


RESOLUTION NO. 2346

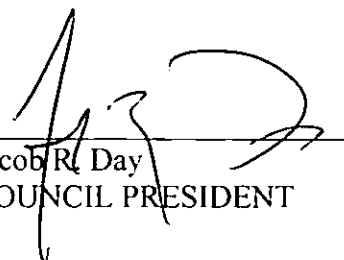
BE IT RESOLVED by the City of Salisbury, Maryland that the following individual is appointed to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Michael Ian Welker	10/31/2016

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the 28th day of October 2013.

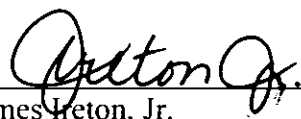


Kimberly R. Nichols
CITY CLERK



Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
5th day of October 2013.



James Treton, Jr.
MAYOR

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Sherrell McBride
Subject: Appointments to the Friends of Poplar Hill Mansion Board of Directors
Date: October 22, 2013

Mayor Ireton would like to appoint the following persons to the Friends of Poplar Hill Mansion Board of Directors:

<u>Name</u>	<u>Term Ending</u>
Michael Ian Welker	10/31/2016

Attached you will find a letter and resume from Mr. Welker, a letter from Ms. Davis and the Resolution necessary for his appointment. Please forward this information to the City Council to be placed on the agenda for the next Council meeting. Please let me know if you have any questions.

Attachments

CC: Aleta Davis
Virginia Hussey

Letter of Intent *The friends of Poplar Hill Mansion*

August 29, 2013

Michael Welker

108 West London Ave

Salisbury, MD 21801

MWelker@Creditolus.com

Aleta Davis

Chairman

Friends of Poplar Hill Mansion

117 Elizabeth St. Salisbury, MD 21801

Dear Aleta,

This letter is to inform you that I am inquiring to become a member of the Board for the Friends of Poplar Hill Mansion. I firmly believe that my personal experiences and skills can be a valuable asset for the Board, such as bringing new and innovative ideas to the table, increasing the publicity for the Mansion and taking full advantage of my outgoing, leadership qualities.

In my time as a Member of the Boy Scouts of America, I volunteered in many community programs, such as events sponsored by the American Red Cross, being a camp counselor and running my own Eagle Scout Service Project. I volunteered at local museums in the area as a youth, one of them being the Hollingsworth Manor museum located in Elkton, MD. While volunteering here, I took part in maintaining the grounds and helping tour groups through the area.

In addition to the community projects that I took part in and ran, I was also a Senior Patrol Leader. My main job was to operate the Scout Troop. This involved organizing the Patrol Meetings where we would plan the events/activities for the month, go over funds and discuss rank advancements. While in the position, I upheld every aspect of the Scout Law, and took on more responsibilities than most youths my age did.

Now, in my young adult life, I am recently married and have bought my own house. I am working to pay for my wife's college while she attends Salisbury University. Once she is done in school, I plan on going back to college to get my Bachelors in Hospitality: Hotel/Restaurant Management, and eventually move on to getting my Master in Business Administration.

I look forward to hearing back from you

Respectfully Yours,

Michael Ian Welker

CUSTOMER SERVICE ADVOCATE † ADMINISTRATIVE SUPPORT † CONSULTANT
Marketing † Business/Client Development † Account Management

A highly talented customer service advocate with a drive to increase customer loyalty and business. Expertise in building relationships and my customer-focused attitude has generated award winning sales records and broken numerous corporate revenue goals. Talented office administrator with strengths in organization, time management and ensuring a high level of confidentiality. Strive in fast-paced environments performing regular and recurring duties independently following established procedures and practices and exceeding all customer expectations. Experienced in creating an effective, organized environment in which I can excel at focusing time on client support and development.

CORE COMPETENCIES

- Customers Service
- Business Development
- Phone/Telesales
- Office Management
- Crisis Management
- Relationship Building
- Community Relations
- Customer Loyalty
- Computer skills

PROFESSIONAL EXPERIENCE

Credit Plus † Salisbury, MD † July 2012 - Present
Customer Service Representative/Credit Reporting Agent

- Provided excellent customer service and support skills to clients and strictly adhered to all company policies and procedures.
- Work with Mortgage Companies and their clients to effectively and efficiently update credit reports.
- Worked both individually and in a team atmosphere

General Nutrition Center † Elkton, MD † August 2011 - May 2012
Sales Associate

- Provided excellent customer service and support skills to clients and strictly adhered to all company policies and procedures
- Sold products, systems and services and exceeded all corporate quotas and increased revenues by 30%
- Worked both individually and in a team atmosphere
- Provided outstanding and professional customer support: achieved a record 100% customer satisfaction rating

BBWClubwear.com † Elkton, MD † December 2010 - May 2011
Account Manager

- Recipient of Certificate of Outstanding Service for exceeding monthly quota goals and following quality assurance guidelines.
- Established new accounts and collaborated with vendors for promotional demonstrations.
- Developed procedures to improve the efficiency of numerous administrative tasks: filing, reporting, accounting, technical objective and organization of paperwork

ADDITIONAL CREDENTIALS

**TECHNICAL
SKILLS**

MICROSOFT OFFICE - WORD, EXCEL, POWER POINT, OUTLOOK.
ADOBE CS5 MASTER COLLECTION - PHOTOSHOP, LIGHTROOM, BRIDGE, FIREWORKS,
ILLUSTRATOR, AFTER EFFECTS.

EDUCATION

CECIL COLLEGE, NORTH EAST, MD: BUSINESS ADMINISTRATION.

VOLUNTEERISM

BOY SCOUTS OF AMERICA - EAGLE SCOUT; AMERICAN RED CROSS

References: Available Upon Request

† † †

August 29th, 2013
Mayor Ireton
City of Salisbury, Mayor's office
City Council Members

Dear City Representatives:

I would like to recommend Michael Welker as a nominee for the Board of Directors, Friends of Poplar Hill Mansion. My recommendation is based on information from Michaels letter of interest and resume (see attachment) , meeting him at the Mansion, interviewing him and inviting him to a Board meeting, and feedback from other Board members. His enthusiasm and willingness to help as a volunteer with or without being on the board along with his future in the hospitality business and being a young man who is used to giving of himself to help with the scout troops and preserve historic homes will make him a very helpful member of our Board of Directors. We rarely get a young person who is willing to spend their free time on such an active Board and we are very happy to see such a person in Michael. The Friends of Poplar Hill Mansion would like to nominate Michael as a member of our Board.

Thank you,
Sincerely,
Aleta Davis

Aleta Davis, Chair
Board of Directors
Friends of Poplar Hill Mansion
117 Elizabeth Street
Salisbury, MD. 21801
410 749 1776 (Mansion)
410 749 1776 (home)
allmanor@comcast.net