

**RESOLUTION NO. 2325**

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE A MARYLAND DEPARTMENT OF NATURAL RESOURCES, COMMUNITY PARKS & PLAYGROUNDS GRANT APPLICATION FOR FUNDING FOR PHASE 2 OF THE SALISBURY SKATEPARK.

WHEREAS, the Maryland Department of Natural Resources (DNR) has solicited applications from eligible jurisdictions to apply for funding under the Community Parks & Playgrounds (CP&P) Program for Fiscal Year 2015; and

WHEREAS, the City of Salisbury is eligible to apply for CP&P funds from DNR; and

WHEREAS, the Council of the City of Salisbury recognizes the important role that our local parks, playgrounds and recreational areas play in maintaining a healthy, pleasant, attractive environment for the enjoyment of our local residents; and

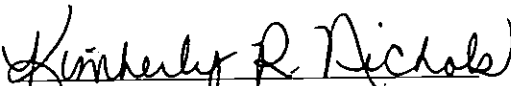
WHEREAS, the Council wishes to rehabilitate, improve and expand the parks, playgrounds and recreational areas within the City of Salisbury in order to improve the quality of life for all citizens; and

WHEREAS, DNR has awarded a Community Parks & Playgrounds grant in the amount of \$262,000 to the City of Salisbury for the Salisbury Skatepark, Phase 1 (CPP # 5980-22-206).

NOW, THEREFORE, BE IT RESOLVED THAT, the Council of the City of Salisbury, Maryland does hereby authorize the submission of an application to the Maryland Department of Natural Resources for Community Parks & Playgrounds funds to forward the City's recreational initiatives. This will be accomplished by applying for \$375,000 to provide funds for the Salisbury Skatepark, Phase 2.

BE IT FURTHER RESOLVED THAT, James Ireton, Jr., Mayor, is authorized and empowered to execute any and all documents required for the submission of this grant application.

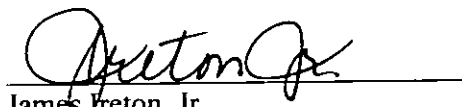
THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on September 9, 2013, and is to become effective immediately.

  
Kimberly R. Nichols  
CITY CLERK

  
Jacob R. Day  
COUNCIL PRESIDENT

APPROVED BY ME THIS

25<sup>th</sup> day of September, 2013

  
James Ireton, Jr.  
Mayor

# Office of Community Development

## MEMO

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**To: Tom Stevenson**

**From: Deborah Stam**

**Subject: Resolution of Support for the FY 2015 Community Parks & Playgrounds (CP&P) Funding Application - Salisbury Skatepark, Phase 2**

**Date: August 20, 2013**

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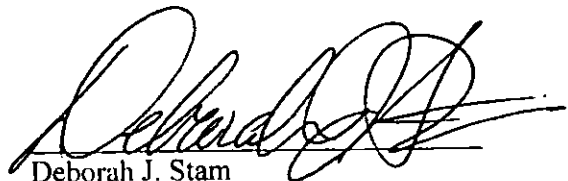
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As you are aware, we have submitted a Community Parks & Playgrounds (CP&P) funding application to the Maryland Department of Natural Resources (DNR) for the FY 2015 funding round. This application is for \$375,000 in CP&P funding for Phase 2 of the Salisbury Skatepark project.

The skatepark project has been broken into two phases in order to make it more affordable. The total area available at the site is approximately 14,000 square feet. Phase 1 has been funded through CP&P for 6,000 square feet, and Phase 2 will be 8,000 square feet. Phase 2 of the Skatepark will include the design and construction of 8,000 square feet of poured-in-place concrete skatepark, the remaining fencing, entrance and exit security gates, benches, trash cans, a bike rack, the creation of the parking areas, and portable toilets. The signage for the project was covered in the Phase 1 grant.

Although DNR does not typically request a Resolution of Support when a CP&P funding application is submitted, I feel strongly that it will help us a great deal during the application review phase if we go ahead and send one to them. I don't want the review committee to have any concerns based upon what happened with the Phase 1 grant award.

Attached is a copy of the Community Parks & Playgrounds Project Agreement section of the FY 2015 application, with the updated project description and cost estimates. Also attached is a Resolution of Support for the City's CP&P funding application. Please forward this Resolution to the City Council so that it may be placed on their agenda for the work session on September 3, 2013, and the council meeting on September 9, 2013.



Deborah J. Stam  
Community Development Director

Attachments

**Maryland Department of Natural Resources  
Program Open Space  
Community Parks and Playgrounds (CP&P) Program**

**Community Parks and Playgrounds Project Agreement**

Shaded Areas For  
State Use Only

1. APPLICANT'S FEDERAL ID # 52-6000806 CP&P PROJECT # \_\_\_\_\_

2. PROJECT TITLE Salisbury Skatepark, Phase 2

3. APPLICANT City of Salisbury / Wicomico  
(Municipality or Baltimore City) (Specify County)

4. LEGISLATIVE DISTRICT 38th LAST CP&P GRANT ISSUED ON THIS SITE # 5980-22-206

5. PROJECT LOCATION: Street Address: 900 Block of South Park Drive  
City/Town: Salisbury Zip Code: 21804  
County Tax Map # 112 Grid 11 Parcel # 1886 Part of ADC Road Map 8<sup>th</sup> Edition # 13 Map # 13 Grid Ltr D Grid # 13

6. PROJECT DESCRIPTION: (Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Attach a separate sheet, if necessary.)

*Please see attached separate sheet for project description.*

				<u>Salisbury Skatepark Committee Contribution</u>
7. a. LOCAL FUNDS	\$	20,000	4 % (Specify Source/Type)	(\$10,000 match for CP&P Grant and \$10,000 match for POS Grant)
b. OTHER FUNDS	\$	100,000	20.2 % (Specify Source/Type)	POS Grant Funds
c. CP&P FUNDS REQUESTED	\$	375,000	75.8 %	
TOTAL PROJECT COST	\$	495,000	100 %	

8. LOCAL PROJECT COORDINATOR:

<u>Deborah J. Stam</u>	<u>Community Development Director</u>	<u>dstam@ci.salisbury.md.us</u>	<u>(410) 334-3031</u>
(Print Name)	(Print Title)	(E-mail address)	(Telephone Number)
<u>125 North Division Street</u>	<u>Salisbury</u>	<u>MD</u>	<u>21801</u>
(Address)	(City)	(State)	(Zip)
			<u>(410) 334-3033</u>
			(Fax Number)

9. PROJECT PERIOD: From: \_\_\_\_\_ (Date of Letter of Acknowledgement/Concurrence)  
To: \_\_\_\_\_ (When project will be completed)

## Salisbury Skatepark – Project Description – FY 2015

The City of Salisbury has a large number of youth (and many adults) that love to go skateboarding, but they have nowhere locally that they can skate. The closest skating facilities are a small private skatepark in Ocean Pines, MD (28 miles away), and a large skatepark in Ocean City, MD (35 miles away) which charges a fee for skating. Kids who have no transportation and/or no money are left with no way to enjoy their sport of choice. The City of Salisbury wishes to provide a public skatepark for our local youth that is free of charge, so that they may continue to enjoy what is becoming an increasingly popular sport.

In FY 2007 Wicomico County Recreation, Parks and Tourism conducted a series of five community forums designed to determine the recreational needs of the area. In every one of these forums, the need for skateboarding facilities was a dominant subject of the discussion. Accordingly, in April of 2007 the County held a planning session to further refine the type of skateboarding facility that was desired, and identify those members of the public that would be interested in serving on a committee to further this goal. The Salisbury Skatepark Committee was formed from this session, and they have been working on this project for over 6 years now. When it was determined that the most central location for the skatepark was a site within the Salisbury City Park, the City took the governmental lead on the project.

The Salisbury Skatepark Committee has held several fundraising events over the years in an effort to raise matching funds for the CP&P application. Over 400 youth attended the first fundraising event in March 2008, a clear indication of the overwhelming need for this project. The March 2008 event included skating activities in the afternoon and a concert in the evening. Additional fundraising events have been held since then, with the two most recent taking place in March and May of 2010. In March 2010 the Skatepark Committee organized a fundraising skate trip to three different skateparks. The Committee rented a van, packed a cooler full of food, and took 13 skateboarders on a trip to visit free public skateparks in Ridgely, MD, York, PA, and Greenbelt, MD. All the skaters had a great time skating at the different parks, and the Committee raised about \$250 that day. The event in May 2010 took place at the Emmanuel Wesleyan Church. There were numerous obstacles and different types of terrain for the skaters, and the Committee orchestrated three different contests, with the top three skaters in each contest winning a new skate deck. Over 100 skaters attended that event, with every age, every race and both genders being represented. One of the skaters was a Marine who had to report to Dover, Delaware by 7:00 a.m. the next morning to head out for his 2nd tour in Afghanistan. The attendance of that Marine on his last day at home is a perfect example of the passion that skateboarders have for their sport. Everyone had a great time that day, and the committee raised over \$1,000 through that event.

The Salisbury Skatepark Committee is officially incorporated within the State of Maryland, and they have submitted an application packet to the IRS so that they may obtain their 501(c)(3) non-profit status determination letter. Once received, this determination letter from the IRS will greatly increase their fundraising capabilities.

The project has been broken into two phases in order to make it more affordable. The total area available at the site is approximately 14,000 square feet. Phase 1 has been funded through CP&P for 6,000 square feet, and Phase 2 will be 8,000 square feet. Phase 2 of the Skatepark will include the design and construction of 8,000 square feet of poured-in-place concrete skatepark, the remaining fencing, entrance and exit security gates, benches, trash cans, a bike rack, the creation of the parking areas, and portable toilets. The signage for the project was covered in the Phase 1 grant.


As this recreational facility will be utilized by both City of Salisbury and Wicomico County residents, the city wishes to partner with the county in the creation of this important amenity. The county administration has expressed a willingness to partner with the city on the Salisbury Skatepark project, recognizing the overwhelming need for a facility of this type. Therefore, the City of Salisbury has requested \$100,000 in Program Open Space (POS) funds from the Wicomico County Recreation Commission in the POS Proposed Projects list for FY 2014 that was submitted to the Director of Recreation and Parks on June 11, 2013. The Salisbury Skatepark is listed as our first priority project on the FY 2014 POS project list.

Fundraising proceeds contributed by the Salisbury Skatepark Committee will be used to provide a matching amount of \$20,000 for Phase 2 of the skatepark - \$10,000 will be utilized to meet the required 10% match for the POS funds that have been requested, and \$10,000 will be utilized as a matching amount for the CP&P funds that we are requesting in this application.

10. ITEMIZED DETAILED COST ESTIMATE: (Round all estimates to nearest even dollar)				
Item No.	Item	Contract Cost	Force Account Costs	Total Estimated Costs
1.	Acknowledgement Sign Sample text: Maryland Department of Natural Resources, Program Open Space, Community Parks and Playgrounds Program assisted project	Provided for in Phase 1 of project	NA	NA
2.	Design and Construction of poured-in-place concrete skatepark - Phase 2 8,000 square feet @ \$38 per square foot	\$304,000	-0-	\$304,000
3.	Fencing – Approx. 375 linear feet, 10 feet high, vinyl-coated chain link, 1 Double Drive Gate for Maintenance	\$13,750	-0-	\$13,750
4.	Pedestrian Entrance Gate w/Time Lock	\$10,000	-0-	\$10,000
5.	Pedestrian "Exit Only" Swing Gate	\$3,000	-0-	\$3,000
6.	Parking – Widening, paving and re-striping of road to create 25 on-street parallel parking spaces. Creation of a small paved area off-street for 3 handicapped parking spaces with a curb cut for entrance / exit.	\$109,000	-0-	\$109,000
7.	Bike Rack – 18 Bike Capacity (permanent)	\$450	-0-	\$450
8.	Benches – 8 Ft. Benches w/Vertical Steel Slats – 6 @ \$1,325 each	\$7,950	-0-	\$7,950
9.	Trash Cans - In-ground Mount with Dome Top 2 @ \$500 each	\$1,000	-0-	\$1,000
10.	Portable Toilets – 1 Standard & 1 Handicapped Accessible (rental fee for first year of operation)	\$3,600	-0-	\$3,600
11.	Contingency	\$42,250	-0-	\$42,250
<b>Total Development Costs:</b>		<b>\$495,000</b>	<b>-0-</b>	<b>\$495,000</b>

11. LOCAL GOVERNMENT AUTHORIZATION

As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.


James Ireton, Jr.
Mayor
8/14/2013

(Signature)
(Print Name)
(Print Title)
(Date)

PROGRAM ADMINISTRATIVE REVIEW

12. ON-SITE INSPECTION DATE \_\_\_\_\_ BY \_\_\_\_\_

13	STATE CLEARINGHOUSE REVIEW	DATE	NUMBER
14	CP&P FUND SOURCE		AMOUNT \$
15	DEPARTMENT OF NATURAL RESOURCES - PROGRAM OPEN SPACE APPROVAL		
	(Director's Signature)	(BPW Approval Date)	(Agenda Item No.)