10 - 9/10</p>

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**Other relevant experience**

- Completed the Salisbury Police Department Citizens Police Academy, November 2011
  - Completed the Salisbury Zoo docent training program, May 2012
- 

**References**

- Patricia McGee, editor for *The Kent County News*, 410-778-2011
- Haven Simmons, professor at Salisbury University, 410-548-4779
- Brian Lind, former supervisor at Guerreri University Center, 443-783-5310